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TOWN REPORT

MILFORD, NEW HAMPSHIRE

2008



13/12/2008



13/12/2008

From Adversity to Triumph



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~ Town of Milford 2008 Annual Report ~

~ About the Cover ~

December 12, 2008 Ice Storm

Cover Photographs By (Clockwise from Upper Left Corner)

Mile Slip Road – William McKinney

Branch Removal - PSNH

Savage Road – William McKinney

Line Repair - PSNH

On December 12, 2008, Milford experienced the worst weather related event in memory – an ice storm of sweeping proportions. When first assessing the impact we were ever so grateful that while the potential existed, not a single life was lost. However, homes were damaged, roads were closed off, and thousands of residents were without power for as long as nine days.

But in Milford we take challenges in stride, and while utility worker crews responded from as far away as Kentucky and Ontario, natives hunkered down, dug out, and found aid and comfort from friends, family, and strangers alike.

Town employees took action in every way they could, from tree and limb removal, to ice plowing, to fire responses, and escalated police patrols. With the generous support of the American Red Cross an emergency regional shelter was opened and housed displaced residents, and where applicable, their pets as well.

We endured, and in time we triumphed over the adversity of situation, perhaps a little wiser from the reminder that Mother Nature can still pack a wallop even in the modern age.

The Town Staff would like to take this opportunity to thank everyone for their efforts to help Milford get back on its feet again. While the list is too numerous to mention all individuals involved our deepest heart-felt gratitude goes to all Town employees, the School District employees, the American Red Cross, Public Service of NH, local organizations, local media outlets, utility crews from all over the country, and perhaps most specifically for the ordinary townspeople who did whatever they could to help others from within our community who needed assistance.

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~ VOLUNTEER APPLICATION ~

NAME: _____

ADDRESS: _____

TELEPHONE NUMBER: _____

EMAIL ADDRESS: _____



In order to make my contribution to the planning, development, and well-being of the Town of Milford, I am willing to volunteer to serve on/with the following Boards, Committees, Commission or Departments. My preference is indicated by 1, 2, 3, etc.

Boards, Commissions, & Committees

- _____ Any Position as needed
- _____ Budget Committee
- _____ Capital Improvements Plan (CIP) Committee
- _____ Conservation Commission
- _____ Facilities Planning Committee
- _____ Heritage Commission
- _____ Planning Board – Regular / Alternate (circle)
- _____ Recreation Commission
- _____ Recycling Committee
- _____ Traffic Safety Committee
- _____ Volunteer Committee
- _____ Zoning Board–Regular / Alternate (circle)

Other Opportunities

- _____ Any other opportunity (please specify)
- _____ Emergency Management
- _____ Volunteer Coordination
- _____ Web Site

Attach a brief statement as to why you feel qualified to serve as indicated

EMAIL TO: rbolduc@milford.nh.gov

or

MAIL TO: Human Resources
Town Hall
1 Union Square
Milford. NH 03055-4240

This application, further volunteer information, and other volunteer opportunities are available on the web at www.milford.nh.gov/town_general/volunteer.htm

~ TOWN OF MILFORD, NH ~

~ MUNICIPAL SERVICES ~

Town Offices Main Number	249-0600	Public Works	673-1662
Ambulance (Business)	249-0610	Recreation	249-0625
Assessing	249-0615	Selectmen's Office	673-2257
Conservation Commission	249-0628	Tax Collector	249-0655
Community Media	249-0670	Town Administrator	673-2257
Finance	249-0640	Town Clerk	249-0650
Fire (Business)	249-0680	Transfer Station	673-8939
Host Homes	672-1069	Water Utilities	249-0660
Human Resources	249-0605	Welfare	673-3735
Information Technologies	249-0612		
Library	673-2408	<u>Schools</u>	
Mediation	672-2711	Supt.'s Office	673-2202
Community Development – Building, Code Enforcement, Planning, Zoning	249-0620	High School	673-2401
Police (Business)	249-0630	Middle School	673-5221
		Elementary Schools	673-1811

~ EMERGENCY NUMBERS ~

Ambulance/Fire/Police	911
Poison Control	1-800-562-8236

~ TOWN OFFICE HOURS ~

Town Clerk – Monday through Friday	8:00 AM to 3:00 PM
Tax Collector – Monday through Friday	8:00 AM to 4:00 PM
All Other Offices – Monday through Friday	8:00 AM to 4:30 PM

~ MILFORD RECYCLING CENTER HOURS ~

Tuesday	8:00 AM to 8:00 PM
Wednesday	8:00 AM to 12:00 PM
Thursday	12:00 PM to 8:00 PM
Friday	8:00 AM to 1:00 PM
Saturday	8:00 AM to 4:30 PM

CLOSED: Sundays, Mondays & Holidays

~ WADLEIGH MEMORIAL LIBRARY HOURS ~

Monday - Thursday	9:30 AM to 8:30 PM
Friday	9:30 AM to 1:00 PM
Saturday	9:00 AM to 1:00 PM
Sunday (September – May)	1:00 PM to 5:00 PM
Sunday (June – August)	CLOSED

Visit us on the Town's web site at: www.milford.nh.gov

~ 2008 MILFORD, NH TOWN OFFICERS ~

~ BOARD OF SELECTMEN ~

Gary L. Daniels, Chairman
Timothy M. Finan, Vice-Chairman
James G. Dannis
Michael E. Putnam
Katherine H. Bauer

Term Expires 2009
Term Expires 2010
Term Expires 2009
Term Expires 2011
Term Expires 2011

~ CEMETERY TRUSTEES ~

Leonard Harten
Richard Medlyn
Rosario Ricciardi

Term Expires 2011
Term Expires 2010
Term Expires 2009

~ CHECKLIST SUPERVISORS ~

Polly Cote
Brian Sanborn
Roberta Schelberg

Term Expires 2009
Term Expires 2012
Term Expires 2014

~ MODERATOR ~

Peter Basiliere

Term Expires 2011

~ TOWN CLERK ~

Margaret A. Langell

Term Expires 2010

~ TOWN TREASURER ~

Wilfred A. Leduc

Term Expires 2010

~ TRUSTEES OF THE TRUST FUNDS ~

Brad Chappell
Bill King
Janet Spaulding

Term Expires 2009
Term Expires 2011
Term Expires 2010

~ TRUSTEES OF THE WADLEIGH MEMORIAL LIBRARY ~

Sandra Hardy, Treasurer
Timothy Barr
Sarah Philbrick Sandhage, Secretary
Mary Burdett, Chairman
Chris Costantino
Edith March
Michael Tule

Term Expires 2009
Term Expires 2009
Term Expires 2011
Term Expires 2010
Term Expires 2010
Term Expires 2009
Term Expires 2011

~ WATER & WASTEWATER COMMISSIONERS ~

Robert Courage
Merv Newton
Walter Murray

Term Expires 2009
Term Expires 2009
Term Expires 2010



~ 2008 MILFORD, NH TOWN DIRECTORS ~

~ TOWN ADMINISTRATOR ~
J. Guy Scaife

~ AMBULANCE SERVICE DIRECTOR ~
Eric P. Schelberg

~ ASSESSOR ~
Marti L. Noel

~ RESIDENTIAL BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER ~
Dana S. McAllister

~ COMMERCIAL BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER ~
Bill A. McKinney

~ COMMUNITY DEVELOPMENT DIRECTOR ~
William G. Parker

~ COMMUNITY MEDIA DIRECTOR ~
David A. Kirsch

~ CONSERVATION COMMISSION ~
Diane H. Fitzpatrick

~ FINANCE DIRECTOR ~
Jack E. Sheehy

~ FIRE CHIEF/ EMERGENCY MANAGEMENT DIRECTOR ~
Frank X. Fraitzl

~ GENERAL FOREMAN - HIGHWAY ~
Carl A. Somero

~ GENERAL FOREMAN - FACILITIES ~
Connie J. Kelleher

~ HOST HOMES/MEDIATION PROGRAMS COORDINATOR ~
Mary Pat Jackson

~ HUMAN RESOURCES/SOCIAL SERVICES DIRECTOR ~
Ruth A. Bolduc

~ 2008 MILFORD, NH TOWN DIRECTORS (cont.) ~

~ INFORMATION TECHNOLOGIES DIRECTOR ~

Bruce C. Dickerson

~ LIBRARY DIRECTOR ~

Michelle R. Sampson

~ TOWN PLANNER ~

Sarah H. Marchant

~ POLICE CHIEF ~

Frederick G. Douglas, Jr.

~ PUBLIC WORKS DIRECTOR ~

William F. Ruoff

~ RECREATION DIRECTOR ~

Nicole M. Banks

~ TAX COLLECTOR ~

Kathy P. Doherty

~ TOWN CLERK ~

Margaret A. Langell

~ TRANSFER STATION SUPERVISOR ~

Tammy L. Scott

~ WATER/WASTEWATER SUPERINTENDENT ~

Larry B. Anderson

~ WELFARE DIRECTOR ~

Marian E. Castanho

~ 2008 MILFORD, NH TOWN BOARDS & COMMISSIONS ~

~ CONSERVATION COMMISSION ~

Diane Fitzpatrick, Chairman	Term Expires 2010
Hub Seward, Vice-Chairman	Term Expires 2010
Lise Bigl	Term Expires 2009
Chris Costantino, Alternate	Term Expires 2009
Rodney DellaFelice, Alternate	Term Expires 2011
Audrey Fraizer	Term Expires 2010
Wayne Hardy	Term Expires 2011
Kim Rimalover	Term Expires 2011
Andrew Seale	Term Expires 2011
Rita Carroll, Conservation Coordinator	
Kathy Bauer, Board of Selectmen's Representative	

~ HERITAGE COMMISSION ~

Charles Worcester, Chairman	Term Expires 2009
Herbert Adams, Vice-Chairman	Term Expires 2011
Judy Parker, Secretary	Term Expires 2010
Ruth Heden, Treasurer	Term Expires 2010
JerriAnne Boggis	Term Expires 2009
Polly Cote	Term Expires 2011
Tim Finan, Board of Selectmen's Representative	

~ PLANNING BOARD ~

Janet Langdell, Chairman	Term Expires 2011
Thomas Sloan, Vice-Chairman	Term Expires 2010
Paul Amato	Term Expires 2011
Christopher Beer	Term Expires 2010
Paul Blanchette	Term Expires 2010
Judy Plant	Term Expires 2011
Susan Robinson, Alternate	Term Expires 2011
Kathy Bauer & Tim Finan, Board of Selectmen's Representatives	

~ RECREATION COMMISSION ~

Walter Smith, Chairman	Term Expires 2009
Rick Mossey, Vice Chairman	Term Expires 2011
Joan Dargie	Term Expires 2010
Scott Hembrow	Term Expires 2010
Claudia Lemaire	Term Expires 2011
Cindy Lundberg, Alternate	Term Expires 2010
Bill McKinney, Alternate	Term Expires 2009
Tim Finan, Board of Selectmen's Representative	

~ TAX INCREMENT FINANCE DISTRICT ADVISORY BOARD ~

John McCormack, Chairman	Term Expires 2010
Tom Brennan, Vice-Chairman	Term Expires 2011
Katie Chambers	Term Expires 2009
Al Hicks	Term Expires 2011
George Infanti	Term Expires 2011
Dave Roedel	Term Expires 2010
Bill Parker, TIF District Administrator (Community Development Department)	
Shirley Wilson, TIF District Secretary (Community Development Department)	
Gary Daniels, Board of Selectmen's Representative	

~ 2008 MILFORD, NH TOWN BOARDS & COMMISSIONS (cont.) ~

~ ZONING BOARD OF ADJUSTMENT ~

Steven Bonczar, Chairman
Leonard Harten, Vice-Chairman
Laura Horning
Kevin Johnson, Alternate
Fletcher Seagroves
Richard Westergren
Stephen Winder, Alternate

Term Expires 2009
Term Expires 2009
Term Expires 2012
Term Expires 2012
Term Expires 2011
Term Expires 2011
Term Expires 2011

~ 2008 MILFORD, NH TOWN STANDING COMMITTEES ~

~ BROX COMMUNITY PROPERTY DEVELOPMENT COMMITTEE ~

Dino Pioli
Gary Daniels, Board of Selectmen's Representative

Marcy Stanton
Bill McKinney

~ BUDGET ADVISORY COMMITTEE ~

Frank Corey, Chairman
Gil Archambault, Vice Chairman
Peggy Seward, Co-Secretary
Paul Burkhardt, Co-Secretary
Micheleen Bagley

Deanna Carter
Bill Fitzpatrick
Trudy Morgan
Chuck Morrison

~ CAPITAL IMPROVEMENTS PLAN CITIZEN'S ADVISORY COMMITTEE ~

Gil Archambault
Donna Barr
Paul Blanchette
Dawn Condra

Paul Dargie
Paul Johnson
Bill Parker (advisory)

~ ECONOMIC DEVELOPMENT ADVISORY COMMITTEE ~

Tracy Bardsley
Brad Chappell
Matt Ciardelli
Rick Holder
George Infanti
Janet Langdell, Planning Board Representative
Mike Putnam, Board of Selectmen's Representative
John McCormack, West Milford Tax Increment Financing Board Representative
Walter Murray, Water and Sewer Commissioners Representative

Heather Leach
Tim O'Connell
Tom Sapienza
Sean Trombly
Dale White

~ EMERGENCY MANAGEMENT ~

Steve Rougeau
Helen Burke
Charlie Patterson

Ron Post
Fletcher Seagroves

~ ETHICS COMMITTEE ~

Anne Edwards-Parker, Chairman
Dennis Clemens
Ed Farrington
Bill Fuller, Jr.

Tom Gore
Sandra Hill
Kevin Stephens

~ 2008 MILFORD, NH TOWN STANDING COMMITTEES (cont.) ~

~ FACILITIES PLANNING COMMITTEE ~

Mary Albina
Gil Archambault
Donna Barr
Blake Barr
Kathy Bauer
Kent Chappell
Richard Duguay
Mark Fougere
Janet Langdell

Lorraine Marchildon
Elizabeth Michaud
Merv Newton
Erika Paradis
Bill Parker
Rodny Richey
Peg Seward
Leighton White

~ FLETCHER CAP COMMITTEE ~

Tracy Bardsley
Celeste Barr
Polly Cote
Rod DellaFelice
Jerry Guthrie
Mike Putnam, Board of Selectmen's Representative

Bill Parker (advisory)
Barbara Parry
Bill Ruoff
Guy Scaife

~ OVAL AREA IMPROVEMENTS TEAM ~

Tracy Bardsley
Tim Barr
Kent Chappell
Janet Langdell
Kathy Bauer, Board of Selectmen's Representative

Bill Parker
Bill Ruoff
Steve Sareault
Alan Wolfson

~ PEG ACCESS TELEVISION ADVISORY COMMITTEE ~

Nolan Jones Co-Chairman
Michelle Sampson, Co-Chairman
Timothy Finan, Secretary
Frank Corey
Rosie Deloge
Tim Finan, Board of Selectmen's Representative

Joe Kasper
Mike Nelson
John Parker
Tom Schmidt
Terry Toland

~ RECYCLING COMMITTEE ~

Celeste Barr
Bertram Becker
Ryan Hansen
Donna Kemp
Gary Daniels, Board of Selectmen's Representative

Kathy Parker
Bill Ruoff
Tammy Scott

~ SENIOR CENTER COMMITTEE ~

Joseph Pavolaitis, Chairman
Liz Snell, Vice Chairman
Barbara Volante-Stella, Secretary
Pat Avery
Nicole Banks
Janice Bartolomucci
Paul Bartolomucci
Carolyn Coleman
John Farwell
Ruth Johnson

Lorraine Jost
Michelle LaFrenlere
Carolyn Mitchell
Rick Mossey
Sylvia Mossey-Farwell
Claire Place
Jerrie Rollins
Walter Smith
Dorothy Swain
Ruth Whaland

~ TRAFFIC SAFETY COMMITTEE ~

Gil Archambault
Bob Courage
Fred Douglas
Bob Levesque
Mike Putnam, Board of Selectmen's Representative

Bill McKinney
Bill Parker
Bill Ruoff
Dave Wheeler

~ 2008 MILFORD, NH ASSOCIATED COMMITTEES ~

~ DOWNTOWN ONGOING IMPROVEMENT TEAM (DO-IT) ~

Kathy Bauer, Board of Selectmen's Representative

~ MILFORD AREA COMMUNICATIONS CENTER BOARD OF GOVERNORS ~

Mike Putnam, Board of Selectmen's Representative

~ MILFORD INDUSTRIAL DEVELOPMENT CORPORATION (M.I.D.C.) ~

Gary Daniels, Board of Selectmen's Representatives

~ NASHUA REGIONAL PLANNING COMMISSION REPRESENTATIVES ~

Noreen A. O'Connell

Janet Langdell

Bill Parker





Town Of Milford

OFFICE OF THE SELECTMEN

~ 2008 SELECTMEN'S REPORT ~

The Board opened its year by welcoming Kathy Bauer for her first term on the Board, joining Gary Daniels, Jim Dannis, Tim Finan and Mike Putnam. Gary Daniels was elected Chair of the Board for the ensuing year and Tim Finan was elected Vice Chair.

The first order of business in March was to establish goals for the year. The Board continued to scrutinize its role as a Board, determining which decisions were appropriate for the Board to make, and which ones were appropriate for delegating. In 2008 the Board appeared to settle comfortably in its true role as a Board, bringing closure to a transition that started in 2006. The 2008 goals centered around three areas: Strategy, Policy and Oversight. Some of the primary goals that were set required determining whether to continue with the same form of government (Town Administrator vs. Town Manager), the development of an Economic Development / Tax Base Management Plan, updating of the Ethics Policy, creation of an Investment Policy, updating of the Voter's Guide format to improve legibility, making majority reports and minority reports available to voters at the deliberative session, and the commencement of a project to make the town's policy manual and code book available online. Later in the month, after receiving numerous complaints about Comcast services, the Board held a performance evaluation public hearing with a Comcast representative, where numerous residents expressed their dissatisfaction with the service they had been receiving. As a result of this meeting, Comcast increased the quality of its services. The Board also continued its policy of holding 5th Monday Forums, giving residents an opportunity to come and talk to Board members at a forum that had no agenda. The Board extends its thanks to those who participated in this opportunity.

As winter faded and spring took over, DPW Director Bill Ruoff presented to the Board a proposed Milford Paving Program for 2008-2011, and Town Administrator Guy Scaife and DPW Director Ruoff commenced a study on solid waste and recycling in an effort to determine what method of collecting and disposing of solid waste and recyclables would be best for the town in the future. A Board decision based on this study is expected in early 2009. Spring also brought with it lively discussions regarding additional street lights on Nashua Street, complaints of motorcycle noise, and Oval and Middle Street line of sight and parking issues. Cable access TV went live in 2008, giving cable TV viewers an opportunity to view Selectmen meetings live from the comfort of their homes. Our thanks to Community Media Director Dave Kirsch for bringing this project to fruition, and to Milford High School students Neil Brown and Antonio Sanchez for their creation of the Granite Town Media Logo we see on the cable access channels today.

During the summer the Board reviewed the long-term debt of the Town and the potential for refinancing and reinvesting to ensure it was being fiscally responsible with taxpayers' money. The motorcycle noise issues reported in spring were resolved in

mutual agreement with motorcyclists. In August the Board took a position on the Fletcher Site cleanup methodology, supporting off-site removal of the contaminated soil rather than treating the soil on site. It chose this position for financial, safety and expediency reasons, and conveyed this position to the EPA. Mid-summer also brought the start of another budget season, when in August Town Administrator Guy Scaife presented his initial 2009 budget to the Board. The Board established an early, non-binding consensus that it wanted to bring to voters a budget with no tax rate increase, without reducing services.

Autumn started with the Board establishing terms of service for members of the Ethic Committee, who were appointed by the Board earlier in the year. The Board also received a proposal by the Granite State Organizing Project and Souhegan Valley Transportation Collaborative for non-emergency medical transport bus service. Discussions regarding the Milford Area Communications Center (MACC) contract commenced, with the Board eventually signing a renewal of the contract in late December. In November the Conservation Commission and the Milford Lions Club requested Board support of a project to establish a parking area and road improvements at Hartshorn Pond, to which the Board gave their approval. The Milford Lions Club will celebrate their 50th anniversary in 2009. Acknowledging the downturn in the economy, the Board scheduled a meeting in early December with Citizens Bank representatives to discuss the security of Town's funds and investments currently with that business. The Board was assured of the security of those funds and investments, as well as the stability of Citizens Bank as a business.

As one of the wettest years on record wound down, winter came in with a blast, bringing us a severe ice storm that caused record outages. Our thanks go out to Fire Chief and Emergency Management Director Fran Fraitzl and his Emergency Management Team, who coordinated the cleanup with the need for basic necessities of food, heat and shelter. We also extend our thanks to the DPW crews and emergency services personnel for their long days of work and diligence in restoring our community to normal after the various flooding and winter storms. These events truly required a team effort of all our town employees and we express our sincere gratitude for the efforts during these trying times.

Much has been gained in 2008, especially in terms of establishing the Board of Selectmen as a true Board that provides strategy and oversight of town operations. The Board continues to scrutinize the fiscal aspects of town operations to ensure your tax dollars are spent effectively and efficiently. While acknowledging that 2009 will be a challenging year, we continue to look optimistically at the challenges we now face, and those we know are coming, and make our decisions to the best of our ability, based on the information we have before us at the time. We have great, hard-working staff to work with, staff that have shown their dedication in providing the town the services it needs with the quality it expects. We stand united as a Board in our dedication to representing you and thank you very much for giving us the opportunity to serve you in this capacity.

Respectfully, the Milford Board of Selectmen

Gary Daniels, Chairman

Tim Finan, Vice Chairman

Jim Dannis

Mike Putnam

Kathy Bauer



MILFORD AMBULANCE SERVICE

1 UNION SQUARE • TOWN HALL • MILFORD, NH 03055

PHONE (603) 673-1087 • FAX (603) 673-2273

~ 2008 REPORT ~

Milford Ambulance Service continued its on-going charge of providing emergency ambulance coverage to the Town of Milford in a proud and professional manner during 2008.

Activity: Milford Ambulance Service responded to a total of 1,375 calls, an increase of 118 calls compared to 2007. Of the 1,473 patients evaluated and/or treated, 1,030 patients were transported to the hospital of their choice with 443 patients refusing transport. The surrounding communities of Amherst, Brookline and Wilton provided mutual aid ambulance coverage to Milford on 11 occasions when both of the Service's ambulances were unavailable due to either rendering assistance or being out of service for maintenance.

The increase in call volume included a corresponding rise in the number of significant and challenging calls handled by the department. Requests for aid were handled in a timely, professional and compassionate manner, as the Service is known for.

Non-emergency transportation, introduced last year in an effort to lower the net cost of the Service saw 37 transports resulting invoices totaling \$12,771.

On January 4th the department, along with several other Town departments, provided event coverage for the NH Democratic Party dinner event at the Hampshire Dome. The department provided stand-by medical coverage for an estimated four-thousand guests. The event was a success due in part to the close coordination and good working relationships between town and outside agencies.



Injury reduction is an area the department places great emphasis on through operations, training and procedures. To this end, July saw the donation of \$5,000 from the International Organization of Odd Fellows Custus Morum Lodge 42 of Milford for the purchase of two FERNO tracked stair chairs to assist in reducing the possibility of a provider sustaining a back injury during patient movement. These replacement stair chairs feature tracks which fold out from the back of the chair to assist moving a patient down stairs without having to lift the patient. Further, the chairs feature other ergonomic features that facilitate patient movement and safety of both the patient and the providers.

In July, the department began transmitting 12-lead electrocardiograms (ECGs) to Southern NH Medical Center from the field for patients experiencing chest pain or presenting with signs or symptoms of a myocardial infarction or heart attack. Pre-hospital notification to hospitals equipped to perform cardiac catheterizations reduces the time needed to clear a blocked coronary artery thereby reducing heart muscle damage.

Through the end of December the department transmitted 40 ECGs to SNHMC with two of these transmissions resulting in emergency cardiac catheterizations which restored blood flow to blocked coronary artery(s). In one case, arrival at the hospital to intervention was 59 minutes, a full 31 minutes under the 90 minute standard. By late January 2009, the department will be transmitting ECGs to Catholic Medical Center.

November saw the introduction and use of GPS units in the department's ambulances and Paramedic Response Vehicle as a result of a generous donation from Pennichuck Brewing Company. The units will assist crews with response to incident locations, especially mutual aid communities and hospitals that we do not transport to frequently.

The department provided input to the Planning Board's Community Facilities Advisory Committee in an effort to identify deficiencies and needs of the ambulance department. The Committee asked pertinent questions to better understand the dynamic requirements of the department to accomplish its stated mission.

In December, the town experienced a significant ice storm that challenged all Town departments and residents. A regional shelter was established at the Heron Pond Elementary School. Several department's volunteer staffs plus outside volunteers provided the medical coverage at the shelter over the eight days it was open.

The department assisted in Emergency Management operations with medical evaluations in addition to canvassing the town during the first days following the storm to identify roads where access was limited or closed.

Staffing: Volunteers, encompassing National Registered Emergency Medical Technicians at the Basic, Intermediate and Paramedic levels, continue to be the backbone of the Service. During 2008, the volunteer staff provided over 22,000 hours of shift coverage with an additional, 1,400 hours in mandatory continuing education.

In 2008, the Service recruited eight new members. The new attendants completed, or are in the process of completing, a Field Training Program (FTP). The FTP is a Service initiated program designed to orient new members to Milford Ambulance Service operations and assisting the trainee in applying their EMT skills in the field. Efforts continue toward recruitment and retention.

Six members of the department upgraded their certifications during the year. Kyn Gdanian, Amelia Grothen, Andrew Jeffery and Chris Scurini achieved National Registry EMT-Intermediate status. The 90-hour program covers in-depth anatomy and physiology, intravenous access and fluid and medication administration to expand treatment modalities for patients experiencing hypoglycemia (low blood sugar), respiratory distress and cardiac arrest. Benjamin Crane and Erik VanderMass successfully completed their respective EMT-Paramedic program. This major achievement required over 1,000 hours of training in both the classroom and clinical setting. The new skills sets these providers have available to treat patients include advanced airway interventions, advanced intravenous access techniques, a wide array of cardiac medications to treat cardiac dysrhythmias in accordance with Advanced Cardiac Life Support (ACLS) certification and Pediatric Advanced Life Support (PALS) certification.

Changes in the department Officer staff occurred during the year with the retirement of Captain Linda Lewis after 13 years of service to the department. Lieutenant Sue Sexton was promoted from Lieutenant to Captain in March with Brady Valliere and Andrew Jeffery being promoted to Lieutenant in April.



Recognition - MAS recognized several members for their individual contributions to the Service throughout the year.

At the annual EMS Recognition Ceremony in May, several members were recognized for their length of service with the department:

5 Years: Karen Edmunds, Ray LaRue, Allen Peck, Scott Cobb, Robin Miller, Moe Paquette, Scott Powers and Greg White.

10 Years: Luella Bancroft, Vicki Blanchard, Scott Galeucia, Mike Jolin, Eric Miller, Chris Rousseau, Sue Sexton.

20 Years: Eric Schelberg.

During 2008 the following volunteer members provided over 1,000 hours of shift coverage: Vanessa Chretien – 1,178; Andrew Jeffery – 3,152; Lisa Lupo – 1,210; Sandy Powers – 1,025; Sue Sexton – 1,262.

These individuals, who contribute to the Service on a daily basis, make the Service second to none in the State. The citizens of Milford can be proud to have these individuals protecting them and available at a moment's notice.

Education: 2008 saw the continuation of Service involvement in community education programs, staff training development and participation in the development of future State of New Hampshire EMS initiatives.

Community Education and Outreach - MAS continued to expand its community education program geared toward injury prevention. During the annual Pumpkin

Festival over 600 children participated in several interactive activities geared toward understanding the body and pre-hospital care.

The Service held multiple CPR classes throughout the year for the general public and town employees including certifying town Water Department staff and Hendrix Wire & Cable first responders.

Service personnel assisted both Cub and Girl Scouts in obtaining their First-Aid Merit badges. The Scouts received hands on training on how to splint a fracture, control bleeding, how to call for assistance and other first-aid information.



Training - Staff participated in monthly and quarterly education training which covered such topics as patient assessment, cardiac care, airway management, cervical spine immobilization, drug recognition, personal safety and other topics. The department held a 24-hour EMT Basic Life Support (BLS) refresher training and a separate Advanced Life Support (ALS) refresher training in accordance with biennial licensing requirements.

The department held a 136-hour EMT-Basic course from September through December that graduated fourteen students three who will be joining the department as volunteer providers. The course provided training and instruction in accordance with U.S. Department of Transportation requirements for pre-hospital emergency care. Training included anatomy and physiology, patient assessment and management, airway management, bleeding and wound care, splinting and ambulance operations.

Five members of the department along with ten employees of SNHMC attended a five day Department of Homeland Security sponsored Weapons of Mass Destruction (WMD) and Hazardous Materials training course in Anniston Alabama in early November. The five day training included classroom and hands on activities geared toward recognition of nerve agent exposure, patient triage (sorting of ill and injured patients by medical priority), patient and responder decontamination, personnel protective gear familiarization and use (clothing, air purification systems and Self Contained Breathing Apparatus), air sampling and monitoring, and pre-planning exercises. Training culminated in a simulated nerve agent exposure exercise utilizing all of the newly obtained skills and education. Additional hands on training included working with actual nerve agent in a controlled lab with participants dressed in full respiratory and protective clothing equipment while utilizing nerve agent monitoring equipment.

The full complement of education and skill sets can be applied to non-WMD incidents such as a hazardous materials incident that enable responders to effectively respond to and recover from real-world incidents involving hazardous materials and acts of terrorism.

Billing and Revenue: Anticipated collectable revenue from ambulance transportation in 2008 is \$424,416 on \$653,280 in invoiced transports. Anticipated net

budget impact for ambulance operations in 2008 is \$218,543 a reduction in net operating cost of \$12,500 compared to 2007.

The department continuously seeks opportunities to reduce overall costs. Specific examples include the use of per-diem employees to fill two vacant authorized full-time positions. This action realizes over-time and benefit cost savings without compromising the quality of care provided by the department to you the citizen on Milford.

Additional savings have come about from generous donations for equipment – stair chairs, GPS units and ECG transmission equipment. These donations alleviated the need to fund the purchase of these items through taxes while enhancing the efficiency and quality of care to patients, and in the case of the stair chairs, reducing provider exposure to injury.

Closing Remarks: To the personnel of the Milford Ambulance Service – Thank you for the dedication, professionalism and quality pre-hospital emergency healthcare that you consistently practice and provide. These attributes make Milford Ambulance Service a quality Ambulance Service of which the citizens of Milford can be proud.

On behalf of Milford Ambulance Service, I would like to thank the Town and my many colleagues for their continued support during 2008. The Service will continue to provide quality emergency pre-hospital care while continuing to earn your respect, trust and support in 2009.

Respectfully submitted,

Eric Schelberg, Director



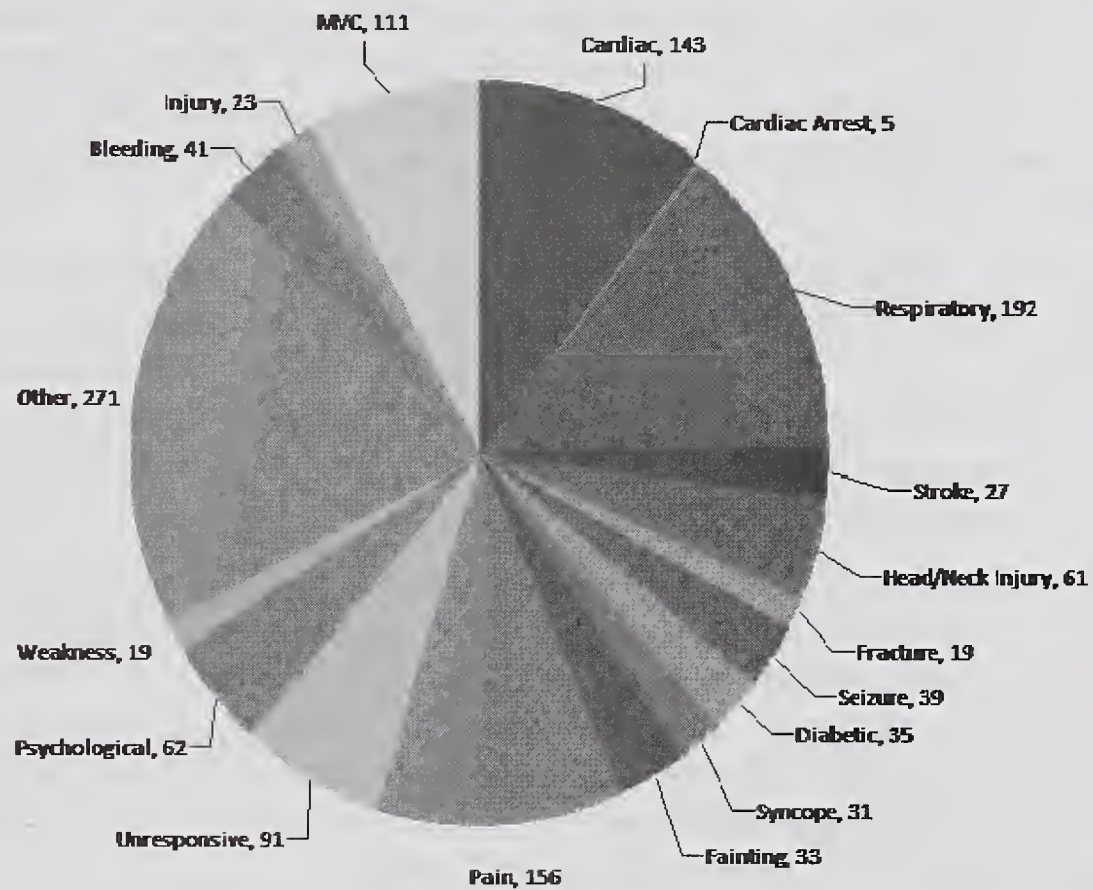
Request for Medical Aid Analysis - 2008

Total requests for medical aid in Milford in 2008: 1,386

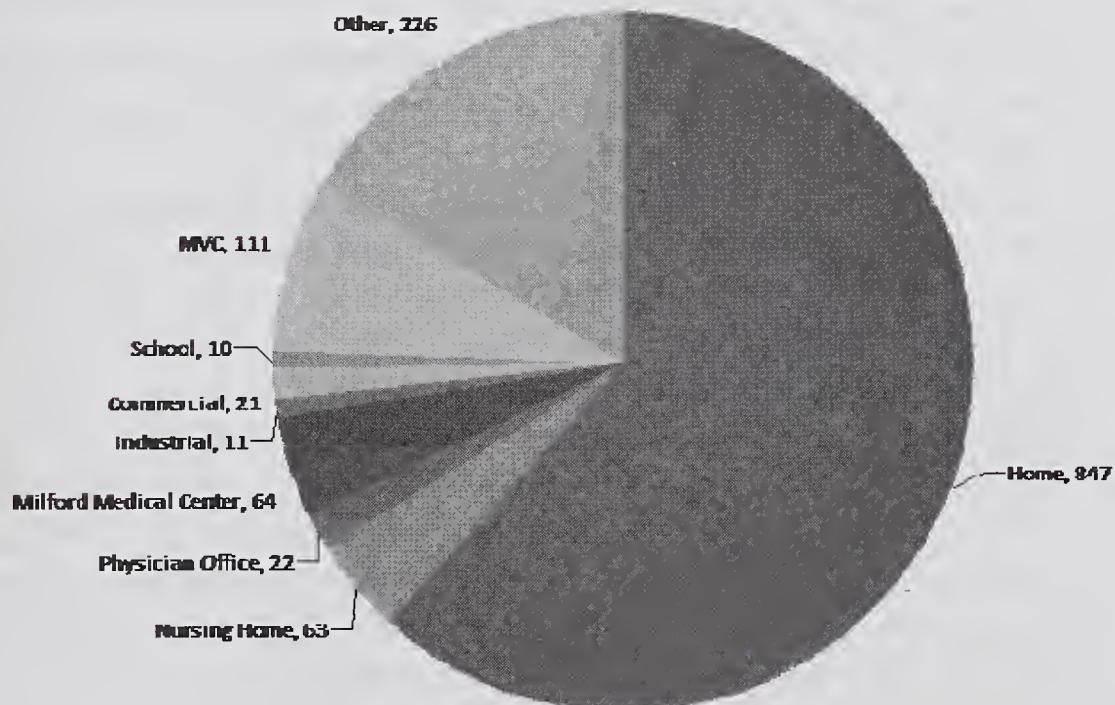
Total requests for Mutual Aid to other communities in 2008: 21

Total Patient Contacts: 1,473 Transports: 1,030 No Transports: 443

Dispatch Reason - 2008



Response Location - 2008





Town Of Milford

ASSESSING DEPARTMENT

~ 2008 REPORT ~

The final values were given to the Department of Revenue Administration in mid-October of this year, after the Selectmen accepted the appraisal of our community. The tax rate was set on October 21 and the final tax bills were sent out on November 5, 2008. The equalization ratio will not be set by the Department of Revenue until after this report is published.

This year will be remembered for ongoing transition in the Assessing Department. Many have already been by to meet the new Assessor who started in early September. Marti Noel brings over 25 years of valuation experience and business acumen to her new role. While the department activity did not skip a beat during the changes, it is still good to have the position filled and to see the department functioning efficiently in its day to day operations.

Another transition, which has been felt both locally and globally, is the change in the housing market activity. Many of us have been through both up and down trends before, yet it is always easier to bask in the good times than to weather the uncertainty that accompanies a reversal. Milford is fortunate in that the diversity of properties within its boundaries helps to maintain broader stratification to help reduce the effects of market volatility than many small towns. Economists tell us New Hampshire is holding its own, and that gives us some hope to hold on to.

In reaction to this national housing trend, and to keep costs to a minimum, the assessing department has seen a reduction in staff over the last couple years. This challenges us to become more efficient and find alternative ways to continue serving the community. One question we have been asked often of late is why the assessing cycle does not mimic the market cycles. It is important to consider that a full revaluation is costly and timely to conduct. We do not increase property values every year when market values increase, and conversely, we do not adjust property values every year when the reverse is true. Milford remains in compliance with RSA 75:8, which states that "The assessors and/or selectmen shall reappraise all real estate within the municipality so that the assessments are at full and true value at least as often as every fifth year..." As most are aware, the most recent Revaluation in Milford was as of April 1, 2006. That puts us in line for the next full revaluation in 2011. We are in the process now of preparing for that event by attempting to visit one quarter of the properties in town each year until that time. The cooperation of Milford's residents has been helpful as a way to facilitate keeping costs down by avoiding multiple visit attempts, and will help avoid steeper costs in the revaluation year for overtime and increased staffing in order to accomplish then what we can apportion over time today. To that end, the property owners of Milford are encouraged to play an active role in maintaining efficiency and cost savings by viewing their record cards annually and letting us know of property changes. Working together with a goal of fairness and equity to all alike

ultimately works toward keeping budget expenses down and we all know a lower budget helps keep the tax rate down.

For 2008, Milford has a total of 5,632 parcels with a total land area of 15,000 acres +/-.

The following is the Summary of the 2008 Inventory of Valuation.

Marti Noel, Assessor

Land

Current Use	\$ 734,236	
Discretionary Preservation Easement	6,500	
Residential \$ 709,943	419,142,800	
Commercial/Industrial	87,786,400	
Tax Exempt-Non Taxable Land (memo)	(29,675,635)	
Total Land		\$ 507,669,936

Buildings

Residential	\$840,506,800	
Manufactured Housing	17,885,600	
Discretionary Preservation Easement	28,400	
Commercial/Industrial	205,937,100	
Tax Exempt-Non Taxable Buildings (memo)	(78,171,200)	
Total Buildings		\$ 1,064,357,900

Utilities

Water	\$ 1,284,150	
Gas	2,415,188	
Electric	9,072,408	
Total Utilities		\$ 12,771,746

Valuation Before Exemptions

\$ 1,584,799,582

Certain Disabled Veterans Exemptions	(661,746)	
Improvements to Assist Persons with Disabilities Exemption	(29,100)	

Modified Assessed Valuation of all Properties

\$ 1,584,108,736

Used for calculating the total equalized value

Exemptions

Blind	\$ (105,000)	
Elderly	(5,545,700)	
Solar/Wind	(26,400)	
Total Exempt		\$ (5,677,100)

**Net Valuation on which the tax rate for
Municipal, County & Local Education is computed**

\$ 1,578,431,636

Less Utilities	(12,771,747)	
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**Net Valuation without Utilities on which tax rate for
State Education Tax is computed**

\$ 1,565,659,889

TOWN OF MILFORD

DEPARTMENT OF COMMUNITY DEVELOPMENT

Building Economic Development Health Planning Zoning

~ 2008 REPORT ~

The Department of Community Development is responsible for Town services involving planning and land use/development; administration and enforcement of the Milford Zoning Ordinance; building safety, inspections, and code compliance; health regulations and code enforcement; economic development; and special capital improvement and environmental projects involving Town properties and infrastructure. Staff members work to carry out the Department mission:

To fairly and effectively plan for and manage community change in accordance with the Milford Master Plan and the goals of the Board of Selectmen as set forth in the Town's land use, building, and health regulations, by providing professional advice, technical assistance, and enforcement in a fair and consistent manner to citizens, boards and commissions, departments, and regional agencies.

The Department provides support to the public in permitting for land use change applications, Zoning Board of Adjustment applications, and building projects. The Community Development Department also provides support to the Planning Board, the Board of Selectmen, the Zoning Board of Adjustment, the West Milford Tax Increment Financing Advisory Board, the Milford Industrial Development Corporation, the Capital Improvements Plan Citizens' Advisory Committee, the Community Facilities Committee, and the newly formed Economic Development Advisory Committee. Staff people are also members of several working groups hosted by the Nashua Regional Planning Commission and State professional organizations, as well as interdepartmental committees charged with stormwater management, traffic safety, joint loss management, and emergency preparedness and operations.

The Department saw a staffing change this past August as Kevin Lynch resigned to take a position with the Town of Litchfield. Mr. Lynch very ably served the Town for almost twenty years as a building inspector, zoning administrator, and health officer. His experience, knowledge, and common sense approach are missed. In September a new residential building inspector/code enforcement officer/deputy health officer, Dana MacAllister, was hired to replace Mr. Lynch and quickly assumed the many duties assigned. We welcome Mr. MacAllister who joins William McKinney (Commercial Building Inspector/Code Enforcement Officer/Health Officer); Sarah Marchant (Town Planner/GIS Coordinator), Shirley Wilson (Administrative Assistant II), Kathryn Parenti (part-time Administrative Assistant I); Lorraine Carson (part-time Land Researcher); Rita Carroll (Conservation Commission Coordinator), and Bill Parker (Community Development Director/Zoning Administrator).

National and regional economic forces impacted the local Milford economy during 2008, as the construction of new homes, commercial development, and industrial development slowed down reflecting the economic downturn faced by the State and the country. New single-family residential building permits totaled 21 during 2008, down from 30 in 2007, 48 in 2006, 73 in 2007, and 83 in 2004. No new multi-family or senior

housing/age-restricted housing has been built since 2005. Interesting to note that the Town's growth management ordinance, adopted in 2006 was not necessary as the economy and phased development approvals by the Planning Board innately guided a sustainable growth rate. New construction, built in accordance with the Town's Master Plan, comprehensive land use regulations, a regularly updated capital improvements plan, and infrastructure capacity, is essential to supporting the local economy and property tax base.

Included in this year's Community Development Department Report are two sets of statistics:

- **2008 Community Development Statistics.** This report breaks down the Planning, Building Safety, and Zoning Board approvals and permits for 2008 with a comparison with 2007,
- **2008 Milford Building Safety Department Building Permit Comparison by Year.** This report provides the statistics for new construction, miscellaneous construction, and other permits approved by the Building Safety Department.

Significant 2008 Community Development Department Accomplishments

The Community Development Department would like to highlight several specific areas where the Department achieved major progress during 2008:

1. Completion of a preliminary draft of a new set of Development Regulations as directed by the Planning Board, revised with the intent of overhauling outdated and poorly organized subdivision and site plan regulations into a single, user-friendly document;
2. Completion and adoption of the updated Community Facilities chapter of the Milford Master Plan;
3. Incorporation of a digitized building footprint layer in the Town's geographic information system (GIS);
4. Completion of the conversion of the in-house tax map mapping process, resulting in significant savings to the Town by not having to outsource continuous tax map updates, and greatly increasing quality control;
5. Development of zoning warrant articles, including provisions for small wind energy systems and conditional use permits;
6. Development of a Town-wide economic development planning process, inclusive of establishment of a broad-based citizen advisory committee;
7. Significant gains in the follow-up and resolution of code complaints and violations. The Department logged 157 new complaints/violations in 2008, an increase of 45% from 108 logged complaints in 2007. Of the 157 complaints/violations, 16 were referred to the Department



of Public Works as they were under its jurisdiction. Of the 141 complaints/violations under Community Development's responsibility, 122 were resolved resulting in an 87% resolution rate by year's end;

8. Increased staff support for the Department of Public Works, as well as instituting permitting, inspections, and education procedures and programs to insure compliance with Federally-mandated MS4 stormwater management requirements;
9. Development of MUNIS (town database software) permit tracking that allows access by other Departments, specifically Water Utilities, Assessing, and the Fire Department;
10. Completion of access easement agreements for Kaley Park, and project management for the construction of Phase I of Kaley Park;
11. Project management of the South Street Transportation Enhancement project set for construction in the Summer of 2009;
12. Grant assistance to obtain Emergency Community Block Grant funding to reconstruct a failed retaining wall for the East Milford Mobile Home Park Cooperative;
13. Implementation of a streamlined permitting and inspection system resulting greater efficiencies and accuracy;
14. Public outreach and education in many areas, such as health-related issues, shoreline protection, code compliance, and economic development marketing;
15. Completion of the 2009-2014 Capital Improvements Plan.

The Department's work program for 2009 includes finalization and adoption of the Development Regulations, undertaking a revised Housing chapter of the Milford Master Plan, economic development planning, energy and green community initiatives, downtown traffic and Town-wide traffic planning, enhancing health department-related code compliance and outreach, and facilities planning relative to space and site evaluations for the Ambulance, Fire Department, Emergency Management, and the Town Hall.

Please visit the Community Development Department website at www.milford.nh.gov if you have any questions, concerns, need additional information, or want to check out ways to get involved, please contact us at 603-249-0620 or by email at bparker@milford.nh.gov.

Respectfully submitted,

Bill Parker, Community Development Director

2008 COMMUNITY DEVELOPMENT STATISTICS

	2008 YTD	2007 ACTUALS	% 2008 TO 2007
PLANNING			
Site plans approved (existing sites)	13	16	81%
Site plans approved (new sites)	6	3	200%
Site plans signed	15	22	68%
Subdivisions approved	3	8	38%
Lot line adjustments approved	1	8	13%
Condominium conversions approved	0	1	0%
Subdivision plans signed	5	17	29%
New lots created (from date of plan signing)	4	14	29%
BUILDING			
C/Os for new residential construction	26	32	81%
C/Os for all other construction	195	196	99%
TOTAL C/O'S ISSUED	221	228	97%
Total residential living units created	26	32	81%
ZONING			
Special Exceptions granted	15	20	75%
Special Exceptions denied	0	0	0%
Equitable waiver granted	1	0	110%
Variances granted	13	9	144%
Variances denied	2	0	120%

2008 MILFORD BUILDING DEPT
BUILDING PERMIT COMPARISON BY YEAR

NEW CONSTRUCTION	2008 YTD	2008 % of LY	2007	2006	2005	2004	2003	2002	2001	2000
Single family permits	13	57%	23	42	73	71	88	88	64	96
Single family (55+)	0	0%	0	0	-	12	9	-	-	-
GMO issued permits	8	200%	4	0	-	-	-	-	-	-
Single family sub-total	21	78%	27	42	73	83	97	88	64	96
Multi family	2		0	0	-	-	66	7	90	-
Multi family (55+)	0		0	0	16	54	16	-	-	-
Multi family (62+)	0		0	0	49	-	-	-	-	-
Multi family (subsidized)	0		0	0	-	25	-	-	-	-
Multi-family sub-total	2	0%	0	0	65	79	82	7	90	0
Commercial/Industrial sub-total	3	100%	3	6	14	9	7	6	5	11
Total new construction permits issued	26	87%	30	48	152	171	186	101	159	107
MISCELLANEOUS CONSTRUCTION	2008 YTD	2008 % of LY	2007	2006	2005	2004	2003	2002	2001	2000
Misc residential (Includes SFR, Mfg, Multi-family)	138	88%	156	185	193	226	231	215	200	168
GMO issued permits (addtl dwelling units)	2	67%	3	1	-	-	-	-	Not tracked	Not tracked
Renewals for misc	62	78%	79	60	48	-	-	-	Not tracked	Not tracked
Renewals for new construction	6	86%	7	15	2	Not tracked	Not tracked	Not tracked	Not tracked	Not tracked
Demolition residential	6	43%	14	10	Not tracked	Not tracked	Not tracked	Not tracked	Not tracked	Not tracked
Misc residential sub-total	214	83%	259	271	243	226	231	215	200	168
Mfg home replacements sub-total	1	25%	4	5	5	7	0	8	7	10
Misc commercial (demos included)	75	109%	69	38	41	41	49	45	0	35
Renewals for misc & new construction	10	500%	2	4	Not tracked	Not tracked	Not tracked	Not tracked	Not tracked	Not tracked
Misc commercial sub-total	85	120%	71	42	41	41	49	45	0	35
Total Miscellaneous building permits issued	300	90%	334	318	289	274	280	268	207	213
OTHER PERMITS	2008 YTD	2008 % of LY	2007	2006	2005	2004	2003	2002	2001	2000
Driveway	20	74%	27	34	58	70	81	67	65	78
Electrical	211	92%	230	202	256	266	278	227	222	198
Plumbing	88	90%	98	91	124	145	132	101	117	114
Mechanical (tracked 2008 2Q forward)	104	0%	0	161	250	286	158	193	-	-
Gas piping (effective 7/1/08)	34	0%	0	0	0	0	0	0	0	0
Stormwater (effective 4/1/07)	21	2100%	1	0	0	0	0	0	-	-
Signs	40	83%	48	60	56	44	40	34	18	25
Additional permit totals	518	128%	404	514	686	741	608	555	422	415

Total permits

844

768

880

1127

1186

1074

924

788

735

2001 and 2000 figures taken from town report, not spreadsheets

Previous years (Single Family Residential)			
1999	62	1994	55
1998	72	1993	37
1997	56	1992	52
1996	37	1991	46
1995	60	1990	37
1989		1989	96
		1988	61
		1987	130
		1986	167

Town of Milford Annual Report Health Department

In 2008, the Health Department responded to fifty seven (57) health related complaints, an increase of 24 incidents over 2007. The most frequently reported complaints continue to be housing conditions involving rental properties also mold or trash. I am pleased to report responses to Eastern Equine Encephalitis (EEE) and West Nile Virus decreased in 2008 with only one bird being collected and no confirmed cases of either. As Health Officer, I see no need for a mosquito control program and feel comfortable with focusing our resources on education and prevention.

2008 brought significant changes, with the departure of longtime Health Officer Kevin Lynch - his experience and knowledge of the community will be missed. An internal evaluation identified a need for more public education and outreach and with the support of the Board of Selectmen we were able to add one additional deputy health officer, Ambulance Director Eric Schelberg, to improve on this area. Dana MacAllister, the Town's residential Code Enforcement Officer, also assumed the responsibilities of deputy health inspector.

We remain very active in working with surrounding communities to finalize an All Hazard Response Plan for the Nashua region. Lessons learned from the 2007 floods and the most recent December 2008 ice event are being evaluated and incorporated into this plan.

The Health Department remains the enforcement agency for the Town's Stormwater management regulations that apply to any site disturbance over 5,000 square feet. In 2008 the Health Department was additionally charged with enforcing the State of New Hampshire Shoreland Protection Act and the new state regulations relative to outside wood boilers that went into effect January 1, 2009.

Information regarding these regulations and other health related information is available at the Community Development Offices in Town Hall or on our website <http://www.planning.milfordnh.info/health/health.htm>.

In closing, I thank the residents of Milford for the opportunity to serve you and look forward to promoting the positive message of public health.

Thank you,

William McKinney
Health Officer

TOWN OF MILFORD

Community Media

~ 2008 REPORT ~

This department includes Public, Education, and Government (PEG) Access and the management of the Town of Milford web site. 2008 has seen a continuation of the growth begun with my arrival in June 2007. In this report we will touch on the highlights of the year's achievements and show how they lead to the objectives of 2009.

A Brief History

Cable television is currently provided to the Town of Milford by Comcast. As of the end of December 2008 there are 4,379 subscribers in Milford, each capable of tuning into the PEG Access channels. Milford's PEG Access Television was established in 2003 as part of the franchise agreement between the town and Adelphia Cable. On January 26, 2004 the board of Selectmen created a study committee to determine how to utilize this resource. On March 29th of that year the Selectmen gave the committee its charge and dubbed it the PEG Board.

Under the leadership of the PEG Board the Milford High School Applied Technology Center (ATC) equipped the Television Studio to support the Television Production program they offered and began taping the Board of Selectmen's and School Board meetings for broadcast. Early in 2007, the PEG Board authorized the purchase and installation of a robotic camera system and broadcast rack in the Town Hall Meeting room for Board of Selectmen's meetings. Since then all Selectmen's meetings have been broadcast live and via tape delay. In the fall of 2007 Planning Board meetings were added to the live meeting coverage schedule.

In the spring of 2007 the Board of Selectmen approved the creation of the full time position of the PEG Access manager. After candidates were interviewed I was excited to have been the one chosen to fill that role. Since that time the operations of the access station have grown to include coverage of Milford High School Varsity sports, coverage of special events in town and live and recorded meetings including Budget & Bond Hearings, Deliberative Sessions, and Town meetings.

2008 In Review

In 2007 the name Granite Town Media was selected for the access stations. In the spring of 2008 a logo was designed by two students of Milford High School. Neil Brown from the Graphics Arts program in the Applied Technology Center of Milford High created the static version of the logo and Antonio Sanchez from the Television Production program animated this logo. The PEG board approved this in May and it was presented to the School Board and the Board of Selectmen who honored these creative students for their effort and achievement.





Another big accomplishment of 2008 was the activation of a second television channel for Milford. Channel 20 went live in March and has been designated the Education Channel. All programming relating to education that is sponsored by the School District is broadcast on this channel. It is also where you will find all School Board meetings and the School District's Budget & Bond Hearings and Deliberative Sessions.

During the year the cameras purchased for Jacques and Heron Pond Elementary and Milford Middle schools were distributed and are being used to help with internal communications projects. One project was to produce video for special needs students on how to perform some classroom and personal tasks. Also the Milford Middle School provided a program about their 8th grade appreciation day. In the studio at the High School a quality machine for providing professional quality graphics was installed and is being used in

programming produced there. Some of these programs such as "We The People", "Blahhhh Tongue Twisters", and others are broadcast on channel 20.

In the Town Hall we acquired the ability to broadcast live from the Auditorium, the Banquet Hall, and various other locations. This achievement was accomplished making use of low cost network cabling and inexpensive adaptors. By making use of the existing wireless audio capabilities we were able to make significant savings on the full implementation of this valuable capability. Live meetings and events from these locations within Town Hall will add to the content available on channel 21, which has been designated the Government Channel since Education Channel 20 went on air.

The addition of the Zoning Board meetings to the live and recorded meeting coverage on channel 21 currently completes the schedule of board meetings to be covered on Channel 21. Additional programs include Budget and Capitol Planning Meetings, and town sponsored events such as the recently broadcast Holiday Show featuring the talents of the students at the Northern Ballet Theatre Dance Center and the voices of the Souhegan Valley Chorus which was presented in association with and under the management of Milford DO-IT. Additionally several Milford First Responders were honored in an awards ceremony recorded and broadcast as well as the Fire Departments 2008 Merit Awards ceremony. Channel 21 has been privileged to showcase the talents and dedicated services of our residents and emergency services personnel as well as provide greater opportunity for the members of Milford to see their local government at work. We expect to continue to expand on this kind of programming in 2009.

This year we purchased a new professional field production camera that can record HDTV content onto a hard drive eliminating the need to stop to change tapes.

This camera will be used by staff for special meetings and event coverage in addition to the previously existing equipment giving us greater ability to cover more events at the same time. In 2009 we will be improving our post production abilities to bring recorded programs to broadcast sooner.

Finally our most significant improvement in our value to the community has been the ability to broadcast emergency messages on both channels such as school closings or weather related emergency information immediately. This emergency notification system can be activated by designated personnel from anywhere, anytime via the internet. We had our first use of this system during the devastating ice storm of December 2008. When coupled with the Town and School District's web sites we are able to provide important and detailed information to the community quickly. We hope we rarely need to activate this feature but are very glad to have it. In the coming months we will be exploring additional modes of providing this potentially lifesaving information to the community.



As we look to a new year, we are encouraged by the progress made in this past year and excited about the growth still to come. While some objectives of the year remain to be completed the future of community media in Milford remains bright and full of promise. Of particular interest may be the creation of the video club in 2009. This club is expected to offer Milford 8th to 12th grade students the opportunity to learn basic video production. The complete renovation of the Town web site is expected to make the site both more manageable by the various departments and offer more services to the public, and because it is being developed using free software we continue to find savings that allow us to keep our expenses down. Finally, the PEG committee is in the process of developing the policies that will allow us to begin offering Public Access, and with those policies individuals and organizations in the community will have an avenue by which they may express their creativity and views to the cable subscribers of Milford. Once the public channel and programming have been added, the access operation will have expanded to all types of channels available to us.

Respectfully submitted by,

David Kirsch, Director of Community Media



TOWN OF MILFORD

OFFICE OF EMERGENCY MANAGEMENT

~ 2008 REPORT ~

"Emergency Management" means the planning and response to major emergency situations that would have an adverse effect on the community or its residents. Such incidents may include natural and/or manmade disasters involving; severe weather, pandemics, fires, and chemical, biological, nuclear or explosive events.

I am happy to report that during the course of 2008, the Towns of Milford, Amherst and Mont Vernon began the process of establishing a regional Community Emergency Response Team (CERT). The Community Emergency Response Team (CERT) Program educates people about disaster preparedness for hazards that may impact their area and trains them in basic disaster response skills, such as fire safety, light search and rescue, team organization, and disaster medical operations. Using the training learned in the classroom and during exercises, CERT members can assist others in their neighborhood or workplace following an event when professional responders are not immediately available to help. CERT members also are encouraged to support emergency response agencies by taking a more active role in emergency preparedness projects in their community. During 2009, we will work towards the approval process and development of guidelines for the program in order to begin a recruitment program.

Once again, your Emergency Management team has spent countless hours working towards the key four areas of our mission; preparation, response, mitigation, and recovery. During the course of the year, staff worked closely with our neighboring communities to coordinate efforts so all would be ready should a significant event occur. These efforts proved worthwhile during the Ice Storm in December when all available resources were utilized to respond to the significant damage and extended power outages. This storm required the opening of a shelter at the Heron Pond School which quickly became a regional shelter which provided assistance to residents from more than six other communities for more than a week. We continue to engage in the recovery phase and will so for several more months into 2009.

I would like to extend a grateful THANK YOU to the Emergency Management Staff, Steve Rougeau, Charlie Patterson, Fletcher Seagroves, and Helen Burke. These folks volunteer a tremendous amount of time training, planning, and responding to significant incidents during the course of the year.

We encourage individuals and families to prepare for an emergency by visiting our web site at <http://fire.milfordnh.info/oem.htm>. Feel free to contact us if you have any questions.

Sincerely,
Francis X. Fraitzl, III, Emergency Management Director



Milford Fire Department

"Serving Our Community with Pride"



~ 2008 REPORT ~

Looking back, your fire department had a very successful year in 2008 - we began the year with several challenging goals and I am happy to report that with the commitment and dedication of all personnel we met all of them.

Here are some of the highlights:

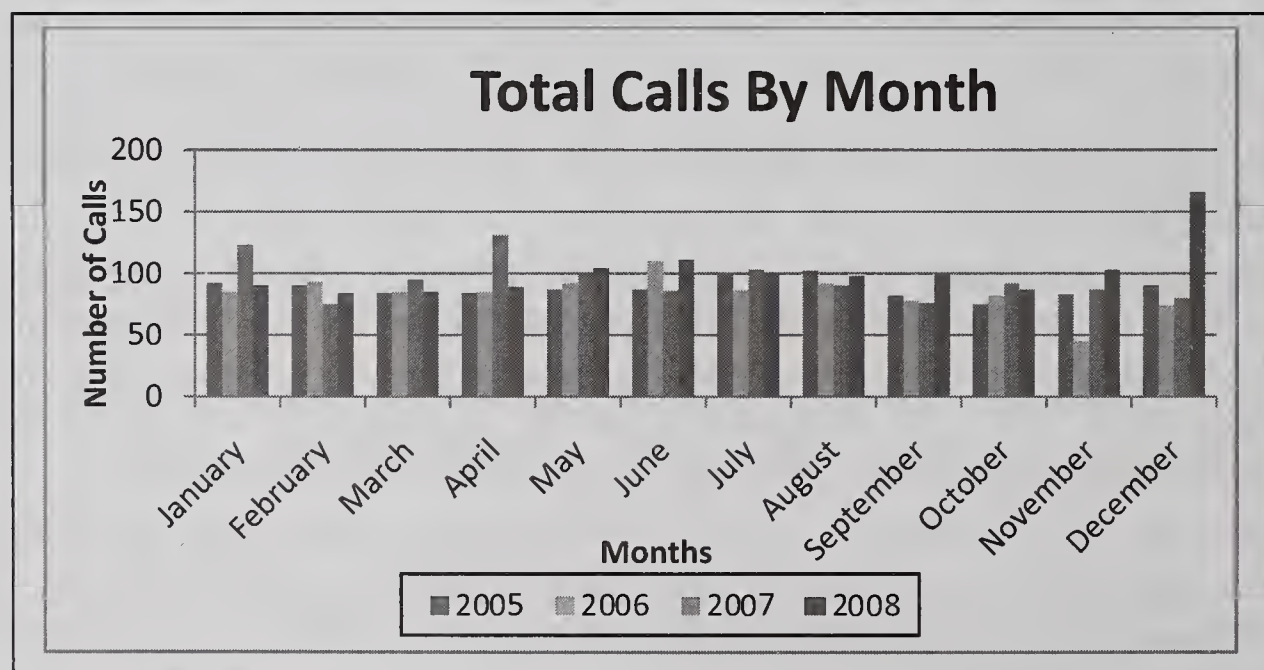
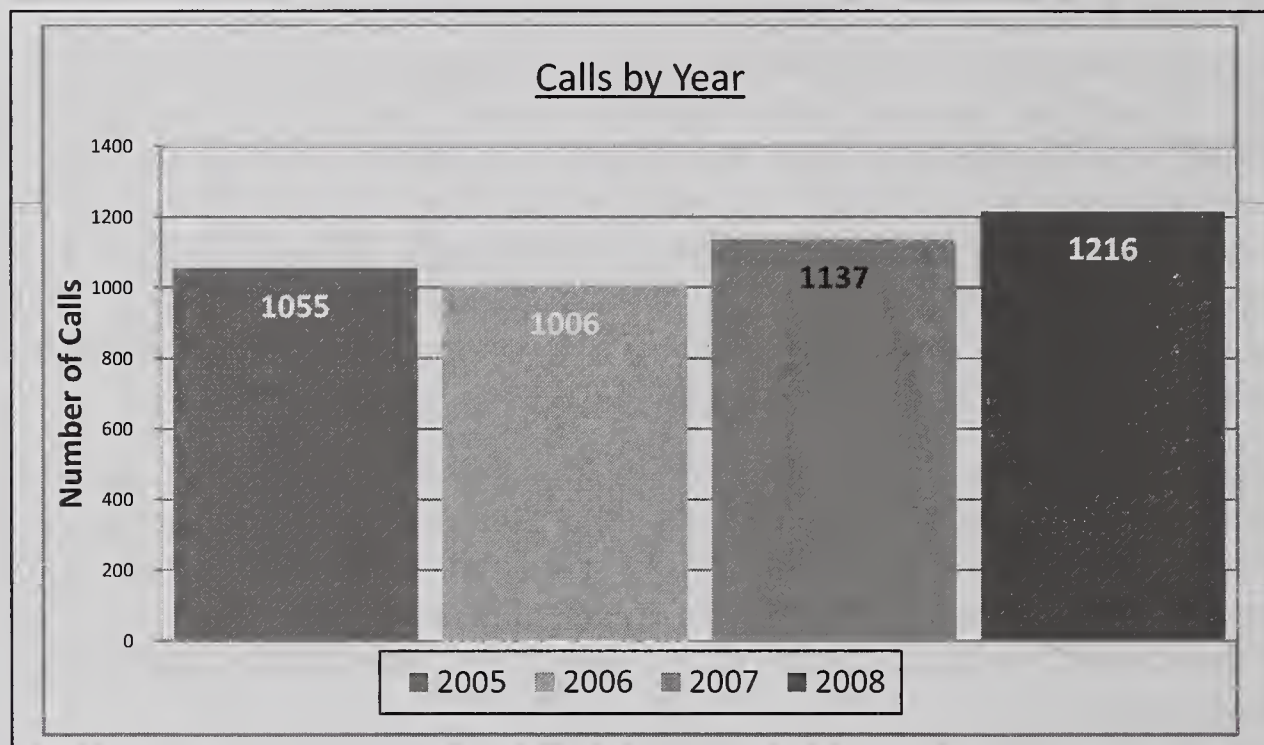
- **Ameri-Corp Volunteer:** 2008 marked our first year with an Ameri-Corp volunteer. Mr. Ben Raymond worked forty hours a week assisting with all aspects the department, but particularly with the public education arm of our fire prevention program. Ben developed and coordinated the first Citizen Fire Academy for the MFD. The six week program had seven participants who met weekly to learn what services the fire department provides, what it takes to be a firefighter in Milford, first aid, and how to use a fire extinguisher. It culminated with them getting to don fire gear, enter a smoke filled building and rescue a trapped occupant.
- **Fire Prevention Grant:** The department applied and received a \$25,000 grant to purchase fire prevention materials to enhance our ability to present fire safety programs to the community. With the funding, we were able to purchase a Hazard House® and a Patches and Pumper®. A fully animated Dalmatian dog and fire truck robot, that moves, speaks, listens, plays audio cassette tapes, winks, and blinks, all by remote control.
- **2nd Annual Golf Tournament:** As a result of a successful golf tournament, we met our goal and raised the balance of the \$12,000 needed to purchase a thermal imaging camera. This device allows firefighters to see through smoke and detect heat sources to locate a victim or hidden fire. Thank you to Captain Brett French for heading up this event.
- **Assistance to Firefighters Grant:** The department wrote and received a federal grant that not only benefited Milford, but also twenty other fire departments in the area. This \$118,000 grant provided each of the communities in the Souhegan Mutual Fire Aid Association with a First InterComm® communications unit that allows interoperability of communications when operating at large incidents.
- **Strategic Plan:** During the latter part of the year, the department began the process of developing a Strategic Plan to guide us through the next five years. This plan should be available in early 2009. It will serve as our roadmap for the years to come and allow us to better plan for the future.
- **Recognition Ceremony:** In March, the department held its first recognition and awards ceremony. Many of the department's personnel were honored for their long service, acts of heroism and valor, as well as community service and leadership in

the presence of their family and community members. We look forward to this becoming an annual event.

All of these items were completed at a minimal financial impact to the community and in addition to our other duties and responsibilities. These projects were accomplished while still maintaining a ready force of highly trained firefighters. Our personnel completed over 2500 hours of training during 2008.

2008 was also a record year for your fire department; we had both a record month and year of requests for service.

In December we handled 160 calls, many of these as a result of the Ice Storm of 2008. However, several other months were busier than previous years, with a total of 1216 requests for service being responded too.



Yours in Fire Safety,

Francis (Frank) X. Fraitzl, III, Chief of Department

Host Homes Program of Milford

Milford Town Hall, 1 Union Square, Milford, NH 03055 - 4240 (603) 672 - 1069

~ 2008 REPORT ~

The Host Home Program provides respite, intervention and referrals to the adolescents and families of Milford. This is the twelfth year we have been providing such services. Once again we have exceeded our expectations by providing services to 183 teens during the past year.

Respite care (placement) was provided to three adolescents for a total of 260 days in 2008. The adolescents continued in school, their jobs, friendships etc. uninterrupted. They and their families were referred to Milford Area Mediation and Hillsborough County Family Intervention as part of the placement process. These referrals are also made as part of the intervention process. The Host Home Program provides 24 hour a day response and support to the Host Home guests, families and referral agencies (for example the Milford Police). Host Home families feel comfortable calling at any time, day or night if the need occurs. The program addresses their concerns immediately.

More and more we receive referrals from teens that do not wish to be placed but either they or their families realize they need help. We are able to address their concerns and offer them help within the community. Our referrals include Bridges, the Youth Council, Community Council, Alcoholics Anonymous, the Transitional Living Program, Nashua Children's Home, Milford Mediation, Hillsborough County Family Intervention, as well as area therapists. The local churches continue to be supportive as well. Once again, I would like to express gratitude to The Milford United Methodist Church and the Granite Baptist Church for their enthusiastic support of the program. Both members and clergy have been very supportive of several new Host Home projects. As always a special thank you to all the volunteers. Without you this program would not exist. As we close out 2008, I would like to once again recognize Joel Trafford, Alexis Eaton, and Kevin and Vickie Anderson for their commitment to the kids and the Host Home Program. I wish I had the time and space to recognize all the others but I am so grateful.

When an adolescent leaves a Host Home we continue to stay involved with them and their families. Host Homes has helped with summer plans including job placements, internships and volunteer work. It is not uncommon to hear back from families for further services as needs occur. This is particularly gratifying because you realize they feel you can help. You have in the past and you will try to do so again. Referring agencies feel the same.

The Host Home Program continued its expansion of services in 2008. Host Homes is in the process of adding services to several new towns. The Host Home coordinator works closely with the adolescents in placement to build strong, trusting relationships. It is through these relationships that the coordinator can help individuals with many needs such as referrals to other agencies, referrals for counseling, medical

attention, education, employment, vocation and substance abuse services. Our on-going weekly projects include group mentoring and life skills coaching. We will offer another series of classes in the spring of 2009. In addition to the group mentoring and life coaching, Host Homes will be offering parent support groups for parents dealing with conflict with their teens. This will afford parents an opportunity to speak with other parents and not feel they are traveling this road alone.

The Host Home Program works in conjunction with many agencies. Once again, it is a privilege working with the Milford High School, the Milford Middle School and the Milford Police Department.

We are very grateful to the Town of Milford for their continued support of the Host Home Program. We also wish to thank the Wadleigh Public Library for the wonderful space they offer us. Clients feel comfortable under difficult circumstances in this warm and cheerful building.

During the year 2008 we continue to be blessed with our wonderful host homes. Our host home families are exceptional in their kindness towards the teens and their strengths they bring to the program. Thank you very much for what you have done for the youth of our community. We are so grateful to you very special people.

I am also pleased to be able to thank our newly hired Assistant Coordinator, Susan Drew.

If you feel you would like to be a part of The Host Home Program or know of a child in need, please call 672-1069 and we will be there to respond.

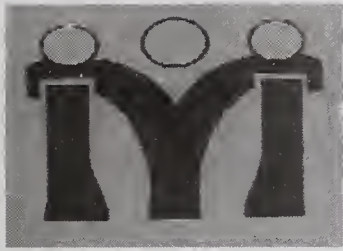
Thank you for allowing this unique program to be part of your community.

Respectfully Submitted

Mary Pat Jackson,

Host Home Program Coordinator





Milford Area Mediation Program ~ 2008 REPORT ~

Milford Area Mediation Program closes out its thirteenth year of successfully providing conflict resolution services to families and residents in the towns of Greenfield, Greenville, Milford, New Ipswich, Temple, and Wilton. Due to the on-going financial support of these towns, as well as the Hillsborough County Incentive Fund Grant, the Mediation Program continued to be able to offer Family Mediation and comprehensive referral services as a free service.

The Mediation Program continued, once again, to steadily increase the number of clients receiving services over the past year. Services include mediation sessions, referrals to therapists and counselors, Host Homes placements, and information about other options. From January 1, 2008 through December 31, 2008, Milford Area Mediation Program provided mediation services to 150 individuals. The majority of calls received are from Milford.

Highlights:

The Mediation Program continues to operate with one part-time staff and a part-time assistant. Due to the generous commitment of community volunteers, Milford Area Mediation Program has been able to continue with a high level of service provided to the community. It is a rare week that goes by that the office is not open in the evening with at least 2 mediations going on. The types of mediations offered through this office include family mediation, divorce mediation, marital mediation, and mediations to resolve workplace issues. Our referrals come from newspaper articles, local police, schools, various town offices, Milford District Court, and self referrals. A typical family mediation may result from conflicts between parents and teens. We initiate the process by having the coordinator arrange an in-take and assess necessary services and appropriate volunteers. For example, if the family is a husband-wife-two daughters, the coordinator tries to line up a male and a female volunteer so that the husband does not feel outnumbered by females. If we are serving a mother-daughter, two females are appropriate.

The Mediation Offices are located in a neutral setting that offers warmth and comfort to those seeking services. The services provided are confidential with a high caliber of professionalism. Feedback from the community has been outstanding.

In order to meet the increasing need for services, Milford Area Mediation Program continues to seek out the assistance of community volunteers. If you are interested or know some who is interested, please contact the program.

Respectfully submitted,

Mary Pat Jackson, Program Manager

672-2711

mpjackson@milford.nh.gov



TOWN OF MILFORD

POLICE DEPARTMENT

~ 2008 REPORT ~

This year presented the Police Department with many challenges however we continued to succeed in providing a responsive and professional service to the citizens of Milford. Again the goals and objectives were for the most part met or exceeded. The entire work force of this organization worked as a “team” in order to realize these accomplishments.

Personnel: In March, Officer Garret Booth resigned his position in order to go into the private sector to pursue a career and start a professional guide service in Maine; something he always wanted to do. We have, and will miss him and his wife Nellie but we wish the very best for him in his endeavors.

On July 14th, Eric J. Wales was sworn in as a full-time officer to serve in the Patrol Unit. On November 14th, he graduated from the 147th Academy Class of the New Hampshire Police Standards & Training Council. We are all very excited for Officer Wales and his family and welcome him as a part of the organization. Officer Wales resides in Milford with his wife and son. This addition brings our organization to full complement.

Administration / Clerical: The full-time and part-time clerical staff is the first point of contact when citizens come into our facility for assistance. Their continued support to this organization and the community remains steadfast. In March, clerk Wilma Bates resigned her part-time position. We wish her all the best in her endeavors and will miss her.

OPERATIONS DIVISION

Patrol Unit: The Patrol Unit worked extremely hard to obtain the goals set for the year 2008. One of the goals set was to increase motor vehicle activity. Our officers understand that traffic laws serve many purposes – primarily to discourage and to remove those drivers who pose a hazard from the roads. By reducing such violations, fewer motor vehicle accidents may occur. It was the goal of the Milford Police Department Patrol Unit to take a proactive approach enforcing motor vehicle laws, which in turn will make the roadways safer for pedestrians and motorists in the Town of Milford. There was a five percent decrease in motor vehicle accidents in 2008 which is directly attributable to the proactive approach by the Patrol Unit.

The Patrol Unit also saw a twenty-nine percent increase in drug violations this year. This increase can be attributed to the Patrol Unit’s proactive approach towards drug awareness and enforcement which was also a goal set for the year 2008. The K-9 Unit was called upon more during motor vehicle stops where there was probable cause to believe that drug activity had occurred or was occurring. The K-9 Unit conducted

fifty-four motor vehicle drug searches this year which resulted in thirty-eight drug related arrests.

TOTAL CALLS FOR SERVICE/OFFICER ACTIVITY: 47,130

<u>Criminal</u>	<u>2007</u>	<u>2008</u>	<u>% Difference</u>
Arson	11	5	-55%
Arrests	372	400	7%
Assaults	174	156	-10%
Burglary	45	50	11%
Disorderly Conduct	67	62	-7%
Drug Violations	76	98	29%
Domestic Violence	232	217	-6%
Forgery	11	21	91%
Fraud	130	121	-7%
Homicide	0	0	0%
Kidnapping	1	0	-100%
Robbery	3	7	133%
Thefts (All)	218	287	32%
Stalking	6	8	33%
Sexual Assaults	17	22	29%
Stolen Vehicles	6	13	117%
Vandalism	270	253	-6%
Weapons Violations	12	5	-58%

<u>Non-Criminal</u>	<u>2007</u>	<u>2008</u>	<u>% Difference</u>
Animal Complaints	235	240	2%
Accident (reportable)	327	310	-5%
Alarms	436	482	10%
Citizen Assists	240	417	74%
Directed/Radar Patrols	5835	7129	22%
Escorts/Civil Standby	315	500	59%
Fire Assists	164	234	43%
Medical Assists	301	345	15%
Missing Persons	25	40	60%
Mutual Aid	49	45	-8%
Runaway Juveniles	28	25	-11%
Suicide/Attempted Suicide	17	19	12%

<u>Motor Vehicle Statistics</u>	<u>2007</u>	<u>2008</u>	<u>% Difference</u>
Summons	440	727	65%
Warnings	5714	10862	90%
Fatal Accidents	0	2	200%
Parking Tickets	372	411	10%

Total Patrol Unit Activity	40,611	48384	19%
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K-9 Unit: The K-9 Unit is a valuable tool utilized by the Milford Police Department to deter crime and aggressively enforce the drug laws of this state. K-9 Zed is a dual purpose dog certified in patrol duties and narcotic detection. In 2008 the Milford Police Department and the K-9 Unit took a proactive approach to drug enforcement. The K-9 Unit was utilized to conduct searches of motor vehicles and residences where the

presence of drugs was suspected. This approach yielded over a 400% increase in drug related arrests by the K-9 Unit compared to 2007.

In addition to the large increase of drug related work, K-9 Zed also visited schools and town daycares providing demonstrations for the students and staff. This community based program allowed the children to interact with K-9 Zed and understand his role within the agency.

2008 TOTAL K-9 DEPLOYMENT 185

	<u>2007</u>	<u>2008</u>	<u>% Difference</u>
Building Searches (Alarms/Open Doors)	73	52	-29%
Security / Search Warrant Assists	5	8	60%
Field Searches (Criminal Suspects/Fugitives/Missing Persons)	15	20	33%
Public Demonstrations	3	11	266%
Motor Vehicle Drug Searches	19	54	184%
Mutual Aid to Neighboring Police Agencies	11	15	36%
Drug Arrests by K-9 Unit	8	38	375%
Totals	126	148	35



Police Motorcycle Unit: The motor unit has aggressively conducted motor vehicle enforcement in problem areas and effectively slowed down traffic in residential neighborhoods through the assignment of directed patrols. The high visibility of the unit has allowed officers to interact with the community and residents while performing their duties.

2008 POLICE MOTORCYCLE UNIT

	<u>2007</u>	<u>2008</u>	<u>% Difference</u>
Motor Vehicle Stops	1084	2175	100%
Shifts Patrolled	83	197	137%
Average Stops per Shift	14	11	-21%
Total Miles Patrolled	4,656	7,620	64%

SUPPORT DIVISION

Detective Unit: The past year has been one of change for the Support Division. Detective Booth resigned from the department in March of this year. After an extensive process, Officer Jessalyn Camelio was chosen to fill this open position within the Detectives Unit. In July, Sergeant Raymond Jackson was transferred from Detectives to the Patrol Unit and Sergeant Scott Chovanec was transferred from patrol to the Detectives Unit. Sergeant Jackson had served well in the Detective Unit for over 15 years. This transition has been very successful and it enables our experienced personnel to lend their expertise to other areas of the department.

2008 TOTALS DETECTIVES UNIT

	<u>2007</u>	<u>2008</u>
Arrests/Assists	16	39
Arson	11	3
Assault (all)	3	7
Backgrounds (other agencies)	155	54
Burglary	26	24
Child Custody/Abuse	0	1
Child Pornography	1	1
Criminal Mischief	9	9
Domestic Cases	4	1
Drug Investigations	17	9
Forgery	9	10
Fugitive From Justice	0	3
Homicide / Attempted Homicide	1	0
Indecent Exposure	0	4
Juvenile Cases	10	5
Kidnapping / Attempted Kidnapping	1	0
Missing Persons	1	4
MPD Backgrounds/Police Officer Candidates	6	1
Other	12	18
Prostitution	0	0
Robbery	3	2
Sex Offenders (registration req.)	39	55
Sexual Assaults (all)	23	21
Theft/Fraud	20	40
Untimely/Unattended Deaths	8	6
Witness Tampering	3	3
Total	378	320

Prosecution Unit: Our Legal Division has been very busy keeping up with the additional work created by the proactive approach of the Patrol Unit. Serving as the Prosecution Unit Clerk Judy Spitz has done a great job this year keeping the court dockets up to date and assisting the prosecutor as needed.

**2008 TOTALS
PROSECUTION UNIT**

<u>Category</u>	<u>2007</u>	<u>2008</u>
Arrests	372	400
 Total Charges Filed	 2187	 2092
 Scheduled Arraignments	 356	 440
Scheduled PC Hearings / Trials	839	854
 Juvenile Petitions Filed	 100	 117
Total for Milford District Court	174	202

School Resource Officer and Juvenile Service Officer: Our School Resource Officer, Officer Ostler and Juvenile Officer, Officer Pepler, instituted the Community Works Program at the Boys & Girls Club during the summer months. This was a great success with the kids finalizing their summer program by painting over graffiti on several bridge overpasses. This is an area that is often littered with 'Gang Graffiti'. At the end of this project each of the participating kids were given a specially designed T-shirt as recognition for their hard work. There was a thirty-one percent reduction in the number of incidents during 2008. This reduction is a direct result of the hard work and dedication of the School Resource Officer and the Juvenile Officer. During the year they worked tirelessly to establish a rapport with the students and the school staff, and to maintain and increase open lines of communication and educate the students and the community regarding various areas of concern.

2008 TOTAL SCHOOL RESOURCE OFFICER ACTIVITY: 251

	<u>2007</u>	<u>2008</u>
Accidents/Conduct After	4	0
Alarms	4	1
Alcohol (minors)	0	0
Arrests/Assists	7	3
Arson	0	0
Assault (all)	30	12
Bomb Threat	0	0
Burglary	0	0
Child Abuse	0	1
Criminal Mischief	17	8
Criminal Threatening	5	0
Criminal Trespass	3	0
Disorderly Conduct	22	5
Domestic Cases	1	0
Drug Investigations	7	2
False Fire Alarms	2	2
False Public Alarms	4	2
Fingerprinting	89	66
Fireworks	0	0
Harassment	0	1
Indecent Exposure	0	0
Medical Assists	4	5
Mutual Aid	0	0
Other	52	40
Property Cases	8	0
Reckless Conduct	0	0
Resisting Arrest	2	0
Runaway	1	0
Safe Schools Zone Violations *	54	53
Sexual Assaults (all)	1	1
Theft/Fraud	15	34
Possession/Use of Tobacco Products	12	13
Town Ordinances	0	0
Weapons/Explosives Violations	2	0
Unruly Juveniles/Truancy	6	2
CHINS	9	0
Computer Crime	9	0
Totals	362	251

* Safe School Violations are based on criteria listed in RSA 193:D-1

2008 TOTALS - JUVENILE OFFICER

<u>Category</u>	<u>2007</u>	<u>2008</u>
Accidents/Conduct After	2	0
Alcohol (minors)	2	5
Arrests/Assists	10	6
Arson	3	0
Assault (all)	16	22
Burglary	3	3
Child Abuse	0	0
CHINS	9	13
Computer Crime	0	0
Criminal Mischief	21	29
Criminal Threatening	5	0
Criminal Trespass	5	0
Disorderly Conduct	3	0
Domestic Cases	2	0
Drugs	0	5
Endangering Welfare of Child	0	0
Fireworks	1	0
Medical Assists	1	0
Other	42	45
Possession/Use of Tobacco Products	0	0
Property Cases	2	0
Reckless Conduct	1	0
Resisting Arrest	1	0
Runaway	9	4
Sexual Assaults	0	0
Theft/Fraud	17	19
Unruly Juvenile/Truant	1	5
Total	156	156

Crossing Guards, Matrons, and Traffic Aides: Often un-noticed, these individuals worked very hard this year to assist our department, the Town of Milford, and the citizens of this community. They are a commendable group and deserve our recognition.

Closing Remarks: Our primary mission is to enforce the laws of society, maintain order within the community, protect life and property, and to assist the public at large in a manner consistent with the rights and dignity of all persons as provided for by the law under the Constitution of the United States and the State of New Hampshire. The past year presented many challenges for our department, but with the assistance and support of the community and the dedication of our employees, we were able to keep Milford a safe place to live and work. Again I want to thank all the employees of this organization for a job well done in serving the public. As we look forward to 2009, we will continue to dedicate ourselves to providing Milford and its residents with a responsive, professional and community oriented law enforcement agency. Thank you for your continued support.

Respectfully submitted, Frederick G. Douglas Jr., Chief of Police



TOWN OF MILFORD

DEPARTMENT OF PUBLIC WORKS

~ 2008 REPORT ~

Mission

"The Department of Public Works – Our mission is to improve the quality of life for our community through responsive, efficient, and effective delivery of services to every neighborhood and by reflecting a can-do attitude with our customers and stakeholders."

Vision

- *Support and enhance a high quality of life for the town residents, businesses and visitors.*
- *Provide well planned, environmentally sensitive, cost effective infrastructure and services.*
- *Respond to and aid in recovery from storms and other emergencies as an integral part of providing and managing public works services.*
- *Proactive department dedicated to continuously providing quality customer services to both our in-house and outside customers.*
- *Foster a work environment that promotes teamwork and employee empowerment to make decisions.*

Values

Employees:

The employees are our most valuable resource; each one's contribution is the key to our success.

Respect:

We will be fair, tolerant, honest, patient, courteous, and value diversity.

Trust:

We will do the right thing with honesty, openness, integrity, and impartiality.

Teamwork:

We are all one team united in the constant pursuit of our purpose. We will promote a spirit of cooperative effort from all employees with the organization.

Communication:

We will give and accept open, honest, timely, and constructive information.

Responsibility:

We will be accountable for our actions and deliver on our commitments to our customers and co-workers.

PUBLIC WORKS ADMINISTRATION - The Public Works Administration provides for all the processing and record keeping of all activities within Public Works.

The records maintained consist of building, cemeteries, developments, highways, memorials, parks, recycling center and storm water. The office processes everything from payroll and accounts payable to citizen concerns and requests.

The office also provides for inspection services for construction activities in existing right-of-way as well as construction of new right-of-way in new developments. During the calendar year 2008 we accepted 10 new roads. Also during 2008 we issued 33 street opening permits, 22 driveway permits, and 7 pole licenses.

We wish to thank the Board of Selectmen, other departments and volunteers that serve on various boards, commissions and committees and residents for their continued support.

CEMETERIES - In addition to the annual facility maintenance of each of the town's five cemeteries, the staff and/or subcontractors performed the following work in each of the cemeteries.

- **RIVERSIDE CEMETERY** – The Riverside Cemetery is the largest and most active of the five cemeteries. During this year we completed a multi-year expansion project to add additional 2 and 4 grave lots. We completed both an upper and lower section in the back of Riverside. In September we started construction of the new facilities maintenance building at Riverside. The project will be completed in early February and will serve as the operating center for the facility staff that maintains buildings, cemeteries and parks. At Riverside we also had 36 full burial and 18 cremation interments, installed 14 monument foundations and 12 military markers for veterans and sold 26 grave lots.
- **WEST, UNION, AND ELM STREET CEMETERIES** – Annual maintenance that also included tree maintenance and cleaning/repair of aging grave stones was conducted.
- **NORTH YARD CEMETERY** – Annual maintenance that also included tree maintenance was conducted. We also had 3 cremation interments this year.

We would like to thank the Cemetery Trustees for their continued service and support.

Cemetery Trustees,
Richard Medlyn, Chairman
Leonard Harten
Rosario Ricciardi

~~~~~

**HIGHWAY DRAIN MAINTENANCE** - All 1,100 catch basins in the town's storm drain system were cleaned. This task is performed annually by an outside contractor. We also did annual maintenance to a number of catch basins which included resetting grates, frames and covers as well as other masonry work.

**HIGHWAY RIGHT-OF-WAY MAINTENANCE** - We successfully completed our annual maintenance programs which included cleaning and sweeping roads and sidewalks, grading gravel roads, patching paved roads, roadside ditching and culvert cleaning, tree trimming, line painting, roadside mowing and sign maintenance.

We continue to collect and process roadway spoils which include asphalt and gravel from various projects in the community. The material collected is crushed into rap (recycled asphalt product) and used as gravel for road and sidewalks in the community. This material has a cost value of approximately half of what it would cost to buy a similar material from an aggregate supplier.

During the annual town-wide clean up in April we picked up 95 truckloads of bagged leaves and brush. The leaves are recycled into compost while the brush is burned at the Transfer Station.

We continue with our annual pavement crack sealing program this fall and sealed a number of streets in the neighborhoods known as Hilton Homes and Sunview. The crack sealing was done by our own personnel this year instead of subcontractors and was very successful. The crack sealing programs help to extend the life of the road surface.

We repaved the sidewalks on James Street and made a number of pavement repairs to various sections of sidewalk within the community.

We were very active with our paving program this year and paved a considerable amount of road surface:

**The following roads were re-paved with shim and a 1" overlay:**

|                 |           |
|-----------------|-----------|
| Olive Street    | 865 lft   |
| Shepard Street  | 560 lft   |
| Farley Street   | 380 lft   |
| Chestnut Street | 1,275 lft |
| Souhegan Street | 3,000 lft |
| Wheeler Street  | 375 lft   |

**The following roads were repaved with shim and 1" of chip seal:**

|                   |           |
|-------------------|-----------|
| Ball Hill Road    | 2,300 lft |
| Ponemah Hill Road | 8,668 lft |
| Mile Slip Road    | 1,300 lft |
| McGettigan Road   | 1,000 lft |
| North River Road  | 4,500 lft |

**The following roads were repaired with shim coat:**

|              |           |
|--------------|-----------|
| Armory Road  | 2,270 lft |
| Elm Street   | 1,200 lft |
| Mason Road   | 2,000 lft |
| Union Road   | 104 lft   |
| Whitten Road | 314 lft   |

During the paving program this year we also created additional parking on Olive Street and Shepard Street for the patrons of Shepard Park.

The following roads were accepted by the town in 2008:

|                  |                               |
|------------------|-------------------------------|
| Wyman Farm       | Settlement Lane               |
| Surrey Court     | Bear Court                    |
| Wallingford Road | Stone Court                   |
| Kendrick Lane    | Mountain View Court (partial) |
| Wildflower Way   | Singerbrook                   |

**HIGHWAY WINTER MAINTENANCE** – Snowfall accumulations for calendar year 2008 was 77.4 inches. The department responded to twenty-five (25) snow and ice storms as well as numerous call-outs for black ice and slippery conditions.

Approximately 81 miles of roads are plowed with thirteen town-owned and two hired pieces of equipment. Approximately 11 miles of sidewalk are plowed with the town's two sidewalk plows. Sand/salt applications are handled by the department's six trucks.

This department continues to emphasize the use of a sand/salt mix (9-1 ratio). The exception is that a few selected roads are treated with salt at the beginning of a snowstorm. Main roads during the storms are normally treated with 300 lbs of salt per lane mile. To complement the sand/salt treatment, the department continues using a



non-corrosive deicing agent that is applied to the salt. Following storms, windrows of snow pushed against the curb by street plows must be removed in order not to minimize the capabilities of the sidewalk plow. Town trucks were used to facilitate this operation and performed at night to minimize disruption of traffic.

**SNOWFALL IN MILFORD, NEW HAMPSHIRE – 2008**

**Measured in inches and tenths, for 24 hour periods ending at 7:00 am**

| <u>JANUARY</u> | <u>FEBRUARY</u> | <u>MARCH</u> | <u>APRIL</u> | <u>NOVEMBER</u> | <u>DECEMBER</u> |
|----------------|-----------------|--------------|--------------|-----------------|-----------------|
| 17.0           | 23.2            | 11.1         | 0.4          | 0.0             | 25.7            |
| TOTAL:         |                 |              | 77.4         |                 |                 |

James Dargie, National Weather Service Co-operative Observer

**HIGHWAY STREET LIGHTING** - Currently there are 421 street lights rented on a monthly basis from Public Service of New Hampshire. In 2008 we added 2 new street lights; one on Federal Hill Road at Mountain View and one at Ponemah Hill Road at Wallingford.

**PARK AND MEMORIALS** - In addition to the annual facility maintenance of each of the towns 14 parks and 4 memorials, the staff and/or subcontractors performed the following work in each of the parks and memorials:

- |                                                 |                                                  |
|-------------------------------------------------|--------------------------------------------------|
| Adams Field - Osgood Road                       | MCAA Field - North River Road                    |
| Bicentennial/Harriet Wilson Park - South Street | Memorial Park - Union Street at Union Square     |
| Burns Park - Old Brookline Road                 | O. Burns Park - Souhegan Street                  |
| Emerson Park - Mont Vernon Street               | Osgood Pond/Hazel Adams Burns Park - Osgood Road |
| Hartshorn Pond – Route 13                       | The Oval - Union Square                          |
| Keyes Field - Elm Street                        | Ricciardi/Hartshorn Park - Union Street          |
| Korean War Memorial - Elm Street                | Shepard Park - Nashua Street                     |

During 2008, the following projects were completed:

**KALEY PARK** – During the second and third quarter of 2008, Public Works personnel and subcontractors worked on the construction of the first multi-purpose field at the park. Included were also the roadway, two parking lots and drainage for all areas mentioned. The site was seeded, fertilized and limed and should be ready for use in the fall of 2009.

**KEYES FIELD** – During the second and third quarter of 2008 we installed a new PSNH line with pad and other structures. We installed new playground equipment, a new gate on the entrance and foot bridge to the Boy’s and Girl’s Club and replaced the sand in the volleyball court. The new bandstand was completed by an Eagle Scout and the final touches were put on with an electrician. We also installed electrical service to the pavilion.

**ADAMS FIELD** – During the third quarter of 2008 a new park sign was installed by park personnel. The sign was made by an Eagle Scout for his Eagle Scout project.

**OVAl** – During the second quarter of 2008 we installed two new trees to replace dead ones. Also during this time period we directed the painting of the light poles on

the Oval and downtown utilizing Hillsborough County Department of Corrections personnel.

**EMERSON PARK** – During the second quarter of 2008 we reinstalled the granite bench that had been vandalized. We also cleaned and refurbished the trail from Emerson Park to the Boy's and Girl's Club.

**MCAA FIELD – NORTH RIVER ROAD** – During the fourth quarter of 2008 we cleaned the complete parking lot and removed spoil and soft soil. Then we installed 8-10" of crushed RAP and final graded the parking lot. The improvement to the parking lot is in preparation for the 2009 sports season.

**ELM STREET (KOREAN MEMORIAL)** – We continued our ongoing annual maintenance and made miscellaneous repairs.

**SHEPARD PARK** - Regular maintenance was performed.

**RICCIARDI/HARTSHORN PARK** - Regular maintenance was performed.

**BICENTENNIAL/HARRIET WILSON PARK** - Regular maintenance was performed.

~~~~~  
RECYCLING CENTER - This year a total of 3,043.14 tons of Municipal Solid Waste (MSW) trash was disposed of at this facility. The trash was delivered to Wheelabrator's Concord facility which is located in Penacook, N.H., a waste to energy plant under contract with Waste Management and the Town of Milford. There was also 1,029.77 tons of demolition material including painted, varnished and stained wood, sheet rock, insulation, shingles, mattresses, and overstuffed furniture that was transported to staging sites in Londonderry, Auburn, and Salem under a contract with Waste Management and the Town of Milford.

The department's recycling effort from January through December removed from the waste stream a total of 1,284.00 tons.

The Town started a new pilot program in September 2004 where we have the residents voluntarily separate glass and place it directly into the hoppers. The glass is then hauled to Goffstown, NH and ground up for use as road bedding through a program with the New Hampshire Resource Recovery Association (NHRRA). In 2007 the Recycling/Solid Waste Ordinance was updated and glass separation was made mandatory for all who use the Transfer Station. This year we shipped 258.94 tons of glass to Goffstown. This process continues to save money as we move forward and fully implement the pro-gram.

Approximately 720 cubic yards of yard and leaf materials were added to our composting effort. The material is piled in windrows and periodically turned over. After about 2 years, it has decomposed into an excellent product that can be used as a soil amendment and is currently free to residents. Thank you to all the Milford residents for their continued efforts to empty out all bags of leaves into the leaf pile and for continuing to keep contaminated debris out of this wonderful composting product which is used by residents for gardens, landscaping, flower beds, grass, etc. As a reminder to all residents, we also offer wood chips for free to anyone needing this material.

Total electronics shipped out for 2008 totaled 44,359 pounds. We also shipped out 371 Freon items which includes refrigerators, air conditioners and dehumidifiers.

Milford Recycling Center
Historical Data

Projected Data																						
Solid Waste Data				Miscellaneous Solid Waste Data				Recyclable Solid Waste Data				Other	Total	Transfer Station Expenses and Revenue Data								
Year	MSW* Trash Tonnage	Demolition Trash Tonnage	Glass Tonnage	Total Category Tonnage	Batteries Tons	Electronics Tons	Freon # of units evacuated	Number of Propane Tanks	Tires Tonnage	Total Category Tonnage	Aluminum Cans Tonnage	Corrugated Cardboard Tonnage	Metals and Tin Tonnage	Mixed Paper Tonnage	Plastics #1/#2 Tonnage	Total Category Tonnage	Clothing Tonnage	Grand Total Tonnage	Year	Non-Cap. Op Budg Cost	Revenue Income	Net Cost
2003	3,508	990	221	4,719	18	-	-	-	18	36	27	178	444	380	80	1,109	90	5,954	2003	\$739,976	\$168,053	\$571,923
2004	3,299	1,277	137	4,713	12	-	-	-	30	42	25	140	497	468	70	1,200	110	6,065	2004	\$671,570	\$140,031	\$531,539
2005	3,275	1,341	235	4,851	14	-	-	341	33	47	33	126	219	452	69	899	55	5,852	2005	\$656,822	\$131,984	\$524,838
2006	3,196	1,402	235	4,833	21	-	294	226	22	43	42	117	238	480	80	957	53	5,886	2006	\$681,045	\$172,722	\$508,323
2007	3,014	1,072	256	4,342	20	8	495	343	16	36	21	257	224	493	65	1,060	60	5,498	2007	\$656,630	\$179,190	\$477,440
2008	3,043	1,030	259	4,332	41	22	371	400	22	85	22	107	165	501	73	868	72	5,357	2008	\$685,718	\$184,285	\$501,433
Total	19,335	7,112	1,343	27,790	126	30	1,160	1,310	141	289	170	925	1,787	2,774	437	6,093	440	34,612				
Ave.	3,223	1,185	224	4,632	21	15	387	328	24	48	28	154	298	462	73	1,016	73	5,769				

Note 1

Note 2

Note 3 Note 4

Footnotes:

*MSW = Municipal Solid Waste

Note 1: Electronics since July 1, 2007 are shipped separately with new program. They were previously put into demo.

Note 2: Total category tonnage miscellaneous solid waste does not include propane tank column. Prior to 2005 these tanks were included in scrap metal.

Note 3: The corrugated cardboard tonnage fluctuates based on local businesses and market pricing.

Note 4: The metal and tin tonnage fluctuated as a result of individuals taking advantage of the income potential from scrap metal driven by market pricing.

Comments:

MSW increased in 2008 due to ice storm and waste due to storm.

Metal in 2003 and 2004 is overstated because of the inclusion of Propane Tanks and therefore distorts the yearly comparison of the category and grand total.

The "non-Capital Operating Budget" cost line does not include all costs (benefits, Town Hall overhead, etc). It is only the departmental expenses.



In September of 2002, the Town of Milford implemented a new recycling recovery program, which includes the removal of paper recyclables (residential mixed paper). The Newark Group, Inc. Recycled Fiber Division, a New Jersey corporation provides a two cubic yard compactor and a 40 cubic yard roll off container at no charge. The roll-off container is now picked up on site every week and is replaced with another. This year 501.12 tons of mixed paper was taken out of the waste stream.

WHEN YOU RECYCLE, PLEASE PUT ONLY THE "ACCEPTABLE" PAPER LISTED BELOW IN THE MIXED PAPER CONTAINER. PLACING UNACCEPTABLE PAPER IN THE MIXED PAPER CONTAINER WILL "CONTAMINATE" THE PAPER AND END OUR ARRANGEMENT WITH THE NORTH SHORE PAPER MILL.

ACCEPTABLE PAPER	NOT ACCEPTABLE PAPER
COMPUTER PAPER	CARBON PAPER
PAPER BAGS	SELF SEALING ENVELOPES
MAGAZINES	MYLAR
CATALOGS	TYVEK
WHITE/COLORED OFFICE PAPER	FOIL PAPER
FAX PAPER	JUICE BOXES (FOIL INSIDE)
ENVELOPES (WITH OR WITHOUT WINDOWS)	PAPER WITH ANY METALS (BESIDES PAPER CLIPS & STAPLES)
TAB CARDS	BLUE PRINTS
NEWSPAPERS (AND GLOSSY INSERTS)	PLASTIC COATED PAPER
MANILA FOLDERS	TISSUE PAPER
TELEPHONE BOOKS	PAPER TOWELS
STAPLED & PAPER CLIPPED PAPER	NAPKINS
CARDBOARD	PAPER CUPS & PLATES
CHIPBOARD (CEREAL BOXES, TISSUES BOXES, ETC.)	ANY PAPER SOILED (WITH FOOD, OILS, ETC.)
PAPERBACK BOOKS	WAX CARDBOARD
JUNK MAIL (PLASTIC WINDOWS OK)	PLASTIC LAMINATED PAPER
MIXED OFFICE PAPER	
NOTEBOOK PAPER	
DRAWING PAD PAPER	

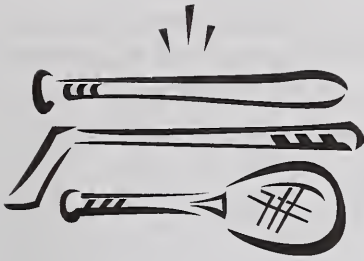
The Milford Transfer Station continues to utilize as many community workers as possible throughout the year. We work with the prosecutors and courts including the surrounding towns to help kids and adults who may be in trouble with the law and who are requested to do community service with the Town. This year we had 300 community workers at various times. We also worked very closely with the Welfare Department utilizing the work program implemented for residents that receive assistance from the town.

We would like to thank the Selectmen for their continued interest and support in our busy recycling operation and especially to the residents for their continued support and cooperation in our recycling efforts and a willingness to do more with recycling.

Thanks to the Lions Club volunteers for helping out at the Transfer Station after Christmas unloading vehicles to help reduce the wait time while in line. It was a pleasure working with all of you. We at the Transfer Station appreciate all of the individuals who devoted so many hours assisting us. We can't thank you enough. Thank you to all of you who donated their time at our very successful Hazardous Waste Collection at the DPW garage. We look forward to having it again in May 2009.

Special thanks to volunteers Fred and Moe who donated their time and energy at the Still Good Shed and up on the hill at the Demo Area. They spend their days helping the community and assisting residents during our peak hours. We would like to thank the volunteers on the Recycling Committee for your encouragement and dedication.

Respectfully submitted, William Ruoff, Director of DPW



~ RECREATION DEPARTMENT & COMMISSION ~

~ 2008 REPORT ~

RECREATION COMMISSION MISSION STATEMENT -

The mission of the Milford Recreation Commission is to serve as advocates on behalf of the Milford community in promoting recreation and leisure activities for all ages and interests by:

- Assisting the Board of Selectmen and Recreation Department with recommendations for implementing appropriate recreation programs.
- Assisting the Board of Selectmen and Recreation Department with recommendations for best utilization of existing park and recreation facilities.
- Providing a forum for communication and coordination of recreation programs and issues.
- Providing recommendations and project management for long-range community recreation capital improvements.

RECREATION DEPARTMENT VISION STATEMENT - To provide a full spectrum of community-driven recreation activities for all ages through the provision of recreation and parks services. Together with the Recreation Commission and often in collaboration with related organizations, the Recreation Department strives to enhance the quality of life in Milford by making a valued investment in the daily lives and well being of our community.

RECREATION DEPARTMENT MISSION STATEMENT - The Milford Recreation Department is committed to enrich and enhance the quality of life for all community residents by:

- Offering affordable, high quality, diversified programming of recreational activities.
- Providing well maintained playgrounds, park spaces, and recreational facilities.
- Supporting other community groups that share an interest in recreational goals.

PROGRAM HIGHLIGHTS - Milford Recreation utilized 2008 as a year of progress and growth. A wide range of new recreational programs was introduced with the help of a Recreation Program Coordinator. In addition to the increase in the number of programs and number of community members served, a seasonal recreation newsletter was created and made available to the public. This recreation newsletter provides details of all current recreation program offerings with a single registration form and process. The Milford Recreation newsletter is available in the Town Hall lobby, Recreation Department, and online at www.recreation.milfordnh.info.

Recreation programs and events help make Milford a great place to live and enjoy a healthy lifestyle and community spirit. In addition to our many ongoing programs including swim lessons, swim team, tennis, drama, soccer, tot drop-in, contra dance, ice skating, and adult softball and basketball leagues we have added lifeguard and water safety instructor courses, dance, golf, NIA family dance, date nights, instructional basketball, kids craft corner, mileage club, archery, recreation trips, kids creative cupcakes, and adult crafts, tennis and dodge ball. In addition to the existing recreation events of the Town Easter Egg Hunt, July 4th Family Fun Day and Fireworks, Rotary Swim Meet, and Sounds on the Souhegan Concert Series, the Recreation department also hosted a brand new event this year - the Keyes Pool Open House. Held the Saturday before the pool opens for the season, the Pool Open House provided an opportunity to showcase our community pool with free admission and lots of games and prizes.

Senior citizen recreation is key to our active community base and the Milford Recreation Commission and Department have been providing support to the Senior Center Working Committee established this year. This committee has been tasked with evaluating the need for a senior center in Milford and creating a working plan for development of such a center. This committee has been very successful and has opened for limited Senior Center hours at the Milford United Methodist Church on Tuesdays from 10am – 2pm with scheduled activities such as Meals on Wheels lunches, massages, crafts, computers, bingo, Wii and more. Milford Recreation will continue to support the senior center working committee as we continue and expand our programming for seniors to include a monthly coffee hour, brunch bingo, and day trips, as well as senior aquatics, fitness and the annual senior holiday luncheon.

ACTIVITIES UPDATE - Keyes Park is the major recreational facility in town housing playing fields, tennis courts, basketball courts, a sand volleyball court, skatepark, playground and outdoor pool. 2008 brought to conclusion many ongoing improvement projects supported by the Recreation Department and Commission. The Keyes Stage was completed with electricity for sound and lighting providing a new venue for music, drama, and other stage productions (stage materials and labor donations facilitated by Matt Clemons, Eagle Scout Project). The nearby pavilion was also outfitted with electricity allowing for additional uses. Two new pieces of playground equipment were installed by the Department of Public Works and the kids have enjoyed the Cascade Climber and 4-seat Seesaw (equipment donated by Keyes Memorial Trust). The Keyes Soccer Field resurfacing was completed with the electrical wires being relocated underground (funded by Souhegan Valley United Soccer). Keyes Pool received new deck furniture and had an AED lifesaving unit installed onsite for the first time ever (AED donated by Kaley Foundation). The Keyes softball diamonds are currently having



dugouts and storage rooms built due to be complete by spring 2009 (material and labor donations by Town of Milford, Milford School District, and MCAA).

Kaley Park often referred to as "Milford's best kept secret" has seen development of an open multi-use recreational playing field that will be ready for opening in fall 2009. The opening of Kaley Park to the public has been a long time in the making and has recently received the support and funding needed to bring this park on line. Contributions this year from the Kaley Foundation, Trombly family, Centrix Bank, Milford High School Building Trades Department, and the Recreation Commission will make Kaley Park a reality for 2009. Milford already faces a shortage of sport playing fields and the disruption of Keyes Park during the planned superfund site clean-up will further stress an over-capacitated system. Kaley Park will play a vital role in providing recreational playing fields and other opportunities such as walking trails and river access with a canoe launch both during the Keyes Park displacement and in the future.

Also of noteworthy mention is the new hand-crafted sign marking Adams Field, generously donated to the Town (donation by Dan Sinkiewicz, Eagle Scout Project).

LOOKING FORWARD - Is the economy screwing up your plans to take a cruise this year? That budget for the trip to Europe not looking so good? No worries, Milford Recreation has a solution--stay home. In 2009 we are offering a wealth of activities, trips, and awesome events that will make you wonder why you ever wanted to leave in the first place. This year we are offering basketball, softball, archery, tennis, dancing, flag football, yoga, scrap booking and other fun activities. As always, feel free to come out for the Easter Egg Hunt, Fourth of July activities, and Rotary Swim Meet. The Recreation Commission and Department will also continue working throughout the year to bring you even more. If for some reason you do need to get out of town, simply sign up for one of our monthly bus trips. So don't let bad national news get you down. If you want to get out, have a good time, or just relax at a nice park, you don't even need to gas up the car.



SPECIAL THANKS - Every major physical improvement to Milford's recreation areas in 2008 would not have been possible without the help of volunteers. There are also many other events and situations that would not have been possible without volunteers. Hundreds of residents, businesses and organizations have stepped up to make Milford a better place to live in 2008. Many are well known, some are not. We made many improvements last year, and are encouraged as we look ahead to the challenges of 2009 and beyond. Whenever someone contributes their money, materials, equipment or time, no matter how large or small, it all adds up to make a tremendous difference. We sincerely thank each and every one of you.

Respectfully submitted,

Nicole Banks, Recreation Director

Walter Smith, Chairman Recreation Commission



TOWN OF MILFORD

TAX COLLECTOR

~ 2008 REPORT ~

TAX COLLECTOR'S REPORT (MS-61) FOR THE YEAR ENDED DECEMBER 31, 2008 (UNAUDITED)

	LEVY FOR THIS YEAR 2008	PRIOR LEVIES 20072006 & PRIOR	
DEBITS:			
Uncollected Taxes, Beginning of Year			
Property Taxes		\$ 1,603,549.65	
Land Use Change Tax		11,500.00	
Timber Yield Taxes			1,378.35
Utility Charges		195,280.07	(166.66)
Prepayments – Property Taxes	(4,350.47)		
Taxes Committed This Year			
Property Taxes	29,119,072.45		
Land Use Change Tax	13,977.00	24,100.00	
Timber Yield Tax	1,295.70	3,946.07	578.79
Excavation Tax		2,057.70	
Utility Charges	2,273,231.76		
Overpayments			
Refunds due to Overpayment	30,483.45	14,141.75	
Refunds due to Abatement		83,189.24	215,430.43
Prior Year Tax Prepayments Applied	4,350.47		
Interest on Delinquent Property Taxes	25,110.16	86,805.48	
Interest - Land Use Change Tax		405.47	
Interest – Yield Tax			78.88
Interest - Utility Charges	4,882.61	1,394.40	
Returned Check Fees - Property Tax	175.00	25.00	25.00
Returned Check Fees - Utilities	500.00	175.00	
TOTAL DEBITS:	\$ 31,468,728.13	\$ 2,026,569.83	\$ 217,324.79

TOWN OF MILFORD (MS-61)
TAX COLLECTOR'S REPORT
FOR THE YEAR ENDED DECEMBER 31, 2008
(UNAUDITED)

CREDITS:

Remitted to Treasurer during Fiscal Year

Property Taxes	\$ 27,102,518.73	\$ 1,079,495.17	
Land Use Change Tax	11,500.00	35,600.00	
Timber Yield Tax		3,946.07	1,957.14
Excavation Tax		2,057.70	
Utility Charges	2,072,300.37	195,081.36	(129.00)
Interest on Delinquent Property Taxes	25,110.16	86,805.48	
Interest - Land Use Change Tax		405.47	
Interest – Yield Tax			78.88
Interest - Utility Charges	4,882.61	1,394.40	
Conversion to Lien		537,927.48	
Property Tax Prepayments	469.82		
Returned Check Fees - Property Tax	175.00	25.00	25.00
Returned Check Fees - Utilities	500.00	175.00	

Abatements Made

Property Tax Abatements	70,014.11	80,957.99	215,430.43
Land Use Change Tax	2,477.00	2,500.00	
Yield Taxes			
Excavation Tax			
Utility Charges	20,538.88	167.03	129.00
Current Levy Deeded			

Uncollected Taxes, End of Year

Property Taxes	1,977,023.06		
Land Use Change Tax			
Yield Taxes	1,295.70		
Excavation Tax			
Utility Charges	180,392.51	31.68	(166.66)
2006 Property Tax Prepayments	(469.82)		

TOTAL CREDITS:

\$ 31,468,728.13	\$ 2,026,569.83	\$ 217,324.79
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**TOWN OF MILFORD (MS-61)
TAX COLLECTOR'S REPORT
FOR THE YEAR ENDED DECEMBER 31, 2008
(UNAUDITED)**

LAST YEARS LEVY	PRIOR LEVIES		
2007	2006	2005	2004 & PRIOR

DEBITS:

Unredeemed Lien Balances,

Beginning of Year	\$	\$	204,538.82	\$	102,075.15	\$	360,266.78
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Liens Executed During Year	578,712.01
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Interest and Costs Collected

(AFTER LIEN EXECUTION)	22,612.73	22,626.61	31,507.85	3,795.40
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Refunds due to Overpayment

500.00

TOTAL DEBITS:	\$	601,324.74	\$	227,165.43	\$	134,083.00	\$	364,062.18
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CREDITS:

Remitted to Treasurer during Fiscal Year

Lien Redemptions	\$	349,797.48	\$	101,957.36	\$	75,011.05	\$	8,414.05
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Interest and Costs Collected

(AFTER LIEN EXECUTION)	22,612.73	22,626.61	31,507.85	3,795.40
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Abatements of Unredeemed Taxes

419.76

639.38

184.12

Unredeemed Liens Balance,

End of Year

228,494.77

101,942.08

27,379.98

351,852.73

TOTAL CREDITS:

\$	601,324.74	\$	227,165.43	\$	134,083.00	\$	364,062.18
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TAX COLLECTOR'S SIGNATURE: Kathy Doherty

DATE: January 19, 2008



TOWN OF MILFORD

TOWN CLERK

~ 2008 REPORT ~

This past year, as expected, turned out to be a very active and memorable year with four elections that were held and motor vehicle transitions that took place. It started in January with the Presidential Primary that ended with much controversy and a recount. Here in Milford we had a favorable turnout with 5,693 ballots cast.

We then came to last March and the Town and School election - turnout for this was not as favorable with 1,723 ballots cast. We welcome aboard some new officers, Kathy Bauer, Selectman, Peter Basiliere, moderator, Roberta Schelberg, Supervisor of the Checklist, William King, Trustee of Trust Funds and Sandra Philbrick Sandhage, Library Trustee. We welcome them and wish them all the best in their new ventures.

In May we became an online agent with the State of New Hampshire, which means we can now issue plates, passenger, motorcycle, trailer and moose plates. We can also register trucks up to 26,000 lbs. As you may have noticed the registration forms have changed as well as the driver licenses, they now have a bar code. This was quite a change for us and while some transactions may take longer, it is still more convenient for residents. I would also like to thank the residents that had to register their vehicles in late May and early June for their patience and understanding during the transition while we took on these new challenges.

We then came upon the September Primary, which had a very low turnout - only 1,113 votes cast. This vote brought us a few new representatives to the General Court and also set up the ballot for the November Presidential Election which was very exciting and we had a great turnout with 7,850 ballots cast and about 900 new voters registered that day. Even with all the elections everything went very smoothly and we can attribute that to the dedicated assistance given to us by all the poll workers.

As always I would like to thank my Deputy, Clare Callahan, for another year of dedicated and loyal service and we shall look forward another rewarding year.

Respectfully submitted,

Margaret A. Langell, Town Clerk

REPORT OF THE TOWN CLERK YEAR ENDING DECEMBER 31, 2008

Auto Registrations	\$ 2,057,788.00
Municipal Agent	33,715.50
Title Fees	5,986.00
Dog License	5,963.00
Vital Statistics	5,787.00
Marriage License	763.00
Civil Union License	63.00
Uniform Commercial Code Filings	3,485.00
Miscellaneous Income	276.00
Total Fees Collected	<u>\$ 2,113,826.50</u>
Unaudited	

Wadleigh Memorial Library

49 Nashua Street Milford, NH 03055-3753

Website: www.wadleigh.lib.nh.us

Phone # 603-673-2408

Fax # 603-672-6064

Email:

wadleigh@wadleigh.lib.nh.us

~ 2008 TRUSTEES REPORT ~

The Wadleigh Memorial Library is a central part of the Milford community. 2008 was an economically challenging year for citizens. Our dedicated library staff has worked hard to improve the library environment to enhance our mission. The Wadleigh Memorial Library continues to grow and meet the needs of the community as it strives to "provide informational, educational, recreational resources and services to the Milford community." Milford's Wadleigh Memorial Library is a very welcoming institution that accommodates a large variety of people.

People

2008 was a very busy year! Michelle Sampson completed the Primex Supervisors Academy and is now a Certified Primex Level 1 Leader. Michelle attended the PLA convention in Minneapolis and brought back many exciting ideas for the staff and library.

Katie Spofford was promoted in June 2008 to the position of Young Adult and Reference Services Librarian. Katie has also completed her course work towards her MLS. Cindy Mazza is currently the new Reference Desk/Adult Services Librarian. She is also the recipient of the PLA grant. This is an educational grant (submitted by Michelle) that will assist Cindy as she embarks on her journey toward her MLS through Southern CT University. Along with Diana Leblanc, Cindy assisted in training staff in the new Polaris software that went "live" in August. Mary Ann Shea has increased her hours on the circulation desk. Our page Geoffrey Prout relocated and we welcomed Stephanie Vore Apple as our newest page. Jo-Ann Roy resigned her position as assistant director in May 2008. After ten years of stewardship, long time trustee Bert Becker retired in February of 2008.

Library Systems and Building

Downloadable audios have arrived and are very popular! Polaris went "live" in August.

Environment enhances learning. Through the use of fine monies, worn carpet has been replaced and new furniture has been purchased. Five refurbished dell laptops have been purchased which had been used for internet classes and teaching. All available computers continue to be heavily used. A very popular YA corner is welcoming many teens!

Michelle and Joel, along with Rick Blase, have reviewed the PSNH energy audit. New ballasts were replaced. The exterior of the library has been painted.



Joel Trafford's installation of ice wire on the roof has been instrumental in preventing damage to the roof.

As an institution of information, education, we all have a responsibility to be environmentally conscious. Near the end of 2008, there was discussion regarding using library impact fees to assist with the library becoming "greener".

The meeting rooms continue to be well utilized. The long range goal of library expansion/renovation continues. We are currently encouraging more active dialogue with the Development Committee. Michelle reached out to the Rivier College business department and worked with two classes on marketing strategies for the library. The business students presented their ideas in November.

Programs and Services

The library was a very active place during 2008. Many diverse activities and programs were instituted to reach a variety of the citizens of the Milford community. The summer Artisan Program which featured various local artisans monthly was very well received. The New Hampshire Humanities Council's "Mysteries Across the Pond" was a grant funded program in collaboration with the Mont Vernon and Wilton libraries. A "Meet the Author" event was hosted to introduce the community to Lorna Barrett who authored the book *Murder is Binding*, a book based in Milford. The September Project featured a series of events surrounding Sept. 11. The "Acoustic Café" continues to be a very popular monthly Saturday night out through the winter months!! There were also many young adult and children's events that were widely attended. The summer reading program attracted over 300 children participants and 51 adult participants. The library reaches out to all ages and interests!



Property

Joel has maintained the apartment units at 91 Nashua Street and we continue to have good returns on this investment. This building was purchased by the library with the hopes of eventually using the lot for the library expansion project in the future. We did have several tree issues and consequently contracted out for the assessment, trimming and removal of any decaying trees surrounding the library property. 39 Nashua Street (another property the library owns with an eye towards expansion) continues to house Town departments.

Conclusion

Our wonderful library has benefited the community throughout 2008 and as we enter 2009, we look forward to continuing to meet the present needs of our community and plan for its future needs.

Respectfully submitted,

Mary Burdett, Chair

Wadleigh Memorial Library
Library Trustee's Funds
(Unaudited)

	43002 Town Appropriation (25,917.20)	43505 Trustees Fund & Gift \$ \$45,456.79	43590 PDIP Investment \$159,891.14	TOTAL 179,430.73
Fund Balance as of 01/01/08:				
Town Appropriation & Cap Outlay	628,258.76			628,258.76
Fines Received		18,526.52		18,526.52
Interest Income		55.06	3891.52	3,946.58
Interest on Investments		40,500.00		40,500.00
Refunds/Reimbursements		3,028.55		3,028.55
Miscellaneous		1,129.89		1,129.89
Copy Fund Revenue		3,536.39		3,536.39
Book Sales		3,872.14		3,872.14
Non Resident Cards		4,740.00		4,740.00
Program Receipts				-
Building Fund		602.06		602.06
Grants & Donations		18,183.53		18,183.53
Rental Income		18,512.33		18,512.33
Balance Transfer Incoming		30,000.00		30,000.00
TOTAL INCOME:	\$ 628,258.76	\$ 142,686.47	\$ 3,891.52	\$ 774,836.75
EXPENSES:				
Salaries & Wages	456,458.76			456,458.76
Professional Services	27,969.18	5,715.00		33,684.18
Property Services	38,043.76	1,408.30		39,452.06
Rental Property Expenses		5,470.52		5,470.52
Other Services	5,117.76	9,697.11		14,814.87
Supplies & Materials	104,399.72	13,685.48		118,085.20
Capital Outlay	6,850.29	77,147.29		83,997.58
Balance Transfer Outgoing			30,000.00	30,000.00
Transfer Outgoing to NHPDIP				-
TOTAL EXPENSES	\$638,839.47	\$113,123.70	\$30,000.00	\$781,963.17
BALANCE HELD BY TRUSTEES	(\$36,497.91)	\$75,019.56	\$133,782.66	\$172,304.31
@ 12/31/08				



Wadleigh Memorial Library

49 Nashua Street Milford, NH 03055-3753
Website: www.wadleigh.lib.nh.us

Phone # 603-673-2408
Fax # 603-672-6064
Email:

wadleigh@wadleigh.lib.nh.us

~ 2008 Director's Report ~

In 2008, as people across the country struggled with an economy spiraling ever downward, they flocked to their public libraries in record numbers. Recent stories in the Boston Globe, New York Times, and on National Public Radio have highlighted the significance of public libraries during rough economic times. People are finding ways to cut back on expenses by canceling movie, magazine, and newspaper subscriptions, going on fewer outings, and buying fewer books, magazines, music, and movies. Instead, they're utilizing their public libraries: **last year our own circulation (items checked out) increased by nearly 10%. In the past 3 years alone, we've seen a spike of 20% in circulation.**

Collection Highlights

In March, the GMILCS consortium made it possible for patrons to place their own requests through the catalog from any computer. The convenient, new service has been hugely popular here in Milford. To put it in numerical terms, so many patrons placed requests that we **more than tripled last year's numbers** for items being brought in for our patrons.

In August we made a major upgrade to a new circulation/catalog system. While we experienced some bumps along the way—not unexpected when making such a large migration—our new system is much more user friendly and takes advantage of social software by encouraging readers/listeners to write reviews and rate the books, movies, and music they check out. Reviews from around the country are included—not only from within our consortium; it's a popular feature of our new catalog. We continue to learn about all of the new features and improvements available to us and look forward to streamlining some of our workflows.

Thanks to the Friends of the Library, we continue to offer a large variety of museum passes with free or reduced admission prices. Museums include the JFK Library; Isabella Stewart Gardner; Currier Museum of Art; Boston's Museum of Fine Art; and Museum of Science. In addition, Jaiden's Angel Foundation generously donated a pass to the New England Aquarium. In 2008, our **museum passes usage increased by an astonishing 60%**, in large part no doubt due to poor economic times.

Music and movies continue to be a hot commodity at the Library. Given the cost of movie rentals, more and more people are flocking to the Library to check out the latest blockbuster movie or award winning TV, HBO, or PBS series. Our statistics show **an increase of 15% over 2007**. Music lovers also took advantage of our small, but growing collection of music CDs; **usage increased 32% over last year.**

Thanks to the Arthur L. Keyes Fund, we were able to renew an annual subscription to the America's Genealogy Bank electronic database which includes fully searchable access to Milford's Farmer's Cabinet from 1802-1879 as well as access to

military records, widow's claims, orphan petitions and much more going back to 1789. The genealogical resources were tremendously well-utilized and together with other topical databases on science, news, business, health, etcetera, **our database usage jumped 122% in one year.**

Program Highlights

Miss Mary Beth & Miss Joan continue to be favorites of the "under 10 crowd." Last year they hosted nearly 250 storytimes, baby lapsits, craft programs, and guest performances. In addition, they reached out to area readiness, pre-kindergarten, and elementary school classes with over 40 off-site visits to schools. All told, over 10,000 children experienced visits or attended programs over the course of the year. For this year's Summer Reading Program, the Library decided to latch on to election fever. "Vote to Read" was an especially popular series of summer reading programs culminating in a chance for children to vote their choice for president in a real voting booth! Over 300 children took part in the series which was largely—and generously—funded by the Wadleigh Memorial Library Development Fund and Target.

With the promotion of Katie Spofford to Young Adult and Reference Services, our teen programs really took off. Her creativity is nothing short of amazing. She planned a teen masquerade ball for Halloween (complete with fog machine); a number of programs to create fun holiday gifts on the cheap; hosted an American Idol Karaoke Sing-Off; started a "Chicks with Sticks" knitting/book discussion group; and held a series of "write-ins" for NaNoWriMo (otherwise known as National Novel Writing Month).

Our adult programs also proved to be quite popular this year. In addition to our ongoing Adult and Senior Book Groups, we invited two authors for discussions and book signings: Milford's own William McGee, author of *Men of Granite* and New York's Lorna Barrett, author of *Murder is Binding* (a mystery set in a fictional town based on Milford, NH).



We hosted programs funded by the NH Humanities Council including "Witches, Pop Culture and the Past" and a mystery series focusing on writers from "across the pond" in England. We also participated in the international "September Project" again this year and planned a number of truly moving programs including a discussion by Justin Mazimpaka, a local man who escaped the Rwandan genocide and a showing of *The War Tapes*, a documentary featuring a NH National Guard unit. We closed the week with the NH Military Forces Honor Guard who performed a

brief flag presentation ceremony on our front lawn in honor of all NH men and women who have paid the ultimate sacrifice for service to their country.

In addition to all of our programs, we also offered nearly 3 months of free tax assistance sessions through AARP, weekly computer workshops, and regular ESOL tutoring classes for non-natives trying to learn or improve upon their English speaking and writing skills.

All told, during the course of this year we held nearly 700 programs attended by more than 13,000 people in the community. This is a whopping increase of 21% increase over last year.

Facilities Update

With nearly 4,000 people coming through our doors each week, portions of our 20 year old carpeting and furniture were showing the effects of such heavy use. Utilizing fine monies which had been accruing over the past several years, the Trustees decided to give the Wadleigh a bit of a facelift. We purchased new carpeting for half of the Library as well as new furniture for the reference, lobby, teen, and reading room areas. Included were chairs and workstations especially for our patrons who like to bring their own laptops to use our free wireless access. The effect was dramatic: the comfortable seating in the lobby is rarely empty; computer workstations are nearly always full; the new reference desk opened up the entire reference wing making staff more approachable; and our reading room area continues to see heavy use now that we have more comfortable lounge chairs and broader reading tables to facilitate spreading out with the papers.

Meeting room space continues to be a highly sought after commodity within Milford. Despite having 3 rooms available when library programs are not in session, we must turn groups away on a near daily basis. Last year, community groups booked our rooms more than 400 times with nearly 3,000 people attending those group meetings.

Staffing update

Katie Spofford completed her MLS degree and was promoted to Reference & Young Adult Services Librarian. Given her extensive background in the technology field, as well as her past library experience, Lucinda Mazza was promoted to Reference & Adult Services Librarian. We applied for one of nine nationwide Public Library Association "Grown Your Own" grants to encourage promotion from within; we were thrilled to win one of the grants which will enable Cindy to complete her studies towards an MLS degree.

This past year we had relatively few changes to our staff roster. We said goodbye to Library Pages Sandra Pleisch and Geoff Prout as well as Assistant Director JoAnn Roy; but we welcomed Library Page Stephanie Vore-Apple.

Conclusion

In summary, a town's public library is an extremely powerful symbol of that town's investment in its residents—both current and future—and the town of Milford can be proud to call this library its own. Our staff continues to work extraordinarily hard to keep up with the staggering number of people coming through our doors each week; we strive to provide the widest range of programs, books, magazines, newspapers, movies, and music to educate and stimulate our residents; but most of all we work very hard to provide an inviting and comfortable atmosphere—a home away from home if you will. I dare say that given these most recent statistics, we are succeeding in doing so.

On behalf of the staff, we thank you for continuing to support your public library.

Respectfully Submitted,

Michelle R. Sampson

Library Director

2008 Wadleigh Memorial Library Circulation Statistics

Registered Patrons	9,923	PC logons	25,160
Patron visits to library	178,763	Database searches: up 122%	32,359
Volunteer hours	220	Reference Questions Asked (new stat)	13,156

2008 Circulation Statistics

Adult Books	58,998
YA Books	13,341
Children's Books	65,894
Periodicals	4,319
Audiobooks	12,635
Kits	652
Videos: Up 15%	46,237
Music CDs: Up 32%	9,466
Museum Passes	369
Other	1,327
Interlibrary Loan--Borrowed	9,815
Up 208%	

Interlibrary Loan--Loaned 1,880

TOTAL CIRCULATION 224,933

Increase of 9% from last year

Library Program Events	Events
Adult/Unclassified	352
Young Adult	22
Children	248
All Ages	21
Offsite Outreach	43
Total Events	686

Library Program Attendance

Adult/Unclassified: Up 69%	2,074
Young Adult	156
Children: Up 12%	6,818
All Ages	1,047
Offsite Outreach: Up 13%	3,233
Total Participation	13,328

Overall attendance up 21%

Library Holdings as of 12/31/08

Adult Books	40,627
Young Adult Books	3,144
Juvenile Books	17,498
Reference Books	3,974
Magazine & Newspaper Subscriptions	179
Back Issues	6,770
Total Books & Periodicals	72,192

Music CDs	2,366
Audiobooks	2,192
VHS & DVDs	3,761

Misc/Other	199
Microfilm (18 Titles)	194

Total AV Materials 8,712

TOTAL HOLDINGS 80,904

Community Room Reservations

Adult	237
Young Adult	45
Children	122
Total Reservations	404

Increase of 12% from last year

Community Room Attendance

Adult	1,221
Young Adult	439
Children	1,269
Total Attendance	2,929

~ WATER UTILITIES ~

2008 REPORT



~ Water & Sewer Commissioners ~

During the March 2008 town elections Peter Leishman was re-elected to serve a three-year term as Water and Wastewater Commissioner. His resignation was reluctantly accepted in June as a result of his relocation outside of Milford. The Board of Commissioners advertised the vacancy, interviewed the applicants, and welcomed long-time Milford resident Mervin Newton as the successful candidate appointed by the Milford Board of Selectmen. Merv has volunteered countless hours and has served on many municipal committees throughout the years.

As mentioned in the 2007 Annual Report, Wilton received a \$15,000.00 state grant to study and prepare a preliminary design to interconnect the Wilton/Milford water systems. This study, part of a much larger project of the Nashua Regional Planning Commission (NRPC), has been completed and is being reviewed by both towns. The scope of the NRPC study included mapping all water systems within the towns on both sides of the Merrimack River, from Salem to Litchfield and Nashua to Hookset. In the event of an emergency, interconnections between these municipal water systems would prove beneficial. With a dependable, temporary back-up water system in place, preventative maintenance possibilities would be enhanced. The study basically would entail construction of a new water main along the Route 101 corridor to connect the Milford and Wilton water systems and would require the construction of a pumping station in order to lift water from Milford (at a lower hydraulic grade line) to Wilton (at a higher hydraulic grade line).

In accordance with RSA 31:39, as it relates to management of the Town's prudential affairs and their authority over expenditures, the Board of Commissioners voted to adopt a Policy on Purchasing and Procurement to help ensure water and sewer funds are spent in a prudent fashion, at the right time and for the most economical cost. Updates to the Water Department Rules and Regulations were approved by the commissioners this year. Updates to the Milford Sewer Use Ordinance have been approved by the Environmental Protection Agency and the NH Department of Environmental Services.

Encouraging preliminary pumping tests indicate that a site off North River Road has the potential for developing a high-yield production well. The water quality would meet regulatory standards. A pre-permit application meeting has been held with representatives of the state Department of Environmental Services with regard to beginning the lengthy process of obtaining a ground water withdrawal permit.

Efforts are underway requiring a bond issue for upgrading the Curtis Wells Pump Station. These include electrical components, chemical storage, assorted structural aspects, and to increase generator capacity.

The Commissioners would like to take this opportunity to thank the residents of Milford for their water conservation efforts during 2008 and for periodically checking their faucets and plumbing to correct water leaks. A special "thank you" is extended to Superintendent Larry Anderson for his unwavering dedication and service to the Commissioners on behalf of the Town of Milford Water Utilities Department.

During 2009, the Commissioners plan to meet regularly on Tuesdays at 6:00 p.m., at the Water Utilities Department, 564 Nashua Street, on a two-week basis during the first three months and on a three-week basis thereafter. Please refer to the meeting schedule and agendas posted on the Town of Milford website: www.milford.nh.gov, click on Water Utilities Department. All meetings are open to the public.

Respectfully submitted,

Walter E. Murray, Jr., Chairman
Robert E. Courage, Vice-Chairman
Mervin D. Newton, Member

Special Note to Milford Water Customers

Consider the benefits of hiring a plumber to install a second, outside meter for irrigation purposes. Such a “bypass” meter will save you money because you will not be charged for the sewer portion for using water to improve your lawn or fill your pool. Planning ahead and making this investment in your home’s plumbing system will prevent you from receiving a bill with an unusually high “spike” from appearing on your quarterly water/sewer bill AND avoid the need for you to request an abatement of the Board of Commissioners. It is important to know that such requests for abatement are granted to a property owner on only a one-time approval basis.

~~~~~  
**~ Water Utilities ~**

**Mission Statement** - To provide quality water and sewer services through responsible and creative stewardship of the resources and assets we manage. To recognize our responsibility in protecting the health of our customers as well as the environment. To consistently strive to improve the quality and efficiency of our service to the community.

Before I begin to highlight projects and recap statistics that occurred throughout 2008, I would like to publically announce my gratitude to the Milford Water Utilities Department staff. It is with pride that I report that in this department of 17 employees are people who cohesively accomplish their routine tasks while consistently striving to improve their knowledge, to communicate directly with those in need of information, and to spontaneously provide on-the-job training to the newer/junior coworkers. This staff responded efficiently and energetically to after-hour emergencies this past year, and delivered their services with skilled professionalism and enthusiasm. Truly, this team is a valuable resource to the Milford community that should not be taken for granted. Whether the emergency is an underground water main break during frigid temperatures, heavy rains that morph into flood conditions, or even a sewer back-up inside a residential basement, our trained employees are trustworthy to rise to the challenge and to deliver exceptional services.



As you may know, Water Utility operations are funded solely by the users of the municipal water and sewer systems. In executing the department's mission statement, the focus is continually on efficiency – both in the routine and the emergency response activities. By cross-training the employees, staffing is kept at a reasonable level and overhead costs held to a minimum. Since a high importance is placed on Water Utilities employee safety and the use of personal protection equipment, this department had no “lost” time in '08 due to on-the-job injuries.

The Water Department has been replacing old water meters with new meters that support a radio reader device. The new system will significantly reduce the amount of time involved to obtain meter readings and thereby control costs associated with generating Water and Wastewater revenue. In 2008, 448 meters were updated to the new system, bringing the total number of meters replaced to 1,510.

Sewer line rehabilitation work continued during 2008 toward the goal of identifying and minimizing the infiltration and inflow of groundwater/stormwater from reaching the sanitary sewer system. “Clean” water that enters the collection system reduces the capacity of the treatment facility, as every gallon of water entering the sewer system must pass through the complete treatment process. With an eye on expenses and revenues, sewer line rehab work will continue to progress in 2009.

In-house personnel and a local contractor collaborated efforts to replace approximately 200 feet of 8-inch sewer main and two manhole structures on Ridgefield Drive, where repairs have been required the past few years.

The very capable Water Utilities staff worked cooperatively to evaluate, design, specify, and install an influent screening system at the wastewater treatment facility. This automated equipment removes untreatable debris from the wastewater entering the facility, thereby protecting the “downstream” equipment from unnecessary wear and saving money that would otherwise be spent on treatment processes.

During 2008, equipment was borrowed from the UNH Cooperative Extension to collect GIS data. Data collection is accomplished by in-house and part-time/temporary personnel and will improve the accuracy of the water and sewer infrastructure maps, facilitate planning, and is valuable during emergency situations.

A memorable event this past year was the ice storm that hit NH on December 12th. I am happy to report that, unlike the flood of '07, the properties and equipment overseen by the Water Utilities Department did not experience much damage. With the exception of operating under emergency generator power for a short time at the Wastewater Facility and the need to manually monitor the water system for a few days, it was “business as usual”, enabling our team to assist other departments with emergency response activities.

In closing, I would like to thank the Board of Commissioners for their dedicated support and leadership throughout 2008.

Respectfully submitted,

Larry B. Anderson, Superintendent

Water Utilities Department

## **WATER DEPARTMENT**

### **2008 ANNUAL SUMMARY OF OPERATIONS**

|                         |                     |
|-------------------------|---------------------|
| Total Water Pumped      | 366,852,000 Gallons |
| Daily Average           | 1,010,000 Gallons   |
| Curtis Well             | 328,477,000 Gallons |
| Pennichuck Water        | 38,375,000 Gallons  |
| Over 1 Million Gallons* | 158 Days            |
| Annual Rainfall         | 63 Inches           |

\*Number of days that the Town pumped 1 million or more gallons of water.

## **WASTEWATER FACILITY**

### **2008 ANNUAL SUMMARY OF OPERATIONS**

|                              |                       |
|------------------------------|-----------------------|
| Total Flow Treated           | 629,870,000 Gallons   |
| Daily Average Flow Treated   | 1,720,000 Gallons/Day |
| Wilton Flow Treated **       | 53,300,000 Gallons    |
| Septage Treated              | 1,046,970 Gallons     |
| Design Flow                  | 2,150,000 Gallons/Day |
| Daily Average Hydraulic Load | 80 % of Design        |
| Annual Rainfall              | 63 Inches             |

\*\* Wilton contributed 11% avg. daily flow



# TOWN OF MILFORD

## WATER FUND

12/31/08

(unaudited)

| OPERATING BUDGET:       | BUDGET       | ACTUAL       | REMAINING   |
|-------------------------|--------------|--------------|-------------|
| <b>REVENUES:</b>        |              |              |             |
| CHARGES FOR SERVICES    | \$ 1,186,693 | \$ 1,219,793 | \$ (33,100) |
| MISC. REVENUES          | 22,100       | 6,900        | 15,200      |
| WATER IMPACT FEES       | 5,000        | 7,501        | (2,501)     |
| OTHER FINANCING SOURCES | 115,000      | 7,614        | 107,386     |

|                 |              |              |           |
|-----------------|--------------|--------------|-----------|
| TOTAL REVENUES: | \$ 1,328,793 | \$ 1,241,808 | \$ 86,985 |
|-----------------|--------------|--------------|-----------|

|                           | BUDGET     | ACTUAL     | REMAINING   |
|---------------------------|------------|------------|-------------|
| <b>EXPENSES:</b>          |            |            |             |
| ADMINISTRATION            | \$ 193,330 | \$ 229,121 | \$ (35,791) |
| EMPLOYEE BENEFITS         | 121,879    | 97,657     | 24,222      |
| SUPPLY SYSTEM             | 204,820    | 190,790    | 14,030      |
| PUMPING STATION           | 177,385    | 185,470    | (8,085)     |
| TRANSMISSION/DISTRIBUTION | 166,777    | 105,587    | 61,190      |
| METERS                    | 71,322     | 175,298    | (103,976)   |
| TRANSPORTATION/GARAGE     | 10,500     | 14,512     | (4,012)     |
| DEBT SERVICE              | 281,346    | 281,346    | -           |
| DEPRECIATION RESERVE      | 101,434    | 100,800    | 634         |

|                 |              |              |             |
|-----------------|--------------|--------------|-------------|
| TOTAL EXPENSES: | \$ 1,328,793 | \$ 1,380,581 | \$ (51,788) |
|-----------------|--------------|--------------|-------------|

| CAPITAL PROJECTS: | BUDGET | ACTUAL | REMAINING |
|-------------------|--------|--------|-----------|
| <b>EXPENSES:</b>  |        |        |           |
|                   | -      | -      | -         |
|                   | -      | -      | -         |
| TOTAL EXPENSES:   | \$ -   | \$ -   | \$ -      |

### CAPITAL RESERVES (TRUSTEES OF TRUST FUNDS):

|                                       |            |
|---------------------------------------|------------|
| RESERVE BALANCE AS OF JANUARY 1, 2008 | \$ 159,511 |
|---------------------------------------|------------|

### REVENUE:

|                      |        |
|----------------------|--------|
| ADDITIONS TO RESERVE | 92,400 |
| INTEREST INCOME      | 3,192  |

### LESS: EXPENSES

|                                         |            |
|-----------------------------------------|------------|
|                                         | -          |
|                                         | -          |
|                                         | -          |
| RESERVE BALANCE AS OF DECEMBER 31, 2008 | \$ 255,103 |

# TOWN OF MILFORD

## SEWER FUND

12/31/08

(unaudited)

### OPERATING BUDGET:

|                         | BUDGET              | ACTUAL              | REMAINING         |
|-------------------------|---------------------|---------------------|-------------------|
| <b>REVENUES:</b>        |                     |                     |                   |
| CHARGES FOR SERVICES    | \$ 1,514,000        | \$ 1,407,013        | \$ 106,987        |
| REVENUE FROM THE STATE  | -                   | -                   | -                 |
| MISC. REVENUES          | 28,826              | 15,382              | 13,444            |
| IMPACT FEES             | -                   | -                   | -                 |
| OTHER FINANCING SOURCES | 148,099             | -                   | 148,099           |
| <b>TOTAL REVENUES:</b>  | <u>\$ 1,690,925</u> | <u>\$ 1,422,395</u> | <u>\$ 268,530</u> |

|                          | BUDGET              | ACTUAL              | REMAINING         |
|--------------------------|---------------------|---------------------|-------------------|
| <b>EXPENSES:</b>         |                     |                     |                   |
| ADMINISTRATION           | \$ 479,692          | \$ 520,424          | \$ (40,732)       |
| EMPLOYEE BENEFITS        | 159,276             | 163,211             | (3,935)           |
| LABORATORY               | 36,150              | 34,872              | 1,278             |
| OPERATIONS & MAINTENANCE | 309,450             | 297,797             | 11,653            |
| PROCESSING               | 107,000             | 131,291             | (24,291)          |
| COLLECTION               | 266,359             | 239,625             | 26,734            |
| PRETREATMENT             | 13,300              | 6,375               | 6,925             |
| DEBT SERVICE             | 127,383             | 127,347             | 36                |
| DEPRECIATION RESERVE     | 192,300             | -                   | 192,300           |
| <b>TOTAL EXPENSES:</b>   | <u>\$ 1,690,910</u> | <u>\$ 1,520,942</u> | <u>\$ 169,968</u> |

### CAPITAL PROJECTS:

#### EXPENSES:

|                                | BUDGET            | ACTUAL           | REMAINING        |
|--------------------------------|-------------------|------------------|------------------|
|                                | -                 | -                | -                |
| COLLECTION SYSTEM UPGRADE 2007 | 142,552           | 96,796           | 45,756           |
| <b>TOTAL EXPENSES:</b>         | <u>\$ 142,552</u> | <u>\$ 96,796</u> | <u>\$ 45,756</u> |

### CAPITAL RESERVES (TRUSTEES OF TRUST FUNDS):

RESERVE BALANCE AS OF JANUARY 1, 2008 \$ 530,347

#### ADD: REVENUES

ADDITIONS TO RESERVE -  
INTEREST INCOME 8,442

#### LESS: EXPENSES

64,510

RESERVE BALANCE AS OF DECEMBER 31, 2008

\$ 474,279





# Welfare Department

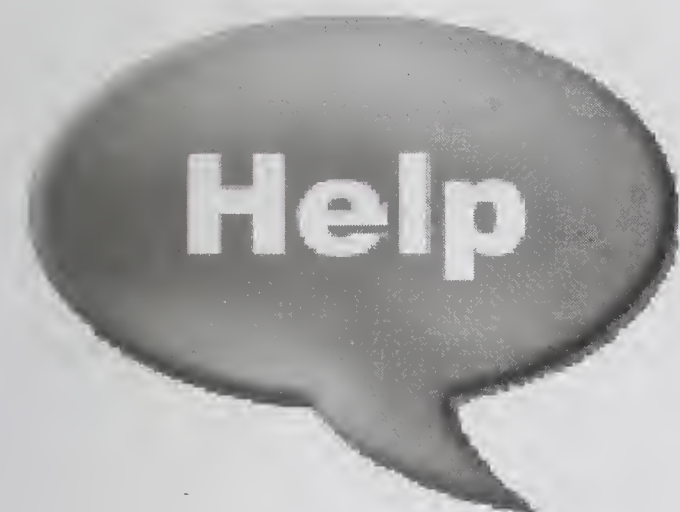
~ 2008 REPORT ~

In New Hampshire, every town is required, by law, to have a welfare office. State statute reads, "Whenever a person in any town is poor and unable to support himself/herself, he/she shall be relieved and maintained by the overseers of public welfare of such town, whether or not he/she has a residence there". This means that Milford is legally obligated to assist those individuals who qualify, regardless of funds budgeted for this purpose.

The Welfare Department has continued to serve the residents of Milford. It is the responsibility and goal of the Welfare Department to set people up for success. This is accomplished by determining who meets the financial and non-financial qualifications necessary to receive assistance. Welfare is intended to be temporary, emergency assistance, and receiving welfare is not necessarily a quick and easy process. The applicant has the burden of providing all of the required documentation as stated in the guidelines. Each client case is looked at individually with its own set of circumstances. No money is ever given directly to the client, rather, it is sent to a verified vendor i.e.: landlord, pharmacy, supermarket, utility company, etc.

The majority of time spent in welfare is meeting with clients, asking questions, verifying the information provided, making referrals, determining eligibility for assistance, and finding ways to assist people in becoming more independent.

There continues to be several issues that have great impact on local welfare. Most notably is the lack of affordable housing in Milford. In 2008 prescription costs and fuel expenses were also significant factors in many cases.



This past year, the Welfare Office provided financial assistance to 161 different clients. A client is defined as the household being represented. This could be an individual or a family. This figure includes first time applicants as well as repeat, emergency, and homeless clients. It should be noted that the statistic of 161 clients receiving financial assistance does not reflect the amount of clients assisted in non financial ways. The amount of direct assistance given in the year 2008 was \$90,762.05 and breaks down as follows: Electric - 7 clients for a total of \$798.69, Fuel - 17 clients for a total of \$6,365.15, Rent - 79 clients for a total of \$73,687.78, Temporary housing - 7 clients for a total of \$680.00, Food - 29 clients for a total of \$1,858.71, Pharmacy/Medical - 24 clients for a total of \$5,294.72 and Other (burials, transportation, day care) - 24 clients for a total of \$2,077. The Welfare

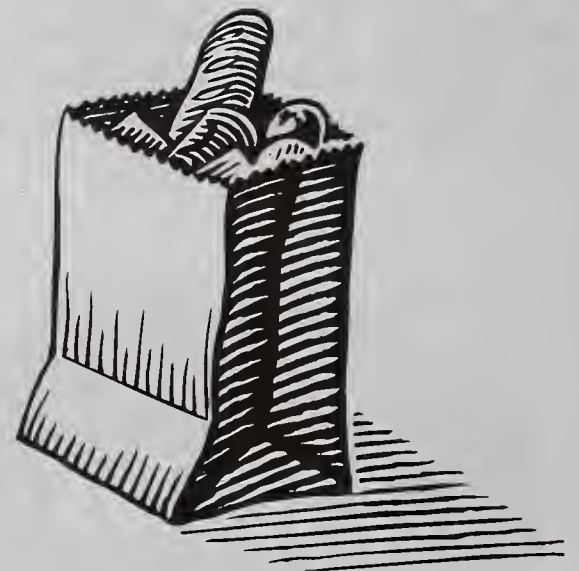
Department continues to work very closely with the Department of Health and Human Services, Southern New Hampshire Fuel Assistance, New Hampshire Housing Authority, Pharmacy Assistance Programs, SHARE, K-Mart Pharmacy, and the Greater Nashua Dental Connection

During 2008, the Welfare Department received reimbursements of \$3,725.03 to be applied to 5 different clients.



The Milford Welfare Department wishes to extend a very grateful thank you to the Milford Hospital Association for giving the Welfare Department \$6,400 in grant monies to fund a pilot program for adult dental work for Milford residents that have dental issues. The Town received over 140 calls from people inquiring about the grant monies. Of these 140 people, there were 32 who met the qualifications for dental referrals. Of the 32 that were referred to the Greater Nashua Dental Connection, 16 received actual financial assistance for their dental needs. The grant monies were spread among as many people as possible. All 16 clients at least received funding for an initial consultation in order to determine their specific dental needs.

As always, we wish to extend special thanks to the SHARE program which provides assistance to clients who need additional assistance. Without SHARE's additional assistance programs, (cash, food pantry, and the Clothing Barn), our clients and the residents of Milford would be much worse off. The Welfare Department would also like to extend a sincere thank you to the Wadleigh Memorial Library for allowing the Social Services Departments to occupy office space in the Library Annex. To both agencies, your kindness and generosity are very much appreciated.



As always, we would like to take this opportunity to thank the Milford Board of Selectmen, the Town Administrator, and the citizens of Milford for their continued support of the Welfare Department.

Submitted by:

Marian Castanho

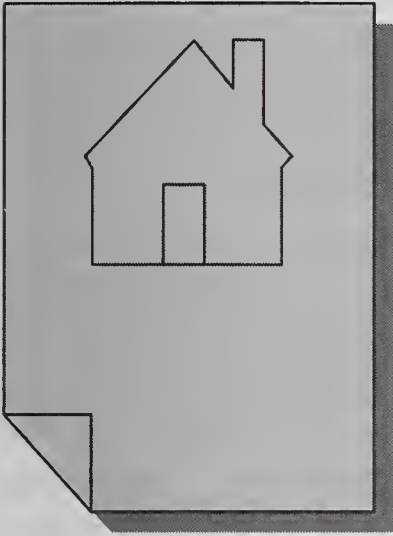
Welfare Director



# COMMUNITY FACILITIES COMMITTEE

## ~ 2008 REPORT ~

The Community Facilities Committee began 2008 by completing the evaluation of all Town facilities. This evaluation used a set of comparative criteria and was documented in the Excel based tool developed by committee member Liz Michaud. The Committee's evaluation established recommended priorities for actions to improve or upgrade the Town's buildings, parks, playing fields and other facilities.



In conjunction with the Board of Selectmen (BOS), the Planning Board (PB), and the Capital Improvements Plan committee (CIP), the CFC established the Facilities Evaluation and Planning Process. This process provides a step-by-step approach to planning for the expenditure of funds for capital improvements. The establishment and implementation of this process resulted in Milford being selected for an award by the Northern New England Chapter of Municipal Planners.

The committee conducted a Work Session in June with the BOS, the PB, the CIP, and the School Board to review the recommended facility action priorities and to implement the Facility Evaluation and Planning Process.

In July, at the request of the BOS, the Committee initiated an in depth analysis of the facility related problems confronting the employees and volunteers operating in the Ambulance Service, the Fire Department, and the Departments working in Town Hall. Three sub-committees were established to evaluate and document the status of these three facilities. The committee submitted a full report and briefed its findings to the BOS on 12 January 2009

### Committee Members

|                 |                     |
|-----------------|---------------------|
| Mary Albina     | Lorraine Marchildon |
| Gil Archambault | Elizabeth Michaud   |
| Donna Barr      | Merv Newton         |
| Blake Barr      | Erika Paradis       |
| Kathy Bauer     | Bill Parker         |
| Kent Chappell   | Rodny Richey        |
| Richard Duguay  | Peg Seward          |
| Mark Fougere    | Leighton White      |
| Janet Langdell  |                     |

# MILFORD CONSERVATION COMMISSION

## ~ 2008 REPORT ~



In 1968 the town of Milford voted to form a Conservation Commission for the purpose of advising and assisting other town boards, developers and landowners in the protection of the natural treasures in our town. Our goal is to promote the understanding and appreciation of Milford's natural environment, including our river, streams, wetlands, wildlife, forests, trails and open space. We are involved in a variety of activities year-round, all of which revolve around providing good stewardship of the town's natural resources.

- Our Conservation Land Management Committee completed its work improving the trails and signage at the Mayflower Town Forest. They have also added trails in the Le Ann Drive section of the forest and will continue through Patch Hill to eventually connect to protected land in Amherst. The Committee has done a great deal of work on the trails at Tucker Brook Town Forest as well and are beginning work at Hitchiner and Mile Slip Town Forests. A work day/thank you luncheon at Hitchiner Town Forest was held for the volunteers who have worked with the Committee this year. The Committee also drafted and adopted a "Conservation Commission Trails Manual" to be used as a guide when working on the conservation properties.
- Comprehensive Management Plans for four of our six town forests were prepared this year. These plans will help us properly manage the town's forests for multiple uses, such as forestry, wildlife habitat enhancement, soil and water conservation, educational opportunities and recreation.
- The Conservation Commission drafted environmental study requirements that will be included in the Development Regulations that are being revised by the Planning Board. These requirements will help the town understand and minimize adverse impacts to the environment during development. Commission members continue to review requests for wetland disturbances from development and make recommendations to the State Wetlands Bureau, the Planning Board and the Zoning Board of Adjustments. We also work closely with landowners who wish to protect their land for the future using conservation easements.
- The Commission continues to visit the town's conservation lands and conservation easements to ensure that the properties are being maintained in their natural condition according to the terms under which they were protected. We have also been posting Conservation Land Boundary signs along the boundaries.
- By the end of next summer you may notice some nice improvements to the Hartshorn Pond land on Route 13N. We will be working with the Milford Lion's Club to improve the parking area there to make it more park-like and safer to enter and exit.
- We are planning a big event for 2009! The Feb 2006 Trail Expo was such a success, that we are planning an even larger trail expo for May 17, 2009, to be held at the Hampshire Hills Sports & Fitness Club.





The Commission meets monthly to inventory, oversee, and plan for the protection of the town's natural resources. We welcome anyone to our meetings, which are on the 2nd Thursday of each month. If you have a willingness to help on the trails please contact us. For more information see our Web site: <http://conservation.milfordnh.info/>

Submitted by: Rita Carroll, Conservation Coordinator

**Conservation Commission Budget - 2008**  
(UNAUDITED)

**OPERATING BUDGET**

|                                |           |             |                                            |
|--------------------------------|-----------|-------------|--------------------------------------------|
| 2008 Town Appropriation        | \$        | 19,718.27   |                                            |
| Salary                         |           | (16,547.27) |                                            |
| Training                       |           | (212.00)    |                                            |
| Printing, Publishing           |           | (76.38)     | Photocopy large plans                      |
| NHACC Dues                     |           | (460.00)    | NH Assoc. of Conservation Commissions      |
| Recording fees                 |           | (91.47)     |                                            |
| Travel/mileage reimbursements  |           | (96.64)     |                                            |
| Contracted Services            |           | (502.81)    | Tree and field maintenance                 |
| Office Supplies                |           | (297.35)    |                                            |
| Postage                        |           | (64.10)     |                                            |
| Supplies, equipment            |           | (200.49)    | Trail sign supplies, paint, McLeod tool    |
| Land maint. supplies           |           | (4,166.93)  | Storage shed, padlocks, hardware for signs |
| Books                          |           | (45.00)     |                                            |
| Credit from Accumulative Fund* |           | 3,042.17    |                                            |
| <b>TOTAL OPERATING BUDGET</b>  | <b>\$</b> | <b>0.00</b> |                                            |

**\*ACCUMULATIVE FUND**

|                           |           |                 |                                    |
|---------------------------|-----------|-----------------|------------------------------------|
| Carry forward from 2007   | \$        | 5,836.68        |                                    |
| Interest Income           |           | 143.55          |                                    |
| Debit to Operating Budget |           | (3,042.17)      | Expenses beyond town appropriation |
| <b>TOTAL ACC. FUND</b>    | <b>\$</b> | <b>2,938.06</b> |                                    |

**LAND FUND**

|                        |           |                  |                        |
|------------------------|-----------|------------------|------------------------|
| Balance 2008/01        | \$        | 71,330.64        |                        |
| Interest Income        |           | 777.68           |                        |
| Private Contribution   |           | 937.92           | Granite Baptist Church |
| Expenses               |           | 0.00             |                        |
| <b>TOTAL LAND FUND</b> | <b>\$</b> | <b>73,046.24</b> |                        |

**FOREST FUND**

|                          |           |                 |                                              |
|--------------------------|-----------|-----------------|----------------------------------------------|
| Balance 2008/01          | \$        | 16,609.38       |                                              |
| Interest Income          |           | 176.60          |                                              |
| Private Contributions    |           | 278.32          | Eagle Scouts                                 |
| Expenses                 |           | (\$9,625.00)    | Forest Mgt. Plans, tree & field maintenance* |
| <b>TOTAL FOREST FUND</b> | <b>\$</b> | <b>7,439.30</b> |                                              |

**NEES BEQUEST**

|                           |           |                 |  |
|---------------------------|-----------|-----------------|--|
| Balance 2008/01           | \$        | 3,078.53        |  |
| Interest Income           |           | 33.57           |  |
| Expenses                  |           | 0.00            |  |
| <b>TOTAL NEES BEQUEST</b> | <b>\$</b> | <b>3,112.10</b> |  |

# MILFORD HERITAGE COMMISSION

## ~ 2008 REPORT ~

The year started off with several ongoing projects being brought to conclusions.

The New Hampshire Department of Historic Resources negotiated a final resolution for the construction of the disputed new communications tower to be placed on the Historic Town Hall. As a result of that negotiation/settlement two cosmetic corrections were made to the Town Hall. The exterior conduits were painted brick red to help minimize prior work done on the north side of the building that left unfinished bright aluminum exposed to public view. In addition some brick grout work that had been done on the south side of the building received some coloring touch up to bring that prior repair more in keeping with the existing building visuals.

A Historic Review was created of the Holland Farm in conjunction with extensive assistance by Ed and Louise Carey of the Milford Historic Society. This property had been threatened for demolition and we worked closely with both the former owners and the new owners to facilitate it's continuance as a historic working farm. The new owners are undertaking extensive needed renovations and plans are in place to commence active farming once again at this historic property.

The creation of a Demolition Brochure for use by the Building and Planning Departments was completed. The Brochure outlines some reasons for reuse or renovation of viable existing structures in Milford. Copies are free and can be picked up at the Community Development Department in Town Hall.

Active participation in the ITRAC project for Nashua Regional Planning Commission took place throughout the year. The result of this extensive planning process comes before the voters of Milford this year where they will be asked to approve an "Overlay District". If approved, this will provide the tools for future developments in the District to help shape the look and lot utilization for the future benefit of the community. It will help to shape the Character of Milford for generations.

A monthly review of pending land use changes enable us to comment about potential Historic Impact for the benefit of the Planning Board.

Thanks to the dedicated work of Polly Cote the "Historical Sketches of Milford" continue to be published in the Granite Town Quarterly. Look for your copy soon!

We represent the Historical Conscience of Milford and we invite your participation to assist us in this regard.

Submitted by - Chuck Worcester, Chair Milford Heritage Commission

Judy Parker

Herbert Adams

JerriAnne Boggis

Steve Sareault, Board of Selectman's Representative







## PLANNING BOARD

### ~ 2008 REPORT ~

The Planning Board has three roles: planning, legislation, and regulation. The planning role includes regular and timely revisions to our community's Master Plan – a document intended to define the community's vision, to guide policy decisions, and drive implementation strategies to fulfill

that vision. The planning function also includes oversight of the Town's Capitol Improvements Plan (CIP). The legislative role involves proposing ordinances and crafting regulations designed to implement the community's vision as identified in the Master Plan. The regulatory role is the function most residents are familiar with – the application of Town ordinances and regulations to specific development plans and projects.

In 2008, the Board continued work on updating and revising the Town of Milford's Master Plan. Thanks to the dynamic and thorough work of the Community Facilities Committee (CFC), the Board adopted a new Facilities Chapter for the Town's Master Plan. In August 2008, Milford's CFC was recognized by the Northern New England chapter of the American Planning Association with the annual award for Outstanding Project of the Year. The evaluation process designed and implemented by our Facilities Committee includes an objective evaluation tool (the LET) which helps prioritize a

community's facility needs. Bravo to all of the current and original members of the CFC!! More recently, the CFC also completed a very thorough report assessing the current status of the Town Hall, Fire Department, Ambulance Service, and Emergency Management Office facilities. This volunteer work will go far to assist our community in addressing the long-term facility needs of our emergency services and municipal administrative services.



In conjunction with the Community Development Office and the Tax Increment Financing District (TIF) Advisory Committee, the Board sponsored an Economic Development Roundtable where local business leaders and key stakeholders held an open

discussion about Milford's current and future economic status. This event was very well received by the participants and, as intended, became a springboard to establishing an Economic Development Advisory Committee (EDAC). The EDAC group is working diligently on defining vision, strategies, and recommendations to address Milford's



economic future. The work by these community members will become the foundation of the next update to our Master Plan's Economic Development chapter. Many thanks to all of the EDAC members for sharing their time and insights to help improve our Town.

In a continuing effort to improve communication between all of the boards and committees, the Planning Board, on recommendations from the CFC and the CIP Citizens' Advisory Committee, initiated a new planning process that includes an annual meeting of the Board of Selectmen, the School Board, the Planning Board, the CFC and the CIP committee. The objectives of this joint meeting and the communication process are to improve goal setting and to better coordinate planning efforts on behalf of our Town as a whole.

In the coming year, the Board, with the outstanding expertise of our Office of Community Development (OCD) staff, will be tackling a review and update of the Traffic and Transportation Chapter and the Housing chapter of the Master Plan. The Housing analysis will be a challenge given the recently enacted Workforce Housing legislation and the current state of the economy.

As part our legislative function, the Planning Board and Planning Staff have spent considerable time this past year updating and reorganizing our Site Plan and Subdivision Regulations into a more user-friendly Development Regulations document. To improve clarity and consistency, the Board has proposed a number of language and definition updates for the Zoning Ordinance. Additionally, as a proactive measure, the Board has proposed an ordinance pertaining to Small Wind Energy Systems. In the coming year, the Board will be reviewing our Growth Management Ordinance (GMO). Due to State legislation and other factors, the Board may recommend rescinding the GMO on the 2010 Warrant.



With the onset of a major crisis in the economy, particularly in the residential market, the Board did not expect to see much activity in the area of residential development. Two major residential subdivisions withdrew their applications this year – the Mitchell Brook and the Colburn subdivision proposals. However, the Brown family subdivision plan on Union Street did proceed to conditional approval for 28 lots. Additionally, three smaller residential subdivision plans were approved creating four new building lots in Town.

Despite the down turn in the economy this past year, the number of commercial projects before the Board for review and consideration was significant. These applications included eight businesses seeking approval to complete significant site expansions or improvements. A major addition was approved for Hendrix Wire and Cable and South Street will be the new home of Kincaid Auto Repair after the company



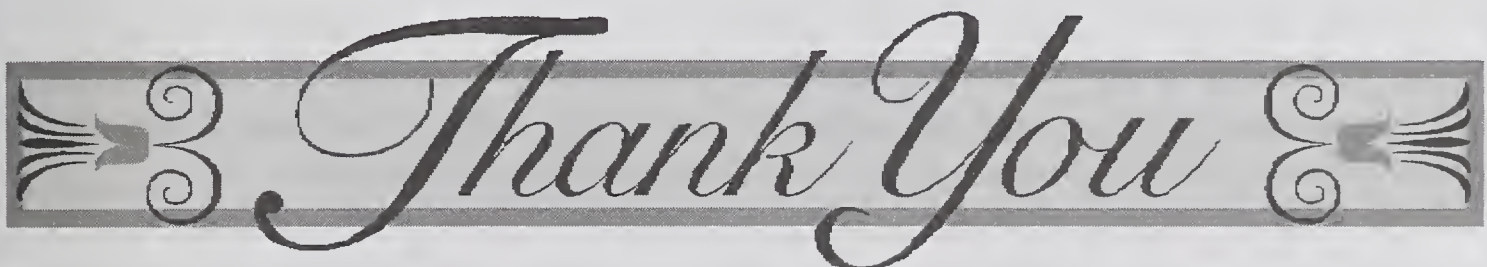
received approval from the Board for a new site to house their business. The Board granted conditional approval to a new multi-unit commercial development at the end of Hollow Oak Lane. Two additional applications involved, for lack of a better phrase, "community partnerships." Airmar Technology Corporation received conditional approval for a new building in the Meadowbrook Industrial Park. As part of this venture and as a means to mitigate some wetlands disturbances, Airmar agreed to deed a certain tract of land to the Town which will enhance the Tucker Brook conservation land. Many thanks to Airmar and CEO Stephen Boucher for their continued commitment to Milford and its citizens. Additionally, the Board wishes to thank the Tom and Sally Wilkins for their willingness to work with the Conservation Commission and the Milford Lions Club on a lot line adjustment that will facilitate the rehabilitation of an area beside Hartshorn Pond. Applauds to the Milford Lions Club for selecting the revitalization of this Milford gateway as their club project to celebrate their 50th anniversary!

It goes without saying that the Board would not be able to accomplish its work were it not for the very capable and outstanding work of all the OCD Staff, especially our Town Planner Sarah Marchant and for the expertise and energy of the citizen volunteers who step up to contribute their time. Our community is very fortunate to have a dynamic and dedicated group of OCD employees. They provide the professional knowledge and technical assistance needed to complete the work of the Planning Board and assist residents and business people in realizing their projects. The Planning Board would like to express its appreciation and gratitude to all the citizen volunteers who give so freely of their time and energy – they will always be an invaluable resource for our Town.

As you can see, the Planning Board's activities go far beyond just what you can watch on Granite Town TV/PEG Access. If you are interested in learning more about volunteer opportunities that help to guide the future growth and development of Milford, please contact the OCD at 249-0620 and become part of the process!

Respectfully Submitted,

Janet Langdell, Chairperson



*Thank You*

# **WEST MILFORD TAX INCREMENT FINANCING DISTRICT ADVISORY BOARD 2008 REPORT**

During 2008 the West Milford Tax Increment Financing District Advisory Board (TIF Board) continued to focus its efforts on the marketing of the Tax Increment Financing District for industrial and commercial development, as well as looking at the broader needs of economic development in the Town of Milford. The Board was established by Town vote in 2006 with the purpose of guiding the planning, construction, and implementation of the TIF District development program, reviewing district boundaries, and recommending modifications that will encourage appropriate district development. Once the tax increment financing program is operating, the TIF Board oversees the maintenance and operation of the District until the program has been completed. The anticipated development program for the District is the construction of roadway and utility infrastructure into the undeveloped District properties. The District is currently comprised of the Town-owned so-called "BROX" properties and two parcels owned by Hendrix Wire & Cable. These properties constitute an area identified as having great potential for additional commercial and industrial tax base generating development for the Town. The use of tax increment financing allows the Town to bond for infrastructure improvements within a TIF district. A portion (or "increment") of new property taxes generated by new development within the District is then utilized to pay down the bond, and once paid off all the property taxes (non school or county) are then placed in the general fund.

In spite of the national, regional, and local economic slowdown, the firm of Grubb & Ellis/Coldstream Associates was hired by the Town and guided by the TIF Board to market the BROX property for sale. The firm worked steadily throughout the year to generate interest and awareness, and reported to and met regularly with the TIF Board. A one-year extension contract was awarded to Grubb & Ellis in October to continue marketing efforts. To assist them, the TIF Board contracted with the firm of Meridian Land Services to develop conceptual site plans for developable areas of the TIF District to provide interested parties a more in-depth idea of site development potential.

A major focus of the TIF Board continues to be economic development planning. Working closely with the Planning Board, Board of Selectmen, the Community Development Office, and business leaders, the TIF Board is actively participating in economic development policy formulation for the Town. Building upon the partnership established with Northeastern University's Center for Urban and Regional Policy, the TIF Board is using the results of the Center's economic development self-assessment program to capitalize on Milford's economic strengths and to address areas of concern. Partnerships have also been established with the Milford Industrial Development Corporation and the Monadnock Economic Development Corporation.

In 2009 the TIF Board will continue all efforts to promote tax-positive commercial and industrial development within the TIF District and assist however it can in Town-wide overall economic development initiatives. Please visit the West Milford Tax increment Financing District website at [www.milfordnh.info/TIFD](http://www.milfordnh.info/TIFD).

Respectfully submitted,  
John McCormack, TIF Advisory Board Chairman



# **TOWN OF MILFORD**

## **ZONING BOARD OF ADJUSTMENT**

### **~ 2008 REPORT ~**

The Zoning Board of Adjustment, established by the Town's Zoning Ordinance, had the duty of hearing applicant's requests for variances, special exceptions, and administrative appeals. It is the Board's responsibility to interpret the ordinance to the best of its ability, granting relief where appropriate, taking into consideration the protection of the Town and the interests and safety of its residents.

It was an unprecedented year with some very unique cases and one record-breaking meeting with requests for 9 variances scheduled, of which 4 were withdrawn, thank goodness. This year 38 applications came before the Board seeking relief from the ordinance: 15 for special exceptions of which all were granted; 21 variances of which 2 were denied and 5 were withdrawn; and lastly 1 equitable waiver that was granted.

As the new chairman of the Board, this year, I have enjoyed working with all of the Board members and I thank them for their assistance in this transition - Len Harten - Vice Chairman, who I must thank for his many years of prior service as Chairman; Fletcher Seagroves, Laura Horning, Rick Westergren, and Bob Levenson (who retired from the Board after many years of service this year). We will miss his expertise and thoroughness. Rick Westergren agreed to change his status from alternate to full member to fill the vacancy. We are also fortunate to have two new alternates who have graciously volunteered their time: Steve Winder and Kevin Johnson.

Gratitude is also express to our secretary, Kathy Parenti, and to the Office of Community Development for their continued efforts in preparing applicants for our hearings.

It continues to be a pleasure to serve the community and I look forward to 2009.

Respectfully submitted,

Steven Bonczar, Chairman





## *Milford DO – IT*

### **~ 2008 TOWN REPORT ~**

During 2008, Milford's Downtown Ongoing-Improvement Team (DO-IT) continued its focus on improving and maintaining Milford's Downtown as the center of the community. Following the methodology of the National Main Street Center, we focus on four main points – organization, design, promotion and economic restructuring – in order to reach that goal.

The Summer Lunchtime Concerts continued for the 11th year, with area musicians graciously lending their talent for Milford's residents to enjoy on Thursday afternoons in July. We thank Rob Oxford, Amy Conley, and Rahel, as well as the Union Street Grill, Café on the Oval, and Foodee's for making this event a success each week. In addition, thanks go to the event's sponsors, Edward Jones Investments, St. Mary's Bank, Alene Candles, Centrix Bank and the NH Council on the Arts, who make these concerts possible.

DO-IT promoted the Farmers' Market and staged special events throughout the season. DO-IT also planted flowers at the Town Hall and worked with Woodman's Florist and Souhegan Gardens for flowers on the Bandstand, and collaborated with the Milford Garden Club for flowers on the Stone bridge. We helped to bring elm trees back to the Oval, donated by Bob Kokko of Kokko Realty and working with the Milford Parks Department to accomplish that goal. DO-IT also coordinated repainting of the decorative light poles around the Oval in partnership with the Milford Parks Department and the Hillsborough County Department of Corrections Community Service Program.

This year, DO-IT in partnership with Centrix Bank, expanded the annual Christmas tree lighting held on the first weekend in December to become the Downtown Holiday Stroll. Many residents and visitors came to the downtown to enjoy holiday music by several local churches and theater groups, horse-drawn carriage rides, roasted chestnuts and popcorn and a drawing for a giant stocking filled with gifts from downtown merchants.

As always, our biggest event of the year was the Pumpkin Festival, in its 19th year. It draws thousands of people to the Oval area and delights families and visitors each fall. Over a dozen nonprofit organizations in town participate and raise money for their programs that weekend and thousands of volunteer hours make this DO-IT event happen.

DO-IT continued to work with Community Planning and the Milford Selectmen to oversee the initial steps involved with the Transportation/Enhancement Grant to improve South Street and the Federal Highway Appropriation for improving traffic and pedestrian safety in the Oval Area. A working committee, the Oval Area Improvements Team, was formed to review traffic studies, identify problem areas, run public information sessions, and make recommendations to the Town on design and planning. The project will continue over the next few years, as the grant money is utilized and the work begins.



Executive Director Karin Lagro resigned her position to pursue her career in teaching and Tracy Bardsley began serving in the position in March.

Board member and former Milford Selectman Noreen O'Connell resigned this year, due to work commitments. We will miss her and thank her for her considerable contributions. New Selectman Kathy Bauer joined our board and two new DO-IT board members joined this year, Karen Keating, manager of the Milford St. Mary's Bank, and Rick Ganis, owner of downtown store JM Princewell. They are welcome additions to the organization.

DO-IT will continue making Milford's Downtown the focus of our work and looks forward to a successful 2009.

Respectfully submitted,

Alan Woolfson, President Board of Directors      Tracy Bardsley, Executive Director

2008 Board Members: JerriAnne Boggis, Kent Chappell, Mark Constable, David Green, Ryan Hansen, Rick Ganis, Kathy Bauer, Karen Keating, Robert Krey, Heather Leach, Janet Spalding, Jack Ruonala, Alan Woolfson, and Chuck Worcester.



## ***Milford Great Pumpkin Festival***

**The 2008 Milford Great Pumpkin Festival - October 10, 11, & 12**

Downtown Milford hosted thousands of people for the 19th Annual Milford Great Pumpkin Festival last October. The festival featured its traditional venues with family activities on the Community House Lawn, a stage on the Oval, events in Emerson and Bicentennial Parks, at the library, on Middle Street and in the Town Hall. People ate, sang, made scarecrows, painted pumpkins, created crafts, played games, carved pumpkins and got scared out of their wits! They also participated in the annual Chili Roundup event and visited the Town Hall for a waffle breakfast.

The Festival opened with the traditional ceremony: the Pumpkin Runner, made his way around the Oval and over to the Town Hall where Milford's firemen waited to relay his torch, and light the Great Pumpkin in the front window of the Town Hall. Milford's Citizen of the Year, Lori Pitsas, was recognized for her efforts in fundraising for the new Milford High School Track and community involvement, and local bands entertained the crowds.

Music adds tremendously to the Festival each year and in 2008 the performers included the Ballou Brothers, Milford Fife & Drum Corp, Folk Soul Band, the New Englanders, Fuzzy Logic, the Temple Dance Band, Shelby Lyn Rogers, Rahel & Rootes, Amy Conley & "Folkenergy," PB&J, the Stephanie Hurley Jazz Combo, Mikial Robertson & friends, the Russell Hill Band, Tara Greenblatt, Lunatic Fringe, the Riverbend Youth Theater, Pop Farmers, and Rakes of the Milford Area. Thanks to all of

them and additional performers Lights up Drama Studio, magician Steve Lechner and the Riverbend Production Company.

Thousands of volunteer hours go into putting on this event, with people working months in advance. We thank each and every one of them for their effort in making sure the event runs smoothly. Special thanks should go to Jeanie Philbrick and Geri Dickerman for running the Pumpkin Boutique, the We the People Team and Milford High School Theater Club for running the Haunted Trail, Amy Conley for organizing the weekend's music, the Masons for providing security, Rick Blasé for installing all our electrical needs, First Student Transportation for providing the shuttle bus, the Granite Baptist Church congregation for providing much needed volunteer help, Milford Middle School Enrichment Program for help in preparations, Trombly Farmstand for providing hay and fall decorations, Currier Lumber for providing scarecrow supplies and Bob Kokko of Kokko Realty for providing pumpkins, pumpkins and more pumpkins!

Other Milford nonprofit organizations also use the Festival to raise money for their own projects, creating a truly Milford based event that involves the entire community. Other organizations raised an estimated \$15,000 for projects that will directly benefit the community.

The 2nd Annual Talent Show was a rousing success, selling out the Amato Center, as friends, families, and Festival attendees crowded into the theater to see a wide array of talent. And what a lot of talent there is in the Souhegan Valley area—acts ranged from acrobatics, to dancing, to singing, to juggling, and the audience was delighted and amazed by the performances. Many thanks go to the judges: Irene Rasis Alton, Mrs. NH International; Christine Hunt, Mrs. NH America; Brad Craven, Milford High School; Rebecca Brown, St. Joseph's Hospital; Cecil Rowlette, Musician, Len Solomon as our Master of Ceremonies, and Robin LaCroix and Roberta Woolfson for stage managing.

We also wish to extend our gratitude to our sponsors that support bringing this event to the Milford Community: Kokko Realty, First Colebrook Bank, Fairpoint Communications, Cirtronics Corporation, St. Joseph's Hospital, Alene Candles, Amigos Restaurant, Centrix Bank, Contemporary Chrysler-Dodge, Hansen Printing, Holt Agency Insurance, Lake Sunapee Bank, Milford Lumber and St. Mary's Bank. We appreciate their support for this tradition that showcases Milford at its finest.

We are looking forward to Pumpkin Festival 2009 which will mark the 20th anniversary of the Milford Great Pumpkin Festival, scheduled for Oct. 9, 10 & 11, for even more fun!

Respectfully submitted,

Alan Woolfson, President Board of Directors      Tracy Bardsley, Executive Director





## **Milford Area Communications Center**

1 Union Square, Town Hall, 4th Floor

Milford, NH 03055

### **~ 2008 REPORT ~**

It is with pride and a deep sense of responsibility that we serve the needs of our member towns; Milford, Wilton and Mont Vernon. Fire, Police, EMS and Highway departments depend on us to answer phones, relay messages, handle radio calls and coordinate all their activities. This partnership and interaction comes into play every time a member of the public requests assistance.

In 2008, the Center handled **26,093** Police incidents, **2,282** Fire incidents, and **1,614** EMS incidents. MACC handled a total of **29,989** incidents, compared to **26,435** total incidents in 2007. We have also provided hundreds of assistance calls for non-MACC agencies, and innumerable calls for information from the public.

All of us at the Communication Center extend our most sincere thanks to the citizens, Selectmen, and the agencies we work with and serve, for their cooperation and support.

Respectfully submitted,

Mark P. Schultz, Director



# **MILFORD INDUSTRIAL DEVELOPMENT CORPORATION**

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## **~ 2008 REPORT ~**

The Milford Industrial Development Corporation (MIDC) was established in 1991 as a non-profit 501(c)(3) organization with the mission to maintain and expand the economic base of Milford by acting as a conduit for ideas, programs, initiatives, financing, and other appropriate activities to build the local business community. The organization has facilitated federal community block grant economic development applications and potential industrial firm expansion projects. The MIDC promoted the establishment of the tax increment financing program in Town, including creation of a tax increment financing district consisting of Town-owned BROX properties and two privately owned parcels with significant development potential. This district is managed by the West Milford Tax Increment Financing District Advisory Board.

During 2008 the MIDC provided financial support to the West Milford Tax Increment Financing Advisory Board to work with Northeastern University on a community economic development assessment and in the funding of conceptual site planning for the BROX commercial/industrial properties. In 2009 MIDC will be analyzing its continued role in Town-wide economic development efforts and will participate in building a growing and sustainable Milford economy.

Respectfully submitted,

Al Hicks, Chairman





**Annual Report of**  
**NASHUA REGIONAL PLANNING COMMISSION**  
**Activities for the**  
**THE TOWN OF MILFORD**  
**Land Use and Environmental Planning**

- Nashua & Elm Street Corridor Overlay District – During 2007 and early 2008 NRPC staff worked very closely with a volunteer committee and town staff on development of the Nashua & Elm Street Corridor Overlay District. This special district provides specific standards for the Nashua and Elm Street corridors which should over time lead to development that will improve the appearance and safety of the corridor. In early 2008 NRPC assisted the town volunteers in outreach and education prior to town meeting. The new overlay district was approved at the March 2008 town meeting and is a model of transportation and land use coordination in the state. This project was funded through NRPC's innovative iTRaC program and was provided to the town completely free of charge.
- Support for Milford Energy Committee – In the fall of 2008, NRPC began a multi-year project to provide support to the Milford Energy Committee. The NRPC will assist the committee in conducting an inventory of the energy use of town facilities and buildings. The NRPC will then assist the town in identifying steps that can save energy at each facility and develop a road map of the steps the energy committee should be taking to achieve energy and cost savings at town facilities and buildings. This project will extend through 2009.
- Workforce Housing – During 2008 NRPC updated the Regional Housing Needs Assessment. This document is a planning tool for the Milford Planning Board that identifies the amount of housing that will be needed in the community by 2015. The town Planning Board can use the Regional Housing Needs Assessment to determine if it is planning for an adequate supply of housing for all income groups in the community. NRPC also provided tools that the town can use in updating its housing policies including assessment tools and model ordinances.
- Legislative Services – On an annual basis, NRPC is actively engaged with members of the Legislature on issues that concern member communities. During the 2008 session NRPC was actively engaged legislative issues related to land use law, workforce housing, transportation funding, and commuter rail.
- Innovative Land Use Planning Guidelines – NRPC working with the other NH regional planning commissions and NH Department of Environmental Services completed development of the Innovative Land Use Planning Guidelines. This document provides background research, case studies and model ordinances for the application of innovative land use techniques in New Hampshire communities.
- Water System Mutual Aid Study – During 2008 NRPC completed the Water System Mutual Aid Study. This study is designed to improve the security of the water systems in southern New Hampshire by identifying how they can work together if

any water system should lose part of its water supply through nature or a manmade event. The completed project identifies investment scenarios for improving the security of the water systems. These improvements were tested using a regional water system model that was developed for the project. Cost estimates for the improvements were developed to allow individual communities and water systems to use the study as a planning tool for future water system improvements.

- **Brownfields** - NRPC continued its regional brownfield assessment process. This process is identifying brownfields throughout the region that qualify for federal and state funding programs. NRPC staff worked with local officials to identify qualifying brownfields in each of the member communities. Staff then directed NRPC's consultant in preparing Phase I and Phase II brownfields assessments for each of the sites. NRPC staff also worked with town staff members and affected property owners to provide education on the brownfield process and on potential funding sources for cleanup activities. This year NRPC completed an assessment of petroleum related brownfields and began assessing brownfields related to all other pollutants.
- **Regional Stormwater Coalition** – The Regional Stormwater Coalition has been working together under NRPC's leadership to help communities required to meet NPDES Phase II stormwater mandates by sharing information and resources. This year the stormwater coalition focused its efforts on developing educational curriculum that can will be used in the schools to train elementary and secondary school children.
- **Resources and Training** – Through the innovative iTRaC (Integrating Transportation and Community Planning) program the NRPC provided a wide array of resources to town volunteers and staff. Resource cards and information sheets were developed on road standards, wildlife habitat, steep slopes, inclusionary zoning, landscaping and streetscaping, and scenic roads and byways. Training workshops were conducted on habitat protection planning, an update on NH legal issues for land use and the environment, on shoreland protection, on Planning Board basics, and on integrating landscaping and streetscaping.
- **iTRaC E-News** – NRPC also launched the iTRaC E-News which provides bi-monthly updates on projects, training and resources available through the NRPC iTRaC program.
- **Household Hazardous Waste Program** – The Household Hazardous Waste (HHW) Program provides residents of the region with the opportunity to dispose of common household chemicals in an appropriate fashion so that pollution of the region's watersheds and groundwater can be avoided. An electronics recycler also participates in these events enabling attendees to dispose of high tech items such as old computers, phones, TV's and other appliances that include hazardous materials. Five HHW events were held this year that were attended by 112 Milford households. For the second year, an HHW event was offered in Milford and was highly attended by Milford residents.

### **Transportation**

NRPC as the designated Metropolitan Planning Organization (MPO) for the region is responsible for developing and maintaining the region's transportation planning



program. This includes soliciting, prioritizing and making recommendations on regional and local transportation projects that are funded through Federal or State sources. NRPC is responsible for developing the region's portion of the State's Transportation Improvement Program (STIP), maintaining the regional traffic model, and performing required air quality analyses. In addition, NRPC MPO funds are used to provide municipal technical assistance on transportation issues.

- Traffic Data Collection - Conducted 11 traffic counts in Milford in the past year. These traffic counts are available for use by the Town and NRPC can conduct special counts upon request. The count data is available to anyone through the NRPC website and more detailed data from each count is available upon request.
- Lowell-Nashua Commuter Rail – During the course of 2008 NRPC continued to push forward the Lowell-Nashua Commuter Rail project. Activities this year included the formation of the New Hampshire Rail Transit Authority, the operating entity for the rail project, as well as passage of a limitation on liability as well as the preparation of conceptual development and operating costs. The liability limitation will be a critical factor in controlling operating cost for the rail project.
- Road Inventory – During 2008, NRPC staff prepared the updated the data in the town Road Inventory. This data set allows officials from the Town and NH DOT to have the most up to date information on Milford's roads and will be used for planning road improvements in the community.
- Transportation Emergency Preparedness Plan – During fall 2008 NRPC began a project to identify the impacts of emergencies on the region's transportation system and identify methods to prepare for and mitigate the impact of those emergencies. Members of the town staff including police, fire and planning are participating in this effort.
- Environmental Planning for Transportation Projects – Also during the fall of 2008, NRPC began a project that will assess the environmental impacts of all transportation projects that are planned for the Souhegan Valley watershed and identify approaches to coordinating the mitigation process to achieve the greatest environmental benefit. Members of the town conservation commission and non-profit groups located in the community are actively participating in the development of this project.
- Human Service Transit Coordination – For several years the Department of Transportation and Department of Health and Human Services have been developing a process for coordinating transit services funded by the two agencies to reduce costs and increase service. The NRPC has been the leader in the state in this process and was recognized as the first regional coordinating group in October 2008. In the coming year it is anticipated that this project will lead to increased transit service throughout the NRPC region and help meet the transportation needs of many seniors and disabled adults without transportation options.
- Regional Traffic Model – NRPC is updating the regional traffic model to provide morning and afternoon peak hour traffic forecasts. This will allow NRPC to provide more specific information to the town when assessing the impact of traffic from new development. This capability is available for town use whenever there is interest,

without cost, and the town staff has utilized NRPC traffic expertise on several occasions during 2008 to help study critical intersections and development issues.

- Long Range Transportation Plan – During 2008, NRPC completely updated the region's Long Range Transportation Plan, Transportation Improvement Program and Air Quality Conformity Analysis. These documents identify transportation priorities for the region and each of the municipalities and are required to receive funding for transportation improvement projects.

### **Geographic Information Systems (GIS)**

The GIS staff at NRPC continues to maintain a diverse collection of spatial databases including local roads, real property parcels, zoning, land use, and environmental conditions. This data is applied extensively to provide mapping and analysis for local and/or regional projects.

- Milford Building Footprint GIS Data – This year, NRPC staff conducted a special project to digitize the outlines of all buildings in Milford into a special computerized GIS map. This map layer will allow improve the ability of town staff and volunteers to use the town's computerized mapping capabilities for all types of projects.
- Updated NRPC Standard Map Library for Milford. These four standard maps show the Town's Roads and Town Facilities, Environmental and Conservation Areas, Existing Land Use and an Aerial Image of the Town. Two sets of these maps have been provided to the Town.
- This year NRPC worked with the town assessor and the Registry of Deed database to update the town digital parcel map to include all changes to property data. This item is a critical component of many projects conducted in the town and is always available to the town from NRPC free of charge.
- Provided town volunteers with all the existing GIS data on CD for use on Town projects. This data has been developed and maintained by NRPC and would have cost many thousands of dollars for the Town to develop on its own.
- Completed regular maintenance tasks and performed updates to the Milford GIS data which is maintained by NRPC, including digitizing new roads, parcels, protected lands, zoning changes, trails, social service or child care providers, land use and other baseline data.
- Mapped and analyzed trends relative to real estate transactions for the year to maintain a tool for monitoring sales trends.
- Addressed numerous mapping requests from the Town officials and the public.
- Continued to update and expand the regional annotation layers for improved clarity, accuracy and detail in mapping tasks.

Submitted by,

Steve Williams,  
Executive Director





## Notable Mentions

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### Years of Service

#### ~ 2008 REPORT ~

The hard work, dedication, devotion, and skill required to achieve longevity in a career is an extraordinary accomplishment. To give that kind of service to a community is a step beyond. The Town of Milford thanks its employees who have strived for excellence throughout their employment, and commends those individuals who have attained these goals to the betterment of Milford.

#### 30 Years

**Frederick Douglas** - Hired on November 5, 1978 as a Patrol Officer, Fred is the Chief of the Milford Police Department.

#### 20 Years

**Scott Chovanec** - Hired on January 11, 1988, Scott is a Patrol Sergeant with the Milford Police Department.

**Eric Schelberg** - Hired on November 14, 1988 as an EMT, Eric is the Director of the Milford Ambulance Service.

#### 15 Years

**Steven Rougeau** - Hired on April 8, 1993, Steve is the Highway Leadman in the Public Works Department.

**Evelyn Gendron** - Hired on April 21, 1993, Evelyn is the Administrative Assistant at the Water Utilities Department.

**Christopher Nervik** - Hired on June 15, 1993 as a Patrol Officer, Chris is a Captain with the Milford Police Department.

**William Parker** - Hired on July 19, 1993 as the Planning Director, Bill is the Director of the Office of Community Development.

#### 10 Years

**Arleen Levenson** - Hired on February 17, 1998, Arleen is the Principal Clerk in the Circulation Department at the Wadleigh Memorial Library.

**James Dargie** - Hired on March 23, 1998, Jim is the Operations Foreman at the Water Utilities Department.

**Ellen Works** - Hired on May 11, 1998, Ellen is the Administrative Assistant at the Police Department.

**Martin O'Brien** - Hired on October 26, 1998, Marti is as Equipment Operator/Leadman in the Public Works Department and is assigned to the Transfer Station.

**Steven Toom** - Hired on December 28, 1998 as a Patrolman, Steve is now Captain/Operations Commander in the Police Department.

#### 5 Years

**Kevin Furlong** - Hired on March 25, 2003, Kevin is a Patrol Sergeant with the Police Department.

**Lisa Carl** - Hired on September 2, 2003, Lisa is the Accounts Payable Clerk in the Finance Department.

**Kenneth Flaherty** - Hired on September 22, 2003, Ken is a Captain with the Milford Fire Department and is in charge of training.

## Notable Mentions

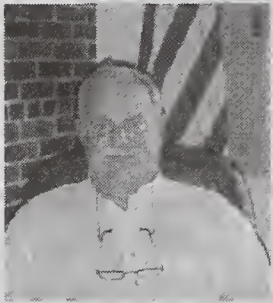
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### Resignations

#### ~ 2008 REPORT ~



It is always with a wistful heart when we say "best wishes in your new endeavors" to people who have given so much to the Town of Milford. On the one hand, for so many it is an opportunity to explore new challenges, but yet we have to say so long to a friendly face, a hard working comrade, or sometimes just a good friend. We wish everyone the best of good fortune in the years to come!



**Kevin Lynch – Community Development Department** - On August 2, 2008, the Town's long-time Building Inspector / Code Enforcement Officer / Health Officer Kevin Lynch left the Town's employment to become the Building Inspector for the Town of Litchfield – his hometown.

Hired on April 4, 1990, Kevin was responsible for assuring that building codes and zoning regulations were strictly adhered to – sometimes to the dismay of contractors, builders, or building owners – but, when Kevin issued a C.O., one knew the building was up-to-code. Kevin did a great job for the Town and his assistance and sense of humor will be greatly missed.

Kevin's commute to work has gone from 25 miles to 1 mile and we're sure that he won't miss that long drive to Milford.

We thank Kevin for his 18+ years of service to the citizens of Milford and wish him all the best in his new environment.

# THANK YOU!



## Notable Mentions

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### In Memoriam

### ~ 2008 REPORT ~



The Town of Milford Board of Selectmen would like to give its sympathies to all of its residents who lost a loved-one in 2008.

Caroline Jowders – Mrs. Jowders was a life member and Past President of the Harley Sanford Post #4368, VFW Auxiliary, Milford, Past District 6 President, Past State President of NH VFW Auxiliary, Past National VFW Auxiliary Color Bearer, Patriotic Instructor and Council Member #1, Past Eastern State Conference President of the VFW Auxiliary, a life member of the VFW National Home, and life member of the DAV Auxiliary, Chapter #1, Manchester, NH. For 30 years, she worked bingo at the VFW. In addition, she volunteered much of her time to the United Way of Nashua, March of Dimes and gave patriotic speeches for groups and schools in the area.

Mrs. Jowders was a faithful supporter and participant in the annual Milford Memorial Day and Labor Day Parades.

Her contributions to the character and community spirit of Milford will be sorely missed.

Donald R. McGettigan, Sr. – Mr. McGettigan was a lifelong resident of Milford and contributed to the community through many venues including but not limited to serving 37 years on the Budget Committee and served in the NH National Guard and was called to service during the Cuban Missile Crisis.

Alberta Finch – Few who met Alberta, no matter how briefly, could say that in meeting her their lives had not been touched by her New England Yankee charm and her quick wit.

Alberta was a treasure to Milford, being a member of the American Legion Auxiliary for 57 years and was a very active member for the Milford Recreation Commission and a strong supporter of senior services. The senior programming that Milford now provides would not exist if it were not for her dedication. We will miss you Alberta, deeply.

Francis Lorden – Mr. Lorden was a resident of Milford for more than 80 years. Most know him for his ownership of Lorden Lumber Company, which was founded by his father and that he then operated with his brother. He was also very active in the Milford community serving on many town committees and for local philanthropic organizations.

Martha "Patty" Rotch – In 2008 we lost a true and lifelong contributor to the character of Milford. Wife of former Cabinet Publisher Bill Rotch and former employee of the Milford Cabinet, Patty was instrumental in the restoration of the Milford Town Hall, and in particular the return of the Town Hall's Auditorium to its original splendor. Additionally over the years Patty was a constant volunteer for many Milford organizations and her dedication and eye for the details of Milford's history will be sorely missed.



# Annual Town Financial Report (MS-5)

2008

FORM F-65 (MS-5)  
(6-26-2007)

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION



## ANNUAL CITY/TOWN FINANCIAL REPORT

Town of Milford  
Chair Board of Selectmen  
Town Hall Building

Milford, NH 03055

(Please correct any error in name, address, and ZIP Code)

PLEASE  
RETURN  
COMPLETED  
FORM TO

State of New Hampshire  
Department of Revenue Administration  
Municipal Services Division  
PO Box 487  
Concord, NH 03302-0487  
Telephone: (603) 271-3397

Part I GENERAL FUND - Revenues and expenditures for the period - Specify -

January 1, 2007 to December 31, 2007

OR

July 1, 200\_\_ to June 30, 200\_\_

### A. REVENUES - Modified Accrual

|                                                                                                                                                        | Account<br>No.<br>(a) | Amount<br>(b)        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|----------------------|
| <b>1. Revenue from taxes (Including state education)</b>                                                                                               |                       |                      |
| a. Property taxes (commitment less overlay<br>plus Section C, line 6, column (c), page 12)                                                             | 3110                  | T01<br>\$ 26,870,474 |
| b. State and local taxes assessed<br>for school districts \$ 19,226,698                                                                                | 4933                  |                      |
| c. Land use change taxes - General Fund                                                                                                                | 3120                  | T01<br>87,000        |
| d. Land use change taxes - Conservation Fund                                                                                                           | 3121                  | T01                  |
| e. Resident taxes                                                                                                                                      | 3180                  | T01                  |
| f. Timber taxes                                                                                                                                        | 3185                  | T01<br>7,733         |
| g. Payments in lieu of taxes                                                                                                                           | 3186                  | U99<br>19,274        |
| h. Other taxes (Explain on separate schedule)                                                                                                          | 3189                  | T01                  |
| i. Interest and penalties on delinquent taxes                                                                                                          | 3190                  | T01<br>167,864       |
| j. Excavation Tax (@ \$.02 per cu. yd.)                                                                                                                | 3187                  | T99<br>3,174         |
| k. TOTAL (Excluding line 1b)                                                                                                                           |                       | \$ 27,155,519        |
| <b>2. TOTAL revenues for education purposes</b><br>(This entry should be used by the few municipalities which<br>have dependent school districts only) |                       | \$                   |
| <b>3. Revenue from licenses, permits, and fees</b>                                                                                                     |                       | T28                  |
| a. Business licenses and permits                                                                                                                       | 3210                  | 175                  |
| b. Motor vehicle permit fees                                                                                                                           | 3220                  | T01<br>2,119,328     |
| c. Building permits                                                                                                                                    | 3230                  | T29<br>57,676        |



| Part I GENERAL FUND (Continued)                                    |                 |              |
|--------------------------------------------------------------------|-----------------|--------------|
| A. REVENUES - Modified Accrual (Continued)                         | Account No. (a) | Amount (b)   |
| 3. Revenue from licenses, permits, and fees (Continued)            |                 |              |
| d. Other licensing and permit taxes                                | 3290            | 214,387      |
| e. TOTAL                                                           |                 | \$ 2,391,566 |
| 4. Revenue from the federal government                             |                 |              |
| a. Housing and urban renewal (HUD)                                 | 3311            | B50          |
| b. Environmental protection                                        | 3312            | B89          |
| c. Other federal grants and reimbursements - Specify -             |                 | B89          |
| FEMA                                                               | 3319            | 89,772       |
| d. TOTAL                                                           |                 | \$ 89,772    |
| 5. Revenue from the State of New Hampshire                         |                 |              |
| a. Shared revenue block grant                                      | 3351            | C30          |
| b. Meals and rooms distribution                                    | 3352            | \$ 229,462   |
| c. Highway block grant                                             | 3353            | C30          |
| d. Water pollution grants                                          | 3354            | C46          |
| e. Housing and community development                               | 3355            | C89          |
| f. State and federal forest land reimbursement                     | 3356            | C50          |
| g. Flood control reimbursement                                     | 3357            | C89          |
| h. Other state grants and reimbursements - Specify -               |                 | C89          |
| FEMA                                                               | 3359            | 14,351       |
| i. TOTAL                                                           |                 | \$ 1,274,923 |
| 6. Revenue from other governments                                  |                 |              |
| Intergovernmental revenue - Other                                  | 3379            | D89          |
| 7. Revenue from charges for services (Exclude interfund transfers) |                 |              |
| a. Income from departments                                         | 3401            | A89          |
| b. Water supply system charges                                     | 3402            | \$ 649,818   |
| c. Sewer user charges                                              | 3403            | A91          |
| d. Garbage-refuse charges                                          | 3404            | A80          |
| e. Electric user charges                                           | 3405            | A81          |
| f. Airport fees                                                    | 3406            | A92          |
| g. Parking                                                         |                 | A01          |
| h. Transit or bus system                                           |                 | A60          |
| i. Parks and Recreation                                            |                 | A94          |
| j. Cemeteries                                                      |                 | A61          |
| k. Toll highways                                                   |                 | A03          |
| l. Other Charges                                                   | 3409            | A45          |
| m. TOTAL                                                           |                 | \$ 649,818   |

| Part I GENERAL FUND (Continued)                                                         |             |               |
|-----------------------------------------------------------------------------------------|-------------|---------------|
| A. REVENUES - Modified Accrual (Continued)                                              | Account No. | Amount        |
| 8. Revenue from miscellaneous sources                                                   | (a)         | (b)           |
| a. Special assessments                                                                  | 3500        | U01 \$        |
| b. Sale of municipal property                                                           | 3501        | U11 3,240     |
| c. Interest on Investments                                                              | 3502        | U20 303,000   |
| d. Rents of property                                                                    | 3503        | U40 28,783    |
| e. Fines and forfeits                                                                   | 3504        | U30 16,724    |
| f. Insurance dividends and reimbursements                                               | 3506        | U99 110,268   |
| g. Contributions and donations                                                          | 3508        | U50           |
| h. Other miscellaneous sources not otherwise classified                                 | 3509        | U99 119,016   |
| i. TOTAL                                                                                |             | \$ 581,031    |
| 9. Interfund operating transfers in                                                     |             |               |
| a. Transfers from special revenue fund                                                  | 3912        | \$ 24,464     |
| b. Transfers from capital projects fund                                                 | 3913        |               |
| c. Transfers from proprietary funds                                                     | 3914        |               |
| d. Transfers from capital reserve fund                                                  | 3915        | 7,880         |
| e. Transfers from trust and fiduciary funds                                             | 3916        | 27,023        |
| f. Transfers from conservation fund                                                     | 3917        |               |
| g. TOTAL                                                                                |             | \$ 59,367     |
| 10. Other financial sources                                                             |             |               |
| a. Proceeds from long-term notes and                                                    | 3934        | \$            |
| b. Proceeds from all other bonds                                                        | 3935        |               |
| c. Other long-term financial sources                                                    | 3939        |               |
| d. TOTAL                                                                                |             | \$            |
| 11. TOTAL REVENUES FROM ALL SOURCES                                                     |             | \$ 32,201,996 |
| 12. TOTAL FUND EQUITY (Beginning of year)<br>(Should equal line B.2f, column b, page 9) |             | \$ 3,012,211  |
| 13. TOTAL OF LINES 11 AND 12<br>(Should equal line 21, page 8)                          |             | \$ 35,214,207 |
| Remarks                                                                                 |             |               |



**Part I GENERAL FUND (Continued)**

| <b>B. EXPENDITURES - Modified Accrual</b>         | <b>Account No. (a)</b> | <b>Total expenditure (b)</b> | <b>Equipment and land purchases (c)</b> | <b>Construction (d)</b> |
|---------------------------------------------------|------------------------|------------------------------|-----------------------------------------|-------------------------|
| <b>1. General government</b>                      |                        |                              |                                         |                         |
| a. Executive                                      | 4130                   | E29<br>\$ 42,038             | G29<br>\$                               | F29<br>\$               |
| b. Election and registration                      | 4140                   | E89<br>174,699               | G89                                     | F89                     |
| c. Financial administration                       | 4150                   | E23<br>846,723               | G23                                     | F23                     |
| d. Revaluation of property                        | 4152                   | E23<br>112,639               | G23                                     | F23                     |
| e. Legal expense                                  | 4153                   | E25<br>83,448                | G25                                     | F25                     |
| f. Personnel administration                       | 4155                   | E29<br>1,789,807             | G29                                     | F29                     |
| g. Planning and zoning                            | 4191                   | E29<br>205,204               | G29                                     | F29                     |
| h. General government building                    | 4194                   | E31<br>214,616               | G31                                     | F31                     |
| i. Cemeteries                                     | 4195                   | E03<br>128,602               | G03                                     | F03                     |
| j. Insurance not otherwise allocated              | 4196                   | E03<br>113,526               | G03                                     | F03                     |
| k. Advertising and regional association           | 4197                   | E89                          | G89                                     | F89                     |
| l. Other general government                       | 4199                   | E89                          | G89                                     | F89                     |
| <b>m. TOTAL</b>                                   |                        | \$ 3,711,302                 | \$                                      | \$                      |
| <b>2. Public safety</b>                           |                        |                              |                                         |                         |
| a. Police                                         | 4210                   | E62<br>\$ 1,981,070          | G62<br>\$                               | F62<br>\$               |
| b. Ambulance                                      | 4215                   | E32<br>476,621               | G32                                     | F32                     |
| c. Fire                                           | 4220                   | E24<br>487,368               | G24<br>33,776                           | F24                     |
| d. Building inspection                            | 4240                   | E66<br>137,882               | G66                                     | F66                     |
| e. Emergency management                           | 4290                   | E89<br>10,737                | G89                                     | F89                     |
| f. Other public safety (including communications) | 4299                   | E89<br>506,776               | G89                                     | F89                     |
| <b>g. TOTAL</b>                                   |                        | \$ 3,600,454                 | \$ 33,776                               | \$                      |
| <b>3. Airport/Aviation center</b>                 |                        |                              |                                         |                         |
| a. Administration                                 | 4301                   | \$                           | \$                                      | \$                      |
| b. Airport operations                             | 4302                   |                              |                                         |                         |
| c. Other                                          | 4309                   |                              |                                         |                         |
| <b>d. TOTAL</b>                                   |                        | E01<br>\$                    | G01<br>\$                               | F01<br>\$               |

Remarks

## Part I GENERAL FUND (Continued)

| B. EXPENDITURES - Modified Accrual<br>(Continued) | Account<br>No.<br>(a) | Total<br>expenditure<br>(b) | Equipment and<br>land purchases<br>(c) | Construction<br>(d) |
|---------------------------------------------------|-----------------------|-----------------------------|----------------------------------------|---------------------|
| 4. Highways and streets                           |                       | E44                         | G44                                    | F44                 |
| a. Administration                                 | 4311                  | \$ 114,064                  | \$                                     | \$                  |
| b. Highways and streets                           | 4312                  | 1,033,990                   | 29,465                                 | F44                 |
| c. Bridges, railroad crossing                     | 4313                  | E44                         | G44                                    | F44                 |
| d. Street lighting                                | 4316                  | 53,423                      | G44                                    | F44                 |
| e. Toll highways                                  | 4316                  | E45                         | G45                                    | F45                 |
| f. Other highway, streets, and bridges            | 4319                  | E44                         | G44                                    | F44                 |
| g. TOTAL                                          |                       | \$ 1,201,477                | \$ 29,465                              | \$                  |
| 5. Sanitation                                     |                       | E80                         | G80                                    | F80                 |
| a. Administration                                 | 4321                  | \$                          | \$                                     | \$                  |
| b. Solid waste collection                         | 4323                  | 667,116                     | G81                                    | F81                 |
| c. Solid waste disposal                           | 4324                  | E81                         | G81                                    | F81                 |
| d. Solid waste clean-up                           | 4325                  | E81                         | G81                                    | F81                 |
| e. Sewage collection and disposal                 | 4326                  | E80                         | G80                                    | F80                 |
| f. Other sanitation                               | 4329                  | E80                         | G80                                    | F80                 |
| g. TOTAL                                          |                       | \$ 667,116                  | \$                                     | \$                  |
| 6. Water distribution and treatment               |                       |                             |                                        |                     |
| a. Administration                                 | 4331                  | \$                          | \$                                     | \$                  |
| b. Water services                                 | 4332                  |                             |                                        |                     |
| c. Water treatment                                | 4335                  |                             |                                        |                     |
| d. Water conservation                             | 4338                  |                             |                                        |                     |
| e. Other water                                    | 4339                  |                             |                                        |                     |
| f. TOTAL                                          |                       | E91                         | G91                                    | F91                 |
| 7. Electric                                       |                       | \$                          | \$                                     | \$                  |
| a. Administration                                 | 4351                  | \$                          | \$                                     | \$                  |
| b. Generation                                     | 4352                  |                             |                                        |                     |
| c. Purchase costs                                 | 4353                  |                             |                                        |                     |
| d. Equipment maintenance                          | 4354                  |                             |                                        |                     |
| e. Other electric                                 | 4359                  |                             |                                        |                     |
| f. TOTAL                                          |                       | E92                         | G92                                    | F92                 |
|                                                   |                       | \$                          | \$                                     | \$                  |



| Part I GENERAL FUND (Continued)                                                                                                                                |                       |                             |                                        |                     |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-----------------------------|----------------------------------------|---------------------|
| B. EXPENDITURES - Modified Accrual<br>(Continued)                                                                                                              | Account<br>No.<br>(a) | Total<br>expenditure<br>(b) | Equipment and<br>land purchases<br>(c) | Construction<br>(d) |
| <b>8. Health</b>                                                                                                                                               |                       |                             |                                        |                     |
| a. Administration                                                                                                                                              | 4411                  | \$                          | \$                                     | \$                  |
| b. Pest control                                                                                                                                                | 4414                  |                             |                                        |                     |
| c. Health agencies and hospitals                                                                                                                               | 4415                  | 30,000                      |                                        |                     |
| d. Vital statistics                                                                                                                                            | 4140                  |                             |                                        |                     |
| e. Other health                                                                                                                                                | 4419                  |                             |                                        |                     |
| f. TOTAL                                                                                                                                                       |                       | E32<br>\$ 30,000            | G32<br>\$                              | F32<br>\$           |
| <b>9. TOTAL expenditures for education purposes</b><br><i>(This entry should be used by the few municipalities which have dependent school districts only)</i> |                       | \$                          | \$                                     | \$                  |
| <b>10. Welfare</b>                                                                                                                                             |                       | E79                         | G79                                    | F79                 |
| a. Administration                                                                                                                                              | 4441                  | \$                          | \$                                     | \$                  |
| b. Direct assistance                                                                                                                                           | 4442                  | E67<br>34,333               |                                        |                     |
| c. Intergovernmental welfare payments                                                                                                                          | 4444                  | M79                         |                                        |                     |
| d. Vendor payments                                                                                                                                             | 4445                  | E75<br>123,762              |                                        |                     |
| e. Other welfare                                                                                                                                               | 4449                  | E79                         | G79                                    | F79                 |
| f. TOTAL                                                                                                                                                       |                       | \$ 158,095                  | \$                                     | \$                  |
| <b>11. Culture and recreation</b>                                                                                                                              |                       | E61                         | G61                                    | F61                 |
| a. Parks and recreation                                                                                                                                        | 4520                  | \$ 247,375                  | \$                                     | \$                  |
| b. Library                                                                                                                                                     | 4550                  | E52<br>46,534               | G52<br>46,534                          | F52                 |
| c. Patriotic purposes                                                                                                                                          | 4583                  | E61                         | G61                                    | F61                 |
| d. Other culture and recreation                                                                                                                                | 4589                  | E61<br>61,663               | G61                                    | F61                 |
| e. TOTAL                                                                                                                                                       |                       | \$ 355,572                  | \$ 46,534                              | \$                  |
| <b>12. Conservation</b>                                                                                                                                        |                       |                             |                                        |                     |
| a. Administration                                                                                                                                              | 4611                  | \$                          | \$                                     | \$                  |
| b. Purchase of natural resources                                                                                                                               | 4612                  |                             |                                        |                     |
| c. Other conservation                                                                                                                                          | 4619                  |                             |                                        |                     |
| d. TOTAL                                                                                                                                                       |                       | E59<br>\$                   | G59<br>\$                              | F59<br>\$           |
| <b>13. Redevelopment and housing</b>                                                                                                                           |                       |                             |                                        |                     |
| a. Administration                                                                                                                                              | 4631                  | \$                          | \$                                     | \$                  |
| b. Redevelopment and housing                                                                                                                                   | 4632                  |                             |                                        |                     |
| c. TOTAL                                                                                                                                                       |                       | E50<br>\$                   | G50<br>\$                              | F50<br>\$           |



**Part I GENERAL FUND (Continued)**

| <b>B. EXPENDITURES - Modified Accrual<br/>(Continued)</b> | <b>Account<br/>No.<br/>(a)</b> | <b>Total<br/>expenditure<br/>(b)</b> | <b>Equipment and<br/>land purchases<br/>(c)</b> | <b>Construction<br/>(d)</b> |
|-----------------------------------------------------------|--------------------------------|--------------------------------------|-------------------------------------------------|-----------------------------|
| <b>14. Economic development</b>                           |                                |                                      |                                                 |                             |
| a. Administration                                         | 4651                           | \$                                   | \$                                              | \$                          |
| b. Economic development                                   | 4652                           |                                      |                                                 |                             |
| c. Other economic development                             | 4659                           |                                      |                                                 |                             |
| d. <b>TOTAL</b>                                           |                                | E89<br>\$                            | G89<br>\$                                       | F89<br>\$                   |
| <b>15. Debt service</b>                                   |                                |                                      |                                                 |                             |
| a. Principal long term bonds and notes                    | 4711                           | \$ 819,969                           |                                                 |                             |
| b. Interest on long term bonds and notes                  | 4721                           | I89<br>314,545                       |                                                 |                             |
| c. Interest on tax and revenue anticipation notes         | 4723                           | I89                                  |                                                 |                             |
| d. Other debt service charges                             | 4790                           | E23                                  |                                                 |                             |
| e. <b>TOTAL</b>                                           |                                | \$ 1,134,514                         |                                                 |                             |
| <b>16. Capital outlay (not reported above)</b>            |                                |                                      | G89                                             | F89                         |
| a. Land and improvements                                  | 4901                           |                                      | \$                                              | \$                          |
| b. Machinery, vehicles, and equipment                     | 4902                           |                                      | G89                                             |                             |
| c. Buildings                                              | 4903                           |                                      |                                                 | F89                         |
| d. Improvements other than buildings                      | 4909                           |                                      |                                                 | F89                         |
| e. <b>TOTAL</b>                                           |                                |                                      | \$                                              | \$                          |
| <b>17. Interfund operating transfers out</b>              |                                |                                      |                                                 |                             |
| a. Transfers to special revenue funds                     | 4912                           | \$ 624,925                           |                                                 |                             |
| b. Transfers to capital projects funds                    | 4913                           |                                      |                                                 |                             |
| c. Transfers to proprietary funds                         | 4914                           |                                      |                                                 |                             |
| d. Transfers to capital reserve funds                     | 4915                           |                                      |                                                 |                             |
| e. Transfers to expendable trust funds                    | 4916                           |                                      |                                                 |                             |
| f. Transfers to nonexpendable trust funds                 | 4918                           |                                      |                                                 |                             |
| g. <b>TOTAL</b>                                           |                                | \$ 624,925                           |                                                 |                             |

Remarks



## Part I

| <b>B. EXPENDITURES - Modified Accrual<br/>(Continued)</b>                                                                                        | <b>Account<br/>No.<br/>(a)</b> | <b>Amount<br/>(b)</b> | <b>Equipment and<br/>land purchases<br/>(c)</b> | <b>Construction<br/>(d)</b> |
|--------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|-----------------------|-------------------------------------------------|-----------------------------|
| <b>18. Payments to other governments</b>                                                                                                         |                                |                       |                                                 |                             |
| a. Taxes assessed for county                                                                                                                     | 4931                           | \$ 1,536,411          |                                                 |                             |
| b. Taxes assessed for precincts/village districts                                                                                                | 4932                           |                       |                                                 |                             |
| c. Local education taxes assessed                                                                                                                | 4933                           | 15,951,532            |                                                 |                             |
| d. Taxes assessed for State                                                                                                                      | 4934                           | 3,275,166             |                                                 |                             |
| e. Payments to other governments                                                                                                                 | 4939                           |                       |                                                 |                             |
| f. TOTAL                                                                                                                                         |                                | \$ 20,763,109         |                                                 |                             |
| <b>19. TOTAL EXPENDITURES</b>                                                                                                                    |                                | \$ 32,246,564         | \$ 109,775                                      | \$                          |
| <b>20. TOTAL FUND EQUITY (End of year)</b><br><i>(Should equal line B,2f, column c, on page 9 and<br/>line 13 on page 3, less line 19 above)</i> |                                | \$ 2,967,643          |                                                 |                             |
| <b>21. TOTAL OF LINES 19 AND 20</b><br><i>(Should equal line 13 on page 3)</i>                                                                   |                                | \$ 35,214,207         |                                                 |                             |

Part II

This area may be used to provide the detail requested whenever "Explain" or "Specify" is found.

[illegible]



**Part III GENERAL FUND BALANCE SHEET**
**Modified Accrual**
**A. ASSETS**
**1. Current assets**

|                                                  | Account<br>number<br>(a) | Beginning of year<br>(b) | End of year<br>(c) |
|--------------------------------------------------|--------------------------|--------------------------|--------------------|
| a. Cash and equivalents                          | 1010                     | \$ 13,831,989            | \$ 11,915,321      |
| b. Investments                                   | 1030                     |                          |                    |
| c. Taxes receivable (See worksheet, page 12)     | 1080                     | 1,506,128                | 1,616,428          |
| d. Tax liens receivable (See worksheet, page 12) | 1110                     | 356,405                  | 290,629            |
| e. Accounts receivable                           | 1150                     | 130,103                  | 143,876            |
| f. Due from other governments                    | 1260                     |                          |                    |
| g. Due from other funds                          | 1310                     |                          |                    |
| h. Other current assets                          | 1400                     | 14,626                   | 11,874             |
| i. Tax deeded property (subject to resale)       | 1670                     |                          |                    |
| j. <b>TOTAL ASSETS</b> (Should equal line B3)    |                          | \$ 15,839,251            | \$ 13,978,128      |

**B. LIABILITIES AND FUND EQUITY**
**1. Current liabilities**

|                                  |      |               |               |
|----------------------------------|------|---------------|---------------|
| a. Warrants and accounts payable | 2020 | \$ 405,275    | \$ 280,335    |
| b. Compensated absences payable  | 2030 | 25,283        | 31,891        |
| c. Contracts payable             | 2050 |               |               |
| d. Due to other governments      | 2070 | 39,848        | 39,312        |
| e. Due to school districts       | 2075 | 9,935,596     | 9,726,698     |
| f. Due to other funds            | 2080 | 2,358,945     | 844,749       |
| g. Deferred revenue              | 2220 | 49,576        | 61,780        |
| h. Notes payable - Current       | 2230 |               |               |
| i. Bonds payable - Current       | 2250 |               |               |
| j. Other payables                | 2270 | 12,517        | 25,720        |
| k. <b>TOTAL LIABILITIES</b>      |      | \$ 12,827,040 | \$ 11,010,485 |

**2. Fund equity**

|                                                              |      |              |              |
|--------------------------------------------------------------|------|--------------|--------------|
| a. Reserve for encumbrances (Please detail on page 10)       | 2440 | \$ 85,024    | \$ 38,937    |
| b. Reserve for continuing appropriations (Detail on page 10) | 2450 | 106,739      | 240,205      |
| c. Reserve for appropriations voted from surplus             | 2460 |              |              |
| d. Reserve for special purposes (Please detail on page 10)   | 2490 |              |              |
| e. Unreserved fund balance                                   | 2530 | 2,820,448    | 2,688,501    |
| f. <b>TOTAL FUND EQUITY</b>                                  |      | \$ 3,012,211 | \$ 2,967,643 |

**3. TOTAL LIABILITIES AND FUND EQUITY**  
(Should equal line A1j)

|  |  |               |               |
|--|--|---------------|---------------|
|  |  | \$ 15,839,251 | \$ 13,978,128 |
|--|--|---------------|---------------|



**Part IV DETAIL**

This section may be used to provide the detail requested wherever "Explain" or "Specify" is found. If additional space is needed, please add extra pages using the following format. Please show the detail and the total for each.

| Account number<br>(a) | Item<br>(b)                | Amount<br>(c)    |
|-----------------------|----------------------------|------------------|
| 2440                  | Reserved for encumbrances: |                  |
|                       | General government         | \$ 26,047        |
|                       | Public safety              | 8,725            |
|                       | Sanitation                 | 4,165            |
|                       |                            | <u>\$ 38,937</u> |
|                       |                            |                  |
|                       |                            |                  |
|                       |                            |                  |
|                       |                            |                  |
|                       |                            |                  |

*Please Detail Reserves from page 9 (Balance Sheet)*

| Account number<br>(a) | Item<br>(b)                             | Amount<br>(c)     |
|-----------------------|-----------------------------------------|-------------------|
| 2450                  | Reserved for continuing appropriations: |                   |
|                       | Library HVAC Improvements               | \$ 8,466          |
|                       | Union Square/South St                   | 125,000           |
|                       | Rt 101A/Rt 13/Oval Improvements         | 80,000            |
|                       | South Street Railroad Crossing          | 26,739            |
|                       |                                         | <u>\$ 240,205</u> |
|                       |                                         |                   |
|                       |                                         |                   |
|                       |                                         |                   |
|                       |                                         |                   |

**Part V GENERAL FUND****A. PLEASE LIST THE ANNUAL REQUIREMENTS TO AMORTIZE ALL GENERAL OBLIGATION**

(Debt as of (enter date) December 31, 2007 for the ensuing five years)

|                                | Year<br>(a) | Principal<br>(b) | Interest<br>(c) | Total<br>(d)  |
|--------------------------------|-------------|------------------|-----------------|---------------|
| 1.                             | 2008        | \$ 923,500       | \$ 408,887      | \$ 1,332,387  |
| 2.                             | 2009        | 895,000          | 363,736         | 1,258,736     |
| 3.                             | 2010        | 630,000          | 322,122         | 952,122       |
| 4.                             | 2011        | 585,000          | 294,577         | 879,577       |
| 5.                             | 2012        | 575,000          | 269,442         | 844,442       |
| 6. SUBTOTAL (Sum of lines 1-5) |             | 3,608,500        | 1,658,764       | 5,267,264     |
| 7. Remaining periods of debt   |             | 5,640,000        | 1,535,829       | 7,175,829     |
| 8. TOTAL                       |             | \$ 9,248,500     | \$ 3,194,593    | \$ 12,443,093 |

| Part V GENERAL FUND (Continued)   |                               |                |                              |                      |                                 |                                             |                                  |                                   |                                    |  |
|-----------------------------------|-------------------------------|----------------|------------------------------|----------------------|---------------------------------|---------------------------------------------|----------------------------------|-----------------------------------|------------------------------------|--|
| B. AMORTIZATION OF LONG-TERM DEBT |                               |                |                              |                      |                                 |                                             |                                  |                                   |                                    |  |
| Description<br>(a)                | Original<br>obligation<br>(b) | Purpose<br>(c) | Annual<br>installment<br>(d) | Interest rate<br>(e) | Date of final<br>payment<br>(f) | Bonds o/s at<br>beginning of<br>year<br>(g) | Bonds issued<br>this year<br>(h) | Bonds retired<br>this year<br>(i) | Bonds o/s at<br>end of year<br>(j) |  |
| Police Station                    | \$ 2,950,260                  | General        | \$ 125,000 -<br>150,000      | 3.7-4.5%             | Sept 2024                       | \$ 2,700,000                                | \$                               | \$ 150,000                        | \$ 2,550,000                       |  |
| Brox Property                     | 1,400,000                     | General        | 90,000 -<br>95,000           | 5-5.25%              | Aug 2017                        | 830,000                                     |                                  | 95,000                            | 735,000                            |  |
| Sewer Bond                        | 4,261,000                     | Sewer          | 150,000                      | 5.00%                | Oct 2009                        | 450,000                                     |                                  | 150,000                           | 300,000                            |  |
| Town Hall Renovation              | 1,260,000                     | General        | 60,000                       | 6.15%                | Oct 2009                        | 180,000                                     |                                  | 60,000                            | 120,000                            |  |
| Sewer Bond                        | 563,060                       | Sewer          | 35,000                       | 5.25-5.5%            | Aug 2010                        | 140,000                                     |                                  | 35,000                            | 105,000                            |  |
| Water Bond                        | 764,000                       | Water          | 35,000 -<br>40,000           | 4.7-5.3%             | Aug 2017                        | 405,000                                     |                                  | 40,000                            | 365,000                            |  |
| Capital Improvement               | 250,000                       | Water          | 10,000                       | 6.5-7%               | Aug 2011                        | 50,000                                      |                                  | 10,000                            | 40,000                             |  |
| Water Main                        | 600,000                       | Water          | 40,000                       | 4.125-4.75%          | Aug 2016                        | 400,000                                     |                                  | 40,000                            | 360,000                            |  |
| Sewer Main                        | 1,118,566                     | Sewer          | 55,000                       | 6.7-6.75%            | July 2009                       | 165,000                                     |                                  | 55,000                            | 110,000                            |  |
| Aeration System                   | 188,000                       | Sewer          | 15,000                       | 5.25-5.5%            | Aug 2007                        | 15,000                                      |                                  | 15,000                            |                                    |  |
| Sewer Bond                        | 285,000                       | Sewer          | 28,500                       | 4.55%                | July 2008                       | 57,000                                      |                                  | 28,500                            | 28,500                             |  |
| Milesip Rd Land                   | 2,300,000                     | General        | 20,000 -<br>200,000          | 4.50%                | Aug 2015                        | 2,180,000                                   |                                  | 120,000                           | 2,060,000                          |  |
| Storage Tank                      | 1,600,000                     | Water          | 80,000                       | 4.50%                | Aug 2015                        | 1,520,000                                   |                                  | 80,000                            | 1,440,000                          |  |
| Elm St. Phase I                   | 758,486                       | Water          | 43,486 -<br>35,000           | 4.0-4.5%             | Aug 2026                        | 758,486                                     |                                  | 43,486                            | 715,000                            |  |
| Outfall Difuser                   | 337,395                       | Sewer          | 20,000 -<br>15,000           | 4.0-5%               | Aug 2026                        | 337,395                                     |                                  | 17,395                            | 320,000                            |  |
| <b>TOTAL</b>                      | <b>\$ 18,635,767</b>          |                |                              |                      |                                 | <b>\$ 10,187,881</b>                        | <b>\$</b>                        | <b>\$ 939,381</b>                 | <b>\$ 9,248,500</b>                |  |
| Remarks                           |                               |                |                              |                      |                                 |                                             |                                  |                                   |                                    |  |



| Part VI RECONCILIATIONS                                                                                                                         |                      |                   |               |
|-------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|-------------------|---------------|
| <b>A. RECONCILIATION OF SCHOOL DISTRICT LIABILITY</b>                                                                                           |                      |                   |               |
|                                                                                                                                                 | Amount               |                   |               |
| 1. School district liability at beginning of year<br>(Account number 2075, column b, on page 9)                                                 | \$                   | 9,935,596         |               |
| 2. ADD: School district assessment for current year                                                                                             |                      | 19,226,698        |               |
| 3. TOTAL LIABILITY WITHIN CURRENT YEAR (Sum of lines 1 and 2)                                                                                   |                      | 29,162,294        |               |
| 4. SUBTRACT: Payments made to school district                                                                                                   | <                    | 19,435,596        | >             |
| 5. School district liability at end of year (line 3 less line 4)<br>(Account number 2075, column c, on page 9)                                  |                      | 9,726,698         |               |
| <b>B. RECONCILIATION OF TAX ANTICIPATION NOTES</b>                                                                                              |                      |                   |               |
|                                                                                                                                                 | Amount               |                   |               |
| 1. Short-term (TANS) debt at beginning of year                                                                                                  | 61V<br>\$            | -                 |               |
| 2. ADD: New issues during current year                                                                                                          |                      | None              |               |
| 3. SUBTRACT: Issues retired during current year                                                                                                 | <                    |                   | >             |
| 4. Short-term (TANS) debt outstanding at end of year (Lines 1 + 2 - 3)<br>(Be sure to include (TANS) in Account number 2230, column c, page 9)  | 64V<br>\$            |                   |               |
| <b>PLEASE REFER TO THE INSTRUCTIONS TO COMPLETE SECTIONS C AND D</b>                                                                            |                      |                   |               |
| <b>C. ALLOWANCE FOR ABATEMENTS WORKSHEET</b>                                                                                                    |                      |                   |               |
|                                                                                                                                                 | Current year<br>(a)  | Prior year<br>(b) | TOTAL<br>(c)  |
| 1. Overlay/Allowance for Abatements (Beginning of year)*                                                                                        | 246,588              | 397,448           | 644,036       |
| 2. SUBTRACT: Abatements made (From tax collector's report)                                                                                      | < 20,610 >           | < 228,301 >       | < 248,911 >   |
| 3. SUBTRACT: Discounts                                                                                                                          | < >                  | < >               | < >           |
| 4. SUBTRACT: Refunds (Cash abatements)                                                                                                          | < 40,251 >           | < >               | < 40,251 >    |
| 5. ESTIMATED ALLOWANCE FOR ABATEMENTS AT END OF YEAR**                                                                                          | < >                  | < 376,252 >       | < 376,252 >   |
| 6. Excess of estimate (Add to revenue on page 1, line 1a)                                                                                       | 185,727              | (207,105)         | (21,378)      |
| *Use overlay amount for column (a) and use last year's balance of line 5, Allowance for Abatements for column b (see your form from last year). |                      |                   |               |
| **The amount in column c will go into line 1(b) for next year's worksheet.                                                                      |                      |                   |               |
| <b>D. TAXES/LIENS RECEIVABLE WORKSHEET</b>                                                                                                      |                      |                   |               |
|                                                                                                                                                 | 1080<br>taxes<br>(a) | 1110 liens<br>(b) | TOTALS<br>(c) |
| 1. Uncollected, end of year                                                                                                                     | \$ 1,616,428         | \$ 666,881        | \$ 2,283,309  |
| 2. SUBTRACT: "Overlay" carried forward as Allowance for Abatements<br>(from Worksheet C, line 5)                                                | < >                  | < 376,252 >       | < 376,252 >   |
| 3. Receivable, end of year*                                                                                                                     | 1,616,428            | 290,629           | 1,907,057     |
| *(These amounts are entered on page 9, account number 1080 and 1110, column c)                                                                  |                      |                   |               |

## Part VI

## SUMMARY OF REVENUES FOR ALL OTHER FUNDS

| REVENUE AND OTHER FINANCING SOURCES             | Capital projects | Special revenue | Proprietary funds |                      |
|-------------------------------------------------|------------------|-----------------|-------------------|----------------------|
|                                                 | (a)              | (b)             | Enterprise (c)    | Internal service (d) |
|                                                 | T01              | T01             | T01               |                      |
| 1. Revenue from taxes                           | \$               | \$              | \$                | \$                   |
| 2. Revenue from licenses, permits, and fees     | T29              | T29 258         | T29               |                      |
| 3. Revenue directly from the federal government | B89              | B89 112,279     | B89 13,965        |                      |
| 4. Revenue from the State of New Hampshire      | C89              | C89 2,180       | C89 9,175         |                      |
| 5. Revenue from other governments               | D89              | D89 38,259      | D89 98,589        |                      |
| 6. Revenue from charges for services            | A91              | A91             | A91 1,046,329     |                      |
| (a) Water supply system charges                 | A80              | A80             | A80 1,311,159     |                      |
| (b) Sewer user charges                          | A81              | A81             | A81               |                      |
| (c) Garbage/refuse collection charges           | A82              | A82             | A82               |                      |
| (d) Electric                                    | A01              | A01             | A01               |                      |
| (e) Airport and aviation                        | A44              | A44             | A44               |                      |
| (f) Highway                                     | A45              | A45             | A45               |                      |
| (g) Toll facilities                             | A61              | A61 39,411      | A61               |                      |
| (h) Parks and recreation                        | A60              | A60             | A60               |                      |
| (i) Parking                                     | A94              | A94             | A94               |                      |
| (j) Transit or bus system                       | A89              | A89 107,107     | A89               |                      |
| (k) Other - Specify -                           | A89              | A89 54,214      | A89               |                      |
| (1) Public safety                               | A89              | A89             | A89               |                      |
| (2) Library                                     | A89              | A89             | A89               |                      |
| (3)                                             | A89              | A89             | A89               |                      |
| 7. Revenue from miscellaneous sources           | U20              | U20 16,742      | U20 36,605        |                      |
| (a) Interest on investments                     | U99              | U99 234,965     | U99 271,492       |                      |
| (b) Other miscellaneous sources                 |                  |                 |                   |                      |
| 8. Interfund operating transfers in             |                  | 625,243         | 293,116           |                      |
| 9. Other financial sources                      | U99              | U99             | U99               |                      |
| 10. TOTAL REVENUE AND OTHER SOURCES             | \$               | \$ 1,230,658    | \$ 3,080,430      | \$                   |



|         |                                       |                                             |                 |                   |                         |
|---------|---------------------------------------|---------------------------------------------|-----------------|-------------------|-------------------------|
| Page 14 | Part VIII                             | SUMMARY OF EXPENDITURES FOR ALL OTHER FUNDS |                 |                   |                         |
|         | EXPENDITURES (BY FUNCTIONS)           | Capital projects                            | Special revenue | Proprietary funds |                         |
|         |                                       | (a)                                         | (b)             | Enterprise<br>(c) | Internal service<br>(d) |
|         | 1. General government                 | F89                                         | E89             | E89               |                         |
|         | 2. Public safety                      | F62                                         | E62             | E62               |                         |
|         | (a) Police                            |                                             | 127,652         |                   |                         |
|         | (b) Ambulance                         |                                             | 771             |                   |                         |
|         | (c) Fire                              |                                             | 20,612          |                   |                         |
|         | 3. Airport/Aviation center            | F01                                         | E01             | E01               |                         |
|         | 4. Highways and streets               | F44                                         | E44             | E44               |                         |
|         | 5. Toll highways                      | F45                                         | E45             | E45               |                         |
|         | 6. Sanitation                         | F81                                         | E81             | E81               | 1,863,140               |
|         | 7. Water distribution and treatment   | F91                                         | E91             | E91               | 1,071,028               |
|         | 8. Sewerage                           | F60                                         | E60             | E60               |                         |
|         | 9. Electric                           | F92                                         | E92             | E92               |                         |
|         | 10. Health                            | F32                                         | E32             | E32               |                         |
|         | 11. Welfare                           | F79                                         | E79             | E79               |                         |
|         | 12. Culture and recreation            | F61                                         | E61             | E61               |                         |
|         | 13. Parking                           | F60                                         | E60             | E60               |                         |
|         | 14. Transit or bus system             | F94                                         | E94             | E94               |                         |
|         | 15. Conservation                      | F59                                         | E59             | E59               |                         |
|         | 16. Redevelopment and housing         | F50                                         | E50             | E50               |                         |
|         | 17. Economic development              | F89                                         | E89             | E89               |                         |
|         | 18. Debt service                      |                                             | E23             | E23               | 147,183                 |
|         | 19. Capital outlay - other            | F89                                         | 967             | F89               |                         |
|         | 20. Interfund operating transfers out |                                             | 317,898         |                   | 679,000                 |
|         | 21. TOTAL EXPENDITURES                | \$ 967                                      | \$ 1,462,280    | \$ 3,760,351      | \$                      |
|         | Remarks                               |                                             |                 |                   |                         |

Form F-44 (9-15-10) (10-25-2017)

| BALANCE SHEET FOR SUMMARY OF ALL OTHER FUNDS |                    |                         |                        |                   |                         |
|----------------------------------------------|--------------------|-------------------------|------------------------|-------------------|-------------------------|
|                                              | Account No.<br>(a) | Capital projects<br>(b) | Special revenue<br>(c) | Proprietary funds |                         |
|                                              |                    |                         |                        | Enterprise<br>(d) | Internal service<br>(e) |
| <b>A. ASSETS</b>                             |                    |                         |                        |                   |                         |
| <b>1. Current assets</b>                     |                    |                         |                        |                   |                         |
| (a) Cash and equivalents                     | 1010               | \$                      | \$ 45,457              | \$                | \$                      |
| (b) Investments                              | 1030               |                         | 159,891                |                   |                         |
| (c) Accounts receivable                      | 1150               |                         | 30,706                 | 596,799           |                         |
| (d) Due from other governments               | 1260               |                         | 121,936                | 47,945            |                         |
| (e) Due from other funds                     | 1310               |                         | 362,233                | 633,511           |                         |
| (f) Other - Specify -                        |                    |                         |                        |                   |                         |
| Inventory                                    |                    |                         |                        | 80,078            |                         |
| <b>2. Fixed assets</b>                       |                    |                         |                        |                   |                         |
| (a) Land and improvements                    | 1610               | \$                      | \$                     | \$ 300,285        | \$                      |
| (b) Buildings                                | 1620               |                         |                        | 20,978,863        |                         |
| (c) Machinery, vehicles, and equipment       | 1640               |                         |                        | 3,419,345         |                         |
| (d) Construction in progress                 | 1650               |                         |                        | 119,158           |                         |
| (e) Improvements other than buildings        | 1660               |                         |                        | 11,056,817        |                         |
| (f) Other - Specify -                        |                    |                         |                        |                   |                         |
| Accumulated depreciation                     |                    |                         |                        | (13,470,334)      |                         |
| <b>3. TOTAL ASSETS</b>                       |                    | \$                      | \$ 720,223             | \$ 23,762,467     | \$                      |
| Remarks                                      |                    |                         |                        |                   |                         |



## Part IV BALANCE SHEET FOR SUMMARY OF ALL OTHER FUNDS (Continued)

| B. LIABILITIES AND FUND EQUITY              | Account No. | Capital projects | Special revenue | Proprietary funds |                  |
|---------------------------------------------|-------------|------------------|-----------------|-------------------|------------------|
|                                             |             |                  |                 | Enterprise        | Internal service |
|                                             | (a)         | (b)              | (c)             | (d)               | (e)              |
| <b>1. Liabilities</b>                       |             |                  |                 |                   |                  |
| (a) Warrants and accounts payable           | 2020        | \$               | \$ 15,369       | \$ 189,939        | \$               |
| (b) Compensated absences payable            | 2030        |                  |                 | 42,335            |                  |
| (c) Contracts payable                       | 2050        |                  |                 |                   |                  |
| (d) Due to other governments                | 2070        |                  | 1,667           | 103,040           |                  |
| (e) Due to other funds                      | 2080        |                  | 155,453         |                   |                  |
| (f) Deferred revenue                        | 2220        |                  | 213,731         |                   |                  |
| (g) Notes and bonds payable                 |             |                  |                 | 3,013,500         |                  |
| (h) Other - Specify -                       |             |                  |                 |                   |                  |
| Deposits                                    |             |                  | 1,000           | 18,576            |                  |
| (i) <b>TOTAL LIABILITIES</b>                |             | \$               | \$ 387,220      | \$ 3,367,390      | \$               |
| <b>2. Fund equity/Capital</b>               |             |                  |                 |                   |                  |
| (a) Reserve for encumbrances                | 2440        | \$               | \$              |                   |                  |
| (b) Reserve for special purposes            | 2490        |                  |                 |                   |                  |
| (c) Unreserved fund balance                 | 2530        |                  | 333,003         |                   |                  |
| (d) Municipal contributed capital           | 2610        |                  |                 |                   |                  |
| (e) Other contributed capital               | 2620        |                  |                 |                   |                  |
| (f) Retained earnings                       | 2790        |                  |                 | 20,395,077        |                  |
| (g) <b>TOTAL FUND EQUITY</b>                |             |                  | 333,003         | 20,395,077        |                  |
| <b>3. TOTAL LIABILITIES AND FUND EQUITY</b> |             | \$               | \$ 720,223      | \$ 23,762,467     | \$               |

| <div style="display: flex; justify-content: space-between;"> <span style="background-color: #cccccc; padding: 2px 5px;">Part X</span> <span><b>SUPPLEMENTAL INFORMATION WORKSHEET</b></span> </div>                                                                                                                                                                                                                                                                |                                                                     |                               |                                                   |                                                      |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|-------------------------------|---------------------------------------------------|------------------------------------------------------|
| <b>A. INTERGOVERNMENTAL EXPENDITURES</b><br>Report payments made to the State or other local governments on reimbursement or cost-sharing basis. Do not include these expenditures in part VIII.                                                                                                                                                                                                                                                                   |                                                                     |                               |                                                   |                                                      |
| Purpose<br>(a)                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Account<br>No.<br>(b)                                               | Amount<br>(c)                 |                                                   |                                                      |
| Payments made <u>to other local governments</u> for:                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                     | M12                           |                                                   |                                                      |
| Schools                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                     | \$                            |                                                   |                                                      |
| Sewers                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                     | M80                           |                                                   |                                                      |
| All other - County                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 4931                                                                | M89                           |                                                   |                                                      |
| All other - Towns                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 4199                                                                | M89                           |                                                   |                                                      |
| Payments made <u>to State</u> for:                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                     | L44                           |                                                   |                                                      |
| _____                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 4319                                                                |                               |                                                   |                                                      |
| All other purposes                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 4199                                                                | L89                           |                                                   |                                                      |
| <b>B. DEBT OUTSTANDING, ISSUED, AND RETIRED</b>                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                     |                               |                                                   |                                                      |
| Long-term debt<br>purpose<br>(a)                                                                                                                                                                                                                                                                                                                                                                                                                                   | Bonds outstanding<br>at the beginning of<br>this fiscal year<br>(b) | Bonds during this fiscal year |                                                   | Outstanding at the<br>end of this fiscal year<br>(e) |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                     | Issued<br>(c)                 | Retired<br>(d)                                    |                                                      |
| Industrial revenue                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 19 <sup>*</sup>                                                     | 24 <sup>*</sup>               | 34 <sup>*</sup>                                   | 44 <sup>*</sup>                                      |
| All other debt                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 19 <sup>†</sup><br>10,187,881                                       | 29 <sup>†</sup>               | 39 <sup>*</sup><br>939,381                        | 49 <sup>†</sup><br>9,248,500                         |
| Interest on water debt                                                                                                                                                                                                                                                                                                                                                                                                                                             | 19 <sup>†</sup><br>121,578                                          |                               |                                                   |                                                      |
| <b>C. SALARIES AND WAGES</b><br>Report here the total salaries and wages paid to all employees of your city before deductions for social security, retirement, etc. include also salaries and wages paid to employees of any utility owned and operated by your government, as well as salaries and wages of city employees charged to construction projects. These amounts may be taken from the W3 form filed by your government for the year ended December 31. |                                                                     |                               |                                                   | Total wages paid<br>Z00<br><br>\$5,998,770           |
| <b>D. CASH AND INVESTMENTS HELD AT END OF FISCAL YEAR</b><br>Report separately for each of the two types of funds listed below, the total amount of cash on hand and on deposit and investments in Federal Government, Federal agency, State and local government, and non-governmental securities. Report all investments at market value. Exclude accounts receivable, value of real property, and all non-security assets.                                      |                                                                     |                               |                                                   |                                                      |
| Type of fund<br>(a)                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                     |                               | Amount at end of fiscal year<br>Omit cents<br>(b) |                                                      |
| Bond funds - Unexpended proceeds from sale of bond issues held pending disbursement                                                                                                                                                                                                                                                                                                                                                                                |                                                                     |                               | W31                                               |                                                      |
| All other funds except employee retirement funds and nonexpendable trust funds.                                                                                                                                                                                                                                                                                                                                                                                    |                                                                     |                               | W61<br>\$16,341,670                               |                                                      |
| Remarks                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                     |                               |                                                   |                                                      |



**CERTIFICATION**

This is to certify that the information contained in this report was taken from official records and is complete to the best of our knowledge and belief.

Signatures of a majority of the governing body:

*Gary Dainoff*  
*John W. [unclear]*  
*Katherine Bales*  
*Walt [unclear]*

**GENERAL INSTRUCTIONS**

Three copies of this report are sent to each municipality. Selectmen, treasurer and tax collector are expected to cooperate in making out this report. When completed, one copy should be returned to the Department of Revenue Administration and one copy should be placed in your municipal records. The third copy is for use in preparing the annual printed report for the voters.

Please be sure you have completed Part I X, items A-D.

**WHEN TO FILE: (R.S.A. 21-J:34,V)**

\* For cities/towns reporting on a calendar year basis, this report must be filed on or before April 1.

\* For cities/towns reporting on an optional fiscal year basis (year ending June 30), this report must be filed on or before September 1.

**WHERE TO FILE**

Department of Revenue Administration  
 State of New Hampshire  
 Municipal Services Division  
 PO Box 487  
 Concord, NH 03302-0487

# Independent Auditor's Report

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## Vachon, Clukay & Co., PC

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*Certified Public Accountants*

45 Market Street  
Manchester, New Hampshire 03101  
(603) 622-7070  
FAX: 622-1452

### REPORT ON INTERNAL CONTROL BASED ON AN AUDIT OF BASIC FINANCIAL STATEMENTS

To the Board of Selectmen  
Town of Milford, New Hampshire

In planning and performing our audit of the financial statements of the Town of Milford, as of and for the year ended December 31, 2007, in accordance with auditing standards generally accepted in the United States of America, we considered the Town of Milford's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Milford's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Milford's internal control.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Town's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the Town's financial statements that is more than inconsequential will not be prevented or detected by the Town's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Town's internal control.

Our consideration of internal control was for the limited purpose described in the first paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined above.

This communication is intended solely for the information and use of management, Board of Selectmen, others within the organization and is not intended to be and should not be used by anyone other than these specified parties

*Vachon, Clukay & Co., PC*

June 6, 2008



**TOWN OF MILFORD, NEW HAMPSHIRE**

**Financial Statements**

**December 31, 2007**

**and**

**Independent Auditor's Report**

**TOWN OF MILFORD, NEW HAMPSHIRE**  
**FINANCIAL STATEMENTS**  
**December 31, 2007**

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**TOWN OF MILFORD, NEW HAMPSHIRE  
FINANCIAL STATEMENTS  
December 31, 2007**

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# Vachon, Clukay & Co., PC

Certified Public Accountants

45 Market Street  
Manchester, New Hampshire 03101  
(603) 622-7070  
FAX: 622-1452

## INDEPENDENT AUDITOR'S REPORT

To the Board of Selectmen  
Town of Milford, New Hampshire

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Milford, New Hampshire as of and for the year ended December 31, 2007, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Milford, New Hampshire, as of December 31, 2007, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis and budgetary comparison information on pages i-ix and 28-29, respectively, are not a required part of the basic financial statements but are supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Milford, New Hampshire's basic financial statements. The combining nonmajor fund statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining nonmajor fund financial statements have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects, in relation to the basic financial statements taken as a whole.

June 6, 2008

*Vachon, Clukay & Co., PC*



**Town of Milford, New Hampshire  
Management's Discussion and Analysis  
December 31, 2007**

As management of the Town of Milford, New Hampshire, we offer readers of the financial statements this narrative overview and analysis of the financial activities of the Town for the year ended December 31, 2007. Our objective is to provide an easily readable analysis of the Town's financial statements based on currently known facts, decisions or conditions. We encourage readers to consider the information presented here in conjunction with the transmittal letter at the front of this report and the Town's financial statements, which follow this section.

**OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the Town's financial statements. The basic financial statements contain the following components.

- 1.) Government-wide financial statements
- 2.) Fund financial statements
- 3.) Notes to the financial statements

**Government-wide Financial Statements**

The government-wide financial statements focus on the Town as a whole and are designed to provide readers with a long term overview of the Town's finances, in a manner similar to the private sector. They include a statement of net assets, which presents information on all of the Town's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating. The statement of activities presents information showing how the Town's net assets changed during the year. All changes in net assets are reported as soon as the underlying event occurs, regardless of when cash is received or paid. Thus, revenues and expenses are reported in this statement for some items that will result in cash flows in future fiscal periods (e.g., uncollected taxes, and earned but unused vacation leave).

The statement of net assets and the statement of activities divide the Town into two types of activities:

- **Governmental Activities** – Most of the Town's basic functions are reported here which include general government, public safety, highways and streets, health and welfare, sanitation, culture and recreation, and debt service. Property taxes, intergovernmental revenues, permits and fees, and state and federal grants finance most of these activities.
- **Business Type Activities** – The Town charges a fee to customers with the intention of recovering all or a significant portion of the costs through user fees and charges. The Town's Water and Sewer funds are reported here.

The government-wide financial statements (Exhibit A & B) can be found on pages 1-2 of this report.

**Fund Financial Statements**

The fund financial statements provide more detailed information about the Town's funds, focusing on its most significant or "major" funds, not the Town as a whole. A fund is a group of related accounts that is used to maintain control and accountability over resources that have been segregated for specific activities. The Town, like other local governments, uses fund accounting to ensure and exhibit compliance with finance-related legal requirements. Some funds are established as required by state statute while others are instituted by the Town to help control and manage financial activities for a specific purpose, such as capital projects and grants. The Town's funds are divided into three fund categories; governmental, proprietary and fiduciary.

- **Governmental Funds (Exhibit C and D)** – Most of the Town's basic functions are reported in governmental funds, which focus on near-term inflows and outflows of spendable resources and balances remaining at year end that are available for spending. These funds are reported on a modified accrual basis of accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements are designed to provide a detailed short-term view of the Town's general government operations and the services it provides. Governmental fund information helps to determine whether there are more or fewer financial resources available in

the near future to finance the Town's programs and the extent to which Town services cover their own costs with user fees, charges, and grants, as opposed to being financed with taxes, other general revenues, and resources accumulated from past years. The differences between governmental activities as reported in the government-wide financial statements and the fund financial statements are itemized in a reconciliation located at the bottom of the fund financial statements (Exhibit D).

- Proprietary funds (Exhibit E, F and G) – When the Town charges water and sewer customers for the services it provides, they are reported in proprietary funds. Proprietary funds are reported in the same way that all business type activities are reported in the government wide financial statements but provide more detail and a statement of cash flows.
- Fiduciary Funds (Exhibit H & I) – The Town acts as a trustee for various trust funds. Because of the trust arrangement, these funds can only be used for the trust beneficiaries. All of the Town's fiduciary activities are reported in separate statements of fiduciary net assets and changes in fiduciary net assets. These activities are excluded from the Town's other financial statements because the Town cannot use these assets to finance its operations. The Town is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

The fund financial statements can be found on pages 3-9 of this report.

#### Notes to the Financial Statements

- The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 10-27 of this report

#### Required Supplementary Information

- The basic financial statements and accompanying notes are followed by a section of required supplementary information. This section includes a budgetary comparison schedule of the Town's General Fund.

In addition to the required elements, we have included a section with combining statements that provide details about our non-major governmental funds, each of which is added together and presented in a single column in the basic financial statements. The required supplementary information can be found on pages 28-33 of this report.

### **FINANCIAL HIGHLIGHTS**

#### Government-wide highlights

- The Town's total assets exceeded total liabilities by \$42.4 million. This amount is presented as "Total Net Assets" on Exhibit A-Statement of Net Assets.
- During the year, the Town's total net assets increased by \$300 thousand or 0.7%. Net assets increased by \$1.0 million for Governmental activities while net assets decreased by \$700 thousand for Business-Type activities.

#### Fund Highlights

- The Town's governmental funds reported, on a current financial resources basis, combined ending fund balances of \$4.9 million, an increase of \$516 thousand from the prior year. Of this amount, \$3.6 million is available for spending at the Town's discretion (unreserved fund balance).
- The unreserved undesignated fund balance for the general fund was \$1.7 million, which represents 14.8% of the total general fund expenditures and transfers of \$11.7 million.



## GOVERNMENT WIDE ANALYSIS

### Net Assets

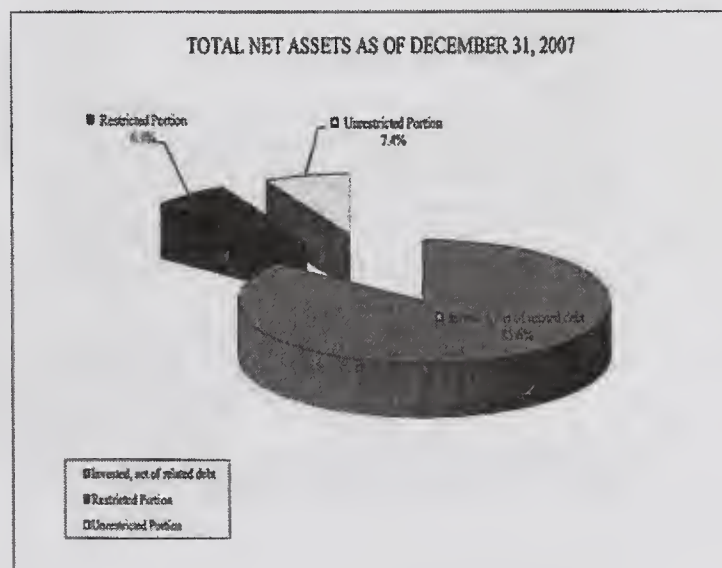
As noted earlier, over time, net assets may serve as a useful indication of a government's financial position and determine its ability to finance services long term. The government-wide financial statements are prepared on the full accrual basis of accounting. The condensed analysis below focuses on the net assets of the Town's governmental and business-type activities.

| Town of Milford                                     |                         |                          |                      |                         |                          |                      |
|-----------------------------------------------------|-------------------------|--------------------------|----------------------|-------------------------|--------------------------|----------------------|
| Government-Wide - Condensed Statement of Net Assets |                         |                          |                      |                         |                          |                      |
| December 31, 2007                                   |                         |                          |                      |                         |                          |                      |
|                                                     | 2007                    |                          |                      | 2006                    |                          |                      |
|                                                     | Governmental Activities | Business-type Activities | Total                | Governmental Activities | Business-type Activities | Total                |
| <b>ASSETS</b>                                       |                         |                          |                      |                         |                          |                      |
| Current Assets                                      | \$16,539,009            | \$ 1,358,333             | \$ 17,897,342        | \$16,368,854            | \$ 2,377,245             | \$ 18,746,099        |
| Capital Assets                                      | 22,793,764              | 22,404,133               | 45,197,897           | 23,045,984              | 22,545,954               | \$ 45,591,938        |
| <b>TOTAL ASSETS</b>                                 | <b>39,332,773</b>       | <b>23,762,466</b>        | <b>63,095,239</b>    | <b>39,414,838</b>       | <b>24,923,199</b>        | <b>\$ 64,338,037</b> |
| <b>LIABILITIES</b>                                  |                         |                          |                      |                         |                          |                      |
| Current Liabilities                                 | \$11,335,076            | \$ 585,054               | \$ 11,920,130        | \$11,670,914            | \$ 801,916               | \$ 12,472,830        |
| Noncurrent Liabilities                              | 5,949,268               | 2,782,335                | 8,731,603            | 6,677,293               | 3,046,285                | \$ 9,723,578         |
| <b>TOTAL LIABILITIES</b>                            | <b>17,284,344</b>       | <b>3,367,389</b>         | <b>20,651,733</b>    | <b>18,348,207</b>       | <b>3,848,201</b>         | <b>\$ 22,196,408</b> |
| <b>NET ASSETS</b>                                   |                         |                          |                      |                         |                          |                      |
| Invested in capital assets, net of related debt     | \$16,951,110            | \$ 19,390,633            | \$ 36,341,743        | \$16,713,870            | \$ 19,243,073            | \$ 35,956,943        |
| Restricted                                          | 2,940,501               | -                        | 2,940,501            | 2,383,590               | -                        | \$ 2,383,590         |
| Unrestricted/(Deficit)                              | 2,156,818               | 1,004,444                | 3,161,262            | 1,969,171               | 1,831,925                | \$ 3,801,096         |
| <b>TOTAL NET ASSETS</b>                             | <b>\$22,048,429</b>     | <b>\$ 20,395,077</b>     | <b>\$ 42,443,506</b> | <b>\$ 21,066,631</b>    | <b>\$ 21,074,998</b>     | <b>\$ 42,141,629</b> |

The Town's combined net assets are \$42.4 million of which approximately \$22.0 million represents governmental activities and the remaining \$20.4 million relates to business type activities.

As depicted in the chart to the right, the largest portion of the Town's net assets \$36.3 million (85.6%) reflects its investment in capital assets (e.g. land, buildings, equipment and infrastructure, less any related debt used to acquire the capital assets). The Town uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Town's investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate the debt.

The restricted portion of the Town's net assets \$2.9 million (6.9%) represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net assets \$3.2 million (7.4%) may be used to meet the Town's ongoing obligations to citizens and creditors.



Governmental activities reflect a positive unrestricted net asset balance of approximately \$2.2 million at the end of the year. It is worthwhile noting that the governmental activities of the Town have recognized debt associated with water and sewer related assets. While the debt is reflected in governmental activities, the corresponding asset is recognized in business-type activities. If this debt were eliminated, the unrestricted net asset balance of governmental activities would increase by approximately \$800 thousand, while net assets of business-type activities would decrease by the same amount.

Business-type activities reflect a positive unrestricted net asset balance of \$1.0 million which can only be used to finance the continuing operations of the Water and Sewer functions. Exhibit E located on page 5 of this report provides a statement of net assets for each of the Water and Sewer funds.

#### Changes in Net Assets

Table 2 presents the Town's condensed changes in net assets as derived from the government-wide Statement of Activities.

| Town of Milford<br>Table 2 - Changes in Net Assets<br>December 31, 2007 |                            |                             |                   |                            |                             |                     |
|-------------------------------------------------------------------------|----------------------------|-----------------------------|-------------------|----------------------------|-----------------------------|---------------------|
|                                                                         | 2007                       |                             |                   | 2006                       |                             |                     |
|                                                                         | Governmental<br>Activities | Business-type<br>Activities | Total             | Governmental<br>Activities | Business-type<br>Activities | Total               |
| <b>REVENUES:</b>                                                        |                            |                             |                   |                            |                             |                     |
| <b>Program Revenues:</b>                                                |                            |                             |                   |                            |                             |                     |
| Charges for Services                                                    | \$ 871,876                 | \$ 2,357,488                | \$ 3,229,364      | \$ 740,828                 | \$ 2,223,980                | \$ 2,964,808        |
| Operating grants and contributions                                      | 612,633                    | 16,293                      | 628,926           | 400,655                    | -                           | 400,655             |
| Capital grants and contributions                                        | 104,793                    | 355,436                     | 460,229           | 111,451                    | 1,231,056                   | 1,342,507           |
| <b>General Revenues:</b>                                                |                            |                             |                   |                            |                             |                     |
| Property and other taxes                                                | 6,414,126                  | -                           | 6,414,126         | 6,389,728                  | -                           | 6,389,728           |
| Licenses and permits                                                    | 2,391,824                  | -                           | 2,391,824         | 2,440,398                  | -                           | 2,440,398           |
| Grants and contributions                                                | 979,894                    | -                           | 979,894           | 932,543                    | -                           | 932,543             |
| Interest and investment earnings                                        | 485,416                    | 36,605                      | 522,021           | 529,789                    | 77,225                      | 607,014             |
| Miscellaneous                                                           | 443,444                    | 21,492                      | 464,936           | 595,076                    | 22,198                      | 617,274             |
| <b>TOTAL REVENUES</b>                                                   | <b>12,304,006</b>          | <b>2,787,314</b>            | <b>15,091,320</b> | <b>12,140,468</b>          | <b>3,554,459</b>            | <b>15,694,927</b>   |
| <b>EXPENSES:</b>                                                        |                            |                             |                   |                            |                             |                     |
| <b>Program Expenses:</b>                                                |                            |                             |                   |                            |                             |                     |
| General government                                                      | 3,948,921                  | -                           | 3,948,921         | 3,594,366                  | -                           | 3,594,366           |
| Public safety                                                           | 3,947,285                  | -                           | 3,947,285         | 3,682,598                  | -                           | 3,682,598           |
| Highways and streets                                                    | 1,450,426                  | -                           | 1,450,426         | 1,327,295                  | -                           | 1,327,295           |
| Health and welfare                                                      | 250,925                    | -                           | 250,925           | 283,465                    | -                           | 283,465             |
| Sanitation                                                              | 697,647                    | -                           | 697,647           | 711,774                    | -                           | 711,774             |
| Culture and recreation                                                  | 1,098,239                  | -                           | 1,098,239         | 1,002,183                  | -                           | 1,002,183           |
| Economic development                                                    | -                          | -                           | -                 | 512                        | -                           | 512                 |
| Interest and fiscal charges                                             | 314,649                    | -                           | 314,649           | 335,266                    | -                           | 335,266             |
| Water and sewer                                                         | -                          | 3,081,351                   | 3,081,351         | -                          | 2,939,735                   | 2,939,735           |
| <b>TOTAL EXPENSES</b>                                                   | <b>11,708,092</b>          | <b>3,081,351</b>            | <b>14,789,443</b> | <b>10,937,459</b>          | <b>2,939,735</b>            | <b>13,877,194</b>   |
| Excess/(Deficiency) before transfers                                    | 595,914                    | (294,037)                   | 301,877           | 1,203,009                  | 614,724                     | 1,817,733           |
| Transfers                                                               | 385,884                    | (385,884)                   | -                 | (66,863)                   | 66,863                      | -                   |
| <b>Increase/(Decrease) in net assets</b>                                | <b>\$ 981,798</b>          | <b>\$ (679,921)</b>         | <b>\$ 301,877</b> | <b>\$ 1,136,146</b>        | <b>\$ 681,587</b>           | <b>\$ 1,817,733</b> |

As noted earlier, net assets may serve over time as a useful indicator of the Town's overall financial position. Total net assets for the Town increased by \$300 thousand.



### GOVERNMENTAL ACTIVITIES:

Governmental activities increased the Town's net assets by \$1 million. Key factors of this increase are as follows:

|                                                        |            |
|--------------------------------------------------------|------------|
| Governmental Funds Changes in F/B                      |            |
| General Fund expenses over revenues                    | (36,267)   |
| Other Governmental Funds revenues over expenses        | 552,597    |
| Increase in capital assets net of related depreciation | (241,854)  |
| Loss on the sale/disposal of capital assets            | (10,366)   |
| Revenue considered unavailable (uncollected taxes)     | (8,301)    |
| New Debt issued                                        | (105,535)  |
| Payment of Debt service principal                      | 819,969    |
| Payment of Interest as accrued rather than expensed    | (104)      |
| Change in accrued compensated absences                 | 11,659     |
| TOTAL:                                                 | \$ 981,798 |

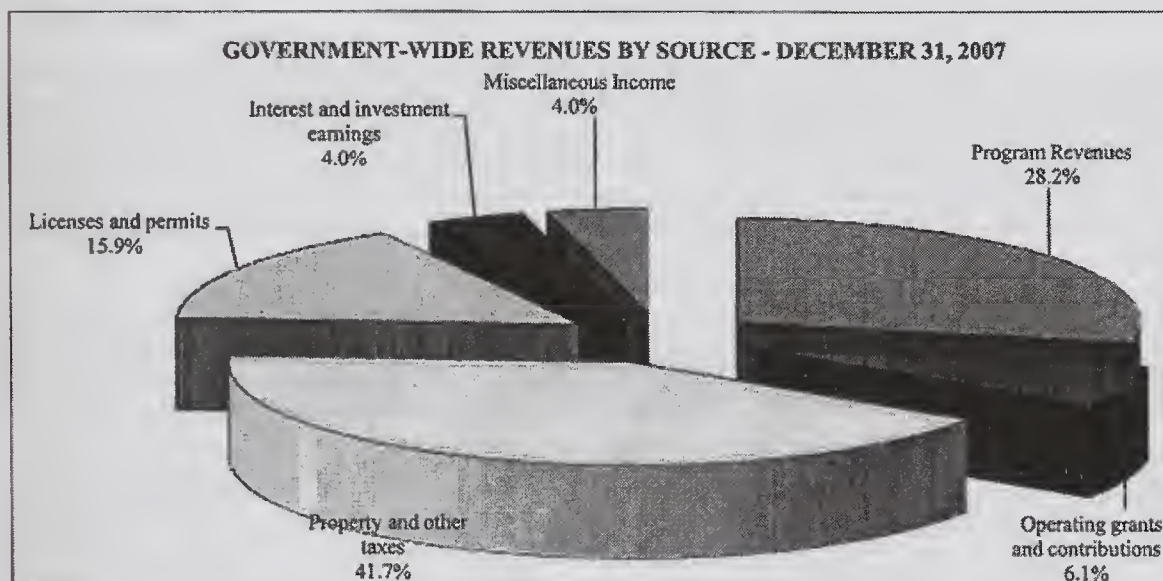
### BUSINESS-TYPE ACTIVITIES:

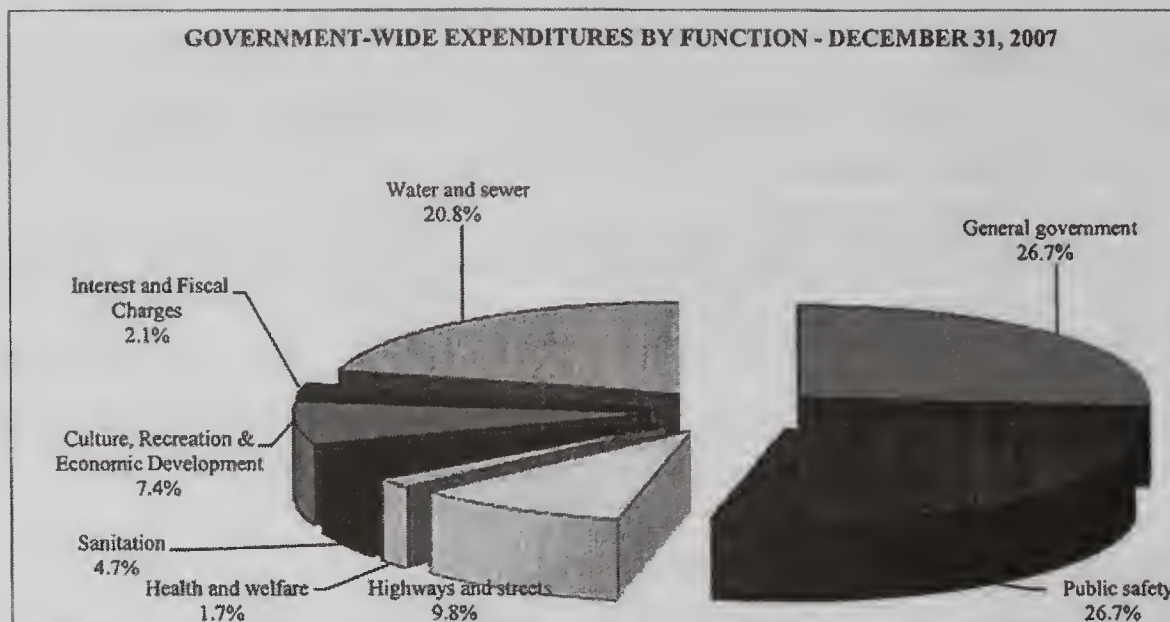
Business-type activities decreased the Town's net assets by \$680 thousand, due mainly to a transfer of \$679 thousand in capital reserve funds to the Town's Trust funds. The following is a summary of the increase by fund:

|            |              |
|------------|--------------|
| Sewer Fund | \$(705,972)  |
| Water Fund | 26,051       |
|            | \$ (679,921) |

Exhibit F located on page 6 provides a more detailed view of the changes in net assets for water and sewer activities.

The charts below identify the major sources of revenue and expenditures by function for Government-wide activities.





#### FINANCIAL ANALYSIS OF THE FUND FINANCIAL STATEMENTS

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

##### Governmental Funds – (Exhibit C & D)

The focus of the Town's governmental funds is to provide information on near-term inflows, outflows and balances of resources available for spending. Governmental Fund statements utilize the modified accrual basis of accounting, which is useful in determining the Town's near financing requirements. In particular, unreserved fund balance may serve as a benchmark of a government's net resources available for spending at the end of the year.

At the end of the year, the Town's governmental funds reported a combined ending fund balance of \$4.9 million, an increase of \$516 thousand in comparison with the prior year. This increase was due to a combination of an decrease of \$36 thousand in the General Fund, and an increase of \$552 thousand in other governmental funds. The major increase in other governmental funds is due to the transfer of \$679 thousand of water and sewer capital reserve funds into the Town's Trust Funds. Approximately 73% of the total fund balance (\$4.9 million) constitutes unreserved fund balance. The remainder of fund balance is reserved and not available for spending because it has already been committed for a variety of legally restricted purposes.

The General Fund is the chief operating fund of the Town. At the end of the year, unreserved fund balance of the General Fund was \$1.7 million, while total fund balance was \$1.8 million. As a measure of the General Fund's liquidity, it may be useful to compare both unreserved fund balance and total fund balance to total expenditures. Unreserved fund balance represents 14.8% of total General Fund expenditures, while total fund balance represents 15.1% of the same amount.

The governmental fund statements can be found on pages 3-4.



### Proprietary Funds – (Exhibit E through Exhibit F)

The Town's proprietary funds mirror the business-type activities contained in the government-wide financials, yet in more detail. Unlike governmental funds, proprietary funds utilize the accrual basis of accounting. Therefore, no reconciliation is needed between the government-wide financial statements and the proprietary fund financial statements. The proprietary fund statements can be found on pages 5-7.

### GENERAL FUND BUDGETARY HIGHLIGHTS

Differences between the original budget and the final amended budget include budgets carried over from the prior year (encumbrances). These authorize the completion of transactions in process at the previous year-end. Encumbrances are reflected in the actual beginning balances, in addition to the amounts appropriated at the March ballot session. Capital projects budgeted but not started by year end are reflected in the beginning, but not in the ending, balance.

On a budgetary basis, the Town's total unreserved and undesignated fund balance had a favorable budget variance of \$277 thousand and can be summarized as follows:

Actual revenues and other financing sources were greater than budgetary estimates by \$27 thousand due to a FEMA reimbursement of expenses from the April floods, higher than expected interest on investments, unexpected revenue from the cell tower rental and income from perpetual care. These increases in revenue were offset by lower than expected revenues in motor vehicle permits, lower interest amount collected on delinquent taxes and a decline in building permit fees.

Actual expenditures were below final budget amounts by approximately \$228 thousand mainly due to:

- Staffing vacancies in the IT and assessing departments.
- Savings in health insurance costs due to renegotiating the contract.
- Actual expenses for legal, welfare and sanitation were less than anticipated.

A budget to actual comparison for the General Fund can be found on Schedule 1 located on page 28.

### CAPITAL ASSET AND DEBT ADMINISTRATION

#### Capital Assets

The Town's investment in capital assets for its governmental and business-type activities totals \$45.2 million net of depreciation. These assets include land and improvements, buildings, equipment, infrastructure, and construction in process. The net book value of the Town's capital assets decreased \$400 thousand in comparison to the prior year. The Town's net assets are summarized by category in Table 3 below.

| Town of Milford                               |                            |                             |                   |                            |                             |                   |
|-----------------------------------------------|----------------------------|-----------------------------|-------------------|----------------------------|-----------------------------|-------------------|
| Table 3 - Capital Assets of December 31, 2007 |                            |                             |                   |                            |                             |                   |
| (Net of Depreciation)                         |                            |                             |                   |                            |                             |                   |
|                                               | 2007                       |                             |                   | 2006                       |                             |                   |
|                                               | Governmental<br>Activities | Business-type<br>Activities | Total<br>Combined | Governmental<br>Activities | Business-type<br>Activities | Total<br>Combined |
| Land & Land Improvements                      | \$ 12,146,236              | \$ 271,088                  | \$ 12,417,324     | \$ 12,162,297              | \$ 272,458                  | \$ 12,434,755     |
| Buildings & Building Improvements             | 5,188,434                  | 10,992,272                  | 16,180,706        | 5,375,590                  | 11,430,457                  | 16,806,047        |
| Vehicles and Equipment                        | 2,197,528                  | 1,983,054                   | 4,180,582         | 2,294,490                  | 2,044,654                   | 4,339,144         |
| Infrastructure                                | 3,011,212                  | 9,038,561                   | 12,049,773        | 3,179,680                  | 8,798,385                   | 11,978,065        |
| Construction in Process                       | 250,354                    | 119,158                     | 369,512           | 33,927                     | -                           | 33,927            |
| Totals:                                       | \$ 22,793,764              | \$ 22,404,133               | \$ 45,197,897     | \$ 23,045,984              | \$ 22,545,954               | \$ 45,591,938     |

Major capital asset transactions during the year include the following additions:

#### Governmental Activities

- \$ 114,800 - Police vehicles
- \$ 134,400 - Highway dump truck and plow
- \$ 105,500 - Sidewalk improvements, Mt. Vernon Street
- \$ 34,400 - Police radios and portable computers
- \$ 33,800 - Refurbishment of fire department ladder truck
- \$ 41,000 - PEG Access TV equipment
- \$ 46,500 - Library HVAC repairs
- \$ 40,400 - Acquisition of tax deeded property
- \$ 23,300 - Parks and recreation pick-up truck

#### Business-type Activities

- \$ 250,000 - Developer Contribution - Booster pump station, Ledgewood Development
- \$ 119,200 - Waste water collection system upgrade
- \$ 146,800 - Lincoln Street water main replacement
- \$ 52,300 - Truck and van
- \$ 33,600 - Automated Water Meters and Readers

Additional information on the Town's capital assets can be found on pages 20-21 of the notes to the financial statements of this report.

#### Debt Administration

At year-end, the Town had \$9.6 million of total debt outstanding versus \$10.6 million in the prior year - a decrease of \$1.0 million. Of this amount \$9.2 million represents general obligation bond debt backed by the full faith and credit of the Town. The remainder of the Town's debt is comprised of capital leases with future lease payments totaling \$378 thousand.

Outstanding debt segregating short and long term portions are summarized in Table 4 below.

| Town of Milford             |                         |                          |                |  |                         |                |
|-----------------------------|-------------------------|--------------------------|----------------|--|-------------------------|----------------|
| Table 4 - Outstanding Debt  |                         |                          |                |  |                         |                |
| December 31, 2007           |                         |                          |                |  |                         |                |
|                             | 2007                    |                          |                |  | 2006                    |                |
|                             | Governmental Activities | Business-type Activities | Total Combined |  | Governmental Activities | Total Combined |
| General Obligation Bonds    | \$ 6,235,000            | \$ 3,013,500             | \$ 9,248,500   |  | \$ 6,885,000            | \$ 10,187,881  |
| Capital Leases              | 377,655                 | -                        | 377,655        |  | 442,089                 | 442,089        |
| Total Debt Outstanding      | \$ 6,612,655            | \$ 3,013,500             | \$ 9,626,155   |  | \$ 7,327,089            | \$ 10,629,970  |
| Less current portion:       |                         |                          |                |  |                         |                |
| Amounts due within one year | (821,901)               | (273,500)                | (1,095,401)    |  | (819,969)               | (1,109,350)    |
| Total Long Term Debt        | \$ 5,790,754            | \$ 2,740,000             | \$ 8,530,754   |  | \$ 6,507,120            | \$ 9,520,620   |

New debt resulted from a capital lease of \$135 thousand for the purchase of a new dump truck, plow and sander as authorized by the legislative body for the Highways and Streets Department.

State statute limits the amount of general obligation debt the Town may issue to 3% of base equalized valuation as calculated by the New Hampshire Department of Revenue. The Town's base equalized valuation as of December 31, 2007 was \$1.56 billion. The Town's outstanding general obligation debt of \$9.2 million is significantly below the state 3% calculated debt limit of \$46.9 million.

Moody's Investors Service reaffirmed the Town's credit rating as a satisfactory A2 in August of 2005.



## ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

The unemployment rate (not seasonally adjusted) for the Nashua Labor Market Area as of December 31, 2007 was 3.3% which equaled the State of New Hampshire average unemployment rate of 3.3% and which compares favorably with the national unemployment rate of 4.8%

*Source: NH Department of Employment Security*

The Town's population as of July 01, 2006 is estimated to be at 15,054. The Town is ranked 17<sup>th</sup> of 245 municipalities in the overall state population.

*Source: U.S. Census Bureau*

Inflation in the Northeast region for the year was 3.8% in comparison with the national index of 2.8%.

*Source: U.S. Dept. of Labor – Bureau of Labor Statistics*

In 2006, the Town completed the process of a Town-wide revaluation. As part of a Supreme Court decision on education funding, cities and towns are required to undertake revaluations every five years. The Town expects the next revaluation to be effective in April 2011.

The operating budget for the General Fund in 2008 was held to an increase of only 0.2% while facing an impact of higher than usual snow removal expenses and the challenge of steadily increasing fuel costs. The higher energy costs, which affect all of the Town's operations and supplies, will require constant monitoring of departmental budgets in order to make spending decisions within budgeted appropriations.

Town elected officials are committed to providing appropriate levels of service to the Town and will take all of the above factors into consideration in preparing future budgets.

### Requests for Information

This financial report is designed to provide a general overview of the Town's finances for all interested parties. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Finance Director, Town of Milford, 1 Union Square, Milford, NH 03055, or by telephone at (603) 672-1061.

Jack Sheehy  
Director of Financial Operations

EXHIBIT A  
TOWN OF MILFORD, NEW HAMPSHIRE  
Statement of Net Assets  
December 31, 2007

|                                                 | Governmental<br>Activities | Business-type<br>Activities | Total                |
|-------------------------------------------------|----------------------------|-----------------------------|----------------------|
| <b>ASSETS</b>                                   |                            |                             |                      |
| Current Assets:                                 |                            |                             |                      |
| Cash and cash equivalents                       | \$ 11,960,778              |                             | \$ 11,960,778        |
| Investments                                     | 2,996,293                  |                             | 2,996,293            |
| Taxes receivable, net                           | 1,907,057                  |                             | 1,907,057            |
| Accounts receivable, net                        | 174,582                    | \$ 205,674                  | 380,256              |
| Unbilled charges for service                    |                            | 391,125                     | 391,125              |
| Due from other governments                      | 121,936                    | 47,945                      | 169,881              |
| Internal balance                                | (633,511)                  | 633,511                     | -                    |
| Prepaid expenses                                | 11,874                     |                             | 11,874               |
| Inventory                                       |                            | 80,078                      | 80,078               |
| Total Current Assets                            | <u>16,539,009</u>          | <u>1,358,333</u>            | <u>17,897,342</u>    |
| Noncurrent Assets:                              |                            |                             |                      |
| Non-depreciable capital assets                  | 11,564,850                 | 362,686                     | 11,927,536           |
| Depreciable capital assets, net                 | 11,228,914                 | 22,041,447                  | 33,270,361           |
| Total Noncurrent Assets                         | <u>22,793,764</u>          | <u>22,404,133</u>           | <u>45,197,897</u>    |
| Total Assets                                    | <u>\$ 39,332,773</u>       | <u>\$ 23,762,466</u>        | <u>\$ 63,095,239</u> |
| <b>LIABILITIES</b>                              |                            |                             |                      |
| Current Liabilities:                            |                            |                             |                      |
| Accounts payable                                | \$ 150,942                 | \$ 99,139                   | \$ 250,081           |
| Accrued expenses                                | 292,325                    | 68,176                      | 360,501              |
| Retainage payable                               |                            | 22,623                      | 22,623               |
| Due to other governments                        | 9,767,677                  | 103,040                     | 9,870,717            |
| Deposits                                        | 26,720                     | 18,576                      | 45,296               |
| Deferred revenue                                | 275,511                    |                             | 275,511              |
| Current portion of bonds payable                | 650,000                    | 273,500                     | 923,500              |
| Current portion of capital leases payable       | 171,901                    |                             | 171,901              |
| Total Current Liabilities                       | <u>11,335,076</u>          | <u>585,054</u>              | <u>11,920,130</u>    |
| Noncurrent Liabilities:                         |                            |                             |                      |
| Bonds payable                                   | 5,585,000                  | 2,740,000                   | 8,325,000            |
| Capital leases payable                          | 205,754                    |                             | 205,754              |
| Compensated absences                            | 158,514                    | 42,335                      | 200,849              |
| Total Noncurrent Liabilities                    | <u>5,949,268</u>           | <u>2,782,335</u>            | <u>8,731,603</u>     |
| Total Liabilities                               | <u>17,284,344</u>          | <u>3,367,389</u>            | <u>20,651,733</u>    |
| <b>NET ASSETS</b>                               |                            |                             |                      |
| Invested in capital assets, net of related debt | 16,951,110                 | 19,390,633                  | 36,341,743           |
| Restricted for:                                 |                            |                             |                      |
| Specific purposes                               | 1,646,187                  |                             | 1,646,187            |
| Endowments                                      | 1,294,314                  |                             | 1,294,314            |
| Unrestricted                                    | 2,156,818                  | 1,004,444                   | 3,161,262            |
| Total Net Assets                                | <u>22,048,429</u>          | <u>20,395,077</u>           | <u>42,443,506</u>    |
| Total Liabilities and Net Assets                | <u>\$ 39,332,773</u>       | <u>\$ 23,762,466</u>        | <u>\$ 63,095,239</u> |

See accompanying notes to the basic financial statements



EXHIBIT B  
TOWN OF MILFORD, NEW HAMPSHIRE  
Statement of Activities  
For the Year Ended December 31, 2007

| Functions/Programs                   | Expenses      | Program Revenues        |                                          |                                        | Net (Expense) Revenue and<br>Changes in Net Assets |                             |                |
|--------------------------------------|---------------|-------------------------|------------------------------------------|----------------------------------------|----------------------------------------------------|-----------------------------|----------------|
|                                      |               | Charges for<br>Services | Operating<br>Grants and<br>Contributions | Capital Grants<br>and<br>Contributions | Governmental<br>Activities                         | Business-type<br>Activities | Total          |
| Governmental Activities:             |               |                         |                                          |                                        |                                                    |                             |                |
| General government                   | \$ 3,948,921  | \$ 51,763               |                                          |                                        | \$ (3,897,158)                                     |                             | \$ (3,897,158) |
| Public safety                        | 3,947,285     | 512,582                 | \$ 211,290                               |                                        | (3,223,413)                                        |                             | (3,223,413)    |
| Highways and streets                 | 1,450,426     | 6,620                   | 363,084                                  |                                        | (1,080,722)                                        |                             | (1,080,722)    |
| Health and welfare                   | 250,925       | 11,085                  | 38,259                                   |                                        | (201,581)                                          |                             | (201,581)      |
| Sanitation                           | 697,647       | 176,690                 |                                          |                                        | (520,957)                                          |                             | (520,957)      |
| Culture and recreation               | 1,075,476     | 113,136                 |                                          | \$ 104,793                             | (857,547)                                          |                             | (857,547)      |
| Conservation                         | 22,763        |                         |                                          |                                        | (22,763)                                           |                             | (22,763)       |
| Interest and fiscal charges          | 314,649       |                         |                                          |                                        | (314,649)                                          |                             | (314,649)      |
| Total governmental activities        | 11,708,092    | 871,876                 | 612,633                                  | \$ 104,793                             | (10,118,790)                                       | \$ -                        | (10,118,790)   |
| Business-type activities:            |               |                         |                                          |                                        |                                                    |                             |                |
| Water                                | 1,189,662     | 1,046,329               | 16,293                                   | 250,000                                |                                                    | 122,960                     | 122,960        |
| Sewer                                | 1,891,689     | 1,311,159               |                                          | 105,436                                |                                                    | (475,094)                   | (475,094)      |
| Total business-type activities       | 3,081,351     | 2,357,488               | 16,293                                   | 355,436                                | -                                                  | (352,134)                   | (352,134)      |
| Total primary government             | \$ 14,789,443 | \$ 3,229,364            | \$ 628,926                               | \$ 460,229                             | (10,118,790)                                       | (352,134)                   | (10,470,924)   |
| General revenues:                    |               |                         |                                          |                                        |                                                    |                             |                |
| Property and other taxes             |               |                         |                                          |                                        | 6,414,126                                          |                             | 6,414,126      |
| Licenses and permits                 |               |                         |                                          |                                        | 2,391,824                                          |                             | 2,391,824      |
| Grants and contributions             |               |                         |                                          |                                        | 979,894                                            |                             | 979,894        |
| Interest and investment earnings     |               |                         |                                          |                                        | 485,416                                            | 36,605                      | 522,021        |
| Miscellaneous                        |               |                         |                                          |                                        | 443,444                                            | 21,492                      | 464,936        |
| Transfers                            |               |                         |                                          |                                        | 385,884                                            | (385,884)                   | -              |
| Total general revenues and transfers |               |                         |                                          |                                        | 11,100,588                                         | (327,787)                   | 10,772,801     |
| Change in net assets                 |               |                         |                                          |                                        | 981,798                                            | (679,921)                   | 301,877        |
| Net assets - beginning               |               |                         |                                          |                                        | 21,066,631                                         | 21,074,998                  | 42,141,629     |
| Net assets - ending                  |               |                         |                                          |                                        | \$ 22,048,429                                      | \$ 20,395,077               | \$ 42,443,506  |

See accompanying notes to the basic financial statements

EXHIBIT C  
TOWN OF MILFORD, NEW HAMPSHIRE  
Balance Sheet  
Governmental Funds  
December 31, 2007

|                                                                                                                                                                | General<br>Fund      | Nonmajor<br>Governmental<br>Funds | Total<br>Governmental<br>Funds |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|-----------------------------------|--------------------------------|
| <b>ASSETS</b>                                                                                                                                                  |                      |                                   |                                |
| Cash and cash equivalents                                                                                                                                      | \$ 11,915,321        | \$ 45,457                         | \$ 11,960,778                  |
| Investments                                                                                                                                                    |                      | 2,996,293                         | 2,996,293                      |
| Taxes receivable, net                                                                                                                                          | 1,907,057            |                                   | 1,907,057                      |
| Accounts receivable, net                                                                                                                                       | 143,876              | 30,706                            | 174,582                        |
| Due from other governments                                                                                                                                     |                      | 121,936                           | 121,936                        |
| Due from other funds                                                                                                                                           | 182,476              | 393,714                           | 576,190                        |
| Prepaid expenses                                                                                                                                               | 11,874               |                                   | 11,874                         |
| Total Assets                                                                                                                                                   | <u>\$ 14,160,604</u> | <u>\$ 3,588,106</u>               | <u>\$ 17,748,710</u>           |
| <b>LIABILITIES</b>                                                                                                                                             |                      |                                   |                                |
| Accounts payable                                                                                                                                               | \$ 145,210           | \$ 5,732                          | \$ 150,942                     |
| Accrued expenses                                                                                                                                               | 167,016              | 9,637                             | 176,653                        |
| Due to other governments                                                                                                                                       | 9,766,010            | 1,667                             | 9,767,677                      |
| Due to other funds                                                                                                                                             | 1,027,225            | 182,476                           | 1,209,701                      |
| Deposits                                                                                                                                                       | 25,720               | 1,000                             | 26,720                         |
| Deferred revenue                                                                                                                                               | 1,258,719            | 213,731                           | 1,472,450                      |
| Total Liabilities                                                                                                                                              | <u>12,389,900</u>    | <u>414,243</u>                    | <u>12,804,143</u>              |
| <b>FUND BALANCES</b>                                                                                                                                           |                      |                                   |                                |
| Reserved for encumbrances                                                                                                                                      | 38,937               |                                   | 38,937                         |
| Reserved for endowments                                                                                                                                        |                      | 1,294,314                         | 1,294,314                      |
| Unreserved, reported in:                                                                                                                                       |                      |                                   |                                |
| General fund                                                                                                                                                   | 1,731,767            |                                   | 1,731,767                      |
| Special revenue funds                                                                                                                                          |                      | 1,830,555                         | 1,830,555                      |
| Permanent funds                                                                                                                                                |                      | 48,994                            | 48,994                         |
| Total Fund Balances                                                                                                                                            | <u>1,770,704</u>     | <u>3,173,863</u>                  | <u>4,944,567</u>               |
| Total Liabilities and Fund Balances                                                                                                                            | <u>\$ 14,160,604</u> | <u>\$ 3,588,106</u>               |                                |
| Amounts reported for governmental activities in the statement of net assets are different because:                                                             |                      |                                   |                                |
| Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds                                       |                      |                                   | 22,793,764                     |
| Property taxes are recognized on an accrual basis in the statement of net assets, not the modified accrual basis                                               |                      |                                   | 1,196,939                      |
| Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds. Long-term liabilities at year end consist of: |                      |                                   |                                |
| Bonds payable                                                                                                                                                  |                      |                                   | (6,235,000)                    |
| Capital leases payable                                                                                                                                         |                      |                                   | (377,655)                      |
| Accrued interest on long-term obligations                                                                                                                      |                      |                                   | (115,672)                      |
| Compensated absences                                                                                                                                           |                      |                                   | (158,514)                      |
| Net assets of governmental activities                                                                                                                          |                      |                                   | <u>\$ 22,048,429</u>           |

See accompanying notes to the basic financial statements



## EXHIBIT D

**TOWN OF MILFORD, NEW HAMPSHIRE**  
**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Governmental Funds**  
**For the Year Ended December 31, 2007**

|                                                                       | General<br>Fund   | Other<br>Governmental<br>Funds | Total<br>Governmental<br>Funds |
|-----------------------------------------------------------------------|-------------------|--------------------------------|--------------------------------|
| <b>Revenues:</b>                                                      |                   |                                |                                |
| Taxes                                                                 | \$ 6,422,427      |                                | \$ 6,422,427                   |
| Licenses and permits                                                  | 2,391,566         | 258                            | 2,391,824                      |
| Intergovernmental                                                     | 1,544,602         | 152,718                        | 1,697,320                      |
| Charges for services                                                  | 649,813           | 222,063                        | 871,876                        |
| Investment income                                                     | 303,000           | 181,809                        | 484,809                        |
| Miscellaneous                                                         | 206,247           | 239,964                        | 446,211                        |
| <b>Total Revenues</b>                                                 | <b>11,517,655</b> | <b>796,812</b>                 | <b>12,314,467</b>              |
| <b>Expenditures:</b>                                                  |                   |                                |                                |
| <b>Current operations:</b>                                            |                   |                                |                                |
| General government                                                    | 3,711,304         | 66,912                         | 3,778,216                      |
| Public safety                                                         | 3,669,487         | 149,035                        | 3,818,522                      |
| Highways and streets                                                  | 1,172,013         | 3,075                          | 1,175,088                      |
| Health and welfare                                                    | 188,095           | 62,830                         | 250,925                        |
| Sanitation                                                            | 667,116           |                                | 667,116                        |
| Culture and recreation                                                | 250,374           | 761,657                        | 1,012,031                      |
| Conservation                                                          |                   | 22,763                         | 22,763                         |
| Capital outlay                                                        | 273,973           | 156,408                        | 430,381                        |
| Debt service:                                                         |                   |                                |                                |
| Principal retirement                                                  | 819,969           |                                | 819,969                        |
| Interest and fiscal charges                                           | 314,545           |                                | 314,545                        |
| <b>Total Expenditures</b>                                             | <b>11,066,876</b> | <b>1,222,680</b>               | <b>12,289,556</b>              |
| Excess revenues over<br>(under) expenditures                          | 450,779           | (425,868)                      | 24,911                         |
| <b>Other financing sources (uses):</b>                                |                   |                                |                                |
| Capital lease proceeds                                                | 105,535           |                                | 105,535                        |
| Operating transfers in                                                | 32,344            | 1,304,243                      | 1,336,587                      |
| Operating transfers out                                               | (624,925)         | (325,778)                      | (950,703)                      |
| <b>Total other financing sources (uses)</b>                           | <b>(487,046)</b>  | <b>978,465</b>                 | <b>491,419</b>                 |
| Excess revenues and other sources<br>over expenditures and other uses | (36,267)          | 552,597                        | 516,330                        |
| Fund balances at beginning of year                                    | 1,806,971         | 2,621,266                      | 4,428,237                      |
| Fund balances at end of year                                          | \$ 1,770,704      | \$ 3,173,863                   | \$ 4,944,567                   |

See accompanying notes to the basic financial statements

|                                                                                                                                                                                                                                                                                                                                      | Net Change in Fund Balances--Total Governmental Funds |  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|--|
| Net Change in Fund Balances--Total Governmental Funds                                                                                                                                                                                                                                                                                | \$ 516,330                                            |  |
| Amounts reported for governmental activities in the statement of activities are different because:                                                                                                                                                                                                                                   |                                                       |  |
| Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation exceeded capital outlays in the current period.                                        | (241,854)                                             |  |
| Governmental funds only report the disposal of assets to the extent proceeds are received from the sale. In the statement of activities, a gain or loss is reported for each disposal. This is the amount of the net loss on the disposal of capital assets reduced by the actual proceeds received from the sale of capital assets. | (10,366)                                              |  |
| Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds.                                                                                                                                                                                                   | (8,301)                                               |  |
| Proceeds from bonds and capital leases are an other financing source in the funds, but a debt issue increases long-term liabilities in the statement of net assets.                                                                                                                                                                  | (105,535)                                             |  |
| Repayment of bond and capital lease principal is an expenditure in the governmental funds, but repayment reduces long-term liabilities in the statement of net assets.                                                                                                                                                               | 819,969                                               |  |
| In the statement of activities, interest is accrued on outstanding bonds and capital leases, whereas in governmental funds, an interest expenditure is reported when due.                                                                                                                                                            | (104)                                                 |  |
| Some expenses reported in the statement of activities, such as compensated absences, do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.                                                                                                                     | 11,659                                                |  |
| Change in Net Assets of Governmental Activities                                                                                                                                                                                                                                                                                      | \$ 981,798                                            |  |

EXHIBIT E  
TOWN OF MILFORD, NEW HAMPSHIRE  
Statement of Net Assets  
Proprietary Funds  
December 31, 2007

|                                                 | Business-type Activities |                      |                      |
|-------------------------------------------------|--------------------------|----------------------|----------------------|
|                                                 | Water<br>Fund            | Sewer<br>Fund        | Totals               |
| <b>ASSETS</b>                                   |                          |                      |                      |
| Current Assets:                                 |                          |                      |                      |
| Accounts receivable, net                        | \$ 80,395                | \$ 125,279           | \$ 205,674           |
| Unbilled charges for service                    | 166,838                  | 224,287              | 391,125              |
| Due from other governments                      |                          | 47,945               | 47,945               |
| Due from other funds                            | 310,900                  | 322,611              | 633,511              |
| Inventory                                       | 43,052                   | 37,026               | 80,078               |
| Total Current Assets                            | <u>601,185</u>           | <u>757,148</u>       | <u>1,358,333</u>     |
| Noncurrent Assets:                              |                          |                      |                      |
| Capital assets, net                             | 7,783,925                | 14,620,208           | 22,404,133           |
| Total Noncurrent Assets                         | <u>7,783,925</u>         | <u>14,620,208</u>    | <u>22,404,133</u>    |
| Total Assets                                    | <u>\$ 8,385,110</u>      | <u>\$ 15,377,356</u> | <u>\$ 23,762,466</u> |
| <b>LIABILITIES</b>                              |                          |                      |                      |
| Current Liabilities:                            |                          |                      |                      |
| Accounts payable                                | \$ 32,236                | \$ 66,903            | \$ 99,139            |
| Accrued expenses                                | 47,834                   | 20,342               | 68,176               |
| Retainage payable                               | 12,970                   | 9,653                | 22,623               |
| Due to other governments                        |                          | 103,040              | 103,040              |
| Deposits                                        | 3,576                    | 15,000               | 18,576               |
| Current portion of bonds payable                | 170,000                  | 103,500              | 273,500              |
| Total Current Liabilities                       | <u>266,616</u>           | <u>318,438</u>       | <u>585,054</u>       |
| Noncurrent Liabilities:                         |                          |                      |                      |
| Bonds payable                                   | 2,385,000                | 355,000              | 2,740,000            |
| Compensated absences                            | 14,252                   | 28,083               | 42,335               |
| Total Noncurrent Liabilities                    | <u>2,399,252</u>         | <u>383,083</u>       | <u>2,782,335</u>     |
| Total Liabilities                               | <u>2,665,868</u>         | <u>701,521</u>       | <u>3,367,389</u>     |
| <b>NET ASSETS</b>                               |                          |                      |                      |
| Invested in capital assets, net of related debt | 5,228,925                | 14,161,708           | 19,390,633           |
| Unrestricted                                    | 490,317                  | 514,127              | 1,004,444            |
| Total Net Assets                                | <u>5,719,242</u>         | <u>14,675,835</u>    | <u>20,395,077</u>    |
| Total Liabilities and Net Assets                | <u>\$ 8,385,110</u>      | <u>\$ 15,377,356</u> | <u>\$ 23,762,466</u> |

See accompanying notes to the basic financial statements



EXHIBIT F  
**TOWN OF MILFORD, NEW HAMPSHIRE**  
**Statement of Revenues, Expenses and Changes in Net Assets**  
**Proprietary Funds**  
**For the Year Ended December 31, 2007**

|                                                              | Business-type Activities |                      |                      |
|--------------------------------------------------------------|--------------------------|----------------------|----------------------|
|                                                              | Water<br>Fund            | Sewer<br>Fund        | Totals               |
| Operating revenues:                                          |                          |                      |                      |
| Intergovernmental revenue                                    | \$ 16,293                |                      | \$ 16,293            |
| Charges for services                                         | 1,046,329                | \$ 1,311,159         | 2,357,488            |
| Miscellaneous                                                | 4,842                    | 16,650               | 21,492               |
| Total operating revenues                                     | <u>1,067,464</u>         | <u>1,327,809</u>     | <u>2,395,273</u>     |
| Operating expenses:                                          |                          |                      |                      |
| Personal services                                            | 351,334                  | 646,538              | 997,872              |
| Contractual services                                         | 402,848                  | 400,567              | 803,415              |
| Materials and supplies                                       | 92,879                   | 225,662              | 318,541              |
| Depreciation                                                 | 221,159                  | 576,523              | 797,682              |
| Miscellaneous                                                | 2,808                    | 13,850               | 16,658               |
| Total operating expenses                                     | <u>1,071,028</u>         | <u>1,863,140</u>     | <u>2,934,168</u>     |
| Operating (loss)                                             | <u>(3,564)</u>           | <u>(535,331)</u>     | <u>(538,895)</u>     |
| Non-operating revenues (expenses):                           |                          |                      |                      |
| Interest revenue                                             | 19,891                   | 16,714               | 36,605               |
| Interest expense                                             | <u>(118,634)</u>         | <u>(28,549)</u>      | <u>(147,183)</u>     |
| Net non-operating revenues (expenses)                        | <u>(98,743)</u>          | <u>(11,835)</u>      | <u>(110,578)</u>     |
| Loss before capital contributions<br>and operating transfers | (102,307)                | (547,166)            | (649,473)            |
| Capital contributions                                        | 250,000                  | 105,436              | 355,436              |
| Operating transfers in                                       | 35,358                   | 257,758              | 293,116              |
| Operating transfers out                                      | <u>(157,000)</u>         | <u>(522,000)</u>     | <u>(679,000)</u>     |
| Change in net assets                                         | 26,051                   | (705,972)            | (679,921)            |
| Total net assets at beginning of year                        | <u>5,693,191</u>         | <u>15,381,807</u>    | <u>21,074,998</u>    |
| Total net assets at end of year                              | <u>\$ 5,719,242</u>      | <u>\$ 14,675,835</u> | <u>\$ 20,395,077</u> |

*See accompanying notes to the basic financial statements*

EXHIBIT G  
TOWN OF MILFORD, NEW HAMPSHIRE  
Statement of Cash Flows  
Proprietary Funds  
For the Year Ended December 31, 2007

|                                                                                                | Business-type Activities |                   |                   |
|------------------------------------------------------------------------------------------------|--------------------------|-------------------|-------------------|
|                                                                                                | Water<br>Fund            | Sewer<br>Fund     | Totals            |
| Cash flows from operating activities:                                                          |                          |                   |                   |
| Cash received from customers                                                                   | \$ 1,034,333             | \$ 1,324,652      | \$ 2,358,985      |
| Cash paid to suppliers and employees                                                           | (876,305)                | (1,244,455)       | (2,120,760)       |
| Net cash provided by operating activities                                                      | <u>158,028</u>           | <u>80,197</u>     | <u>238,225</u>    |
| Cash flows from noncapital financing activities:                                               |                          |                   |                   |
| Transfer from other funds                                                                      | 35,358                   | 257,758           | 293,116           |
| Transfer to other funds                                                                        | (157,000)                | (522,000)         | (679,000)         |
| Net cash (used) by noncapital financing activities                                             | <u>(121,642)</u>         | <u>(264,242)</u>  | <u>(385,884)</u>  |
| Cash flows from capital and related financing activities:                                      |                          |                   |                   |
| Capital contributions                                                                          | 250,000                  | 105,436           | 355,436           |
| Purchases of capital assets                                                                    | (685,088)                | (172,272)         | (857,360)         |
| Principal paid on long-term debt                                                               | (173,486)                | (115,895)         | (289,381)         |
| Interest paid on long-term debt                                                                | (121,578)                | (31,574)          | (153,152)         |
| Net cash (used) for capital and related financing activities                                   | <u>(730,152)</u>         | <u>(214,305)</u>  | <u>(944,457)</u>  |
| Cash flows from investing activities:                                                          |                          |                   |                   |
| Interest on investments                                                                        | 19,891                   | 16,714            | 36,605            |
| Net cash provided by investing activities                                                      | <u>19,891</u>            | <u>16,714</u>     | <u>36,605</u>     |
| Net (decrease) in cash and cash equivalents                                                    | (673,875)                | (381,636)         | (1,055,511)       |
| Cash and cash equivalents at beginning of year                                                 | 984,775                  | 704,247           | 1,689,022         |
| Cash and cash equivalents at end of year                                                       | <u>\$ 310,900</u>        | <u>\$ 322,611</u> | <u>\$ 633,511</u> |
| Reconciliation of operating income (loss) to net cash provided (used) by operating activities: |                          |                   |                   |
| Operating loss                                                                                 | \$ (3,564)               | \$ (535,331)      | \$ (538,895)      |
| Adjustments to reconcile operating income to net cash provided (used) by operating activities: |                          |                   |                   |
| Depreciation expense                                                                           | 221,159                  | 576,523           | 797,682           |
| Changes in assets and liabilities:                                                             |                          |                   |                   |
| Accounts receivable, net                                                                       | 5,765                    | 3,493             | 9,258             |
| Unbilled charges for service                                                                   | (38,896)                 | (20,675)          | (59,571)          |
| Due from other governments                                                                     |                          | 14,025            | 14,025            |
| Inventory                                                                                      | 2,023                    | (2,334)           | (311)             |
| Accounts payable                                                                               | (35,842)                 | 22,997            | (12,845)          |
| Accrued expenses                                                                               | 3,807                    | 6,499             | 10,306            |
| Deposits                                                                                       | 3,576                    | 15,000            | 18,576            |
| Net cash provided by operating activities                                                      | <u>\$ 158,028</u>        | <u>\$ 80,197</u>  | <u>\$ 238,225</u> |

See accompanying notes to the basic financial statements



EXHIBIT H  
TOWN OF MILFORD, NEW HAMPSHIRE  
Statement of Fiduciary Net Assets  
Fiduciary Funds  
December 31, 2007

|                           | Private-<br>Purpose<br>Trusts | Agency<br>Funds   |
|---------------------------|-------------------------------|-------------------|
| <b>ASSETS</b>             |                               |                   |
| Cash and cash equivalents |                               | \$ 184,400        |
| Investments               | \$ 2,554,008                  | 16,523            |
| Total assets              | <u>\$ 2,554,008</u>           | <u>\$ 200,923</u> |
| <b>LIABILITIES</b>        |                               |                   |
| Due to developers         |                               | \$ 200,923        |
| Total liabilities         | <u>\$ -</u>                   | <u>\$ 200,923</u> |
| <b>NET ASSETS</b>         |                               |                   |
| Held in trust             | <u>2,554,008</u>              |                   |
| Total net assets          | <u>\$ 2,554,008</u>           |                   |

See accompanying notes to the basic financial statements

EXHIBIT I  
TOWN OF MILFORD, NEW HAMPSHIRE  
Statement of Changes in Fiduciary Net Assets  
Fiduciary Funds  
For the Year Ended December 31, 2007

|                                               | Private-<br>Purpose<br>Trust Fund |
|-----------------------------------------------|-----------------------------------|
| ADDITIONS:                                    |                                   |
| Contributions:                                |                                   |
| Private donations                             | \$ 13,672                         |
| Total Contributions                           | <u>13,672</u>                     |
| Investment earnings:                          |                                   |
| Investment income                             | 174,282                           |
| Net increase in the fair value of investments | <u>30,399</u>                     |
| Total Investment Earnings                     | <u>204,681</u>                    |
| Total Additions                               | <u>218,353</u>                    |
| DEDUCTIONS:                                   |                                   |
| Benefits                                      | <u>190,790</u>                    |
| Total Deductions                              | <u>190,790</u>                    |
| Change in Net Assets                          | 27,563                            |
| Net assets - beginning of year                | <u>2,526,445</u>                  |
| Net assets - end of year                      | <u>\$ 2,554,008</u>               |

*See accompanying notes to the basic financial statements*



**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS**  
**December 31, 2007**

**NOTE 1—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accounting policies of the Town of Milford, New Hampshire conform to accounting policies generally accepted in the United States of America for local governmental units, except as indicated hereinafter. The following is a summary of significant accounting policies.

***Financial Reporting Entity***

The Town of Milford, New Hampshire (the Town) was incorporated in 1794. The Town operates under the Town Meeting/Board of Selectmen form of government and performs local governmental functions authorized by State law.

The financial statements include those of the various departments governed by the Board of Selectmen and other officials with financial responsibility. The Town has no other separate organizational units, which meet criteria for inclusion in the financial statements as defined by the Governmental Accounting Standards Board (GASB).

***Basis of Presentation***

The Town's basic financial statements consist of government-wide statements, including a statement of net assets and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

**1. Government-Wide Financial Statements:**

The statement of net assets and the statement of activities display information about the Town as a whole. These statements include the financial activities of the primary government, except for fiduciary funds.

The statement of net assets presents the financial condition of the governmental activities of the Town at year end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the Town's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program and interest earned on grants that is required to be used to support a particular program. Revenues which are not classified as program revenues are presented as general revenues of the Town. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the Town.

**2. Fund Financial Statements:**

During the year, the Town segregates transactions related to certain Town functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Town at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. The fiduciary funds are reported by type.

**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2007**

***Fund Accounting***

The Town uses funds to maintain its financial records during the fiscal year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. There are three categories of funds: governmental, proprietary and fiduciary.

**1. Governmental Funds:**

Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following is the Town's major governmental fund:

The *General Fund* is the operating fund of the Town and is used to account for all financial resources except those required to be accounted for in another fund.

**2. Proprietary Funds:**

Proprietary fund reporting focuses on the determination of operating income, changes in net assets, financial position and cash flows. Proprietary funds are classified as enterprise or internal service. The Town has no internal service funds. The following are the Town's major proprietary funds:

The Water and Sewer Funds account for all revenues and expenses pertaining to the Town's water and wastewater operations. The Water and Sewer Funds are utilized to account for operations that are financed and operated in a manner similar to private business enterprises. The stated intent is that the cost (i.e. expenses including depreciation) of providing goods or services to the residents on a continuing basis are financed or recovered primarily through user charges.

**3. Fiduciary Funds:**

Fiduciary fund reporting focuses on net assets and changes in net assets. The fiduciary fund category is split into four classifications: private purpose trust funds, pension trust funds, investment trust funds and agency funds. Trust funds are used to account for assets held by the Town under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the Town's own programs. The Town's only trust funds are three private purpose trust which account for school programs. The Town's agency fund is custodial in nature (assets equal liabilities) and does not involve the measurement of results of operations. The Town's agency fund accounts for the escrow funds from developers which are held by the Town.

***Measurement Focus***

**1. Government-Wide Financial Statements:**

The government-wide financial statements are prepared using the economic resources measurement focus. All assets and liabilities associated with the operation of the Town are included on the Statement of Net Assets.



**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2007**

**2. Fund Financial Statements:**

All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

Like the government-wide statements, the proprietary fund type is accounted for on a flow of economic resources measurement focus. All assets and all liabilities associated with the operation of these funds are included on the statement of net assets. The statement of changes in fund net assets presents increases (i.e., revenues) and decreases (i.e., expenses) in net total assets. The statement of cash flows provides information about how the Town finances and meets the cash flow needs of its proprietary activities.

The private purpose trust fund is reported using the economic resources measurement focus.

***Basis of Accounting***

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Proprietary and fiduciary funds also use the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Differences in the accrual and the modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred revenue, and in the presentation of expenses versus expenditures.

In the government-wide financial statements and proprietary fund statements, private-sector standards of accounting and financial reporting issued prior to December 1, 1989, are followed to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board.

**1. Revenues – Exchange and Non-exchange Transactions:**

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the Town, available means expected to be received within sixty days of fiscal year end.

Non-exchange transactions, in which the Town receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied (see Note 2). Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted; matching requirements,

**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2007**

in which the Town must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to the Town on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at fiscal year end: property taxes and interest on investments.

Licenses and permits, charges for services, and miscellaneous revenues (except interest on investments) are recorded as revenues when received in cash because they are generally not measurable until actually received.

**2. Deferred Revenue:**

Deferred revenue arises when assets are recognized before revenue recognition criteria have been satisfied. Grants and entitlements received before the eligibility requirements are met are recorded as deferred revenue. On governmental fund financial statements, receivables that will not be collected within the available period have also been reported as deferred revenue.

**3. Expenses/Expenditures:**

On the accrual basis of accounting, expenses are recognized at the time they are incurred.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization are not recognized in governmental funds.

***Budgetary Data***

The Town's budget represents functional appropriations as authorized by annual or special Town meetings. The Selectmen may transfer funds between operating categories as they deem necessary. The Town adopts its budget under State regulations, which differ somewhat from accounting principles generally accepted in the United States of America in that the focus is on the entire governmental unit rather than on the basis of fund types.

State law requires balanced budgets but permits the use of beginning fund balance to reduce the property tax rate. For the year ended December 31, 2007, the Town applied \$409,000 of its unappropriated fund balance to reduce taxes.

***Encumbrance Accounting***

Encumbrance accounting, under which purchase orders and other commitments for expenditure of monies are recorded in order to reserve a portion of the applicable appropriation, is employed as an extension of formal budgetary integration in Governmental Funds. Encumbrances outstanding at year end are reported as a component of fund balance since they do not constitute expenditures or liabilities, but rather commitments related to unperformed contracts for goods and services.



**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2007**

***Cash and Cash Equivalents***

The Town pools its cash resources for the governmental and proprietary funds. Cash applicable to a particular fund is reflected as an interfund balance. For the purpose of the Statement of Cash Flows, cash and cash equivalents consist of the following:

|                    | <u>Interfund<br/>Receivable</u> |
|--------------------|---------------------------------|
| Proprietary Funds: |                                 |
| Water Fund         | \$ 310,900                      |
| Sewer Fund         | 322,611                         |
|                    | <u>\$ 633,511</u>               |

***Investments***

Investments are stated at their fair value in all funds. Certificates of deposit and repurchase agreements with a maturity of greater than ninety days from the date of issuance are included in investments.

***Taxes Receivable***

Taxes levied during the current fiscal year and prior and uncollected at December 31, 2007 are recorded as receivables net of reserves for estimated uncollectibles of \$376,252.

***Prepaid Expenses***

Payments made to vendors for services that will benefit periods beyond December 31, 2007 are recorded as prepaid items.

***Inventory***

On government-wide financial statements, inventories are presented at the lower of cost or market on a first-in, first-out basis and are expensed when used.

On fund financial statements, inventories of governmental funds are stated at cost. Cost is determined on a first-in, first out basis. Inventory in governmental funds consists of expendable supplies held for consumption. The cost of inventory items is recorded as an expenditure in the governmental fund types when purchased.

***Capital Assets***

General capital assets result from expenditures in the governmental and proprietary funds. These assets are reported in the government-wide statement of net assets, but are not reported in the fund financial statements.

All capital assets including infrastructure are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated fixed assets are recorded at their fair values as of the date received. The Town maintains a capitalization threshold of \$10,000. The Town's infrastructure consists of roads, bridges, sidewalks, water purification and distribution system, sewer collection and

**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2007**

treatment system, and similar items. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not. Interest incurred during the construction of capital assets is also capitalized.

The Town is not required to retroactively report its general infrastructure (e.g. roads, bridges, and sidewalks). Infrastructure records have been maintained for the proprietary funds and are included in these financial statements.

All reported capital assets except for land and construction in progress are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Useful lives for infrastructure were estimated based on the Town's historical records of necessary improvements and replacement. Depreciation is computed using the straight-line method over the following useful lives:

| <u>Description</u>         | <u>Years</u> |
|----------------------------|--------------|
| Land improvements          | 15-20        |
| Buildings and improvements | 20-50        |
| Infrastructure             | 20-75        |
| Furniture and equipment    | 5-15         |
| Vehicles                   | 8-15         |

***Compensated Absences***

Employees earn vacation and sick leave as they provide services. Provision is made in the annual budget for vacation and sick leave. Pursuant to Town personnel policy and collective bargaining agreements, employees may accumulate (subject to certain limitations) unused sick pay earned and, upon retirement, resignation or death will be compensated for such amounts at current rates of pay.

For governmental fund financial statements, compensated absences are reported as liabilities and expenditures as payments come due each period upon the occurrence of employee death or retirement. The entire compensated absence liability is reported on the government-wide financial statements.

***Accrued Liabilities and Long-Term Obligations***

All payables, accrued liabilities, and long-term obligations are reported in the government-wide financial statements. In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current resources are reported as obligations of the funds. However, compensated absences that will be paid from governmental funds are reported as liabilities in the fund financial statements only to the extent that they are due for payment during the current fiscal year. General obligation bonds and other long-term obligations that will be paid from governmental funds are recognized as a liability in the fund financial statements when due.

***Net Assets***

Net assets represent the difference between assets and liabilities. Net assets invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances on any borrowings used for the acquisition, construction or improvement of those assets. Net assets are reported as restricted when there are limitations imposed on their use either through the



**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2007**

enabling legislation adopted by the Town or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

The Town's policy is to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

***Fund Balance Reserves***

The Town reserves those portions of fund balance which are legally segregated for a specific future use or which do not represent available expendable resources and, therefore, are not available for appropriation or expenditure. Unreserved fund balance indicates that portion which is available for appropriation in future periods. A fund balance reserve has been established for encumbrances.

***Interfund Activity***

Transfers between governmental and business-type activities on the government-wide statements are reported in the same manner as general revenues.

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds and after non-operating revenues/expenses in the proprietary funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented in the financial statements.

***Operating Revenues and Expenses***

Operating revenues are those revenues that are generated directly from the primary activity of the proprietary funds. For the water fund and sewer fund, these revenues are charges to customers for sales and services. Operating expenses, which include depreciation on capital assets, are necessary costs incurred to provide the service that is the primary activity of the proprietary fund. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

***Estimates***

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results may differ from those estimates.

**NOTE 2--PROPERTY TAXES**

Taxes are levied on the assessed valuation of all taxable real property as of the prior April 1 (\$1,561,704,597 as of April 1, 2007) and are due in two installments on July 3, 2007 and December 3, 2007. Taxes paid after the due dates accrue interest at 12% per annum. Property taxes are recognized as revenue when received in cash or if available to finance current period operations (within sixty days of year end).

**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2007**

Under State law, the Tax Collector obtains tax liens on properties which have unpaid taxes in the following calendar year after taxes were due for the amount of unpaid taxes, interest and costs. These priority tax liens accrue interest at 18% per annum. If the property is not redeemed within a two year redemption period, the property is tax deeded to the Town.

In accordance with State law, the Town collects taxes for the Milford School District and Hillsborough County, both independent governmental units, which are remitted to them as required by law. The Town also collects State of New Hampshire Education taxes, which are remitted directly to the school district. Total taxes appropriated during the year were \$19,226,698 and \$1,536,411 for the Milford School District and Hillsborough County, respectively. These taxes are not recognized as revenues in these financial statements. The Town bears responsibility for uncollected taxes.

**NOTE 3--RISK MANAGEMENT**

The Town is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During the year ended December 31, 2007, the Town was a member of the New Hampshire Public Risk Management Exchange (PRIMEX). The Town currently reports all of its risk management activities in its General Fund. The Trust is classified as a "Risk Pool" in accordance with accounting principles generally accepted in the United States of America.

PRIMEX provides statutory worker's compensation coverage to member towns, cities, and other qualified political subdivisions of New Hampshire. The Trust is self-sustaining through annual member premiums and provides coverage for the statutorily required workers' compensation benefits and employer's liability coverage up to \$2,000,000. The program includes a Loss Fund from which is paid up to \$500,000 for each and every covered claim.

The Trust agreement permits the Trusts to make additional assessments to members should there be a deficiency in Trust assets to meet its liabilities. Accounting principles generally accepted in the United States of America require members of pools with a sharing of risk to determine whether or not such assessment is probable and, if so, a reasonable estimate of such assessment. At this time, the Trust foresees no likelihood of an additional assessment for any of the past years.

Claims expenditures and liabilities are reported when it is probable that a loss has occurred and the amount of that loss can be reasonably estimated. These losses include an estimate of claims that have been incurred but not reported. Based on the best available information there is no liability at December 31, 2007.

**NOTE 4--CASH AND INVESTMENTS**

The Town has combined the cash resources of its governmental and proprietary fund types. For accounting and reporting purposes, that portion of the pooled cash balance is reported in the specific fund as an interfund balance.

Cash and investments as of December 31, 2007 are classified in the accompanying financial statements as follows:



**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2007**

|                                    |                      |
|------------------------------------|----------------------|
| Statement of Net Assets:           |                      |
| Cash and cash equivalents          | \$ 11,960,778        |
| Investments                        | 2,996,293            |
| Statement of Fiduciary Net Assets: |                      |
| Cash                               | 184,400              |
| Investments                        | 2,570,531            |
| Total cash and investments         | <u>\$ 17,712,002</u> |

Cash and investments at December 31, 2007 consist of the following:

|                                      |                      |
|--------------------------------------|----------------------|
| Cash on hand                         | \$ 1,200             |
| Deposits with financial institutions | 12,160,500           |
| Investments                          | 5,550,302            |
| Total cash and investments           | <u>\$ 17,712,002</u> |

The Town's investment policy for governmental fund types requires that deposits and investments be made in New Hampshire based financial institutions that are participants in one of the federal depository insurance programs. The Town limits its investments to demand deposits, money market accounts, certificates of deposit, and repurchase agreements in accordance with New Hampshire State law (RSA 41:29) or the New Hampshire Public Deposit Investment Pool (NHPDIP), an external investment pool. Responsibility for the investments of the Trust Funds is with the Board of Trustees.

***Interest Rate Risk***

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. One of the ways that the Town manages its exposure to interest rate risk is by purchasing a combination of shorter term and longer term investments and by timing cash flows from maturities so that a portion of the portfolio is maturing or coming close to maturity evenly over time.

Information about the sensitivity of the fair values of the Town's investments to market interest rate fluctuations is provided by the following table that shows the distribution of investments by maturity:

| Investment Type           |                     | Remaining Maturity (in Years) |                   |                   |
|---------------------------|---------------------|-------------------------------|-------------------|-------------------|
|                           |                     | 0-1 Years                     | 1-5 Years         | > 5 Years         |
| Federal agency securities | \$ 285,640          | \$ 30,159                     | \$ 223,720        | \$ 31,761         |
| U.S. Treasury bonds       | 309,748             |                               | 207,524           | 102,224           |
| Corporate bonds           | 413,002             | 174,381                       | 84,073            | 154,548           |
|                           | <u>\$ 1,008,390</u> | <u>\$ 204,540</u>             | <u>\$ 515,317</u> | <u>\$ 288,533</u> |

***Credit Risk***

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The following is the actual rating as of year end for each investment type.

**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2007**

| Investment Type               | Rating as of Year End |           |           |           |           |            |           |           |           |              |
|-------------------------------|-----------------------|-----------|-----------|-----------|-----------|------------|-----------|-----------|-----------|--------------|
|                               |                       | AAA       | AA2       | AA3       | A1        | A2         | A3        | B1        | BAA2      | Not Rated    |
| Corporate bonds               | \$ 413,002            | \$ 50,231 | \$ 49,732 | \$ 25,100 | \$ 74,531 | \$ 124,841 | \$ 31,164 | \$ 27,985 | \$ 29,418 |              |
| State investment pool         | 159,891               |           |           |           |           |            |           |           |           | \$ 159,891   |
| Mutual and money market funds | 2,142,128             |           |           |           |           |            |           |           |           | 2,142,128    |
|                               | \$ 2,715,021          | \$ 50,231 | \$ 49,732 | \$ 25,100 | \$ 74,531 | \$ 124,841 | \$ 31,164 | \$ 27,985 | \$ 29,418 | \$ 2,302,019 |

***Custodial Credit Risk***

Custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to a transaction a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party.

As of December 31, 2007, Town investments in the following investment types were held by the same counterparty that was used to buy the securities:

| Investment Type           | Reported Amount     |
|---------------------------|---------------------|
| U.S. Treasury bonds       | \$ 309,748          |
| Federal agency securities | 285,640             |
| Corporate bonds           | 413,002             |
| Equity securities         | 2,239,891           |
| Mutual funds              | 1,028,381           |
| Money market funds        | 1,113,747           |
|                           | <u>\$ 5,390,409</u> |

***Investment in NHPDIP***

The Town is a voluntary participant in the New Hampshire Public Deposit Investment Pool (NHPDIP). The NHPDIP is not registered with the United States Securities and Exchange Commission as an investment company. The NHPDIP was created by state law and is administered by a public body of state, local and banking officials.

Investments in the NHPDIP are not investment securities and, as such, are not categorized by risk. The Town's exposure to derivatives is indirect through its participation in the NHPDIP. The Town's proportional share of these derivatives is not available. The fair value of the position in the investment pool is equal to the value of the pool shares.

**NOTE 5--DUE FROM OTHER GOVERNMENTS**

Receivables from other governments at December 31, 2007 consist of federal and county grants and the amount due from the Town of Wilton for their share of wastewater expenses during the year. All receivables are considered collectible in full and will be received within one year. A summary of the principal items of intergovernmental receivables is as follows:



**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2007**

|                                           |                   |
|-------------------------------------------|-------------------|
| Town of Wilton                            | \$ 47,945         |
| Department of Housing & Urban Development | 104,793           |
| County grants                             | 17,143            |
|                                           | <u>\$ 169,881</u> |

**NOTE 6--CAPITAL ASSETS**

The following is a summary of changes in capital assets in the governmental funds:

|                                               | <u>Balance</u><br><u>1/1/2007</u> | <u>Additions</u>    | <u>Reductions</u>  | <u>Balance</u><br><u>12/31/2007</u> |
|-----------------------------------------------|-----------------------------------|---------------------|--------------------|-------------------------------------|
| Governmental activities:                      |                                   |                     |                    |                                     |
| Capital assets not depreciated:               |                                   |                     |                    |                                     |
| Land                                          | \$ 11,270,096                     | \$ 44,400           |                    | \$ 11,314,496                       |
| Construction in process                       | 33,927                            | 216,427             |                    | 250,354                             |
| Total capital assets not being depreciated    | <u>11,304,023</u>                 | <u>260,827</u>      | <u>\$ -</u>        | <u>11,564,850</u>                   |
| Other capital assets:                         |                                   |                     |                    |                                     |
| Infrastructure                                | 3,549,934                         |                     |                    | 3,549,934                           |
| Land improvements                             | 1,652,583                         | 17,600              |                    | 1,670,183                           |
| Buildings and improvements                    | 7,394,058                         |                     |                    | 7,394,058                           |
| Vehicles and equipment                        | 5,054,144                         | 345,516             | (56,931)           | 5,342,729                           |
| Total other capital assets at historical cost | <u>17,650,719</u>                 | <u>363,116</u>      | <u>(56,931)</u>    | <u>17,956,904</u>                   |
| Less accumulated depreciation for:            |                                   |                     |                    |                                     |
| Infrastructure                                | (370,254)                         | (168,468)           |                    | (538,722)                           |
| Land improvements                             | (760,382)                         | (78,061)            |                    | (838,443)                           |
| Buildings and improvements                    | (2,018,468)                       | (187,156)           |                    | (2,205,624)                         |
| Vehicles and equipment                        | (2,759,654)                       | (432,112)           | 46,565             | (3,145,201)                         |
| Total accumulated depreciation                | <u>(5,908,758)</u>                | <u>(865,797)</u>    | <u>46,565</u>      | <u>(6,727,990)</u>                  |
| Total other capital assets, net               | <u>11,741,961</u>                 | <u>(502,681)</u>    | <u>(10,366)</u>    | <u>11,228,914</u>                   |
| Total capital assets, net                     | <u>\$ 23,045,984</u>              | <u>\$ (241,854)</u> | <u>\$ (10,366)</u> | <u>\$ 22,793,764</u>                |

Depreciation expense was charged to governmental functions as follows:

|                                                    |                   |
|----------------------------------------------------|-------------------|
| General government                                 | \$ 264,610        |
| Public safety                                      | 262,507           |
| Highways and streets                               | 271,044           |
| Sanitation                                         | 30,531            |
| Culture and recreation                             | 37,105            |
| Total governmental activities depreciation expense | <u>\$ 865,797</u> |

The balance of the assets acquired through capital leases as of December 31, 2007 is as follows:

|                                    |                   |
|------------------------------------|-------------------|
| Vehicles and equipment             | \$ 867,532        |
| Less accumulated depreciation for: |                   |
| Vehicles and equipment             | (158,182)         |
|                                    | <u>\$ 709,350</u> |

**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2007**

During the year ending December 31, 2007, the Town received several donated capital assets. These assets have been recorded at the fair value as of the date received and are included in the government-wide financial statements. The total value received and capitalized during the year is as follows:

***Business-type activities:***

|                        |            |
|------------------------|------------|
| Infrastructure - Water | \$ 250,000 |
|------------------------|------------|

The following is a summary of changes in capital assets in the proprietary funds:

|                                               | Balance<br>1/1/2007 | Additions    | Reductions | Balance<br>12/31/2007 |
|-----------------------------------------------|---------------------|--------------|------------|-----------------------|
| Business-type activities:                     |                     |              |            |                       |
| Capital assets not depreciated:               |                     |              |            |                       |
| Land                                          | \$ 243,528          |              |            | \$ 243,528            |
| Construction in process                       |                     | \$ 119,158   |            | 119,158               |
| Total capital assets not being depreciated    | 243,528             | 119,158      | \$ -       | 362,686               |
| Other capital assets:                         |                     |              |            |                       |
| Infrastructure                                | 11,177,789          | 474,422      |            | 11,652,211            |
| Land improvements                             | 56,757              |              |            | 56,757                |
| Buildings and improvements                    | 20,978,865          |              |            | 20,978,865            |
| Vehicles and equipment                        | 2,772,003           | 62,281       | (10,334)   | 2,823,950             |
| Total other capital assets at historical cost | 34,985,414          | 536,703      | (10,334)   | 35,511,783            |
| Less accumulated depreciation for:            |                     |              |            |                       |
| Infrastructure                                | (2,379,404)         | (234,246)    |            | (2,613,650)           |
| Land improvements                             | (27,827)            | (1,370)      |            | (29,197)              |
| Buildings and improvements                    | (9,548,408)         | (438,185)    |            | (9,986,593)           |
| Vehicles and equipment                        | (727,349)           | (123,881)    | 10,334     | (840,896)             |
| Total accumulated depreciation                | (12,682,988)        | (797,682)    | 10,334     | (13,470,336)          |
| Total other capital assets, net               | 22,302,426          | (260,979)    | -          | 22,041,447            |
| Total capital assets, net                     | \$ 22,545,954       | \$ (141,821) | \$ -       | \$ 22,404,133         |

Depreciation expense was charged to proprietary funds as follows:

|            |                   |
|------------|-------------------|
| Water Fund | \$ 221,159        |
| Sewer Fund | 576,523           |
|            | <u>\$ 797,682</u> |

**NOTE 7--DEFINED BENEFIT PLAN**

***Plan Description***

The Town contributes to the New Hampshire Retirement System (NHRS), a cost-sharing multiple-employer defined benefit pension plan administered by the NHRS Board of Trustees. The plan provides service, disability, death and vested retirement allowances to plan members and beneficiaries. Benefit provisions are established and may be amended by the New Hampshire State legislature. The NHRS issues a publicly available financial report that includes financial statements and required supplementary



**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2007**

information for NHRS. That report may be obtained by writing to New Hampshire Retirement System, 4 Chenell Drive, Concord, New Hampshire 03301.

***Funding Policy***

Covered public safety employees are required to contribute 9.3% of their covered salary, whereas general employees are required to contribute 5.0% of their covered salary. The Town is required to contribute at an actuarially determined rate. The Town's contribution rates for the covered payroll of police officers, fire employees, and general employees were 9.68%, 14.36% and 6.81% respectively through June 30, 2007 and 11.84%, 15.92%, and 8.74% respectively through December 31, 2007. The Town contributes 65% of the employer cost for police officers and fire employees, and the State contributes the remaining 35% of the employer cost. The Town contributes 100% of the employer cost for general employees of the Town. In accordance with accounting principles generally accepted in the United States of America (GASB Statement #24), on-behalf fringe benefits contributed by the State of New Hampshire of \$102,810 have been reported as a revenue and expenditure in the General Fund in these financial statements.

Under NHRSA-100:16, plan member contribution rates are established and may be amended by the New Hampshire State legislature and employer contribution rates are determined by the NHRS Board of Trustees based on an actuarial valuation. The Town's contributions to the NHRS for the years ending December 31, 2007, 2006, and 2005 were \$468,526, \$369,787, and \$338,172, respectively, equal to the required contributions for each year.

**NOTE 8--LONG-TERM OBLIGATIONS**

***Changes in Long-Term Obligations***

The changes in the Town's long-term obligations for the year ended December 31, 2007 are as follows:

|                                | Balance<br>1/1/2007 | Additions         | Reductions          | Balance<br>12/31/2007 | Due Within<br>One Year |
|--------------------------------|---------------------|-------------------|---------------------|-----------------------|------------------------|
| Governmental activities:       |                     |                   |                     |                       |                        |
| Bonds payable                  | \$ 6,885,000        |                   | \$ (650,000)        | \$ 6,235,000          | \$ 650,000             |
| Capital leases payable         | 442,089             | \$ 135,000        | (199,434)           | 377,655               | 171,901                |
| Compensated absences           | 170,173             | 21,858            | (33,517)            | 158,514               |                        |
| Total governmental activities  | <u>\$ 7,497,262</u> | <u>\$ 156,858</u> | <u>\$ (882,951)</u> | <u>\$ 6,771,169</u>   | <u>\$ 821,901</u>      |
| Business-type activities:      |                     |                   |                     |                       |                        |
| Bonds payable                  | \$ 3,302,881        |                   | \$ (289,381)        | \$ 3,013,500          | \$ 273,500             |
| Compensated absences           | 32,785              | \$ 9,550          |                     | 42,335                |                        |
| Total business-type activities | <u>\$ 3,335,666</u> | <u>\$ 9,550</u>   | <u>\$ (289,381)</u> | <u>\$ 3,055,835</u>   | <u>\$ 273,500</u>      |

Payments on the general obligation bonds and capital leases are paid out of the General Fund. Payments on the general obligation bonds and capital leases of the business-type activities are paid out of the Water and Sewer Funds. Compensated absences will be paid from the fund where the employee's salary is paid.

***General Obligation Bonds***

Bonds payable at December 31, 2007 are comprised of the following individual issues:

**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2007**

|                                  | <u>Interest<br/>Rate</u> | <u>Final<br/>Maturity<br/>Date</u> | <u>Balance<br/>at<br/>12/31/2007</u> |
|----------------------------------|--------------------------|------------------------------------|--------------------------------------|
| <b>Governmental Activities:</b>  |                          |                                    |                                      |
| Sewer Bond                       | 5%                       | 10/2009                            | \$ 300,000                           |
| Sewer Extension                  | 5.25-5.50%               | 8/2010                             | 105,000                              |
| Town Hall Renovation             | 7.5-7.82%                | 1/2009                             | 120,000                              |
| Water Main Extension             | 4.7-5.30%                | 8/2017                             | 365,000                              |
| Brox Property Purchase           | 5.0-5.25                 | 1/2015                             | 735,000                              |
| Police Station                   | 3.7-4.50%                | 3/2024                             | 2,550,000                            |
| Mileslip Road Land               | 4.0-4.2%                 | 8/2015                             | 2,060,000                            |
|                                  |                          |                                    | <u>\$ 6,235,000</u>                  |
| <b>Business-type Activities:</b> |                          |                                    |                                      |
| <b>Water Fund:</b>               |                          |                                    |                                      |
| Capital Improvements             | 6.5-7.0%                 | 8/2011                             | \$ 40,000                            |
| Water Main Extension             | 4.125-4.75%              | 8/2016                             | 360,000                              |
| Storage Tank                     | 4.0-4.2%                 | 8/2025                             | 1,440,000                            |
| Elm Street Phase I               | 4.0-5.0%                 | 8/2026                             | 715,000                              |
|                                  |                          |                                    | <u>2,555,000</u>                     |
| <b>Sewer Fund:</b>               |                          |                                    |                                      |
| Sewer Main Note                  | 6.7-6.75%                | 7/2009                             | 110,000                              |
| SCADA System Upgrade             | 4.55%                    | 7/2008                             | 28,500                               |
| Outfall Diffuser                 | 4.0-5.0%                 | 8/2026                             | 320,000                              |
|                                  |                          |                                    | <u>458,500</u>                       |
|                                  |                          |                                    | <u>\$ 3,013,500</u>                  |

Debt service requirements to retire general obligation bonds for governmental activities at December 31, 2007 are as follows:

| <u>Year Ending<br/>December 31,</u> | <u>Principal</u>    | <u>Interest</u>     | <u>Totals</u>       |
|-------------------------------------|---------------------|---------------------|---------------------|
| 2008                                | \$ 650,000          | \$ 267,098          | \$ 917,098          |
| 2009                                | 650,000             | 235,976             | 885,976             |
| 2010                                | 440,000             | 207,125             | 647,125             |
| 2011                                | 395,000             | 188,080             | 583,080             |
| 2012                                | 395,000             | 171,445             | 566,445             |
| 2013-2017                           | 1,795,000           | 610,042             | 2,405,042           |
| 2018-2022                           | 1,350,000           | 288,450             | 1,638,450           |
| 2023-2025                           | 560,000             | 37,740              | 597,740             |
|                                     | <u>\$ 6,235,000</u> | <u>\$ 2,005,956</u> | <u>\$ 8,240,956</u> |

The State of New Hampshire annually reimburses the Town for its share of sewer related debt service payments. For the year ended December 31, 2007, the sewer reimbursement was \$136,415.

As included on the Statement of Activities (Exhibit B), interest for the year ended December 31, 2007 was \$314,649 on general obligation debt for governmental activities.



**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2007**

Debt service requirements to retire general obligation bonds for business-type activities at December 31, 2007 are as follows:

**Water Fund:**

| <u>Year Ending<br/>December 31,</u> | <u>Principal</u>    | <u>Interest</u>     | <u>Totals</u>       |
|-------------------------------------|---------------------|---------------------|---------------------|
| 2008                                | \$ 170,000          | \$ 117,906          | \$ 287,906          |
| 2009                                | 170,000             | 109,886             | 279,886             |
| 2010                                | 170,000             | 101,836             | 271,836             |
| 2011                                | 170,000             | 94,136              | 264,136             |
| 2012                                | 160,000             | 86,436              | 246,436             |
| 2013-2017                           | 760,000             | 320,551             | 1,080,551           |
| 2018-2022                           | 575,000             | 165,575             | 740,575             |
| 2023-2026                           | 380,000             | 38,148              | 418,148             |
|                                     | <u>\$ 2,555,000</u> | <u>\$ 1,034,474</u> | <u>\$ 3,589,474</u> |

**Sewer Fund:**

| <u>Year Ending<br/>December 31,</u> | <u>Principal</u>  | <u>Interest</u>   | <u>Totals</u>     |
|-------------------------------------|-------------------|-------------------|-------------------|
| 2008                                | \$ 103,500        | \$ 23,883         | \$ 127,383        |
| 2009                                | 75,000            | 17,874            | 92,874            |
| 2010                                | 20,000            | 13,161            | 33,161            |
| 2011                                | 20,000            | 12,361            | 32,361            |
| 2012                                | 20,000            | 11,561            | 31,561            |
| 2013-2017                           | 85,000            | 43,556            | 128,556           |
| 2018-2022                           | 75,000            | 24,675            | 99,675            |
| 2023-2026                           | 60,000            | 7,092             | 67,092            |
|                                     | <u>\$ 458,500</u> | <u>\$ 154,163</u> | <u>\$ 612,663</u> |

As included on the Statement of Revenues, Expenses and Changes in Net Assets – Proprietary Funds (Exhibit F), interest expense for the year ended December 31, 2007 was \$147,183 on general obligation debt for business-type activities.

***Capital Lease Obligations***

Capital lease obligations represent lease agreements entered into for the financing of equipment acquisitions. These contracts are subject to cancellation should funds not be appropriated to meet payment obligations. Amounts are annually budgeted in the applicable function. Following are the individual capital lease obligations at December 31, 2007:

**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2007**

|                          | Interest<br>Rate | Final<br>Maturity<br>Date | Balance<br>at<br>12/31/2007 |
|--------------------------|------------------|---------------------------|-----------------------------|
| Governmental Activities: |                  |                           |                             |
| Equipment                | 5.48%            | 11/2010                   | \$ 47,038                   |
| Equipment                | 3.83%            | 7/2009                    | 181,927                     |
| Equipment                | 4.57%            | 9/2011                    | 105,535                     |
| Equipment                | 2.31%            | 4/2008                    | 43,155                      |
|                          |                  |                           | <u>\$ 377,655</u>           |

Debt service requirements to retire capital lease obligations outstanding for governmental activities at December 31, 2007 are as follows:

**Governmental activities:**

| Year Ending<br>December 31, | Principal         | Interest         | Totals            |
|-----------------------------|-------------------|------------------|-------------------|
| 2008                        | \$ 171,901        | \$ 15,381        | \$ 187,282        |
| 2009                        | 134,107           | 9,015            | 143,122           |
| 2010                        | 43,469            | 3,425            | 46,894            |
| 2011                        | 28,178            | 1,288            | 29,466            |
|                             | <u>\$ 377,655</u> | <u>\$ 29,109</u> | <u>\$ 406,764</u> |

**NOTE 9--INTERFUND BALANCES AND TRANSFERS**

The Town has combined the cash resources of its governmental and proprietary fund types. For accounting and reporting purposes, that portion of the pooled cash balance is reported in the specific fund as an interfund balance. Interfund balances at December 31, 2007 are as follows:

|                             | General<br>Fund     | Due from<br>Nonmajor<br>Governmental<br>Funds | Totals              |
|-----------------------------|---------------------|-----------------------------------------------|---------------------|
| Due to:                     |                     |                                               |                     |
| General Fund                |                     | \$ 182,476                                    | \$ 182,476          |
| Nonmajor Governmental Funds | \$ 393,714          |                                               | 393,714             |
| Water Fund                  | 310,900             |                                               | 310,900             |
| Sewer Fund                  | 322,611             |                                               | 322,611             |
|                             | <u>\$ 1,027,225</u> | <u>\$ 182,476</u>                             | <u>\$ 1,209,701</u> |

During the year, several interfund transactions occurred between funds. The various operating transfers were made in accordance with budgetary authorizations. Interfund transfers for the year ended December 31, 2007 are as follows:



**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2007**

|                             | General<br>Fund  | Nonmajor<br>Governmental<br>Funds | Transfer from    |                  | Totals              |
|-----------------------------|------------------|-----------------------------------|------------------|------------------|---------------------|
|                             |                  |                                   | Water<br>Fund    | Sewer<br>Fund    |                     |
| Transfer to General Fund    |                  | \$ 32,344                         |                  |                  | \$ 32,344           |
| Water Fund                  |                  | 35,358                            |                  |                  | 35,358              |
| Sewer Fund                  |                  | 257,758                           |                  |                  | 257,758             |
| Nonmajor Governmental Funds | <u>\$624,925</u> | <u>318</u>                        | <u>\$157,000</u> | <u>\$522,000</u> | <u>1,304,243</u>    |
|                             | <u>\$624,925</u> | <u>\$325,778</u>                  | <u>\$157,000</u> | <u>\$522,000</u> | <u>\$ 1,629,703</u> |

**NOTE 10--PERMANENT FUNDS**

Permanent funds account for resources that are legally restricted to the extent that only earnings and not principal may be used for purposes that support the Town's programs. Principal and income balances at December 31, 2007 are as follows:

|                | <u>Principal</u>    | <u>Income</u>    | <u>Total</u>        |
|----------------|---------------------|------------------|---------------------|
| Cemetery Funds | \$ 580,362          | \$ 2,067         | \$ 582,429          |
| Library Funds  | 334,980             | 25,837           | 360,817             |
| Parks          | 96,750              | 6,555            | 103,305             |
| Town           | <u>282,222</u>      | <u>14,535</u>    | <u>296,757</u>      |
|                | <u>\$ 1,294,314</u> | <u>\$ 48,994</u> | <u>\$ 1,343,308</u> |

**NOTE 11--RESTRICTED NET ASSETS - GOVERNMENTAL ACTIVITIES**

Net assets of governmental activities restricted for specific purpose on a functional basis at December 31, 2007 are as follows:

|                        |                     |
|------------------------|---------------------|
| General government     | \$ 59,413           |
| Water                  | 530,347             |
| Sewer                  | 159,511             |
| Culture and recreation | 708,956             |
| Conservation           | <u>187,960</u>      |
|                        | <u>\$ 1,646,187</u> |

**NOTE 12--PERFORMANCE DEPOSITS**

The Town holds letters of credit and performance bonds from developers until projects have been completed to Town standards. These letters of credit and bonds are not included as part of the financial statements. At December 31, 2007, the Town held performance deposits totaling \$1,924,252.

**NOTE 13--COMMITMENTS AND CONTINGENCIES**

***Water Supply Contract***

On March 21, 2002, the Town of Milford entered into an agreement with Pennichuck Water Works, Inc. for supplying water. The term of the agreement is for 20 years with minimum payments of \$81,000 per

**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED)**  
**December 31, 2007**

year. Monthly payments commenced April 1, 2002. Each year's appropriation is expected to be made at the Town meeting.

***Sanitation Contract***

On July 1, 2003, the Town entered into a long-term contract with an independent company for the disposal of solid waste from the transfer station until June 30, 2008. Terms of the agreement include a disposal rate per ton, adjusted annually by an agreed upon percentage. The estimated municipal solid waste disposal is 3,300 tons and the estimated demolition solid waste disposal is 1,300 tons. For the year ended December 31, 2007, the Town expended \$347,525 under the terms of the agreement. Each year's appropriation is expected to be made at the Town meeting.

***Litigation***

The Town's general counsel estimates that any potential claims against the Town, which are not covered by insurance, are immaterial and would not affect the financial position of the Town.

***Federal Grants***

The Town participates in a number of federally assisted grant programs. These programs are subject to financial and compliance audits by the grantors or their representatives. The amounts, if any, of expenditures which may be disallowed by the granting agency cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

**NOTE 14--MILFORD AREA COMMUNICATION CENTER**

The Town of Milford is a member of the Milford Area Communication Center. This is a joint venture with three neighboring towns to provide communication dispatch services. The Center is managed by board members representing the participating towns. The Town does not exercise any control over the budgeting and financing of the Center's activities. Financial statements are available from the Milford Area Communication Center. The intermunicipal agreement calls for sharing of budget expenses in proportion to population. Milford's share for 2007 amounted to 70.058%. The Center rents space in the Milford Town Hall for \$3,000 per year.

**NOTE 15--SUBSEQUENT EVENT**

Per Articles # 7 & 8 at the March 11, 2008 annual meeting, the Town authorized the use of 2007 unreserved fund balance in the amounts of \$225,000 for the construction and equipping of a building for the Cemetery and Parks Department and \$75,000 towards the purchase of a 2008 Dump Truck for the Public Works Department, respectively.



SCHEDULE 1

TOWN OF MILFORD, NEW HAMPSHIRE

Schedule of Revenues, Expenditures and Changes in Fund Balances

Budget and Actual (Budgetary Basis) - General Fund

For the Year Ended December 31, 2007

|                                                                       | Budgeted Amounts    |                     | Actual<br>Amounts   | Variance with<br>Final Budget -<br>Favorable<br>(Unfavorable) |
|-----------------------------------------------------------------------|---------------------|---------------------|---------------------|---------------------------------------------------------------|
|                                                                       | Original            | Final               |                     |                                                               |
| Revenues:                                                             |                     |                     |                     |                                                               |
| Taxes                                                                 | \$ 6,493,454        | \$ 6,493,454        | \$ 6,414,126        | \$ (79,328)                                                   |
| Licenses and permits                                                  | 2,453,545           | 2,453,545           | 2,391,566           | (61,979)                                                      |
| Intergovernmental                                                     | 1,327,967           | 1,327,967           | 1,441,792           | 113,825                                                       |
| Charges for services                                                  | 671,748             | 671,748             | 649,813             | (21,935)                                                      |
| Interest income                                                       | 275,500             | 275,500             | 303,000             | 27,500                                                        |
| Miscellaneous                                                         | 157,210             | 157,210             | 206,247             | 49,037                                                        |
| Total Revenues                                                        | <u>11,379,424</u>   | <u>11,379,424</u>   | <u>11,406,544</u>   | <u>27,120</u>                                                 |
| Expenditures:                                                         |                     |                     |                     |                                                               |
| Current:                                                              |                     |                     |                     |                                                               |
| General government                                                    | 3,870,411           | 3,870,411           | 3,673,940           | 196,471                                                       |
| Public safety                                                         | 3,543,333           | 3,543,333           | 3,567,812           | (24,479)                                                      |
| Highways and streets                                                  | 1,137,536           | 1,137,536           | 1,171,353           | (33,817)                                                      |
| Health and welfare                                                    | 234,831             | 234,831             | 188,095             | 46,736                                                        |
| Sanitation                                                            | 707,111             | 707,111             | 660,795             | 46,316                                                        |
| Culture and recreation                                                | 257,193             | 257,193             | 249,747             | 7,446                                                         |
| Capital outlay                                                        | 371,400             | 157,934             | 168,438             | (10,504)                                                      |
| Debt service:                                                         |                     |                     |                     |                                                               |
| Principal retirement                                                  | 819,969             | 819,969             | 819,969             | -                                                             |
| Interest and fiscal charges                                           | 314,545             | 314,545             | 314,545             | -                                                             |
| Total Expenditures                                                    | <u>11,256,329</u>   | <u>11,042,863</u>   | <u>10,814,694</u>   | <u>228,169</u>                                                |
| Excess revenues over<br>(under) expenditures                          | <u>123,095</u>      | <u>336,561</u>      | <u>591,850</u>      | <u>255,289</u>                                                |
| Other financing sources (uses):                                       |                     |                     |                     |                                                               |
| Operating transfers in                                                | 20,000              | 20,000              | 32,344              | 12,344                                                        |
| Operating transfers out                                               | (658,834)           | (632,095)           | (622,675)           | 9,420                                                         |
| Total other financing sources (uses)                                  | <u>(638,834)</u>    | <u>(612,095)</u>    | <u>(590,331)</u>    | <u>21,764</u>                                                 |
| Excess revenues and other sources<br>over expenditures and other uses | <u>(515,739)</u>    | <u>(275,534)</u>    | <u>1,519</u>        | <u>277,053</u>                                                |
| Fund balances at beginning of year                                    |                     |                     |                     |                                                               |
| - Budgetary Basis                                                     | <u>2,927,187</u>    | <u>2,927,187</u>    | <u>2,927,187</u>    | <u>-</u>                                                      |
| Fund balances at end of year                                          |                     |                     |                     |                                                               |
| - Budgetary Basis                                                     | <u>\$ 2,411,448</u> | <u>\$ 2,651,653</u> | <u>\$ 2,928,706</u> | <u>\$ 277,053</u>                                             |

See accompanying notes to the required supplementary information

**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**  
**December 31, 2007**

**NOTE 1—BUDGET TO ACTUAL RECONCILIATION**

Amounts recorded as budgetary amounts in the Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual (Budgetary Basis) are reported on the basis budgeted by the Town. Those amounts differ from those reported in conformity with accounting principles generally accepted in the United States of America in the Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds (Exhibit D). Budgetary information in these financial statements has been presented only for the General Fund as it is neither practical nor meaningful for other funds. Property tax budgetary revenues are recognized when levied rather than when susceptible to accrual. Budgetary expenditures were adjusted for encumbrances, on-behalf payments for fringe benefits, and capital lease transactions.

|                                                                         | Revenues<br>and Other<br>Financing<br><u>Sources</u> | Expenditures<br>and Other<br>Financing<br><u>Uses</u> |
|-------------------------------------------------------------------------|------------------------------------------------------|-------------------------------------------------------|
| Exhibit D                                                               | \$ 11,655,534                                        | \$ 11,691,801                                         |
| Difference in property taxes meeting<br>susceptible to accrual criteria | (8,301)                                              |                                                       |
| Encumbrances, December 31, 2006                                         |                                                      | (85,024)                                              |
| Encumbrances, December 31, 2007                                         |                                                      | 38,937                                                |
| On-behalf fringe benefits                                               | (102,810)                                            | (102,810)                                             |
| Capital lease equipment                                                 | (105,535)                                            | (105,535)                                             |
| Schedule 1                                                              | <u>\$ 11,438,888</u>                                 | <u>\$ 11,437,369</u>                                  |

**NOTE 2—UNRESERVED DESIGNATED FUND BALANCES**

Appropriations for certain projects and specific items not fully expended at year end are carried forward as continuing appropriations to the next year in which they supplement the appropriations of that year. At year end, continuing appropriations are reported as a component of the General Fund's unreserved fund balance and are detailed by function as follows:

|                                           |                   |
|-------------------------------------------|-------------------|
| Culture and recreation                    | \$ 8,466          |
| Highways and streets                      | 231,739           |
| Operating transfer out                    | <u>500,000</u>    |
|                                           | 740,205           |
| Less: revenues not susceptible to accrual | <u>(500,000)</u>  |
|                                           | <u>\$ 240,205</u> |



SCHEDULE A  
TOWN OF MILFORD, NEW HAMPSHIRE  
Combining Balance Sheet  
Governmental Funds - All Nonmajor Funds  
December 31, 2007

|                                     | Special<br>Revenue<br>Funds | Permanent<br>Funds  | Combining<br>Totals |
|-------------------------------------|-----------------------------|---------------------|---------------------|
| <b>ASSETS</b>                       |                             |                     |                     |
| Cash and cash equivalents           | \$ 45,457                   |                     | \$ 45,457           |
| Investments                         | 1,625,962                   | \$ 1,370,331        | 2,996,293           |
| Accounts receivable, net            | 30,706                      |                     | 30,706              |
| Due from other governments          | 121,936                     |                     | 121,936             |
| Due from other funds                | 393,714                     |                     | 393,714             |
| Total Assets                        | <u>\$ 2,217,775</u>         | <u>\$ 1,370,331</u> | <u>\$ 3,588,106</u> |
| <b>LIABILITIES</b>                  |                             |                     |                     |
| Accounts payable                    | \$ 5,732                    |                     | \$ 5,732            |
| Accrued expenses                    | 9,637                       |                     | 9,637               |
| Due to other governments            | 1,667                       |                     | 1,667               |
| Due to other funds                  | 155,453                     | \$ 27,023           | 182,476             |
| Deposits                            | 1,000                       |                     | 1,000               |
| Deferred revenue                    | 213,731                     |                     | 213,731             |
| Total Liabilities                   | <u>387,220</u>              | <u>27,023</u>       | <u>414,243</u>      |
| <b>FUND BALANCES</b>                |                             |                     |                     |
| Reserved for endowments             |                             | 1,294,314           | 1,294,314           |
| Unreserved, reported in:            |                             |                     |                     |
| Special revenue funds               | 1,830,555                   |                     | 1,830,555           |
| Permanent funds                     |                             | 48,994              | 48,994              |
| Total Fund Balances                 | <u>1,830,555</u>            | <u>1,343,308</u>    | <u>3,173,863</u>    |
| Total Liabilities and Fund Balances | <u>\$ 2,217,775</u>         | <u>\$ 1,370,331</u> | <u>\$ 3,588,106</u> |

SCHEDULE A-1  
TOWN OF MILFORD, NEW HAMPSHIRE  
Combining Balance Sheet  
Governmental Funds - All Nonmajor Special Revenue Funds  
December 31, 2007

|                                     | Library<br>Fund | Impact<br>Fees<br>Fund | Heritage<br>Fund | Fire<br>Alarm<br>Fund | Recreation<br>Fund | Special<br>Purpose<br>Funds | Conservation<br>Commission | Public<br>Safety<br>Revolving<br>Fund | Expendable<br>Trust<br>Funds | Capital<br>Reserve<br>Funds | Combining<br>Totals |
|-------------------------------------|-----------------|------------------------|------------------|-----------------------|--------------------|-----------------------------|----------------------------|---------------------------------------|------------------------------|-----------------------------|---------------------|
|                                     |                 |                        |                  |                       |                    |                             |                            |                                       |                              |                             |                     |
| ASSETS                              |                 |                        |                  |                       |                    |                             |                            |                                       |                              |                             |                     |
| Cash                                | \$ 45,457       |                        |                  | \$ 225                |                    | \$ 1,869                    |                            | \$ 28,612                             | \$ 685,108                   | \$ 780,963                  | \$ 45,457           |
| Investments                         | 159,891         |                        |                  |                       |                    | 121,936                     |                            |                                       |                              |                             | 1,625,962           |
| Accounts receivable                 |                 |                        |                  | 12,005                | \$ 20,795          | 200,105                     | \$ 97,265                  |                                       | 31,481                       |                             | 30,706              |
| Due from other governments          |                 |                        | \$ 4,416         | \$ 12,230             | \$ 20,795          | \$ 323,910                  | \$ 97,265                  |                                       | \$ 716,589                   |                             | 121,936             |
| Due from other funds                |                 |                        | \$ 4,416         |                       |                    |                             |                            |                                       |                              |                             | 393,714             |
| Total Assets                        | \$ 205,348      | \$ 27,647              | \$ 4,416         | \$ 12,230             | \$ 20,795          | \$ 323,910                  | \$ 97,265                  | \$ 28,612                             | \$ 716,589                   | \$ 780,963                  | \$ 2,217,775        |
| LIABILITIES                         |                 |                        |                  |                       |                    |                             |                            |                                       |                              |                             |                     |
| Accounts payable                    | \$ 1,507        |                        |                  | \$ 87                 | \$ 78              | \$ 4,047                    | \$ 100                     | \$ 877                                |                              |                             | \$ 5,732            |
| Accrued expenses                    | 8,363           |                        |                  |                       |                    | 1,667                       | 310                        |                                       |                              |                             | 9,637               |
| Due to other governments            |                 |                        |                  |                       |                    | 104,465                     |                            | 27,957                                |                              |                             | 1,667               |
| Due to other funds                  | 23,031          |                        |                  |                       | 1,000              |                             |                            |                                       |                              |                             | 155,453             |
| Deposits                            |                 |                        |                  |                       |                    | 213,731                     |                            |                                       |                              |                             | 1,000               |
| Deferred revenue                    |                 |                        |                  |                       |                    | 323,910                     |                            |                                       |                              |                             | 213,731             |
| Total Liabilities                   | \$ 32,901       | \$ -                   | \$ -             | \$ 87                 | \$ 1,078           | \$ 323,910                  | \$ 410                     | \$ 28,834                             | \$ -                         | \$ -                        | \$ 387,220          |
| FUND BALANCES                       |                 |                        |                  |                       |                    |                             |                            |                                       |                              |                             |                     |
| Unreserved, reported in:            |                 |                        |                  |                       |                    |                             |                            |                                       |                              |                             |                     |
| Special revenue funds               | 172,447         | 27,647                 | 4,416            | 12,143                | 19,717             | -                           | 96,855                     | (222)                                 | 716,589                      | 780,963                     | 1,830,555           |
| Total Fund Balances                 | 172,447         | 27,647                 | 4,416            | 12,143                | 19,717             | -                           | 96,855                     | (222)                                 | 716,589                      | 780,963                     | 1,830,555           |
| Total Liabilities and Fund Balances | \$ 205,348      | \$ 27,647              | \$ 4,416         | \$ 12,230             | \$ 20,795          | \$ 323,910                  | \$ 97,265                  | \$ 28,612                             | \$ 716,589                   | \$ 780,963                  | \$ 2,217,775        |



## SCHEDULE B

## TOWN OF MILFORD, NEW HAMPSHIRE

## Combining Statement of Revenues, Expenditures and Changes in Fund Balances

## Governmental Funds - All Nonmajor Funds

For the Year Ended December 31, 2006

|                                                                                  | Special<br>Revenue<br>Funds | Capital<br>Project<br>Fund | Permanent<br>Funds  | Combining<br>Totals |
|----------------------------------------------------------------------------------|-----------------------------|----------------------------|---------------------|---------------------|
| Revenues:                                                                        |                             |                            |                     |                     |
| Licenses and permits                                                             | \$ 258                      |                            |                     | \$ 258              |
| Intergovernmental                                                                | 152,718                     |                            |                     | 152,718             |
| Charges for services                                                             | 222,063                     |                            |                     | 222,063             |
| Investment income                                                                | 80,242                      |                            | \$ 101,567          | 181,809             |
| Miscellaneous                                                                    | 239,614                     |                            | 350                 | 239,964             |
| Total Revenues                                                                   | <u>694,895</u>              | <u>\$ -</u>                | <u>101,917</u>      | <u>796,812</u>      |
| Expenditures:                                                                    |                             |                            |                     |                     |
| Current operations:                                                              |                             |                            |                     |                     |
| General government                                                               | 39,889                      |                            | 27,023              | 66,912              |
| Public safety                                                                    | 149,035                     |                            |                     | 149,035             |
| Highways and streets                                                             | 3,075                       |                            |                     | 3,075               |
| Health and welfare                                                               | 62,830                      |                            |                     | 62,830              |
| Culture and recreation                                                           | 750,603                     |                            | 11,054              | 761,657             |
| Conservation                                                                     | 22,763                      |                            |                     | 22,763              |
| Capital outlay                                                                   | 155,441                     | 967                        |                     | 156,408             |
| Total Expenditures                                                               | <u>1,183,636</u>            | <u>967</u>                 | <u>38,077</u>       | <u>1,222,680</u>    |
| Excess of revenues over<br>(under) expenditures                                  | <u>(488,741)</u>            | <u>(967)</u>               | <u>63,840</u>       | <u>(425,868)</u>    |
| Other financing sources (uses):                                                  |                             |                            |                     |                     |
| Operating transfers in                                                           | 1,304,243                   |                            |                     | 1,304,243           |
| Operating transfers out                                                          | (325,778)                   |                            |                     | (325,778)           |
| Total other financing sources (uses)                                             | <u>978,465</u>              | <u>-</u>                   | <u>-</u>            | <u>978,465</u>      |
| Excess of revenues and other sources<br>over (under) expenditures and other uses | <u>489,724</u>              | <u>(967)</u>               | <u>63,840</u>       | <u>552,597</u>      |
| Fund balances at beginning of year                                               | <u>1,340,831</u>            | <u>967</u>                 | <u>1,279,468</u>    | <u>2,621,266</u>    |
| Fund balances at end of year                                                     | <u>\$ 1,830,555</u>         | <u>\$ -</u>                | <u>\$ 1,343,308</u> | <u>\$ 3,173,863</u> |

**SCHEDULE B-1**  
**TOWN OF MILFORD, NEW HAMPSHIRE**  
**Combining Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Governmental Funds - All Nonmajor Special Revenue Funds**  
**For the Year Ended December 31, 2007**

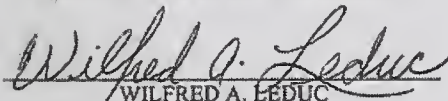
|                                                                       | Library<br>Fund   | Impact<br>Fees<br>Fund | Heritage<br>Fund | Fire<br>Alarm<br>Fund | Recreation<br>Fund | Special<br>Purpose<br>Funds | Conservation<br>Commission | Public<br>Safety<br>Revolving<br>Fund | Expendable<br>Trust<br>Funds | Capital<br>Reserve<br>Funds | Combining<br>Totals |
|-----------------------------------------------------------------------|-------------------|------------------------|------------------|-----------------------|--------------------|-----------------------------|----------------------------|---------------------------------------|------------------------------|-----------------------------|---------------------|
| <b>Revenues:</b>                                                      |                   |                        |                  |                       |                    | \$ 258                      |                            |                                       |                              |                             | \$ 258              |
| Licenses and permits                                                  |                   |                        |                  |                       |                    | 152,718                     |                            |                                       |                              |                             | 152,718             |
| Intergovernmental                                                     |                   |                        |                  |                       | \$ 39,412          | 51,073                      |                            | \$ 56,034                             | \$ 21,330                    |                             | 222,063             |
| Charges for services                                                  | \$ 54,214         | \$ 7,316               | \$ 127           |                       | 886                |                             | \$ 3,067                   |                                       | 51,011                       | \$ 12,489                   | 80,242              |
| Investment income                                                     | 5,346             | 107,061                |                  | \$ 200                | 3,542              | 101,319                     | 300                        |                                       | 4,650                        |                             | 239,614             |
| Miscellaneous                                                         | 22,542            | 114,377                | 127              | 200                   | 43,840             | 305,368                     | 3,367                      | 56,034                                | 76,991                       | 12,489                      | 694,895             |
| <b>Total Revenues</b>                                                 | <b>\$ 82,102</b>  | <b>\$ 114,377</b>      | <b>\$ 127</b>    | <b>\$ 200</b>         | <b>\$ 43,840</b>   | <b>\$ 305,368</b>           | <b>\$ 3,367</b>            | <b>\$ 56,034</b>                      | <b>\$ 76,991</b>             | <b>\$ 12,489</b>            | <b>\$ 694,895</b>   |
| <b>Expenditures:</b>                                                  |                   |                        |                  |                       |                    |                             |                            |                                       |                              |                             |                     |
| <b>Current operations:</b>                                            |                   |                        |                  |                       |                    |                             |                            |                                       |                              |                             |                     |
| General government                                                    |                   |                        |                  |                       |                    | 4,126                       |                            |                                       | 35,763                       |                             | 39,889              |
| Public safety                                                         |                   |                        |                  | 8,141                 |                    | 84,638                      |                            | 56,256                                |                              |                             | 149,035             |
| Highways and streets                                                  |                   |                        |                  |                       |                    | 3,075                       |                            |                                       |                              |                             | 3,075               |
| Health and welfare                                                    |                   |                        |                  |                       |                    | 62,830                      |                            |                                       |                              |                             | 62,830              |
| Culture and recreation                                                |                   |                        |                  |                       | 53,790             | 18,691                      | 22,763                     |                                       |                              |                             | 750,603             |
| Conservation                                                          | 663,561           | 14,526                 | 35               |                       |                    |                             |                            |                                       | 3,491                        |                             | 22,763              |
| Capital outlay                                                        | 6,429             |                        |                  | 1,700                 |                    | 143,821                     |                            | 56,256                                |                              |                             | 155,441             |
| <b>Total Expenditures</b>                                             | <b>669,990</b>    | <b>14,526</b>          | <b>35</b>        | <b>9,841</b>          | <b>53,790</b>      | <b>317,181</b>              | <b>22,763</b>              | <b>56,256</b>                         | <b>39,254</b>                | <b>-</b>                    | <b>1,183,636</b>    |
| <b>Excess of revenues over (under) expenditures</b>                   | <b>(587,888)</b>  | <b>99,851</b>          | <b>92</b>        | <b>(9,641)</b>        | <b>(9,950)</b>     | <b>(11,813)</b>             | <b>(19,396)</b>            | <b>(222)</b>                          | <b>37,737</b>                | <b>12,489</b>               | <b>(488,741)</b>    |
| <b>Other financing sources:</b>                                       |                   |                        |                  |                       |                    |                             |                            |                                       |                              |                             |                     |
| Operating transfers in                                                | 596,247           |                        |                  |                       | 318                | 12,449                      | 16,229                     |                                       |                              | 679,000                     | 1,304,243           |
| Operating transfers out                                               |                   | (317,262)              |                  |                       |                    | (636)                       |                            |                                       |                              | (7,880)                     | (325,778)           |
| <b>Total other financing sources</b>                                  | <b>596,247</b>    | <b>(317,262)</b>       | <b>-</b>         | <b>-</b>              | <b>318</b>         | <b>11,813</b>               | <b>16,229</b>              | <b>-</b>                              | <b>-</b>                     | <b>671,120</b>              | <b>978,465</b>      |
| <b>Excess of revenues and other sources over (under) expenditures</b> | <b>8,359</b>      | <b>(217,411)</b>       | <b>92</b>        | <b>(9,641)</b>        | <b>(9,632)</b>     | <b>-</b>                    | <b>(3,167)</b>             | <b>(222)</b>                          | <b>37,737</b>                | <b>683,609</b>              | <b>489,724</b>      |
| <b>Fund balances at beginning of year</b>                             | <b>164,088</b>    | <b>245,058</b>         | <b>4,324</b>     | <b>21,784</b>         | <b>29,349</b>      | <b>-</b>                    | <b>100,022</b>             | <b>-</b>                              | <b>678,852</b>               | <b>97,354</b>               | <b>1,340,831</b>    |
| <b>Fund balances (deficit) at end of year</b>                         | <b>\$ 172,447</b> | <b>\$ 27,647</b>       | <b>\$ 4,416</b>  | <b>\$ 12,143</b>      | <b>\$ 19,717</b>   | <b>\$ -</b>                 | <b>\$ 96,855</b>           | <b>\$ (222)</b>                       | <b>\$ 716,589</b>            | <b>\$ 780,963</b>           | <b>\$ 1,830,555</b> |



**TREASURER'S REPORT  
TOWN OF MILFORD, NEW HAMPSHIRE  
FOR THE YEAR ENDED 12/31/2008  
(unaudited)**

|                                       | CHECKING<br>ACCOUNT       | ESCROW<br>ACCOUNT     | NHPDIP<br>ACCOUNT         | INVESTMENT<br>ACCOUNT    | TOTAL                     |
|---------------------------------------|---------------------------|-----------------------|---------------------------|--------------------------|---------------------------|
| Beginning Balance as of 1/1/2008      | \$11,914,121.02           | \$184,399.63          | -                         | -                        | \$12,098,520.65           |
| <b>RECEIPTS:</b>                      |                           |                       |                           |                          |                           |
| Taxes and Interest                    | 28,903,477.95             |                       |                           |                          | 28,903,477.95             |
| Water & Sewer User Fees               | 2,275,271.03              |                       |                           |                          | 2,275,271.03              |
| Licenses, Permits & Fees              | 2,360,296.53              |                       |                           |                          | 2,360,296.53              |
| Intergovernmental (State/Federal)     | 1,692,626.95              |                       |                           |                          | 1,692,626.95              |
| Income from Departments               | 1,512,646.81              |                       |                           |                          | 1,512,646.81              |
| Sale of Town Owned Property           | 9,200.00                  |                       |                           |                          | 9,200.00                  |
| Rental of Town Owned Property         | 40,814.38                 |                       |                           |                          | 40,814.38                 |
| Fines & Forfeits                      | 15,220.00                 |                       |                           |                          | 15,220.00                 |
| Reimbursements                        | 84,051.71                 |                       |                           |                          | 84,051.71                 |
| Contributions & Donations             | 67,555.99                 |                       |                           |                          | 67,555.99                 |
| Impact Fees                           | 31,866.13                 |                       |                           |                          | 31,866.13                 |
| MACC Base - Surplus Return            | 8,551.00                  |                       |                           |                          | 8,551.00                  |
| Deposits & Prepayments                | -                         | 8,188.66              |                           |                          | 8,188.66                  |
| Other Grant Revenue                   | 6,400.00                  |                       |                           |                          | 6,400.00                  |
| Escrow Transfers                      | 21,831.61                 |                       |                           |                          | 21,831.61                 |
| Interest Income                       | 47,040.91                 | 273.14                | 51,474.67                 | 56,907.94                | 155,696.66                |
| Investment Transfers                  | 15,790,000.00             |                       | 13,300,000.00             | 20,850,000.00            | 49,940,000.00             |
| Total Receipts:                       | <u>\$ 52,866,851.00</u>   | <u>\$ 8,461.80</u>    | <u>\$ 13,351,474.67</u>   | <u>\$ 20,906,907.94</u>  | <u>\$ 87,133,695.41</u>   |
| <b>DISBURSEMENTS:</b>                 |                           |                       |                           |                          |                           |
| Accounts Payable Warrants             | (11,510,374.10)           |                       |                           |                          | (11,510,374.10)           |
| Payroll Warrants                      | (4,563,630.37)            |                       |                           |                          | (4,563,630.37)            |
| Milford School District Appropriation | (19,976,698.00)           |                       |                           |                          | (19,976,698.00)           |
| Hillsborough County Appropriation     | (1,598,906.00)            |                       |                           |                          | (1,598,906.00)            |
| Escrow Transfers                      |                           | (21,831.61)           |                           |                          | (21,831.61)               |
| Investment Transfers                  | (27,150,000.00)           |                       | (13,300,000.00)           | (9,490,000.00)           | (49,940,000.00)           |
| Bank Charges                          | (13,290.14)               |                       |                           |                          | (13,290.14)               |
| Voided Checks                         | 30,842.21                 |                       |                           |                          | 30,842.21                 |
| Total Disbursements:                  | <u>\$ (64,782,056.40)</u> | <u>\$ (21,831.61)</u> | <u>\$ (13,300,000.00)</u> | <u>\$ (9,490,000.00)</u> | <u>\$ (87,593,888.01)</u> |
| Ending Balance as of 12/31/2008       | <u>\$ (1,084.38)</u>      | <u>\$ 171,029.82</u>  | <u>\$ 51,474.67</u>       | <u>\$ 11,416,907.94</u>  | <u>\$ 11,638,328.05</u>   |

\* General Fund, Capital Project Funds, Special Revenue Funds, Recreation Revolving Fund, Public Safety Revolving Fund, Fire Alarm Fund, Riverside Lot Fund, Water and Wastewater Funds are pooled into one checking account.

  
WILFRED A. LEDUC  
TOWN TREASURER

## MS-9

**TOTALS**



**REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, NH ON DECEMBER 31, 2008**  
**MS-9**

| DATE OF<br>CREATION | NAME OF TRUST FUND                   | PURPOSE OF<br>TRUST FUND | HOW<br>INVESTED | PRINCIPAL                    |                      |                           |              | INCOME              |                              |                       |                         | BALANCE END<br>OF PRINCIPAL<br>& INCOME |              |
|---------------------|--------------------------------------|--------------------------|-----------------|------------------------------|----------------------|---------------------------|--------------|---------------------|------------------------------|-----------------------|-------------------------|-----------------------------------------|--------------|
|                     |                                      |                          |                 | BALANCE<br>BEGINNING<br>YEAR | NEW FUNDS<br>CREATED | CASH GAINS<br>OR (LOSSES) | WITH-DRAWALS | BALANCE END<br>YEAR | BALANCE<br>BEGINNING<br>YEAR | DURING YEAR<br>AMOUNT | EXPENDED<br>DURING YEAR |                                         |              |
|                     | <b><u>Marches Fund</u></b>           |                          |                 |                              |                      |                           |              |                     |                              |                       |                         |                                         |              |
|                     | MIL MARCHES HIGH School              |                          |                 | 200,305.60                   |                      | 3,771.11                  | 0.00         | 204,076.71          | 5,453.46                     | 9,035.8               | (1,734.09)              | 12,731.57                               | 277,438.26   |
|                     | F&P Marches High School              |                          |                 | 252,510.52                   |                      | 2,878.45                  | 0.00         | 255,388.97          | 14,534.73                    | 8,048.66              | (5,668.76)              | 17,815.53                               | 276,027.50   |
|                     | Total                                |                          |                 | 515,546.12                   |                      | 7,389.56                  | 0.00         | 522,925.68          | 19,988.19                    | 17,984.4              | (7,402.85)              | 30,545.10                               | 553,400.78   |
|                     | <b><u>M.A.A.O Connor Funds</u></b>   |                          |                 |                              |                      |                           |              |                     |                              |                       |                         |                                         |              |
|                     | M.A.A.O Connor Funds                 |                          |                 | 1,330,340.87                 | 0.00                 | (1,630.52)                | 0.00         | 1,328,710.35        | 65,833.82                    | 27,120.73             | (21,281.87)             | 91,678.68                               | 1,455,419.03 |
|                     | Total                                |                          |                 | 1,330,340.87                 | 0.00                 | (1,630.52)                | 0.00         | 1,328,710.35        | 65,833.82                    | 27,120.73             | (21,281.87)             | 91,678.68                               | 1,455,419.03 |
|                     | <b><u>Wooden Marches Library</u></b> |                          |                 |                              |                      |                           |              |                     |                              |                       |                         |                                         |              |
|                     | Wooden Marches Library               |                          |                 | 531,351.55                   | 0.00                 | 17,882.00                 | 0.00         | 523,469.55          | 77,692.51                    | 2,480.04              | (14,338.64)             | 85,123.91                               | 608,402.47   |
|                     | Total                                |                          |                 | 531,351.55                   | 0.00                 | 17,882.00                 | 0.00         | 523,469.55          | 77,692.51                    | 2,480.04              | (14,338.64)             | 85,123.91                               | 608,402.47   |
|                     | <b><u>Capital Reserve Funds</u></b>  |                          |                 |                              |                      |                           |              |                     |                              |                       |                         |                                         |              |
|                     | Osgood Pond                          |                          |                 | 76,311.20                    |                      |                           |              | 75,311.20           | 14,793.54                    | 1,597.52              |                         | 16,401.06                               | 92,712.26    |
|                     | Library B-1                          |                          |                 | 0.00                         |                      |                           |              | 0.00                | 0.00                         |                       |                         | 0.00                                    | 0.00         |
|                     | School Playground                    |                          |                 | 0.00                         |                      |                           | (94,510.00)  | 0.00                | 0.00                         |                       |                         | 0.00                                    | 0.00         |
|                     | Sewer Capital Reserve                |                          |                 | 522,000.00                   |                      |                           |              | 457,460.00          | 9,247.10                     | 8,441.58              |                         | 16,788.68                               | 474,278.68   |
|                     | Water Capital Reserve                |                          |                 | 157,000.00                   | 92,400.00            |                           |              | 249,400.00          | 2,513.53                     | 3,192.62              |                         | 5,706.15                                | 255,103.15   |
|                     | Total Capital Reserves               |                          |                 | 755,311.20                   | 92,400.00            | 0.00                      | (94,510.00)  | 753,201.20          | 26,554.17                    | 13,241.72             | 0.00                    | 38,892.89                               | 822,094.09   |

Prepared by Citizens Bank  
2/17/2009

## MS-10

~ 160 ~



## MS-10

| ***NON INVESTED*** |                                       |                       |                          |                     |             |                  |                        |                    |                      | ***22BANKING***  |             | ***CUMULATIVE***               |                                  |                      |                               |
|--------------------|---------------------------------------|-----------------------|--------------------------|---------------------|-------------|------------------|------------------------|--------------------|----------------------|------------------|-------------|--------------------------------|----------------------------------|----------------------|-------------------------------|
| NUMBER OF SHARES   | NAME OF BANKS, STOCKS, BONDS          | PURCHASES & ADDITIONS | BOOK VALUE & ADJUSTMENTS | PROCEEDS FROM SALES | GAIN/LOSS   | END YEAR BALANCE | BALANCE BEGINNING YEAR | INCOME DURING YEAR | EXPENSES DURING YEAR | BALANCE END YEAR | GRAND TOTAL | PRINCIPAL & INCOME END OF YEAR | BEGINNING YEAR FAIR MARKET VALUE | UNREALIZED GAIN/LOSS | ENDING YEAR FAIR MARKET VALUE |
| 658.00             | Capgroup Inc                          | 2,312.96              |                          | (6,602.27)          | (1,995.82)  | 16,937.87        | 0.00                   | 269.86             | (269.86)             | 0.00             | 10,837.87   | 6,859.52                       | 16,937.87                        | 16,937.87            | 4,419.18                      |
| 11.00              | Coca-Cola Company                     | 1,112.64              |                          |                     | 11,772.17   | 8,964.88         | 0.00                   | 203.04             | (203.04)             | 0.00             | 8,964.88    | 18,719.60                      | 8,964.88                         | 18,719.60            | 5,698.00                      |
| 0.00               | Comcast Corp                          | 6,364.80              |                          |                     | 17,764.03   | 11,772.17        | 0.00                   | 203.04             | (203.04)             | 0.00             | 8,964.88    | 18,719.60                      | 8,964.88                         | 18,719.60            | 5,698.00                      |
| 0.00               | Constellation Energy Corp             | 5,219.00              |                          |                     | (8,316.72)  | 2,717.72         | 0.00                   | 91.23              | (91.23)              | 0.00             | 10,293.00   | 6,717.20                       | 10,293.00                        | 6,717.20             | 0.00                          |
| 7,572.15           | 0.00                                  | 0.00                  |                          |                     | (4,671.35)  | (2,900.80)       | 0.00                   | 42.00              | (42.00)              | 0.00             | 0.00        | 6,717.20                       | 0.00                             | 6,717.20             | 0.00                          |
| 8,401.77           | 0.00                                  | 0.00                  |                          |                     | (16,649.81) | 2,348.04         | 0.00                   | 53.30              | (53.30)              | 0.00             | 11,209.50   | 1,209.50                       | 11,209.50                        | 1,209.50             | 0.00                          |
| 160.00             | CVS Health Inc                        | 7,680.86              |                          |                     | 7,680.86    | 7,680.86         | 0.00                   | 126.40             | (126.40)             | 0.00             | 7,680.86    | 0.00                           | 7,680.86                         | 0.00                 | 5,734.40                      |
| 169.00             | Ecobank Inc                           | 3,752.36              |                          |                     | 3,752.36    | 3,752.36         | 0.00                   | 87.59              | (87.59)              | 0.00             | 3,752.36    | 8,654.49                       | 3,752.36                         | 8,654.49             | 5,940.35                      |
| 123.00             | Emerson Electric Co                   | 7,122.67              |                          |                     | 4,765.37    | 4,765.37         | 0.00                   | 184.23             | (184.23)             | 0.00             | 4,765.37    | 9,421.84                       | 4,765.37                         | 9,421.84             | 4,503.03                      |
| 135.00             | Exide Technologies Inc                | 4,765.37              |                          |                     | 4,765.37    | 4,765.37         | 0.00                   | 74.25              | (74.25)              | 0.00             | 4,765.37    | 9,421.84                       | 4,765.37                         | 9,421.84             | 4,503.03                      |
| 116.00             | Exxon Corp                            | 5,370.52              |                          |                     | 5,370.52    | 5,370.52         | 0.00                   | 234.90             | (234.90)             | 0.00             | 5,370.52    | 9,421.84                       | 5,370.52                         | 9,421.84             | 4,503.03                      |
| 220.00             | Exxon Mobil Corp                      | 1,594.40              |                          |                     | 1,594.40    | 1,594.40         | 0.00                   | 310.00             | (310.00)             | 0.00             | 1,594.40    | 18,738.00                      | 1,594.40                         | 18,738.00            | 11,962.60                     |
| 170.00             | Family Dollar Stores                  | 4,607.07              |                          |                     | 4,607.07    | 4,607.07         | 0.00                   | 0.00               | 0.00                 | 0.00             | 4,607.07    | 0.00                           | 4,607.07                         | 0.00                 | 4,431.89                      |
| 0.00               | Federal National Mortgage Association | 16,243.79             |                          |                     | (7,261.20)  | 8,982.59         | 0.00                   | 0.00               | 0.00                 | 0.00             | 8,982.59    | 11,698.00                      | 8,982.59                         | 11,698.00            | 7,214.00                      |
| 200.00             | Fidelity Inc                          | 8,316.60              |                          |                     | 8,316.60    | 8,316.60         | 0.00                   | 0.00               | 0.00                 | 0.00             | 8,316.60    | 0.00                           | 8,316.60                         | 0.00                 | 7,214.00                      |
| 80.00              | Floor Corp                            | 4,176.69              |                          |                     | 4,176.69    | 4,176.69         | 0.00                   | 0.00               | 0.00                 | 0.00             | 4,176.69    | 0.00                           | 4,176.69                         | 0.00                 | 6,794.55                      |
| 135.00             | FPL Group                             | 7,461.52              |                          |                     | 7,461.52    | 7,461.52         | 0.00                   | 249.32             | (249.32)             | 0.00             | 7,461.52    | 9,150.50                       | 7,461.52                         | 9,150.50             | 6,794.55                      |
| 0.00               | Frederick-McMorgan Copper & Gold      | 6,116.15              |                          |                     | (1,980.35)  | 4,135.80         | 0.00                   | 24.06              | (24.06)              | 0.00             | 4,135.80    | 21,018.65                      | 4,135.80                         | 21,018.65            | 5,135.40                      |
| 317.00             | General Electric Co                   | 21,018.65             |                          |                     | (2,154.26)  | 18,864.39        | 0.00                   | 548.00             | (548.00)             | 0.00             | 18,864.39   | 19,412.39                      | 18,864.39                        | 19,412.39            | 9,525.09                      |
| 103.00             | General Mills Inc                     | 6,254.11              |                          |                     | 6,254.11    | 6,254.11         | 0.00                   | 233.40             | (233.40)             | 0.00             | 6,254.11    | 9,007.24                       | 6,254.11                         | 9,007.24             | 6,099.67                      |
| 91.00              | Genzyme Corp                          | 5,652.02              |                          |                     | 5,652.02    | 5,652.02         | 0.00                   | 0.00               | 0.00                 | 0.00             | 5,652.02    | 8,525.94                       | 5,652.02                         | 8,525.94             | 8,641.45                      |
| 531.07             | 0.00                                  | 0.00                  |                          |                     | (9,740.62)  | 4,478.55         | 0.00                   | 49.00              | (49.00)              | 0.00             | 4,478.55    | 8,525.94                       | 4,478.55                         | 8,525.94             | 8,641.45                      |
| 65.00              | Goldman Sachs Group                   | 1,335.40              |                          |                     | 1,335.40    | 1,335.40         | 0.00                   | 111.50             | (111.50)             | 0.00             | 1,335.40    | 8,525.94                       | 1,335.40                         | 8,525.94             | 8,641.45                      |
| 124.00             | Goodrich Corp                         | 5,060.28              |                          |                     | 5,060.28    | 5,060.28         | 0.00                   | 86.40              | (86.40)              | 0.00             | 5,060.28    | 8,525.94                       | 5,060.28                         | 8,525.94             | 8,641.45                      |
| 208.00             | Howell-Packard Co                     | 7,450.60              |                          |                     | 7,450.60    | 7,450.60         | 0.00                   | 56.40              | (56.40)              | 0.00             | 7,450.60    | 8,525.94                       | 7,450.60                         | 8,525.94             | 8,641.45                      |
| 0.00               | Humana Inc                            | 9,421.00              |                          |                     | 9,421.00    | 9,421.00         | 0.00                   | 0.00               | 0.00                 | 0.00             | 9,421.00    | 8,525.94                       | 9,421.00                         | 8,525.94             | 8,641.45                      |
| 275.00             | Intel Corp                            | 9,421.00              |                          |                     | 9,421.00    | 9,421.00         | 0.00                   | 129.56             | (129.56)             | 0.00             | 9,421.00    | 8,525.94                       | 9,421.00                         | 8,525.94             | 8,641.45                      |
| 285.00             | Intl Bus                              | 7,955.80              |                          |                     | 7,955.80    | 7,955.80         | 0.00                   | 159.00             | (159.00)             | 0.00             | 7,955.80    | 8,525.94                       | 7,955.80                         | 8,525.94             | 8,641.45                      |
| 109.00             | International Business Machines       | 7,955.80              |                          |                     | 7,955.80    | 7,955.80         | 0.00                   | 0.00               | 0.00                 | 0.00             | 7,955.80    | 8,525.94                       | 7,955.80                         | 8,525.94             | 8,641.45                      |
| 237.00             | Johnson Controls Inc                  | 8,669.18              |                          |                     | 8,669.18    | 8,669.18         | 0.00                   | 0.00               | 0.00                 | 0.00             | 8,669.18    | 8,525.94                       | 8,669.18                         | 8,525.94             | 8,641.45                      |
| 171.00             | Johnson & Johnson                     | 7,922.41              |                          |                     | 7,922.41    | 7,922.41         | 0.00                   | 0.00               | 0.00                 | 0.00             | 7,922.41    | 8,525.94                       | 7,922.41                         | 8,525.94             | 8,641.45                      |
| 270.00             | Johnson & Johnson                     | 7,922.41              |                          |                     | 7,922.41    | 7,922.41         | 0.00                   | 0.00               | 0.00                 | 0.00             | 7,922.41    | 8,525.94                       | 7,922.41                         | 8,525.94             | 8,641.45                      |
| 41.00              | Kroger Company                        | 0.00                  |                          |                     | (513.00)    | 9,071.03         | 0.00                   | 322.10             | (322.10)             | 0.00             | 9,071.03    | 9,404.76                       | 9,071.03                         | 9,404.76             | 10,230.93                     |
| 0.00               | 0.00                                  | 0.00                  |                          |                     | (513.00)    | 9,071.03         | 0.00                   | 322.10             | (322.10)             | 0.00             | 9,071.03    | 9,404.76                       | 9,071.03                         | 9,404.76             | 10,230.93                     |
| 0.00               | 0.00                                  | 0.00                  |                          |                     | (513.00)    | 9,071.03         | 0.00                   | 322.10             | (322.10)             | 0.00             | 9,071.03    | 9,404.76                       | 9,071.03                         | 9,404.76             | 10,230.93                     |
| 63.00              | Leucadia National Corp                | 7,922.41              |                          |                     | (513.00)    | 9,071.03         | 0.00                   | 322.10             | (322.10)             | 0.00             | 9,071.03    | 9,404.76                       | 9,071.03                         | 9,404.76             | 10,230.93                     |
| 185.00             | Marathon Petroleum Corp               | 7,922.41              |                          |                     | (513.00)    | 9,071.03         | 0.00                   | 322.10             | (322.10)             | 0.00             | 9,071.03    | 9,404.76                       | 9,071.03                         | 9,404.76             | 10,230.93                     |
| 0.00               | 0.00                                  | 0.00                  |                          |                     | (513.00)    | 9,071.03         | 0.00                   | 322.10             | (322.10)             | 0.00             | 9,071.03    | 9,404.76                       | 9,071.03                         | 9,404.76             | 10,230.93                     |
| 164.00             | McDonald's Corp                       | 9,404.76              |                          |                     | 9,404.76    | 9,404.76         | 0.00                   | 0.00               | 0.00                 | 0.00             | 9,404.76    | 8,525.94                       | 9,404.76                         | 8,525.94             | 8,641.45                      |
| 0.00               | 0.00                                  | 0.00                  |                          |                     | (513.00)    | 9,071.03         | 0.00                   | 322.10             | (322.10)             | 0.00             | 9,071.03    | 9,404.76                       | 9,071.03                         | 9,404.76             | 10,230.93                     |
| 0.00               | 0.00                                  | 0.00                  |                          |                     | (513.00)    | 9,071.03         | 0.00                   | 322.10             | (322.10)             | 0.00             | 9,071.03    | 9,404.76                       | 9,071.03                         | 9,404.76             | 10,230.93                     |
| 0.00               | 0.00                                  | 0.00                  |                          |                     | (513.00)    | 9,071.03         | 0.00                   | 322.10             | (322.10)             | 0.00             | 9,071.03    | 9,404.76                       | 9,071.03                         | 9,404.76             | 10,230.93                     |
| 0.00               | 0.00                                  | 0.00                  |                          |                     | (513.00)    | 9,071.03         | 0.00                   | 322.10             | (322.10)             | 0.00             | 9,071.03    | 9,404.76                       | 9,071.03                         | 9,404.76             | 10,230.93                     |
| 0.00               | 0.00                                  | 0.00                  |                          |                     | (513.00)    | 9,071.03         | 0.00                   | 322.10             | (322.10)             | 0.00             | 9,071.03    | 9,404.76                       | 9,071.03                         | 9,404.76             | 10,230.93                     |
| 0.00               | 0.00                                  | 0.00                  |                          |                     | (513.00)    | 9,071.03         | 0.00                   | 322.10             | (322.10)             | 0.00             | 9,071.03    | 9,404.76                       | 9,071.03                         | 9,404.76             | 10,230.93                     |
| 0.00               | 0.00                                  | 0.00                  |                          |                     | (513.00)    | 9,071.03         | 0.00                   | 322.10             | (322.10)             | 0.00             | 9,071.03    | 9,404.76                       | 9,071.03                         | 9,404.76             | 10,230.93                     |
| 0.00               | 0.00                                  | 0.00                  |                          |                     | (513.00)    | 9,071.03         | 0.00                   | 322.10             | (322.10)             | 0.00             | 9,071.03    | 9,404.76                       | 9,071.03                         | 9,404.76             | 10,230.93                     |
| 0.00               | 0.00                                  | 0.00                  |                          |                     | (513.00)    | 9,071.03         | 0.00                   | 322.10             | (322.10)             | 0.00             | 9,071.03    | 9,404.76                       | 9,071.03                         | 9,404.76             | 10,230.93                     |
| 0.00               | 0.00                                  | 0.00                  |                          |                     | (513.00)    | 9,071.03         | 0.00                   | 322.10             | (322.10)             | 0.00             | 9,071.03    | 9,404.76                       | 9,071.03                         | 9,404.76             | 10,230.93                     |
| 0.00               | 0.00                                  | 0.00                  |                          |                     | (513.00)    | 9,071.03         | 0.00                   | 322.10             | (322.10)             | 0.00             | 9,071.03    | 9,404.76                       | 9,071.03                         | 9,404.76             | 10,230.93                     |
| 0.00               | 0.00                                  | 0.00                  |                          |                     | (513.00)    | 9,071.03         | 0.00                   | 322.10             | (322.10)             | 0.00             | 9,071.03    | 9,404.76                       | 9,071.03                         | 9,404.76             | 10,230.93                     |
| 0.00               | 0.00                                  | 0.00                  |                          |                     | (513.00)    | 9,071.03         | 0.00                   | 322.10             | (322.10)             | 0.00             | 9,071.03    | 9,404.76                       | 9,071.03                         | 9,404.76             | 10,230.93                     |
| 0.00               | 0.00                                  | 0.00                  |                          |                     | (513.00)    | 9,071.03         | 0.00                   | 322.10             | (322.10)             | 0.00             | 9,071.03    | 9,404.76                       | 9,071.03                         | 9,404.76             | 10,230.93                     |
| 0.00               | 0.00                                  | 0.00                  |                          |                     | (513.00)    | 9,071.03         | 0.00                   | 322.10             | (322.10)             | 0.00             | 9,071.03    | 9,404.76                       | 9,071.03                         | 9,404.76             | 10,230.93                     |
| 0.00               | 0.00                                  | 0.00                  |                          |                     | (513.00)    | 9,071.03         | 0.00                   | 322.10             | (322.10)             | 0.00             | 9,071.03    | 9,404.76                       | 9,071.03                         | 9,404.76             | 10,230.93                     |
| 0.00               | 0.00                                  | 0.00                  |                          |                     | (513.00)    | 9,071.03         | 0.00                   | 322.10             | (322.10)             | 0.00             | 9,071.03    | 9,404.76                       | 9,071.03                         | 9,404.76             | 10,230.93                     |
| 0.00               | 0.00                                  | 0.00                  |                          |                     | (513.00)    | 9,071.03         | 0.00                   | 322.10             | (322.10)             | 0.00             | 9,071.03    | 9,404.76                       | 9,071.03                         | 9,404.76             | 10,230.93                     |
| 0.00               | 0.00                                  | 0.00                  |                          |                     | (513.00)    | 9,071.03         | 0.00                   | 322.10             | (322.10)             | 0.00             | 9,071.03    | 9,404.76                       | 9,071.03                         | 9,404.76             | 10,230.93                     |
| 0.00               | 0.00                                  | 0.00                  |                          |                     | (513.00)    | 9,071.03         | 0.00                   | 322.10             | (322.10)             | 0.00             | 9,071.03    | 9,404.76                       | 9,071.03                         | 9,404.76             | 10,230.93                     |
| 0.00               | 0.00                                  | 0.00                  |                          |                     | (513.00)    | 9,071.03         | 0.00                   | 322.10             | (322.10)             | 0.00             | 9,071.03    | 9,404.76                       | 9,071.03                         | 9,404.76             | 10,230.93                     |
| 0.00               | 0.00                                  | 0.00                  |                          |                     | (513.00)    | 9,071.03         | 0.00                   | 322.10             | (322.10)             | 0.00             | 9,071.03    | 9,404.76                       | 9,071.03                         | 9,404.76             | 10,230.93                     |
| 0.00               | 0.00                                  | 0.00                  |                          |                     | (513.00)    | 9,071.03         | 0.00                   | 322.10             | (322.10)             | 0.00             | 9,071.03    | 9,404.76                       | 9,071.03                         | 9,404.76             | 10,230.93                     |
| 0.00               | 0.00                                  | 0.00                  |                          |                     | (513.00)    | 9,071.03         | 0.00                   | 322.10             | (322.10)             | 0.00             | 9,071.03    | 9,404.76                       | 9,071.03                         | 9,404.76             | 10,230.93                     |
| 0.00               | 0.00                                  | 0.00                  |                          |                     | (513.00)    | 9,071.03         | 0.00                   | 322.10             | (322.10)             | 0.00             | 9,071.03    | 9,404.76                       | 9,071.03                         | 9,404.76             | 10,230.93                     |
| 0.00               | 0.00                                  | 0.00                  |                          |                     | (513.00)    | 9,071.03         | 0.00                   | 322.10             | (322.10)             | 0.00             | 9,071.03    | 9,404.76                       | 9,071.03                         | 9,404.76             | 10,230.93                     |
| 0.00               | 0.00                                  | 0.00                  |                          |                     | (513.00)    | 9,071.03         | 0.00                   | 322.10             | (322.10)             | 0.00             | 9,071.03    | 9,404.76                       | 9,071.03                         | 9,404.76             | 10,230.93                     |
| 0.00               | 0.00                                  | 0.00                  |                          |                     | (513.00)    | 9,071.03         | 0.00                   | 322.10             | (322.10)             | 0.00             | 9,071.03    | 9,404.76                       | 9,071.03                         | 9,404.76             | 10,230.93                     |
| 0.00               | 0.00                                  | 0.00                  |                          |                     | (513.00)    | 9,071.03         | 0.00                   | 322.10             | (322.10)             | 0.00             | 9,071.03    | 9,404.76                       | 9,071.03                         | 9,404.76             | 10,230.93                     |
| 0.00               | 0.00                                  | 0.00                  |                          |                     | (513.00)    | 9,071.03         | 0.00                   | 322.10             | (322.10)             | 0.00             | 9,071.03    | 9,404.76                       | 9,071.03                         | 9,404.76             | 10,230.93                     |
| 0.00               | 0.00                                  | 0.00                  |                          |                     | (513.00)    | 9,071.03         | 0.00                   | 322.10             | (322.10)             | 0.00             | 9,071.03    | 9,404.76                       | 9,071.03                         | 9,404.76             | 10,230.93                     |
| 0.00               | 0.00                                  | 0.00                  |                          |                     | (513.00)    | 9,071.03         | 0.00                   | 322.10             | (322.10)             | 0.00             | 9,071.03    | 9,404.76                       | 9,071.03                         | 9,404.76             |                               |

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# REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2008 MS-10

| ***HOW INVESTED***        |                               | ***PRINCIPAL***           |                          |                           |                        |             |                     |                           |            |             |           | INCOME              |                         | GRAND TOTAL           |                                      | BEGINNING<br>YEAR FAIR<br>MARKET VALUE | UNREALIZED<br>GAIN/LOSS | ENDING YEAR<br>FAIR MARKET<br>VALUE |
|---------------------------|-------------------------------|---------------------------|--------------------------|---------------------------|------------------------|-------------|---------------------|---------------------------|------------|-------------|-----------|---------------------|-------------------------|-----------------------|--------------------------------------|----------------------------------------|-------------------------|-------------------------------------|
| DESCRIPTION OF INVESTMENT |                               | ADDITIONS                 |                          |                           |                        |             | DEDUCTIONS          |                           |            |             |           | BALANCE END<br>YEAR | EXPENDED<br>DURING YEAR | INCOME<br>DURING YEAR | PRINCIPAL &<br>INCOME END OF<br>YEAR |                                        |                         |                                     |
| NUMBER<br>OF SHARES       | NAME OF BANKS , STOCKS, BONDS | BALANCE<br>BEGINNING YEAR | PURCHASES &<br>ADDITIONS | BOOK VALUE<br>ADJUSTMENTS | PROCEEDS<br>FROM SALES | GAIN/LOSS   | BALANCE<br>END YEAR | BALANCE<br>BEGINNING YEAR |            |             |           |                     |                         |                       |                                      |                                        |                         |                                     |
| 280.00                    | Unumprovident Corp            | 7,728.20                  |                          |                           |                        |             | 7,728.20            | 0.00                      | 64.30      | (64.00)     | 0.00      | 0.00                | 7,728.20                | (1,433.20)            | 5,295.00                             |                                        | 5,200.00                |                                     |
| 150.00                    | US Bancorp Dis (New)          | 0.00                      | 2,980.38                 |                           |                        |             | 3,980.38            | 0.00                      |            | 0.00        | 0.00      | 0.00                | 3,980.38                | 11.22                 | 0.00                                 |                                        | 4,001.60                |                                     |
| 99.00                     | Vanian Medical Systems Inc    | 0.00                      | 5,103.70                 |                           |                        |             | 5,103.70            | 0.00                      |            | 0.00        | 0.00      | 0.00                | 5,103.70                | (2,774.59)            | 0.00                                 |                                        | 3,329.10                |                                     |
| 170.00                    | Verizon Communications        | 10,029.45                 | 5,907.47                 |                           |                        | (779.65)    | 15,157.27           | 0.00                      | 156.45     | (156.45)    | 0.00      | 0.00                | 15,157.27               | (2,903.57)            | 12,014.75                            |                                        | 5,785.00                |                                     |
| 8.00                      | Vodafone Group PLC ADR        | 7,549.93                  |                          |                           |                        | (2,056.12)  | 5,493.81            | 0.00                      | 336.70     | (336.70)    | 0.00      | 0.00                | 5,493.81                | (2,349.57)            | 0.00                                 |                                        | 0.00                    |                                     |
| 108.00                    | Wal-Mart Stores               | 5,323.66                  |                          |                           |                        |             | 5,323.66            | 0.00                      | 100.71     | (100.71)    | 0.00      | 0.00                | 5,323.66                | 921.24                | 5,133.24                             |                                        | 4,054.46                |                                     |
| 230.00                    | Walt Disney Co                | 8,815.88                  |                          |                           |                        | (1,081.05)  | 7,734.83            | 0.00                      | 80.50      | (80.50)     | 0.00      | 0.00                | 7,734.83                | (2,205.70)            | 7,424.40                             |                                        | 5,216.70                |                                     |
| 166.00                    | Waste Mgmt Inc Del            | 10,553.81                 |                          |                           |                        |             | 10,553.81           | 0.00                      | 308.88     | (308.88)    | 0.00      | 0.00                | 10,553.81               | (463.46)              | 9,343.62                             |                                        | 5,301.24                |                                     |
| 235.00                    | Wells Fargo & Co New          | 1,841.10                  | 1,070.68                 |                           |                        | 3,912.84    | 2,911.98            | 0.00                      | 265.20     | (265.20)    | 0.00      | 0.00                | 2,911.98                | (133.92)              | 6,108.75                             |                                        | 7,049.72                |                                     |
| 0.00                      | Western Digital Corp          | 11,997.67                 |                          |                           |                        | (2,261.85)  | 9,735.82            | 0.00                      |            |             | 0.00      | 0.00                | 9,735.82                | (2,819.47)            | 0.00                                 |                                        | 0.00                    |                                     |
| 0.00                      | Wyeth                         | 0.00                      | 8,934.64                 |                           |                        | (5,013.65)  | 3,920.99            | 0.00                      | 53.20      | (53.20)     | 0.00      | 0.00                | 3,920.99                | (1,927.51)            | 0.00                                 |                                        | 0.00                    |                                     |
| 0.00                      | XL Capital Ltd                | 7,976.18                  |                          |                           |                        |             | 7,976.18            | 0.00                      | 163.20     | (163.20)    | 0.00      | 0.00                | 7,976.18                | (1,634.60)            | 0.00                                 |                                        | 7,560.00                |                                     |
| 240.00                    | Yum Brands                    |                           |                          |                           |                        |             |                     | 0.00                      |            |             | 0.00      | 0.00                |                         |                       |                                      |                                        |                         |                                     |
| Totals                    |                               | 1,643,244.31              | 79,406.63                | 1,328.03                  | (266,243.61)           | (38,848.13) | 1,569,567.23        | 22,427.43                 | 105,054.64 | (34,077.56) | 24,405.59 | 1,597,917.50        | (319,692.59)            | 1,558,214.91          |                                      |                                        |                         |                                     |

Prepared by: Wealth Management Operations  
2/17/2009

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**REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2008**  
**MS-10**

| NUMBER OF SHARES | HOW INVESTED OR DESCRIPTION OF INVESTMENT                 | INCOME                 |                       |                        |                     |                 |                   |                        |                    |                      |                  | GRAND TOTAL       | BALANCE END YEAR   | UNREALIZED GAIN/LOSS | BEGINNING YEAR FAIR MARKET VALUE | ENDING YEAR FAIR MARKET VALUE |
|------------------|-----------------------------------------------------------|------------------------|-----------------------|------------------------|---------------------|-----------------|-------------------|------------------------|--------------------|----------------------|------------------|-------------------|--------------------|----------------------|----------------------------------|-------------------------------|
|                  |                                                           | ADDITIONS              |                       |                        |                     |                 |                   |                        |                    |                      |                  |                   |                    |                      |                                  |                               |
|                  | NAME OF BANKS, STOCKS, BONDS                              | BALANCE BEGINNING YEAR | PURCHASES & ADDITIONS | BOOK VALUE ADJUSTMENTS | PROCEEDS FROM SALES | GAIN/LOSS       | BALANCE END YEAR  | BALANCE BEGINNING YEAR | INCOME DURING YEAR | EXPENSES DURING YEAR |                  |                   |                    |                      |                                  |                               |
|                  | <b>M&amp;L Marchese Trust for Milford School District</b> |                        |                       |                        |                     |                 |                   |                        |                    |                      |                  |                   |                    |                      |                                  |                               |
|                  | <b>(261,000.00)</b>                                       |                        |                       |                        |                     |                 |                   |                        |                    |                      |                  |                   |                    |                      |                                  |                               |
|                  | Cash & Cash Equivalents (Certificates)                    | 7,275.42               | 2,864.79              |                        |                     |                 | 10,210.21         | \$,459.46              | 796.79             | 6,465.33             | 12,731.57        | 22,341.78         | (0.00)             | 12,675.88            | 22,341.78                        |                               |
|                  | Equity Mutual Funds                                       |                        |                       |                        |                     |                 |                   |                        |                    |                      |                  |                   |                    |                      |                                  |                               |
| 195              | Dreyfus Corp Stock Fund Series 1                          | 5,542.00               | 11,339.35             |                        |                     |                 | 16,951.35         | 0.00                   | 111.27             | (111.27)             | 0.00             | 16,301.35         | (2,454.55)         | 10,081.50            | 18,946.20                        |                               |
| 295              | Standard & Poor's 500 Index Fund                          | 27,915.30              | 2,979.50              |                        |                     | 2,868.92        | 23,667.90         | 0.00                   | 609.77             | (609.77)             | 0.00             | 23,867.90         | (11,123.90)        | 39,476.70            | 21,206.40                        |                               |
| 140              | Shares of Core Fund                                       | 11,953.20              | 11,953.20             |                        |                     |                 | 11,953.20         | 0.00                   | 0.00               | 0.00                 | 0.00             | 11,953.20         | 179.20             | 10,143.12            | 12,132.40                        |                               |
| 300              | Shares of Small Cap Index Fund                            | 6,873.25               | 11,809.44             |                        |                     | 9,208.08        | 11,659.44         | 0.00                   | 104.93             | (104.93)             | 0.00             | 11,899.44         | 961.78             | 10,143.12            | 13,191.00                        |                               |
| 812              | Shares of International Bond Fund                         | 21,371.11              |                       |                        |                     | (561.84)        | 17,152.32         | 0.00                   | 309.22             | (309.22)             | 0.00             | 17,100.52         | (12,863.56)        | 29,543.36            | 12,046.19                        |                               |
| 2,553            | Shares of Vanguard Growth Fund #26                        | 0.00                   | 55,000.00             |                        |                     |                 | 55,650.00         | 0.00                   | 410.25             | (410.25)             | 0.00             | 55,300.00         | (21,865.56)        | 0.00                 | 33,111.55                        |                               |
|                  | Fixed Income Mutual Funds                                 |                        |                       |                        |                     |                 |                   |                        |                    |                      |                  |                   |                    |                      |                                  |                               |
| 517              | T. Rowe Price Global Bond Fund #616                       | 0.00                   | 5,750.00              |                        |                     |                 | 5,750.00          | 0.00                   | 219.04             | (219.04)             | 0.00             | 5,750.00          | 55.36              | 0.00                 | 5,775.68                         |                               |
| 11,979           | Vanguard Admiral Growth Fund #535                         | 63,725.41              |                       |                        |                     | 89.62           | 22,905.24         | 0.00                   | 2,789.85           | (3,163.85)           | 0.00             | 22,905.24         | 652.11             | 62,805.91            | 23,399.43                        |                               |
| 0                | Vanguard Windsor II #73                                   | 6,753.49               |                       |                        |                     | (2,176.67)      | 0.00              | 0.00                   | 0.00               | 0.00                 | 0.00             | 0.00              | (7,242.34)         | 62,805.91            | 0.00                             |                               |
| 8,603            | Vanguard Intermediate-Term Bond Fund #55                  | 6,749.61               | 21,892.74             |                        |                     |                 | 89,302.30         | 0.00                   | 3,275.07           | (3,275.07)           | 0.00             | 89,302.30         | 759.41             | 87,642.76            | 90,595.14                        |                               |
|                  | <b>Total</b>                                              | <b>261,000.00</b>      | <b>123,724.02</b>     |                        | <b>(123,724.02)</b> | <b>9,271.11</b> | <b>264,765.11</b> | <b>9,409.66</b>        | <b>4,915.16</b>    | <b>(1,134.93)</b>    | <b>12,731.57</b> | <b>277,456.78</b> | <b>(47,873.18)</b> | <b>339,063.12</b>    | <b>262,842.64</b>                | <b>0.00</b>                   |

# REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2008 MS-10

| NUMBER OF SHARES | THROW INVESTMENT DESCRIPTION OF INVESTMENT            | PERIODICITY            |                       |                        |                     |                 |                   |                        |                    |                      |                                | GRAND TOTAL       | BEGINNING YEAR FAIR MARKET VALUE | UNREALIZED GAIN/LOSS | ENDING YEAR FAIR MARKET VALUE |
|------------------|-------------------------------------------------------|------------------------|-----------------------|------------------------|---------------------|-----------------|-------------------|------------------------|--------------------|----------------------|--------------------------------|-------------------|----------------------------------|----------------------|-------------------------------|
|                  |                                                       | BALANCE BEGINNING YEAR | PURCHASES & ADDITIONS | BOOK VALUE ADJUSTMENTS | PROCEEDS FROM SALES | GAIN/LOSS       | BALANCE END YEAR  | BALANCE BEGINNING YEAR | INCOME DURING YEAR | EXPENSES DURING YEAR | PRINCIPAL & INCOME END OF YEAR |                   |                                  |                      |                               |
| 100.00           | Fixed Income Mutual Funds (2 Assets) Prime Fund #4621 | 5,089.50               | 5,421.56              |                        |                     |                 | 10,511.06         | 14,534.73              | 915.46             | 2,363.34             | 26,524.59                      | 19,624.23         | (9,000)                          |                      | 28,324.59                     |
| 100.00           | Equity Mutual Funds                                   |                        |                       |                        |                     |                 |                   |                        |                    |                      |                                |                   |                                  |                      |                               |
| 100.00           | Northern Fund Trust Series 1                          | 4,248.25               | 9,597.60              |                        |                     |                 | 13,845.85         | 0.00                   | 65.58              | 865.50               | 13,845.85                      | 7,755.00          | (1,797.00)                       |                      | 15,545.60                     |
| 100.00           | Strategic Growth Fund                                 | 0.00                   | 11,952.20             |                        |                     |                 | 11,952.20         | 0.00                   | 0.00               | 0.00                 | 11,952.20                      | 0.00              | - 177.20                         |                      | 12,122.40                     |
| 205.00           | Small Cap Index Fund                                  | 4,803.23               | 10,034.81             |                        |                     | 3,369.14        | 10,034.81         | 0.00                   | 91.94              | (91.94)              | 10,034.81                      | 8,637.93          | (1,100.96)                       |                      | 11,212.35                     |
| 205.00           | Standard & Poor's 500 Index Fund                      | 31,077.00              | 5,225.00              |                        |                     | 4,127.04        | 26,209.00         | 0.00                   | 633.03             | (633.03)             | 26,209.00                      | 43,663.00         | (11,000.96)                      |                      | 29,313.60                     |
| 705.00           | Templeton International Foreign Equity Series         | 23,027.00              | 55,000.00             |                        |                     | (1,967.06)      | 55,000.00         | 0.00                   | 270.91             | (270.91)             | 55,000.00                      | 30,812.71         | (14,004.83)                      |                      | 10,474.89                     |
| 2,335.21         | Vanguard International Growth Fund #26                | 0.00                   |                       |                        |                     |                 | 0.00              | 0.00                   | 410.25             | (410.25)             | 0.00                           | 0.00              | (21,888.69)                      |                      | 33,111.35                     |
| 405.85           | Fixed Income Mutual Funds                             |                        |                       |                        |                     |                 |                   |                        |                    |                      |                                |                   |                                  |                      |                               |
| 2,133.17         | Templeton Global Bond Advisor #16                     | 0.00                   | 5,625.00              |                        |                     | 81.37           | 5,625.00          | 0.00                   | 214.26             | (214.26)             | 5,625.00                       | 0.00              | 23.28                            |                      | 5,650.29                      |
| 0.00             | Vanguard Admiral Growth Fund #506                     | 37,171.55              |                       |                        |                     | (1,962.04)      | 22,626.21         | 0.00                   | 2,362.12           | (2,362.12)           | 22,626.21                      | 58,246.32         | (692.04)                         |                      | 22,801.72                     |
| 8,420.85         | Vanguard Intermediate-Term Bond Index \$3 #135C       | 69,497.31              | 18,122.59             |                        |                     |                 | 87,620.10         | 0.00                   | 3,371.41           | (3,371.41)           | 87,620.10                      | 57,361.16         | (2,031.68)                       |                      | 89,419.13                     |
|                  | <b>Totals</b>                                         | <b>254,610.22</b>      | <b>121,266.76</b>     |                        | <b>(121,266.76)</b> | <b>3,618.45</b> | <b>256,226.37</b> | <b>14,534.73</b>       | <b>9,074.96</b>    | <b>(6,693.16)</b>    | <b>278,542.50</b>              | <b>206,727.17</b> | <b>(49,249.99)</b>               |                      | <b>251,385.93</b>             |



## MS-10

Prepared by Weather Management Operations  
2/17/2009



# REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2008 MS-10

| NUMBER OF SHARES | NAME OF STOCK, BONDS | BALANCE BEGINNING YEAR  |                     |                |                  |                        | INCOME             |                      |                  |                            |  | GRAND TOTAL  |  | BEGINNING YEAR FAIR MARKET VALUE | UNREALIZED GAIN/LOSS | ENDING YEAR FAIR MARKET VALUE |
|------------------|----------------------|-------------------------|---------------------|----------------|------------------|------------------------|--------------------|----------------------|------------------|----------------------------|--|--------------|--|----------------------------------|----------------------|-------------------------------|
|                  |                      | PURCHASES & ADJUSTMENTS | PROCEEDS FROM SALES | GAIN/LOSS      | BALANCE END YEAR | BALANCE BEGINNING YEAR | INCOME DURING YEAR | EXPENSES DURING YEAR | BALANCE END YEAR | PRINCIPAL & INCOME OF YEAR |  |              |  |                                  |                      |                               |
| 100.00           | Johnson & Johnson    | 6,465.34                |                     |                | 13,268.95        | 3.00                   | 347.23             | (347.23)             | 0.00             | 13,268.95                  |  | 13,268.95    |  | 13,268.95                        | (1,705.81)           | 13,268.95                     |
| 800.00           | Johnson & Johnson    | 10,716.00               |                     |                | 10,716.00        | 0.00                   | 456.00             | (456.00)             | 0.00             | 10,716.00                  |  | 10,716.00    |  | 10,716.00                        | (1,636.00)           | 9,459.00                      |
| 400.00           | Johnson & Johnson    | 12,960.00               |                     |                | 12,960.00        | 0.00                   | 79.20              | (79.20)              | 0.00             | 12,960.00                  |  | 12,960.00    |  | 12,960.00                        | (1,369.83)           | 11,620.40                     |
| 58.00            | Johnson & Johnson    | 9,714.46                |                     |                | 9,714.46         | 0.00                   | 117.60             | (117.60)             | 0.00             | 9,714.46                   |  | 9,714.46     |  | 9,714.46                         | (8,151.68)           | 7,230.43                      |
| 70.00            | Johnson & Johnson    | 8,073.41                |                     |                | 8,073.41         | 0.00                   | 69.30              | (69.30)              | 0.00             | 8,073.41                   |  | 8,073.41     |  | 8,073.41                         | (6,139.81)           | 5,885.00                      |
| 215.00           | Johnson & Johnson    | 6,625.90                |                     |                | 6,625.90         | 0.00                   | 52.69              | (52.69)              | 0.00             | 6,625.90                   |  | 6,625.90     |  | 6,625.90                         | (4,408.25)           | 3,218.65                      |
| 0.00             | Johnson & Johnson    |                         |                     |                | 0.00             | 0.00                   | 39.36              | (39.36)              | 0.00             | 0.00                       |  | 0.00         |  | 0.00                             | (4,591.65)           | 0.00                          |
| 0.00             | Johnson & Johnson    |                         |                     |                | 0.00             | 0.00                   | 126.19             | (126.19)             | 0.00             | 0.00                       |  | 0.00         |  | 0.00                             | (2,108.20)           | 0.00                          |
| 0.00             | Johnson & Johnson    |                         |                     |                | 0.00             | 0.00                   | 220.80             | (220.80)             | 0.00             | 0.00                       |  | 0.00         |  | 0.00                             | (1,006.85)           | 0.00                          |
| 480.00           | Johnson & Johnson    | 14,589.00               |                     |                | 14,589.00        | 0.00                   | 56.80              | (56.80)              | 0.00             | 14,589.00                  |  | 14,589.00    |  | 14,589.00                        | (1,144.95)           | 9,331.20                      |
| 245.00           | Johnson & Johnson    | 4,038.63                |                     |                | 4,038.63         | 0.00                   | 96.80              | (96.80)              | 0.00             | 4,038.63                   |  | 4,038.63     |  | 4,038.63                         | (2,655.20)           | 3,466.30                      |
| 0.00             | Johnson & Johnson    | 7,891.43                |                     |                | 7,891.43         | 0.00                   | 76.23              | (76.23)              | 0.00             | 7,891.43                   |  | 7,891.43     |  | 7,891.43                         | (6,919.29)           | 0.00                          |
| 165.00           | Johnson & Johnson    | 7,187.54                |                     |                | 7,187.54         | 0.00                   | 131.30             | (131.30)             | 0.00             | 7,187.54                   |  | 7,187.54     |  | 7,187.54                         | (6,778.86)           | 8,981.70                      |
| 0.00             | Johnson & Johnson    | 8,145.63                |                     |                | 8,145.63         | 0.00                   | 0.00               | (0.00)               | 0.00             | 8,145.63                   |  | 8,145.63     |  | 8,145.63                         | (6,888.95)           | 0.00                          |
| 170.00           | Johnson & Johnson    | 7,429.69                |                     |                | 7,429.69         | 0.00                   | 95.20              | (95.20)              | 0.00             | 7,429.69                   |  | 7,429.69     |  | 7,429.69                         | (6,533.75)           | 0.00                          |
| 408.00           | Johnson & Johnson    | 10,433.32               |                     |                | 10,433.32        | 0.00                   | 416.00             | (416.00)             | 0.00             | 10,433.32                  |  | 10,433.32    |  | 10,433.32                        | (9,173.80)           | 7,233.84                      |
| 200.00           | Johnson & Johnson    | 11,973.00               |                     |                | 11,973.00        | 0.00                   | 31.89              | (31.89)              | 0.00             | 11,973.00                  |  | 11,973.00    |  | 11,973.00                        | (10,433.80)          | 14,240.50                     |
| 370.00           | Johnson & Johnson    | 10,397.74               |                     |                | 10,397.74        | 0.00                   | 311.35             | (311.35)             | 0.00             | 10,397.74                  |  | 10,397.74    |  | 10,397.74                        | (9,231.04)           | 5,467.00                      |
| 0.00             | Johnson & Johnson    | 6,453.90                |                     |                | 6,453.90         | 0.00                   | 34.40              | (34.40)              | 0.00             | 6,453.90                   |  | 6,453.90     |  | 6,453.90                         | (5,357.83)           | 7,171.12                      |
| 115.00           | Johnson & Johnson    | 10,742.66               |                     |                | 10,742.66        | 0.00                   | 19.00              | (19.00)              | 0.00             | 10,742.66                  |  | 10,742.66    |  | 10,742.66                        | (9,335.85)           | 7,703.45                      |
| 215.00           | Johnson & Johnson    | 9,739.02                |                     |                | 9,739.02         | 0.00                   | 28.75              | (28.75)              | 0.00             | 9,739.02                   |  | 9,739.02     |  | 9,739.02                         | (8,229.79)           | 0.00                          |
| 0.00             | Johnson & Johnson    | 12,114.55               |                     |                | 12,114.55        | 0.00                   | 31.59              | (31.59)              | 0.00             | 12,114.55                  |  | 12,114.55    |  | 12,114.55                        | (10,592.74)          | 0.00                          |
| 0.00             | Johnson & Johnson    | 9,345.00                |                     |                | 9,345.00         | 0.00                   | 427.50             | (427.50)             | 0.00             | 9,345.00                   |  | 9,345.00     |  | 9,345.00                         | (8,343.67)           | 4,440.83                      |
| 150.00           | Johnson & Johnson    | 13,767.00               |                     |                | 13,767.00        | 0.00                   | 90.00              | (90.00)              | 0.00             | 13,767.00                  |  | 13,767.00    |  | 13,767.00                        | (12,320.00)          | 4,431.00                      |
| 219.00           | Johnson & Johnson    | 6,506.67                |                     |                | 6,506.67         | 0.00                   | 0.00               | (0.00)               | 0.00             | 6,506.67                   |  | 6,506.67     |  | 6,506.67                         | (5,438.06)           | 0.00                          |
| 0.00             | Johnson & Johnson    | 6,506.67                |                     |                | 6,506.67         | 0.00                   | 0.00               | (0.00)               | 0.00             | 6,506.67                   |  | 6,506.67     |  | 6,506.67                         | (5,438.06)           | 0.00                          |
| 205.00           | Johnson & Johnson    | 6,506.67                |                     |                | 6,506.67         | 0.00                   | 67.65              | (67.65)              | 0.00             | 6,506.67                   |  | 6,506.67     |  | 6,506.67                         | (5,438.06)           | 4,216.83                      |
| 0.00             | Johnson & Johnson    | 4,203.49                |                     |                | 4,203.49         | 0.00                   | 162.75             | (162.75)             | 0.00             | 4,203.49                   |  | 4,203.49     |  | 4,203.49                         | (3,520.71)           | 0.00                          |
| 121.00           | Johnson & Johnson    | 5,937.00                |                     |                | 5,937.00         | 0.00                   | 87.00              | (87.00)              | 0.00             | 5,937.00                   |  | 5,937.00     |  | 5,937.00                         | (5,055.10)           | 8,435.69                      |
| 250.00           | Johnson & Johnson    | 5,004.20                |                     |                | 5,004.20         | 0.00                   | 0.00               | (0.00)               | 0.00             | 5,004.20                   |  | 5,004.20     |  | 5,004.20                         | (4,159.55)           | 5,356.00                      |
| 100.00           | Johnson & Johnson    | 6,254.96                |                     |                | 6,254.96         | 0.00                   | 202.34             | (202.34)             | 0.00             | 6,254.96                   |  | 6,254.96     |  | 6,254.96                         | (5,343.47)           | 5,879.20                      |
| 160.00           | Johnson & Johnson    | 7,850.12                |                     |                | 7,850.12         | 0.00                   | 341.17             | (341.17)             | 0.00             | 7,850.12                   |  | 7,850.12     |  | 7,850.12                         | (6,799.56)           | 6,102.00                      |
| 0.00             | Johnson & Johnson    | 6,060.66                |                     |                | 6,060.66         | 0.00                   | 126.70             | (126.70)             | 0.00             | 6,060.66                   |  | 6,060.66     |  | 6,060.66                         | (5,177.14)           | 7,736.36                      |
| 250.00           | Johnson & Johnson    | 7,092.56                |                     |                | 7,092.56         | 0.00                   | 83.85              | (83.85)              | 0.00             | 7,092.56                   |  | 7,092.56     |  | 7,092.56                         | (6,235.01)           | 8,422.91                      |
| 250.00           | Johnson & Johnson    | 7,411.30                |                     |                | 7,411.30         | 0.00                   | 210.16             | (210.16)             | 0.00             | 7,411.30                   |  | 7,411.30     |  | 7,411.30                         | (6,559.34)           | 6,694.20                      |
| 0.00             | Johnson & Johnson    | 6,732.52                |                     |                | 6,732.52         | 0.00                   | 290.80             | (290.80)             | 0.00             | 6,732.52                   |  | 6,732.52     |  | 6,732.52                         | (5,821.34)           | 7,546.88                      |
| 0.00             | Johnson & Johnson    | 5,959.71                |                     |                | 5,959.71         | 0.00                   | 57.49              | (57.49)              | 0.00             | 5,959.71                   |  | 5,959.71     |  | 5,959.71                         | (5,045.77)           | 0.00                          |
| 0.00             | Johnson & Johnson    | 2,449.41                |                     |                | 2,449.41         | 0.00                   | 35.72              | (35.72)              | 0.00             | 2,449.41                   |  | 2,449.41     |  | 2,449.41                         | (1,638.64)           | 0.00                          |
| 242.00           | Johnson & Johnson    | 6,042.65                |                     |                | 6,042.65         | 0.00                   | 164.65             | (164.65)             | 0.00             | 6,042.65                   |  | 6,042.65     |  | 6,042.65                         | (5,261.34)           | 1,823.00                      |
| 0.00             | Johnson & Johnson    | 3,023.53                |                     |                | 3,023.53         | 0.00                   | 0.00               | (0.00)               | 0.00             | 3,023.53                   |  | 3,023.53     |  | 3,023.53                         | (2,500.49)           | 0.00                          |
| 565.00           | Johnson & Johnson    | 43,925.24               |                     |                | 43,925.24        | 0.00                   | 708.90             | (708.90)             | 0.00             | 43,925.24                  |  | 43,925.24    |  | 43,925.24                        | (37,589.24)          | 53,923.80                     |
| 407.00           | Johnson & Johnson    | 5,119.27                |                     |                | 5,119.27         | 0.00                   | 53.70              | (53.70)              | 0.00             | 5,119.27                   |  | 5,119.27     |  | 5,119.27                         | (4,399.77)           | 27,930.45                     |
| 100.00           | Johnson & Johnson    | 24,160.46               |                     |                | 24,160.46        | 0.00                   | 9,658.47           | (9,658.47)           | 0.00             | 24,160.46                  |  | 24,160.46    |  | 24,160.46                        | (20,737.17)          | 43,930.80                     |
| 4,141.24         | Johnson & Johnson    | 65,241.51               |                     |                | 65,241.51        | 0.00                   | 1,211.17           | (1,211.17)           | 0.00             | 65,241.51                  |  | 65,241.51    |  | 65,241.51                        | (55,151.73)          | 45,483.11                     |
| 3,300.64         | Johnson & Johnson    | 226,633.51              |                     |                | 226,633.51       | 0.00                   | 11,978.93          | (11,978.93)          | 0.00             | 226,633.51                 |  | 226,633.51   |  | 226,633.51                       | (195,660.93)         | 45,918.77                     |
| 23,679.33        | Johnson & Johnson    | 1,500,000.00            |                     |                | 1,500,000.00     | 0.00                   | 21,700.13          | (21,700.13)          | 0.00             | 1,500,000.00               |  | 1,500,000.00 |  | 1,500,000.00                     | (1,343,833.51)       | 239,987.32                    |
| Totals           |                      | 1,500,000.00            | 0.00                | (1,343,833.51) | 1,500,000.00     | 0.00                   | 21,700.13          | (21,700.13)          | 0.00             | 1,500,000.00               |  | 1,500,000.00 |  | 1,500,000.00                     | (1,343,833.51)       | 239,987.32                    |



# REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2008

MS-10

| INVESTMENT                    |                                                      |                       |                        |                     |           |                  |                        |                    |                      | PRINCIPAL        |                             | INCOME |      | GRAND TOTAL |            | UNREALIZED GAIN/LOSS | ENDING YEAR FAIR MARKET VALUE |
|-------------------------------|------------------------------------------------------|-----------------------|------------------------|---------------------|-----------|------------------|------------------------|--------------------|----------------------|------------------|-----------------------------|--------|------|-------------|------------|----------------------|-------------------------------|
| NUMBER OF SHARES              | NAME OF BANKS, STOCKS, BONDS                         | PURCHASES & ADDITIONS | BOOK VALUE ADJUSTMENTS | PROCEEDS FROM SALES | GAIN/LOSS | BALANCE END YEAR | BALANCE BEGINNING YEAR | INCOME DURING YEAR | EXPENDED DURING YEAR | BALANCE END YEAR | PRINCIPAL & INCOME END YEAR |        |      |             |            |                      |                               |
| Washburn Liberty (0011000126) |                                                      |                       |                        |                     |           |                  |                        |                    |                      |                  |                             |        |      |             |            |                      |                               |
| 30,300                        | US Treasury Note 6% 06/15/09                         | 2,085.44              |                        |                     |           | 58,037.90        | 77,382.51              | 3,635.22           | 3,536.19             | 85,123.91        | 141,161.81                  | 0.00   | 0.00 | 60,567.95   | 0.00       | 141,161.81           |                               |
| 0.00                          | Federal Home Loan Bank 6.15% 05/30/09                | 29,950.00             |                        |                     |           | 29,950.00        | 0.00                   | 1,610.00           | (1,800.00)           | 0.00             | 29,850.00                   | 0.00   | 0.00 | 31,371.00   | (300.00)   | 31,440.70            |                               |
| 0.00                          | Federal National Mortgage Association 6.61% 06/29/12 | 28,273.30             |                        |                     |           | 1,076.70         | 0.00                   | 0.00               | (927.75)             | 0.00             | 0.00                        | 0.00   | 0.00 | 30,150.00   | (159.00)   | 0.00                 |                               |
| 30,300                        | Comcast Corp                                         | 9,624.70              |                        |                     |           | 9,624.70         | 0.00                   | 646.00             | (646.00)             | 0.00             | 9,624.70                    | 0.00   | 0.00 | 11,341.30   | 416.60     | 11,464.30            |                               |
| 0.00                          | Compass Financial Services                           | 25,100.20             |                        |                     |           | (100.50)         | 0.00                   | 521.31             | (521.31)             | 0.00             | 0.00                        | 0.00   | 0.00 | 24,372.75   | 27.25      | 0.00                 |                               |
| 30,300                        | Comcast Corp                                         | 30,398.40             |                        |                     |           | 30,398.40        | 0.00                   | 1,530.00           | (1,530.00)           | 0.00             | 30,398.40                   | 0.00   | 0.00 | 29,416.00   | (1,564.10) | 28,055.90            |                               |
| 0.00                          | CMAC                                                 | 30,339.60             |                        |                     |           | (3,562.60)       | 0.00                   | 1,637.50           | (1,637.50)           | 0.00             | 0.00                        | 0.00   | 0.00 | 27,984.60   | (1,509.60) | 0.00                 |                               |
| 28,259.25                     | TSV Int'l Bk NHE                                     | 27,222.25             | 1,019.00               |                     |           | 28,261.75        | 0.00                   | 248.79             | (248.79)             | 0.00             | 28,261.75                   | 0.00   | 0.00 | 27,477.61   | (609.25)   | 25,865.32            |                               |
| 0.00                          | SM Co                                                | 2,692.20              |                        |                     |           | (2,081.19)       | 0.00                   | 80.00              | (80.00)              | 0.00             | 0.00                        | 0.00   | 0.00 | 3,372.80    | (1,091.61) | 0.00                 |                               |
| 86.00                         | Abnank Laboratories                                  | 3,367.80              |                        |                     |           | 4,604.44         | 0.00                   | 50.30              | (50.30)              | 0.00             | 4,604.44                    | 0.00   | 0.00 | 3,366.00    | (289.00)   | 4,036.45             |                               |
| 56.00                         | AT&T Inc                                             | 2,553.13              |                        |                     |           | 2,553.13         | 0.00                   | 53.76              | (53.76)              | 0.00             | 2,553.13                    | 0.00   | 0.00 | 3,507.20    | (940.24)   | 2,567.04             |                               |
| 39.00                         | Ar Products & Chemicals Co                           | 1,820.27              |                        |                     |           | 1,820.27         | 0.00                   | 66.30              | (66.30)              | 0.00             | 1,820.27                    | 0.00   | 0.00 | 3,186.57    | (1,808.34) | 1,378.23             |                               |
| 115.00                        | Asarco Copper Company New                            | 2,833.91              |                        |                     |           | 2,833.91         | 0.00                   | 2,833.91           | (2,833.91)           | 0.00             | 2,833.91                    | 0.00   | 0.00 | 2,822.10    | (3,458.00) | 2,616.65             |                               |
| 93.00                         | Asarco Inc                                           | 3,019.11              |                        |                     |           | 3,019.11         | 0.00                   | 63.24              | (63.24)              | 0.00             | 3,019.11                    | 0.00   | 0.00 | 3,589.15    | (2,351.87) | 1,647.19             |                               |
| 0.00                          | Argonne Technologies Inc                             | 3,339.28              |                        |                     |           | (1,149.63)       | 0.00                   | 10.00              | (10.00)              | 0.00             | 0.00                        | 0.00   | 0.00 | 2,592.00    | (306.41)   | 0.00                 |                               |
| 55.00                         | Arjco Inc                                            | 3,305.60              |                        |                     |           | 3,305.60         | 0.00                   | 180.80             | (180.80)             | 0.00             | 3,305.60                    | 0.00   | 0.00 | 4,866.28    | (1,799.55) | 3,176.25             |                               |
| 113.00                        | AT & T Inc                                           | 3,422.93              |                        |                     |           | 3,422.93         | 0.00                   | 3,325.75           | (3,325.75)           | 0.00             | 3,325.75                    | 0.00   | 0.00 | 4,866.28    | (1,475.78) | 3,220.50             |                               |
| 0.00                          | Avon Products Inc                                    | 3,325.75              |                        |                     |           | (2,211.24)       | 0.00                   | 24.00              | (24.00)              | 0.00             | 0.00                        | 0.00   | 0.00 | 8.00        | (231.80)   | 3,486.70             |                               |
| 114.00                        | Bank of America Corp New                             | 1,782.52              |                        |                     |           | (1,126.62)       | 0.00                   | 168.48             | (168.48)             | 0.00             | 2,819.79                    | 0.00   | 0.00 | 2,310.55    | (2,384.52) | 1,619.20             |                               |
| 0.00                          | Best Buy Company Inc                                 | 2,027.08              |                        |                     |           | (683.00)         | 0.00                   | 6.20               | (6.20)               | 0.00             | 0.00                        | 0.00   | 0.00 | 0.00        | (653.00)   | 0.00                 |                               |
| 0.00                          | Bogen Int'l Inc                                      |                       |                        |                     |           | (492.53)         | 0.00                   | 253.00             | (253.00)             | 0.00             | 0.00                        | 0.00   | 0.00 | 2,561.40    | 42.79      | 0.00                 |                               |
| 100.00                        | Chevron Corp                                         | 3,346.32              |                        |                     |           | 4,370.50         | 0.00                   | 0.00               | (0.00)               | 0.00             | 4,370.50                    | 0.00   | 0.00 | 9,335.00    | (1,956.00) | 7,379.50             |                               |
| 194.00                        | Cisco                                                | 2,954.52              |                        |                     |           | 3,854.57         | 0.00                   | 0.00               | (0.00)               | 0.00             | 3,854.57                    | 0.00   | 0.00 | 9,081.52    | (1,464.72) | 7,616.80             |                               |
| 100.00                        | Citigroup                                            | 4,876.80              |                        |                     |           | 4,766.60         | 0.00                   | 112.00             | (112.00)             | 0.00             | 4,876.60                    | 0.00   | 0.00 | 2,944.00    | (2,279.00) | 671.00               |                               |
| 50.00                         | Coca-Cola Company                                    | 2,704.37              |                        |                     |           | 2,704.37         | 0.00                   | 76.00              | (76.00)              | 0.00             | 2,704.37                    | 0.00   | 0.00 | 3,868.23    | (805.00)   | 2,268.50             |                               |
| 40.00                         | ConocoPhillips                                       | 2,649.90              |                        |                     |           | 1,555.85         | 0.00                   | 94.47              | (94.47)              | 0.00             | 3,267.20                    | 0.00   | 0.00 | 10,684.30   | (1,729.17) | 2,072.00             |                               |
| 0.00                          | ConocoPhillips Energy Corp                           | 2,974.77              |                        |                     |           | (1,835.12)       | 0.00                   | 45.63              | (45.63)              | 0.00             | 0.00                        | 0.00   | 0.00 | 5,126.50    | (1,179.17) | 0.00                 |                               |
| 0.00                          | ConocoPhillips Inc                                   | 3,802.04              |                        |                     |           | (4,531.85)       | 0.00                   | 22.68              | (22.68)              | 0.00             | 0.00                        | 0.00   | 0.00 | 2,638.93    | (803.73)   | 0.00                 |                               |
| 0.00                          | CVS Corp                                             |                       |                        |                     |           | 529.79           | 0.00                   | 47.40              | (47.40)              | 0.00             | 2,880.32                    | 0.00   | 0.00 | 779.92      | (1,109.14) | 2,150.40             |                               |
| 50.00                         | Domestic Pet Int'l VA New                            | 2,080.32              |                        |                     |           | 1,648.95         | 0.00                   | 35.88              | (35.88)              | 0.00             | 1,648.95                    | 0.00   | 0.00 | 3,133.49    | (389.49)   | 2,250.35             |                               |
| 50.00                         | Eastman Kodak Co                                     | 2,108.50              |                        |                     |           | 2,108.50         | 0.00                   | 150.00             | (150.00)             | 0.00             | 2,108.50                    | 0.00   | 0.00 | 5,176.00    | (1,519.50) | 4,656.50             |                               |
| 0.00                          | Exelon Corp                                          | 2,731.79              |                        |                     |           | 2,731.79         | 0.00                   | 30.25              | (30.25)              | 0.00             | 2,731.79                    | 0.00   | 0.00 | 9,018.89    | (1,018.89) | 1,707.00             |                               |
| 230.00                        | Exxon Mobil                                          | 3,725.84              |                        |                     |           | 3,725.84         | 0.00                   | 3,705.84           | (3,705.84)           | 0.00             | 3,705.84                    | 0.00   | 0.00 | 9,369.08    | (1,366.00) | 7,983.00             |                               |
| 65.00                         | Family Dollar Stores Inc                             | 1,761.53              |                        |                     |           | 1,761.53         | 0.00                   | 0.00               | (0.00)               | 0.00             | 1,761.53                    | 0.00   | 0.00 | 3,596.29    | (389.49)   | 1,694.55             |                               |
| 0.00                          | Federal National Mortgage Association                | 5,967.11              |                        |                     |           | (2,667.40)       | 0.00                   | 0.00               | (0.00)               | 0.00             | 0.00                        | 0.00   | 0.00 | 3,596.29    | (389.49)   | 0.00                 |                               |
| 50.00                         | Fluor Corp                                           | 2,129.03              |                        |                     |           | 2,129.03         | 0.00                   | 2,129.03           | (2,129.03)           | 0.00             | 2,129.03                    | 0.00   | 0.00 | 2,774.58    | (956.90)   | 1,616.50             |                               |
| 30.00                         | Frost & Squire Corp                                  | 1,566.26              |                        |                     |           | 1,566.26         | 0.00                   | 0.00               | (0.00)               | 0.00             | 1,566.26                    | 0.00   | 0.00 | 2,774.58    | (956.90)   | 1,616.50             |                               |
| 0.00                          | Frost & Squire Corp                                  | 2,224.05              |                        |                     |           | (720.13)         | 0.00                   | 6.75               | (6.75)               | 0.00             | 0.00                        | 0.00   | 0.00 | 6,451.96    | (370.13)   | 1,346.10             |                               |
| 118.00                        | General Electric Company                             | 7,523.80              |                        |                     |           | (302.63)         | 0.00                   | 214.52             | (214.52)             | 0.00             | 3,833.79                    | 0.00   | 0.00 | 2,007.00    | (378.66)   | 1,911.60             |                               |
| 41.00                         | General Motors Corp                                  | 2,120.35              |                        |                     |           | 2,331.51         | 0.00                   | 94.90              | (94.90)              | 0.00             | 2,331.51                    | 0.00   | 0.00 | 2,007.00    | (378.66)   | 1,911.60             |                               |
| 45.00                         | Genzyme Corp                                         | 2,828.38              |                        |                     |           | 2,828.38         | 0.00                   | 0.00               | (0.00)               | 0.00             | 2,828.38                    | 0.00   | 0.00 | 3,348.80    | (363.13)   | 2,985.65             |                               |
| 0.00                          | GlaxoSmithKline Inc                                  | 2,302.85              |                        |                     |           | 0.00             | 0.00                   | 0.00               | (0.00)               | 0.00             | 0.00                        | 0.00   | 0.00 | 3,312.72    | (320.91)   | 0.00                 |                               |
| 14.00                         | Goodrich Corp                                        | 1,202.45              |                        |                     |           | 1,502.48         | 0.00                   | 19.40              | (19.40)              | 0.00             | 1,502.48                    | 0.00   | 0.00 | 3,010.70    | (1,879.24) | 1,131.46             |                               |
| 50.00                         | Goodrich Corp                                        | 2,784.79              |                        |                     |           | 1,899.00         | 0.00                   | 48.00              | (48.00)              | 0.00             | 1,899.00                    | 0.00   | 0.00 | 3,536.50    | (1,679.50) | 1,857.00             |                               |
| 100.00                        | Heater Pack Co                                       | 2,944.45              |                        |                     |           | 2,764.79         | 0.00                   | 32.00              | (32.00)              | 0.00             | 2,764.79                    | 0.00   | 0.00 | 5,348.00    | (1,419.00) | 3,929.00             |                               |
| 0.00                          | Humana Inc                                           | 4,992.00              |                        |                     |           | 0.00             | 0.00                   | 65.50              | (65.50)              | 0.00             | 4,992.00                    | 0.00   | 0.00 | 4,566.24    | (1,879.75) | 0.00                 |                               |
| 45.00                         | IBM                                                  | 3,108.75              |                        |                     |           | 3,108.75         | 0.00                   | 88.44              | (88.44)              | 0.00             | 3,108.75                    | 0.00   | 0.00 | 4,566.24    | (1,879.75) | 0.00                 |                               |
| 125.00                        | Infra Corp                                           | 3,108.75              |                        |                     |           | 3,108.75         | 0.00                   | 66.64              | (66.64)              | 0.00             | 3,108.75                    | 0.00   | 0.00 | 3,332.50    | (1,500.00) | 1,832.50             |                               |
| 100.00                        | Intuit                                               | 3,037.00              |                        |                     |           | 3,037.00         | 0.00                   | 59.20              | (59.20)              | 0.00             | 3,037.00                    | 0.00   | 0.00 | 0.00        | (1,679.50) | 0.00                 |                               |
| 114.00                        | Johnson & Johnson                                    | 3,241.69              |                        |                     |           | 3,241.69         | 0.00                   | 152.48             | (152.48)             | 0.00             | 3,241.69                    | 0.00   | 0.00 | 4,106.56    | (2,038.32) | 2,078.24             |                               |
| 100.00                        | JPMorgan Chase & Co                                  | 2,951.35              |                        |                     |           | 4,522.47         | 0.00                   | 123.48             | (123.48)             | 0.00             | 4,522.47                    | 0.00   | 0.00 | 3,801.90    | (588.82)   | 4,765.00             |                               |
| 150.00                        | Novartis Inc                                         | 3,372.00              |                        |                     |           | 3,372.00         | 0.00                   | 102.00             | (102.00)             | 0.00             | 3,372.00                    | 0.00   | 0.00 | 4,365.00    | (1,220.00) | 3,145.00             |                               |
| 40.00                         | Novartis Inc                                         | 4,429.13              |                        |                     |           | 4,429.13         | 0.00                   | 27.00              | (27.00)              | 0.00             | 4,429.13                    | 0.00   | 0.00 | 4,365.00    | (1,220.00) | 3,145.00             |                               |
| 25.00                         | Novartis Inc                                         | 3,365.03              |                        |                     |           | 3,365.03         | 0.00                   | 48.00              | (48.00)              | 0.00             | 3,365.03                    | 0.00   | 0.00 | 4,365.00    | (1,220.00) | 3,145.00             |                               |
| 75.00                         | Novartis Inc                                         | 2,885.30              |                        |                     |           | 2,885.30         | 0.00                   | 24.75              | (24.75)              | 0.00             | 2,885.30                    | 0.00   | 0.00 | 4,365.00    | (1,220.00) | 3,145.00             |                               |
| 0.00                          | Novartis Inc                                         | 2,311.50              |                        |                     |           | 2,311.50         | 0.00                   | 15.00              | (15.00)              | 0.00             | 2,311.50                    | 0.00   | 0.00 | 4,365.00    | (1,220.00) | 3,145.00             |                               |
| 0.00                          | Novartis Inc                                         | 3,331.86              |                        |                     |           | (1,455.26)       | 0.00                   | 23.76              | (23.76)              | 0.00             | 0.00                        | 0.00   | 0.00 | 4,332.55    | (1,847.95) | 0.00                 |                               |

MS10  
8

Prepared by: Wealth Management Division  
2/1/2009

## MS-10

1



**REPORT OF THE TRUST FUNDS OF THE TOWN OF MILFORD, N.H. FOR YEAR ENDING ON DECEMBER 31, 2008**  
**MS-10**

| NUMBER OF SHARES | DESCRIPTION OF INVESTMENT            | PRINCIPAL ADDITIONS    |                       |                        |                     |           | INCOME           |                        |                    |                      |                  | GRAND TOTAL                    |                                  |                      |                               |
|------------------|--------------------------------------|------------------------|-----------------------|------------------------|---------------------|-----------|------------------|------------------------|--------------------|----------------------|------------------|--------------------------------|----------------------------------|----------------------|-------------------------------|
|                  |                                      | BALANCE BEGINNING YEAR | PURCHASES & ADDITIONS | BOOK VALUE ADJUSTMENTS | PROCEEDS FROM SALES | GAIN/LOSS | BALANCE END YEAR | BALANCE BEGINNING YEAR | INCOME DURING YEAR | EXPENDED DURING YEAR | SALANCE END YEAR | PRINCIPAL & INCOME END OF YEAR | BEGINNING YEAR FAIR MARKET VALUE | UNREALIZED GAIN/LOSS | ENDING YEAR FAIR MARKET VALUE |
|                  | <b>CAPITAL RESERVE FUNDS</b>         |                        |                       |                        |                     |           |                  |                        |                    |                      |                  |                                |                                  |                      |                               |
|                  | Government Street Fund/Original Fund | 081267                 |                       |                        |                     |           | 76,311.20        | 14,793.27              | 1,607.52           |                      | 16,401.39        | 92,712.29                      | 91,164.77                        | (8,805)              | 92,712.29                     |
|                  | Cash & Cash Equivalents              |                        |                       |                        |                     |           |                  |                        |                    |                      |                  |                                |                                  |                      |                               |
|                  | Senior Capital Reserve               | 084461                 |                       |                        |                     |           | 522,000.00       | 8,347.10               | 8,441.59           |                      | 16,788.69        | 474,279.69                     | 570,347.10                       | (8,068)              | 474,279.69                    |
|                  | Cash & Cash Equivalents              |                        |                       |                        |                     |           |                  |                        |                    |                      |                  |                                |                                  |                      |                               |
|                  | Water Capital Reserve                | 004182                 |                       |                        |                     |           | 137,000.00       | 2,510.33               | 3,152.62           |                      | 5,703.15         | 265,103.15                     | 199,110.53                       | 0.00                 | 265,103.15                    |
|                  | Cash & Cash Equivalents              |                        |                       |                        |                     |           |                  |                        |                    |                      |                  |                                |                                  |                      |                               |
|                  | Library EIT                          |                        |                       |                        |                     |           | 0.00             | 0.00                   |                    |                      | 0.00             | 0.00                           | 0.00                             | 0.00                 | 0.00                          |
|                  | Cash & Cash Equivalents              |                        |                       |                        |                     |           |                  |                        |                    |                      |                  |                                |                                  |                      |                               |
|                  | School Playground                    |                        |                       |                        |                     |           | 0.00             | 0.00                   |                    |                      | 0.00             | 0.00                           | 0.00                             | 0.00                 | 0.00                          |
|                  | Cash & Cash Equivalents              |                        |                       |                        |                     |           |                  |                        |                    |                      |                  |                                |                                  |                      |                               |
|                  | <b>TOTAL CAPITAL RESERVE FUNDS</b>   |                        | 27,690.81             |                        | 0.00                | 0.00      | 783,261.20       | 26,651.30              | 13,261.72          | 0.00                 | 28,992.92        | 92,712.12                      | 798,862.10                       | (8,805)              | 92,712.12                     |

**Excerpts from the  
215th Meeting of the  
Town Of Milford**

**February 2nd 2008 – Deliberative Session  
March 11 2008 – Elective Session  
Total Registered Voters: 10,464  
Number of Voters at Deliberative Session: 91  
Total Votes Cast: 1723**

(Full minutes available at the Town Clerk's Office during normal business hours)

**ARTICLE 1 – ELECTION OF OFFICERS**

The results of the voting for Town Officers and School Officers is as follows:

**TOWN OFFICERS:**

**Selectmen for 3 years:**

|                 |        |
|-----------------|--------|
| Mike Putnam     | 1314 * |
| Katherine Bauer | 1173 * |

**Cemetery Trustee for 3 years:**

|                   |        |
|-------------------|--------|
| Leonard J. Harten | 1407 * |
|-------------------|--------|

**Library Trustee for 3 years:**

|                          |        |
|--------------------------|--------|
| Sarah Philbrick Sandhage | 1320 * |
| Michael B. Tule          | 1116 * |

**Moderator for Two Years:**

|                 |        |
|-----------------|--------|
| Peter Basiliere | 1435 * |
|-----------------|--------|

**Supervisor of the Checklist for Two Years:**

|                 |        |
|-----------------|--------|
| Gil Archambault | 1332 * |
|-----------------|--------|

**Supervisor of the Checklist for Six Years:**

|                 |        |
|-----------------|--------|
| Bobbi Schelberg | 1377 * |
|-----------------|--------|

**Trustee of Trust Funds for 3 Years:**

|           |        |
|-----------|--------|
| Bill King | 1375 * |
|-----------|--------|

**Water-Wastewater Commissioner for Three Years:**

|                   |        |
|-------------------|--------|
| Peter R. Leishman | 1321 * |
|-------------------|--------|

\* Deemed elected by the Moderator

**SCHOOL OFFICERS:**

**School Board for Three Years:**

|                |        |
|----------------|--------|
| Paul Dargie    | 1033 * |
| John S. Parker | 906 *  |
| Bob Willette   | 859    |

**School Treasurer for Two Years:**

|            |        |
|------------|--------|
| Rose Evans | 1381 * |
|------------|--------|

**School Moderator for Two Years**

|                        |       |
|------------------------|-------|
| Peter Basiliere        | 615 * |
| Gary Daniels           | 578   |
| Carolyn Magri Halstead | 259   |

**School District Clerk for Two Years:**

|             |        |
|-------------|--------|
| Joan Dargie | 1377 * |
|-------------|--------|

**ARTICLE 2 – BALLOT VOTE – ZONING CHANGES**

To vote on Planning Board proposed zoning changes and amendments.

The Planning Board SUPPORTS Amendments # 1 through 8:

Article 2 – Ballot Vote – Zoning Changes



**BALLOT VOTE NO. 1 – ARTICLE II, GENERAL PROVISIONS, SEC 2.040 PUBLIC NUISANCE AND SEC 2.061 EQUITABLE WAIVER**

Zoning Ballot Question #1 – Are you in favor of the adoption of Amendment #1 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

Topical Description of the Proposed Amendment: The proposed amendment seeks to revise the Public Nuisance section to prohibit offensive land use related impacts in residential districts, in addition to commercial and industrial districts and to update the Equitable Waiver section to align with State statute. The Planning Board supports Amendment #1.

**The voting on this amendment (Ballot Vote #1) is as follows:**

**YES: 1304      NO: 312      PASSED**

**BALLOT VOTE NO. 2 – ARTICLE IV, DEFINITIONS, SEC 4.010 ACCESSORY DWELLING UNITS**

Zoning Ballot Question #2 – Are you in favor of the adoption of Amendment #2 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

Topical Description of the Proposed Amendment: The proposed amendment seeks to add a definition of Accessory Dwelling Units (ADU) to the Milford Zoning Ordinance. The Planning Board supports Amendment #2.

**The voting on this amendment (Ballot Vote #2) is as follows:**

**YES: 1224      NO: 362      PASSED**

**BALLOT VOTE NO. 3 – ARTICLE V, ACCEPTABLE USES BY SPECIAL EXCEPTION, SEC 5.022, 5.032, 5.042, 5.052, 5.062, 5.072, 5.082, AND 5.092.**

Zoning Ballot Question #3 – Are you in favor of the adoption of Amendment #3 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

Topical Description of the Proposed Amendment: The proposed amendment seeks to add Accessory Dwelling Units (ADU) as an acceptable use by special exception in the Commercial, Limited Commercial Business, Residential A, B, and R districts and to add ADUs as an acceptable use by special exception for existing residential uses in the Industrial, Integrated Commercial-Industrial and Integrated Commercial Industrial 2 districts. The Planning Board supports Amendment #3.

**The voting on this amendment (Ballot Vote #3) is as follows:**

**YES: 1115      NO: 455      PASSED**

**BALLOT VOTE NO. 4 – ARTICLE VI, OVERLAY DISTRICTS, SEC 6.050, NASHUA AND ELM STREETS CORRIDOR OVERLAY DISTRICT**

Zoning Ballot Question #4 – Are you in favor of the adoption of Amendment #4 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

Topical Description of the Proposed Amendment: The proposed amendment seeks to add the Nashua and Elm Streets Corridor Overlay District to the Milford Zoning Ordinance. The new district, based on the Community Character chapter of the Master Plan is intended to encourage development that enhances the character of Milford while incorporating aesthetic, access, stormwater and traffic management techniques to better manage future traffic flow along the Nashua St and Elm St. The Planning Board supports Amendment #4.

The voting on this amendment (Ballot Vote #4) is as follows:

YES: 1358      NO: 254      PASSED

**BALLOT VOTE NO. 5 – ARTICLE VIII, ADMINISTRATION, SEC 8.040 DRIVEWAY ENTRANCE PERMIT**

Zoning Ballot Question #5 – Are you in favor of the adoption of Amendment #5 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

Topical Description of the Proposed Amendment: The proposed amendment seeks to amend the Driveway Entrance Permit section contained within the Milford Zoning Ordinance, by reducing the need for a permit when adding impervious surfaces to a lot. The Planning Board supports Amendment #5.

The voting on this amendment (Ballot Vote #5) is as follows:

YES: 1285      NO: 309      PASSED

**BALLOT VOTE NO. 6 – ARTICLE X, ADMINISTRATIVE RELIEF, SEC 10.026 ACCESSORY DWELLING UNITS**

Zoning Ballot Question #6 – Are you in favor of the adoption of Amendment #6 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

Topical Description of the Proposed Amendment: The proposed amendment would add the necessary criteria by which the Zoning Board can grant a special exception to allow Accessory Dwelling Units. The Planning Board supports Amendment #6.

The voting on this amendment (Ballot Vote #6) is as follows:

YES: 1126      NO: 430      PASSED

**BALLOT VOTE NO. 7 – ARTICLE X, ADMINISTRATIVE RELIEF, SEC 10.023.A.4 HOME OCCUPATIONS, 10.030 APPEALS, 10.040 APPEALS FROM AN ORDER OF THE BOARD OF SELECTMEN AND 10.050 PLANNING BOARD REVIEW NECESSARY**

Zoning Ballot Question #7 – Are you in favor of the adoption of Amendment #7 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

Topical Description of the Proposed Amendment: The proposed amendment seeks to allow storage of goods in a Home Occupation space and, to clarify and simplify the wording in the Appeals, Appeals from an Order of Board of Adjustment and Planning Board Review Necessary sections of the Milford Zoning Ordinance. The Planning Board supports Amendment #7.

The voting on this amendment (Ballot Vote #7) is as follows:

YES: 1170      NO: 391      PASSED

**BALLOT VOTE NO. 8 – ARTICLE XII, GROWTH MANAGEMENT AND INNOVATIVE LAND USE CONTROL**

Zoning Ballot Question #8 – Are you in favor of the adoption of Amendment #8 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

Topical Description of the Proposed Amendment: The proposed amendment seeks to update the Growth Management Ordinance (GMO) enacted by Milford residents in 2006. The Planning Board is recommending the changes to revise the phasing and make administrative changes based on the last two



years of implementation. The GMO will continue to limit the number of new residential permits each year to obtain a healthy and manageable 1% annual growth rate. The Planning Board supports Amendment #8.

**The voting on this amendment (Ballot Vote #8) is as follows:**

**YES: 1352      NO: 252      PASSED**

**ARTICLE 3 – OPERATING BUDGET - \$11,508,597**

Ballot Question 3 – Operating Budget -\$11,508,597

Shall the Town vote to raise and appropriate, as an operating budget not including appropriations by Special Warrant Articles and other appropriations voted separately, the amounts set forth on the budget in an amount totaling Eleven Million, Five Hundred Eight Thousand, Five Hundred Ninety-seven (\$11,508,597) Dollars as more particularly described in Article 3. Should this Article be defeated, the operating budget shall be Eleven Million, Two Hundred Sixty-nine Thousand, Forty-two (\$11,269,042) Dollars which is the same as last year, with certain adjustments required by previous actions of the Town, or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. The Board of Selectmen and the Budget Advisory Committee support this Article.

**The results of the official ballot voting at the Elective Session on Article #3 is as follows:**

**YES: 1209      NO: 449**

**Article #3 was voted in the affirmative**

**ARTICLE 4 – WASTEWATER TREATMENT OPERATING BUDGET - \$1,690,911**

Ballot Question 4 – Wastewater Treatment Operating Budget - \$1,690,911

Shall the Town vote to raise and appropriate the sum of One Million, Six Hundred Ninety Thousand, Nine Hundred and Eleven (\$1,690,911) Dollars to operate and maintain the Wastewater Treatment Facility and the Sanitary Sewer Collection System, said appropriation to be offset by income received from wastewater users charges of an equal amount. The Water & Sewer Commissioners and the Budget Advisory Committee support this Article.

**The results of the official ballot voting at the Elective Session on Article #4 is as follows:**

**YES: 1368      NO: 278**

**Article #4 was voted in the affirmative.**

**ARTICLE 5 – WATER DEPARTMENT OPERATING BUDGET -\$1,328,793**

Ballot Question 5 – Water Department Operating Budget - \$1,328,793

Shall the Town vote to raise and appropriate the sum of One Million, Three Hundred Twenty-eight Thousand, Seven Hundred and Ninety-three (\$1,328,793) Dollars to operate and maintain the Water Department, said appropriation to be offset by income received from the water users charges of an equal amount, or take any other action relative thereto. The Water & Sewer Commissioners and the Budget Advisory Committee support this Article.

**The results of the official ballot voting at the Elective Session on Article #5 is as follows:**

**YES: 1310      NO: 308**

Article #5 was voted in the affirmative.

**ARTICLE 6 – ROUTE 101A/ROUTE 13 OVAL IMPROVEMENTS GRANT - \$155,000**

Ballot Question 6 –Route 101A/Route 13 Oval Improvements Grant - \$155,000

Shall the Town vote to raise and appropriate the sum of Seven Hundred Seventy-five Thousand (\$775,000) Dollars (\$155,000 to be raised by general taxation and \$620,000 from Federal Grant) for engineering of, potential right-of-way acquisition for, and construction of improvements to Route 101A, Route 13, and The Oval, including but not limited to vehicular and pedestrian safety enhancements in the downtown area of Milford generally described as that area bordered by the Nashua Street/Tonella Road intersection, the South Street/Prospect Street/Lincoln Street intersections, the Elm Street / Cottage Street intersection and the Mont Vernon Street/Amherst Street/Grove Street intersections or take any other action relative thereto as more particularly described in Article 6. The amount of One Hundred Fifty Five Thousand (\$155,000) Dollars is 25% of the Town's required remaining match of \$620,000 to obtain the full Federal transportation earmarked funding of Two Million Eight Hundred Thousand (\$2,800,000) Dollars. The Board of Selectmen and the Budget Advisory Committee support this Article.

**The results of the official ballot voting at the Elective Session on Article #6 is as follows:**

**YES: 1327      NO: 349      PASSED**

Article #6 was voted in the affirmative.

**ARTICLE 7 – FACILITY MAINTENANCE AND CEMETERY BUILDING - \$225,000**

Ballot Question 7 – Facility Maintenance and Cemetery Building - \$225,000

Shall the Town vote to raise and appropriate the sum of Two Hundred, Twenty-five Thousand (\$225,000) Dollars for the construction and equipping of a building (approximately 30' X 50') for the Cemetery and Parks Departments to be built at Riverside Cemetery, or take any other action relative thereto as more particularly described in Article 7. The Board of Selectmen and the Budget Advisory Committee support this Article. Funding in the amount of \$225,000 is to come from 2007 unreserved fund balance.

**The results of the official voting at the Elective Session on Article #7 is as follows:**

**YES: 1030      NO: 629**

Article #7 was voted in the affirmative.

**ARTICLE 8 – DPW DUMP TRUCK WITH PLOW & SANDER - \$136,000**

Ballot Question 8 – DPW Dump Truck with Plow & Sander - \$136,000

Shall the Town vote to authorize the Board of Selectmen to enter into a purchase agreement for the purpose of purchasing a 2008 Dump Truck with plow & sander for the Public Works Department, which will replace a 1995 International Dump Truck with plow and sander, and to raise and appropriate the sum of One Hundred, Thirty-six Thousand, (\$136,000) Dollars for this purpose, further to authorize the disposition of the 1995 International Dump Truck by sale or other means as the Selectmen may determine, or to take any other action relative thereto as more particularly described in Article 8. The Board of Selectmen and the Budget Advisory Committee support this Article. Funding in the amount of Seventy-five Thousand (\$75,000) Dollars is to come from 2007 unreserved fund balance and the balance of Sixty-one Thousand (\$61,000) Dollars is to be raised by general taxation.

**The results of the official ballot voting at the Elective Session on Article #8 is as follows:**



**YES: 1129      NO: 532**

**Article #8 was voted in the affirmative.**

**ARTICLE 9 – SOCIAL SERVICES - \$35,000**

Ballot Question 9 – Social Services - \$35,000

Shall the Town vote to raise and appropriate the sum of Thirty-five Thousand Dollars (\$35,000) for the purpose of providing funding on behalf of Milford residents to social service agencies, or take any other action relative thereto. The Board of Selectmen and the Budget Advisory Committee support this Article.

**The results of the official ballot voting at the Elective Session on Article #9 is as follows:**

**YES: 1302      NO: 338**

**Article #9 was voted in the affirmative.**

**ARTICLE 10 – PUMPKIN FESTIVAL, HOLIDAY DECORATIONS AND PLANTINGS - \$20,000**

Ballot Question 10 – Pumpkin Festival, Holiday Decorations and Plantings - \$20,000

Shall the Town vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) for the purpose(s) of Pumpkin Festival support by Public Works, Police, Fire, and Ambulance Departments; purchase and planting of flowers for the Oval and Stone Bridge areas and purchase of lights, garland, etc. for holiday decorations or take any other action relative thereto. The Board of Selectmen and the Budget Advisory Committee support this Article.

**The results of the official ballot voting at the Elective Session on Article #10 is as follows:**

**YES: 1207      NO: 453**

**Article #10 was voted in the affirmative.**

**ARTICLE 11 - DO-IT OPERATING BUDGET SUPPORT - \$20,000**

Ballot Question 11 – DO-IT Operating Budget Support - \$20,000

Shall the Town vote to raise and appropriate the sum of Sixteen Thousand Dollars (\$20,000) for the purpose of continued partial funding for community and economic development programs in and around downtown administered by the Milford Main Street Program Downtown Ongoing Improvement Team (DO-IT), or take any other action relative thereto. The Board of Selectmen and the Budget Advisory Committee support this Article.

**The results of the official ballot voting at the Elective Session on Article #11 is as follows:**

**YES: 1163      NO: 485**

**Article #11 was voted in the affirmative.**

**ARTICLE 12 – FIREWORKS - \$10,000**

Ballot Question 12 – Fire Works - \$10,000

Shall the Town vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) for the purpose of providing a 4th of July type celebration, or take any other action relative thereto as more particularly described in Article 12. The Board of Selectmen and the Budget Advisory Committee support this Article.

**The results of the official ballot voting at the Elective Session on Article #12 is as follows:**

**YES: 1121      NO: 536**

**Article #12 was voted in the affirmative.**

**ARTICLE 13 – SUMMER BAND CONCERTS - \$9,000**

Ballot Question 13 – Summer Band Concerts - \$9,000

Shall the Town vote to raise and appropriate the sum of Nine Thousand Dollars (\$9,000) for the purpose of holding the traditional summer evening Band Concerts, or take any other action relative thereto as more particularly described in Article 22. The Board of Selectmen and the Budget Advisory Committee support this Article.

**The results of the official ballot voting at the Elective Session on Article #13 is as follows:**

**YES: 1245      NO: 413**

**Article #13 was voted in the affirmative.**

**ARTICLE 14 – MEMORIAL, VETERANS & LABOR DAY PARADES - \$6,000**

Ballot Question 14 – Memorial, Veterans & Labor Day Parades - \$6,000

Shall the Town vote to raise and appropriate the sum of Six Thousand Dollars (\$6,000) for Town support to the Memorial, Veterans and Labor Day Parades by Public Works, Police Department and other Town departments. Departmental support costs and materials associated with the provision of these services will be charged against this appropriation. The Board of Selectmen and the Budget Advisory Committee support this Article.

**The results of the official ballot voting at the Elective Session on Article #14 is as follows:**

**YES: 1387      NO: 280**

**Article #14 was voted in the affirmative.**

**ARTICLE 15 – PATCH HILL OPEN SPACE**

Ballot Question 15 – Patch Hill Open Space

Shall the Town vote to establish as Town Forest land, in accordance with RSA 31:110 through 31:113, Town-owned parcels Map 9, Lots 1, 1-38, 1-39 and 1-40, approximately thirty-four and a half (34.5) acres, as identified as open space on the "Lot Consolidation/Subdivision Plan Patch Hill, prepared for Patch Hill Development LLC", HCRD Plan #32772, and to consolidate said parcels with Map 8, Lot 92, which is Mayflower Hill Town Forest, or take any other action thereto. By request of the Conservation Commission. The Board of Selectmen and the Budget Advisory Committee support this Article.

**The results of the official ballot voting at the Elective Session on Article #15 is as follows:**

**YES: 1241      NO: 386**

**Article #15 was voted in the affirmative.**

**ARTICLE 16 – BEECH RIDGE LOT**



Ballot Question 16 – Beech Ridge Lot

Shall the Town vote to retain ownership of Map 6, Lot 45, approximately twenty-eight (28) acres of landlocked, undeveloped woodland on Dram Cup Hill and to designate said lot as conservation land to be managed by the Conservation Commission or take any other relative thereto. By request of the Conservation Commission. The Board of Selectmen and the Budget Advisory Committee support this Article.

**The results of the official ballot voting at the Elective Session on Article #16 is as follows:**

**YES: 1392      NO: 233**

**Article #16 was voted in the affirmative.**

**ARTICLE 17 – BY PETITION – TRANSPORTATION NEEDS SURVEY**

**Ballot Question 17 – Transportation Needs Survey– By Petition**

Shall the Town work with interested community members and neighboring towns to develop a plan for providing reliable, affordable, handicapped-accessible transportation to town residents unable to drive themselves to necessary appointments.

**Amended Article #17 – By Petition - Transportation Needs Survey read:**

To see if the Town of Milford will work with interested community members and neighboring towns to develop a plan for providing reliable, affordable, handicapped-accessible transportation to town residents unable to drive themselves to necessary appointments and to implement a six month pilot program based on that plan.

**Amended Ballot Question #17 – By Petition -Transportation Needs Survey then read:**

Shall the Town work with interested community members and neighboring towns to develop a plan for providing reliable, affordable, handicapped-accessible transportation to town residents unable to drive themselves to necessary appointments and to implement a six month pilot program based on that plan.

**Amended Article #17 then read:**

**AMENDED ARTICLE 17 – BY PETITION – TRANSPORTATION NEEDS.**

To see if the Town of Milford will work with interested community members and neighboring towns to develop a plan providing reliable, affordable, handicapped-accessible transportation to town residents unable to drive themselves to necessary appointments, and to implement a six month pilot program based on that plan.

**Amended Ballot Question 17 – Transportation Needs – By Petition then read:**

**AMENDED BALLOT QUESTION 17 – TRANSPORTATION NEEDS – BY PETITION**

Shall the Town work with interested community members and neighboring towns to develop a plan for providing reliable, affordable, handicapped-accessible transportation to town residents unable to drive themselves to necessary appointments, and implement a six month pilot program based on that plan.

**The results of the official ballot voting at the Elective Session on Article #17 as amended is as follows:**

**YES: 1332      NO: 315**

**Article #17 was voted in the affirmative.**

## **ARTICLE 18 – BY PETITION – PROPERTY TAX RESOLUTION**

Ballot Question 18 – Property Tax Resolution– By Petition

Shall the Town vote to approve the following resolution to be forwarded to our State Representatives, our State Senator and our Governor:

Resolved: We the citizens of Milford, NH believe in a New Hampshire that is just and fair. The property tax has become unjust and unfair. State leaders who take a pledge for no new taxes perpetuate higher and higher property taxes. We call on our State Representatives, our State Senator and our Governor to reject the “Pledge,” have an open discussion covering all options, and adopt a revenue system that lowers property taxes.

**Amended Article 18 read:**

## **AMENDED ARTICLE 18 – BY PETITION – PROPERTY TAX RESOLUTION**

To see if the Town will vote to call upon our Governor, State Senator, State Representatives, Selectmen and School Board members to be sensitive to the taxes paid by residents.

**Amended Ballot Question 18 then read:**

## **AMENDED BALLOT QUESTION 18 – PROPERTY TAX RESOLUTION – BY PETITION**

Shall we call upon our Governor, State Senator, State Representatives, Selectmen and School Board members to be sensitive to the taxes paid by residents.

**The results of the official ballot voting at the Elective Session on Article #18 as amended is as follows:**

**YES: 1311      NO: 292**

**Article #18 was voted in the affirmative.**

## **ARTICLE 19 – END OF MEETING**

There being no further business to come before this meeting, the Moderator declared the Meeting adjourned at 11:30 a.m.

Margaret Langell, Town Clerk



# Resident Births

| <u>Date</u> | <u>Place of Birth</u> | <u>Child's Name</u>        | <u>Father's Name</u>    | <u>Mother's Name</u>  |
|-------------|-----------------------|----------------------------|-------------------------|-----------------------|
| 1/1/2008    | Nashua, NH            | Kushner, Brycen Michael    | Kushner, Joshua         | Wright, Jennifer      |
| 1/2/2008    | Nashua, NH            | Bailey, Nathan Ian         | Bailey, Raymond         | Bailey, Domitilla     |
| 1/4/2008    | Nashua, NH            | Edmands, Robert Michael    | Edmands, Robert         | Lemire, Krista        |
| 1/10/2008   | Nashua, NH            | Cantella, Sydney Rachel    | Cantella, Christopher   | Cantella, Rachel      |
| 1/10/2008   | Nashua, NH            | Green Halgh, Piper Amanda  | Parker, Daniel          | Angle, Lynn           |
| 1/11/2008   | Nashua, NH            | Estabrook, Jewell Nalinle  | Estabrook, Michael      | Estabrook, Echo       |
| 1/15/2008   | Lebanon, NH           | Branchi, Olivia Marie      | Branchi, Ronald         | Branchi, Sue          |
| 1/20/2008   | Nashua, NH            | Moraes, Laura Christina    | Moraes, Renato          | Moraes, Sonia         |
| 1/22/2008   | Nashua, NH            | Pelletier, Miley Paige     | Pelletier, Shane        | Pelletier, Christan   |
| 1/22/2008   | Peterborough, NH      | Hatch, Braylin Anne        | Hatch, Matthew          | Hatch, Danielle       |
| 1/22/2008   | Nashua, NH            | Turchi, Ava Jordan         | Turchi, Douglas         | Turchi, Christine     |
| 1/23/2008   | Nashua, NH            | Arehart, Annebelle Joy     | Arehart, Kurt           | Arehart, Deborah      |
| 1/25/2008   | Nashua, NH            | Pooler, Mackenzie Jayne    | Pooler, Daniel          | Pooler, Sarah         |
| 1/25/2008   | Nashua, NH            | Urgiles Cunha, Sara        | Urgiles, Jose           | Cunha Urgiles, Eliane |
| 2/5/2008    | Nashua, NH            | Paradis, Cole Henry        | Paradis, William        | Paradis, Erika        |
| 2/7/2008    | Nashua, NH            | Kozlowski, Nolan Andrew    | Kozlowski, Brett        | Kozlowski, Amy        |
| 2/9/2008    | Nashua, NH            | Chappell, Shaelyn Jolee    | Chappell, Brent         | Chappell, Johanna     |
| 2/10/2008   | Nashua, NH            | Krasucki, Hunter Joseph    | Krasucki, John          | Krasucki, Amber       |
| 2/13/2008   | Nashua, NH            | Garland, Gabriella Theresa | Garland, Kirkwood       | Dehate, Tina          |
| 2/16/2008   | Nashua, NH            | Adl-Zarabi, Aiden Joseph   | Adl-Zarabi, Mazyar      | Adl-Zarabi, Julie     |
| 2/25/2008   | Nashua, NH            | Stec, Ryan James           | Stec, Mark              | Stec, April           |
| 2/29/2008   | Nashua, NH            | Miller, Isabelle Grace     | Miller, Paul            | Miller, Lisa          |
| 3/2/2008    | Nashua, NH            | Rick, Zoe Mclure           | Rick, Douglas           | Mclure, Petra         |
| 3/6/2008    | Nashua, NH            | Lewandowski, Henry Daniel  | Lewandowski, Jeremy Lee | Lee, Kristin          |
| 3/6/2008    | Nashua, NH            | Gutierrez, Eli Deshaun     | Gutierrez, Diojene      | Tyler, Shauna         |
| 3/7/2008    | Nashua, NH            | Coombs, Mya Lilly Marie    | Coombs, Roger           | Kabes, Melissa        |
| 3/7/2008    | Nashua, NH            | Gomez, Olivia Rose         | Gomez, Lester           | Gomez, Amanda         |
| 3/11/2008   | Nashua, NH            | Mullin, Aiden Michael      | Mullin, Michael         | Clarke, Lascia        |
| 3/20/2008   | Nashua, NH            | Gagnon, Kaelyn Elizabeth   | Gagnon, Matthew         | Gagnon, Shannon       |
| 3/21/2008   | Nashua, NH            | Whitten, Aaron Christopher | Whitten, Jess           | Whitten, Susan        |
| 3/21/2008   | Peterborough, NH      | Saller, Elisabeth Grace    | Saller, Nathan          | Saller, Catherine     |
| 3/27/2008   | Peterborough, NH      | Lord, Joshua Michael       | Lord, Nicholas          | Lord, Jenny           |
| 4/2/2008    | Nashua, NH            | Van Blarigan, Cora Leigh   | Van Blarigan, James     | Van Blarigan, Holly   |
| 4/3/2008    | Nashua, NH            | St Onge, Gabe Joseph       | St Onge, Brad           | St Onge, Jane         |

# ***Resident Births***

| <u><b>Date</b></u> | <u><b>Place of Birth</b></u> | <u><b>Child's Name</b></u> | <u><b>Father's Name</b></u> | <u><b>Mother's Name</b></u> |
|--------------------|------------------------------|----------------------------|-----------------------------|-----------------------------|
| 4/3/2008           | Milford, NH                  | Williams, Abigail Grace    | Williams, Gary              | Williams, Stephanie         |
| 4/4/2008           | Peterborough, NH             | Lowy, Hannah Catherine     | Lowy, Edward                | Lowy, Jennifer              |
| 4/7/2008           | Nashua, NH                   | Watson, Charlotte Mae      | Watson, Randy               | Watson, Deborah             |
| 4/12/2008          | Nashua, NH                   | Glover, Jayden Dominic     | Glover, Jonathan            | Moore, Elizabeth            |
| 4/18/2008          | Nashua, NH                   | Bamford, Owen Thomas       | Bamford, Eliot              | Bamford, Meghan             |
| 4/20/2008          | Nashua, NH                   | Burnette, Brianna Alexis   | Burnette, Brian             | Burnette, Allison           |
| 4/25/2008          | Nashua, NH                   | Gullage, Kylee Alyssa      | Gullage, Joshua             | Gullage, Lesia              |
| 4/27/2008          | Nashua, NH                   | Filteau, Logan Elise       | Filteau, Timothy            | Filteau, Sandra             |
| 4/29/2008          | Nashua, NH                   | Lyons, Laci Olivia         | Lyons, John                 | Lyons, Angela               |
| 4/29/2008          | Nashua, NH                   | Canter, Anthony Jerome     | Canter, Michael             | Canter, Shannon             |
| 4/29/2008          | Nashua, NH                   | Guerin, Cameron Leo        | Guerin, Patrick             | Guerin, Natalie             |
| 4/30/2008          | Nashua, NH                   | Smith, Landon Geoffrey     | Smith, Jason                | Vincent, Lissa              |
| 5/2/2008           | Nashua, NH                   | Cobb, Ella Morgan          | Cobb, Scott                 | Cobb, Charlene              |
| 5/3/2008           | Nashua, NH                   | Digiosio, Olivia Rae       | Digiosio, Robert            | Digiosio, Paula             |
| 5/4/2008           | Nashua, NH                   | Murphy, Harrison Bryant    | Murphy, Joshua              | Murphy, Christina           |
| 5/5/2008           | Nashua, NH                   | Leow, Owen Kai-En          | Leow, Anthony               | Sin, Olivia                 |
| 5/5/2008           | Nashua, NH                   | Leow, Evan Shuen-En        | Leow, Anthony               | Sin, Olivia                 |
| 5/8/2008           | Nashua, NH                   | Thomas, Noah Joseph        | Thomas, Dana                | Noyes, Brandi               |
| 5/9/2008           | Nashua, NH                   | Shenk, Rayna Susan         | Shenk, Frederick            | Shenk, Deanna               |
| 5/12/2008          | Nashua, NH                   | Mazzeo, Alivia Linda       | Mazzeo, Christopher         | Mazzeo, Tricia              |
| 5/20/2008          | Nashua, NH                   | Holman, Bradyn Parker      | Holman, Adam                | Sodders, Katherine          |
| 5/25/2008          | Nashua, NH                   | Scanlon, Ethan Michael     | Scan Lon, Christopher       | Howe, Rebecca               |
| 5/27/2008          | Nashua, NH                   | Spence, Julianne Cynthia   | Spence, John                | Spence, Cynthia             |
| 6/2/2008           | Nashua, NH                   | Phillips, Samuel Allen     | Phillips, Gary              | Adams, Lisa                 |
| 6/3/2008           | Nashua, NH                   | Lambert, Natalee Anita     | Lambert, Leo                | Noiles, Katrina             |
| 6/11/2008          | Nashua, NH                   | Bancroft, Brayden Michael  | Bancroft, Sean              | Asiaf, Cassandra            |
| 6/11/2008          | Manchester, NH               | Thiel, Kourtney Nicole     | Thiel, Jeremiah             | Thiel, Tara                 |
| 6/13/2008          | Nashua, NH                   | Pond, Libby Gil            | Pond, Jonathan              | Pond, Mindy                 |
| 6/16/2008          | Nashua, NH                   | Sciacca, Dylan Thomas      | Sciacca, Frank              | Sciacca, Delise             |
| 6/17/2008          | Nashua, NH                   | Steinruck, Austin Leo      |                             | Nieto, Katie                |
| 6/17/2008          | Nashua, NH                   | Parisi, Anna Marie         | Parisi, Michael             | Parisi, Victoria            |
| 6/20/2008          | Nashua, NH                   | Newton, Maddix Brody       | Newton, Paul                | Martel, April               |
| 6/20/2008          | Nashua, NH                   | Hill, Emmily Lee-Reed      | Hill, Nathan                | Scott, Jennifer             |
| 6/21/2008          | Nashua, NH                   | Jones, Conner Ray          |                             | Jones, Sharena              |



# ***Resident Births***

| <u><b>Date</b></u> | <u><b>Place of Birth</b></u> | <u><b>Child's Name</b></u>        | <u><b>Father's Name</b></u> | <u><b>Mother's Name</b></u> |
|--------------------|------------------------------|-----------------------------------|-----------------------------|-----------------------------|
| 6/21/2008          | Manchester, NH               | Tannariello, Summer Beth          | Tannariello, Joshua         | Langille, Stephanie         |
| 6/24/2008          | Nashua, NH                   | Hall, Addison Mae                 | Hall, Jeffrey               | Hall, Bethanie              |
| 6/24/2008          | Nashua, NH                   | Victa, Gloria-Grace Treasure      | Victa, Francisco            | Victa, Katherine            |
| 6/26/2008          | Nashua, NH                   | Witty, Dominic Everett-Calvin     | Witty, Travis               | Deschenes, Marie            |
| 6/29/2008          | Nashua, NH                   | Schooley, N ikolas Fitch          | Schooley, Justin            | Townsend, Jessica           |
| 6/29/2008          | Nashua, NH                   | Schooley, Noah James              | Schooley, Justin            | Townsend, Jessica           |
| 6/30/2008          | Nashua, NH                   | Meleedy, Jacqueline Charlotte Lin | Meleedy, David              | Meleedy, Michelene          |
| 7/1/2008           | Nashua, NH                   | Maheux, Izik Tate                 | Maheux, Joseph              | Maheux, Amber               |
| 7/14/2008          | Nashua, NH                   | Sullivan, Madison Bailey          | Sullivan, Patrick           | Lemieux-Horman, Stacie      |
| 7/15/2008          | Nashua, NH                   | Green, Carly Nicole               | Green, Darryl               | Green, Nicole               |
| 7/16/2008          | Nashua, NH                   | Hager, Jacob Dylan                | Hager, Jason                | Hager, Jill                 |
| 7/18/2008          | Nashua, NH                   | Burgess, Lyla Grace               | Burgess, Justin             | Ignelzi, Janice             |
| 7/21/2008          | Nashua, NH                   | Wells, Tyler Andrew               | Wells, Matthew              | Wells, Amy                  |
| 7/28/2008          | Manchester, NH               | Davis, Paige Marie                | Davis, Louis                | Davis, Angela               |
| 8/1/2008           | Nashua, NH                   | Macdonald, Matthew David          | Macdonald, Robert           | Isenberger, Tania           |
| 8/3/2008           | Nashua, NH                   | Hamberger, Ryland Gage            |                             | Hamberger, Kristyn          |
| 8/5/2008           | Nashua, NH                   | Guerriero, Maximiliano John       | Guerriero, Joshua           | Guerriero, Stephanie        |
| 8/6/2008           | Nashua, NH                   | Wheeler, Mackenzie Paige          | Wheeler, Kevin              | Foote, Elizabeth            |
| 8/6/2008           | Nashua, NH                   | Garcia, Audriana Pearl            | Garcia, Luis                | Garcia, Nicole              |
| 8/9/2008           | Nashua, NH                   | Cote, Cooper William              | Cote, Keith                 | Cote, Wendy                 |
| 8/12/2008          | Nashua, NH                   | Chappell, Natalie Autumn          | Chappell, Dean              | Chappell, Sarah             |
| 8/14/2008          | Nashua, NH                   | Mcmurrer, Finnian Bradford        | Mcmurrer, Charles           | Mcmurrer, Susan             |
| 8/21/2008          | Nashua, NH                   | Corey, Hailey Lyn                 | Corey, Aaron                | Corey, Christie             |
| 8/21/2008          | Nashua, NH                   | Wilkins, Lydia Joy                | Wilkins, Todd               | Wilkins, Jennifer           |
| 8/24/2008          | Nashua, NH                   | Romeri, Rebecca Haiden            | Romeri, Christopher         | Romeri, Heather             |
| 8/26/2008          | Nashua, NH                   | Lochhead, Olivia Drew             | Loch Head, Gregory          | Loch Head, Kristen          |
| 8/28/2008          | Nashua, NH                   | Nadeau, Teagan Rose               | Nadeau, Travis              | Nadeau, Meredith            |
| 8/31/2008          | Nashua, NH                   | Jedlinsky, Benjamin Richard       | Jedlinsky, David            | Jedlinsky, Ruth             |
| 9/4/2008           | Milford, NH                  | Alvarado, Laura Estefania         | Alvarado, Tito              | Gutierrez, Luz              |
| 9/15/2008          | Nashua, NH                   | Berry, Kendra Leigh               | Berry, Russell              | Hussey, Corrina             |
| 9/24/2008          | Nashua, NH                   | Daykin, Jason John                | Daykin, Michael             | Daykin, Johnna              |
| 9/25/2008          | Nashua, NH                   | Banks, Corinne Michaela           | Banks, Michael              | Banks, Nicole               |
| 9/26/2008          | Nashua, NH                   | Peterson, Erin Rose               | Peterson, Kevin             | Peterson, Meg               |
| 10/7/2008          | Nashua, NH                   | Schuessler, Julie Ann             | Schuessler, Brian           | Schuessler, Jennifer        |

# ***Resident Births***

| <u><b>Date</b></u> | <u><b>Place Of Birth</b></u> | <u><b>Child's Name</b></u>   | <u><b>Father's Name</b></u> | <u><b>Mother's Name</b></u> |
|--------------------|------------------------------|------------------------------|-----------------------------|-----------------------------|
| 10/8/2008          | Nashua, NH                   | Despres, Julian Robert       | Despres, Robert             | Anzalone, Kimberly          |
| 10/8/2008          | Nashua, NH                   | Crawford, James Patrick      | Crawford, Anthony           | Crawford, Alana             |
| 10/8/2008          | Nashua, NH                   | Adair, Amaya Nicole          | Adair-Clark, Alex           | Goodwin, Amy                |
| 10/14/2008         | Manchester, NH               | Searles, Jacoby Matthew      | Searles, Jonathan           | Searles, Noelle             |
| 10/16/2008         | Nashua, NH                   | Guay, Annika Kimberly Eliza  | Guay, Michael               | Chamberlin, Katherine       |
| 10/17/2008         | Nashua, NH                   | Marden, Jake Richard         | Marden, Joey                | Marden, Naomi               |
| 10/21/2008         | Nashua, NH                   | Maurice, Autumn Sofia        | Maurice, Steven             | Maurice, Charis             |
| 10/22/2008         | Nashua, NH                   | Dickerson, Michael William   | Dickerson, Adam             | Dickerson, Jessica          |
| 11/1/2008          | Nashua, NH                   | Tessier, Gavyn David         | Tessier, Joseph             | Tessier, Chelsey            |
| 11/7/2008          | Nashua, NH                   | Swanson, Brady Benjamin      | Swanson, John               | Angeli, Candice             |
| 11/11/2008         | Manchester, NH               | Timmins, Marley Rae          | Timmins, Matthew            | Timmins, Jamie              |
| 11/13/2008         | Nashua, NH                   | Salemi, Skyla Mable          | Salemi, Anthony             | Salemi, Paula               |
| 11/17/2008         | Nashua, NH                   | Emerson, William Frost       | Emerson, Ryan               | Emerson, Katherine          |
| 11/23/2008         | Nashua, NH                   | Solliday, Drake Stephen      | Solliday, Stephen           | Lighthall, Erika            |
| 11/24/2008         | Nashua, NH                   | Bourgeois, Brooke Helena     | Hall, Robert                | Bourgeois, Jennifer         |
| 12/1/2008          | Nashua, NH                   | Adams, Alana Juliette        | Adams, Justin               | Adams, Sheri                |
| 12/4/2008          | Nashua, NH                   | Nix, Faye Olivia             | Nix, David                  | Nix, Brittany               |
| 12/9/2008          | Nashua, NH                   | Demello, Cailie Rose         | Breeden, Johnathan          | Demello, Kristina           |
| 12/13/2008         | Nashua, NH                   | Likas, Isabella Ann Bergeron | Likas, Jesse                | Bergeron, Morgan            |
| 12/13/2008         | Nashua, NH                   | Davis, Kane Nile             | Davis, Christopher          | Davis, Patricia             |
| 12/16/2008         | Nashua, NH                   | Goyette, Aidan Elliot        | Goyette, Timothy            | Goyette, Jennifer           |



# Marriages

| <u>Date</u> | <u>Spouse # 1 Name</u>   | <u>Spouse #2 Name</u> | <u>Place of Issuance</u> | <u>Place of Marriage</u> |
|-------------|--------------------------|-----------------------|--------------------------|--------------------------|
| 1/1/2008    | Deyo, Susan L            | Mcmurrer, Charles D   | Milford                  | Milford                  |
| 1/10/2008   | Contessa-Woodin, Rosalie | Turner, William C     | Nashua                   | Merrimack                |
| 1/11/2008   | Hill, Esther M           | Rotch, Elizabeth      | Milford                  | Amherst                  |
| 1/12/2008   | Gerbert, Wiebke          | Powers, Michael F     | Milford                  | Pelham                   |
| 1/12/2008   | Dufour, Jessica C        | Gracey, Israel J      | Milford                  | Milford                  |
| 1/26/2008   | Gray, Sarah E            | Ela, Scott H          | Milford                  | Nashua                   |
| 1/26/2008   | Goen, Stephanie L        | Lamothe, Henry C      | Milford                  | Jackson                  |
| 1/26/2008   | Robitaille, Rebecca L    | Bagtaz, Michael D     | Milford                  | Goffstown                |
| 2/2/2008    | Noyes, Amy E             | Conklin, Frederick C  | Nashua                   | Merrimack                |
| 2/2/2008    | Lavallee, Beth A         | Lockington, Donna     | Milford                  | Manchester               |
| 2/14/2008   | Vallieres, Annie L       | Sanders, Johnny M     | Milford                  | Manchester               |
| 2/16/2008   | Samson, Mallory A        | Jacquet, Stephen J    | Wilton                   | Wilton                   |
| 2/29/2008   | Marchand, Kathleen A     | Duclos, Michael R     | Milford                  | Milford                  |
| 3/1/2008    | Saunders, Joyce T        | Christian, Shannon M  | Milford                  | Milford                  |
| 3/20/2008   | Goss, Mari E             | Chapman, Andreas      | Milford                  | Amherst                  |
| 3/20/2008   | Cook, Sarah A            | Chappell, Dean H      | Milford                  | Milford                  |
| 3/22/2008   | Douglas, Jennifera       | Rowe, Martin A        | Milford                  | Brookline                |
| 3/23/2008   | Sullivan, Michelle D     | Bianchi, Douglas J    | Milford                  | Hudson                   |
| 3/29/2008   | Fohlin, Angela M         | Davis, Louis M        | Milford                  | Manchester               |
| 3/30/2008   | Kokko, Andrea M          | Chappell, Duane C     | Milford                  | Milford                  |
| 3/31/2008   | Goding, Deborah M        | Coutu, Richard R      | Milford                  | Milford                  |
| 4/1/2008    | Wiggins, Amber D         | Maheux, Joseph A      | Milford                  | Weare                    |
| 4/5/2008    | Arsenault, Denise M      | Bryand, Destinya      | Milford                  | Milford                  |
| 4/12/2008   | Packard, Janet           | Houle, Paul R         | Nashua                   | Nashua                   |
| 4/12/2008   | White, Jennifer L        | Baker, Benjamin T     | Milford                  | Milford                  |
| 4/27/2008   | West, Carol              | Shaw, Actiavo         | Milford                  | Milford                  |
| 5/9/2008    | Monahan, Shannon C       | Mcgown, Michael       | Milford                  | Milford                  |
| 5/9/2008    | Hayward, Carrie L        | Monahan, Sean P       | Milford                  | Milford                  |
| 5/9/2008    | Gould, Melonie D         | Michaud, Evan J       | Milford                  | Milford                  |
| 5/10/2008   | Hopkins, Linda M         | Rose, David A         | Amherst                  | Hollis                   |
| 5/17/2008   | Robbins, Erin L          | Nichols, Thomas J     | Milford                  | Hollis                   |
| 5/18/2008   | Parnell, Carol A         | Prevost, Frank P      | Nashua                   | Atkinson                 |
| 5/23/2008   | Moore, Elizabeth A       | Hudon, Daniel P       | Milford                  | Milford                  |
| 5/25/2008   | Benoit, Deborah A        | West, David R         | Milford                  | Milford                  |

# Marriages

| <u>Date</u> | <u>Spouse # 1 Name</u>  | <u>Spouse #2 Name</u>    | <u>Place of Issuance</u> | <u>Place of Marriage</u> |
|-------------|-------------------------|--------------------------|--------------------------|--------------------------|
| 6/2/2008    | Robertson, Rose M       | Murray, James L          | Milford                  | Milford                  |
| 6/4/2008    | Phillips, Jessica N     | Vaillancourt, Nicholas A | Milford                  | Milford                  |
| 6/7/2008    | Tarbox, Katherine E     | Anderson, Mark D         | Milford                  | Sanbornton               |
| 6/7/2008    | Ludena, Gabriela L      | Dasilva, Andre G         | Nashua                   | Nashua                   |
| 6/7/2008    | Doyle, Charis M         | Maurice, Steven K        | Milford                  | Greenfield               |
| 6/12/2008   | Herlihy, Mariah E       | Sefel, John M            | Milford                  | Milford                  |
| 6/14/2008   | Johnson, Betsy M        | Klardie, Jeffrey         | Milford                  | Brookline                |
| 6/14/2008   | Hicks, Melissa M        | Weinberg, Shane M        | Milford                  | Merrimack                |
| 6/20/2008   | Slavik, Christy L       | Hamilton, James N        | Milford                  | Bedford                  |
| 6/21/2008   | Chappell, Katie D       | Ball, Nathan A           | Milford                  | Milford                  |
| 6/28/2008   | O'malley, Susan E       | Mcclellan D, Lawrence G  | Milford                  | Nashua                   |
| 6/28/2008   | Gallant, Ashley C       | Burke, Daniel V          | Milford                  | Manchester               |
| 7/5/2008    | Mcgaffigan, Heidy E     | Macdonald, Richard L     | Milford                  | Conway                   |
| 7/8/2008    | Ocampo Londono, Jenifer | Shepard, Michael C       | Nashua                   | Derry                    |
| 7/12/2008   | Poindexter, Naomi M     | Marden, Joey L           | Milford                  | Mont Vernon              |
| 7/13/2008   | Connolly, Danae E       | Perkins, Justin T        | Milford                  | Bedford                  |
| 7/19/2008   | Arotoma, Irma P         | Espinoza, Miguel A       | Milford                  | Milford                  |
| 7/19/2008   | Maroney, Laura A        | Finocchiaro, John        | Milford                  | Milford                  |
| 7/19/2008   | Flynn, Siobhan W        | Robinson, Jeremy A       | Milford                  | Tilton                   |
| 7/25/2008   | Meisel, Phyllis A       | Hamblett, Howard A       | Derry                    | Derry                    |
| 7/26/2008   | Gagne, Emily B          | Bellerose, Steven M      | Milford                  | Hollis                   |
| 8/2/2008    | Monks, Darlene K        | Burris, Donald R         | Milford                  | Milford                  |
| 8/2/2008    | Duncan, Laura L         | Meichsner, David S       | Milford                  | Whitefield               |
| 8/2/2008    | Sweeney, Chrystal L     | Barbetta, Jason A        | Milford                  | Sanbornton               |
| 8/2/2008    | Mcbride, Brittany L     | Jasper, Arthur J         | Wilton                   | Wilton                   |
| 8/3/2008    | Gray, Tammy L           | Gauthier, Gabriel R      | Milford                  | Milford                  |
| 8/8/2008    | Filteau, Jaclynn A      | Nicoll, Barry J          | Nashua                   | Nashua                   |
| 8/9/2008    | Rizzo, Linda M          | Hammond, Victor G        | Manchester               | Amherst                  |
| 8/9/2008    | Mackey, Jamie           | Kaplan, Aaron R          | Milford                  | Rindge                   |
| 8/11/2008   | Hing, Sai               | Gibbons, Brian           | Milford                  | Milford                  |
| 8/16/2008   | Owen, Leslie E          | Harbold, Gregory A       | Amherst                  | Bedford                  |
| 8/16/2008   | Griswold, Sybrynn L     | Wilmot, Todd A           | Milford                  | Hollis                   |
| 8/16/2008   | Brockelbank, Telesia N  | Mcnaughton, Robert A     | Nashua                   | Milford                  |
| 8/16/2008   | Gibson, Laura A         | Green, Tyler A           | Milford                  | Milford                  |



# Marriages

| <u>Date</u> | <u>Spouse # 1 Name</u>   | <u>Spouse #2 Name</u> | <u>Place of Issuance</u> | <u>Place of Marriage</u> |
|-------------|--------------------------|-----------------------|--------------------------|--------------------------|
| 8/16/2008   | Amato, Sara E            | Larabee, Joshua E     | Milford                  | Meredith                 |
| 8/21/2008   | Omondi, Marya            | Mwangi, Peter W       | Milford                  | Milford                  |
| 8/22/2008   | Anderson, Erin K         | Hett, Stephen D       | Milford                  | Milford                  |
| 8/23/2008   | Connors, Jennifer M      | Lupoli, Christopher D | Milford                  | Portsmouth               |
| 8/29/2008   | Dupont, Stacey M         | Nadeau, Nicholas J    | Nashua                   | Windham                  |
| 8/31/2008   | Admana, Mahalia T        | Fyfe, Travis B        | Milford                  | Milford                  |
| 9/6/2008    | Prince, Elizabeth J      | Warner, Donald J      | Milford                  | Mount Washington         |
| 9/6/2008    | Entia, Iryne V           | Mcgoniagle, Scott A   | Milford                  | Hudson                   |
| 9/6/2008    | Martin, Natasha E        | Haughton, Winston J   | Milford                  | Bedford                  |
| 9/6/2008    | Polak, Lenore L          | Flanders, George E    | Milford                  | Hollis                   |
| 9/6/2008    | Chan Dler, Stephan I E S | Ware, Justin          | Milford                  | Peterborough             |
| 9/13/2008   | Anctil, Allison J        | Bernier, Thomas J     | Wolfeboro                | Wolfeboro                |
| 9/20/2008   | Allard, Dena-Mari E      | Cillo, Ryan M         | Milford                  | Milford                  |
| 9/20/2008   | Kish, Leah K             | Pappas, Andrew J      | Milford                  | Swanzey                  |
| 9/21/2008   | Soucy, Michele C         | Soucy, Timothy M      | Hudson                   | Milford                  |
| 9/27/2008   | Bruckert, Laura E        | Freeman, Eric R       | Milford                  | North Conway             |
| 9/27/2008   | Bisbee, Lyndsey A        | Hare, Kenneth C       | Milford                  | Jaffrey                  |
| 9/27/2008   | St Jean, Caitlin B       | Seavey, Jason J       | Milford                  | Campton                  |
| 9/27/2008   | Mclaughlin, Shauna L     | Bowden, Eric J        | Milford                  | Milford                  |
| 9/27/2008   | Bissonnette, Michael R   | Hildreth, Timothy C   | Milford                  | Milford                  |
| 9/30/2008   | Ingram, Stacy            | Miller, Barry M       | Milford                  | Amherst                  |
| 10/3/2008   | St Laurent, Melissa R    | Beecy, Derek M        | Milford                  | Rochester                |
| 10/4/2008   | Dowd, Kyla M             | Lavespere, Joshua L   | Milford                  | Wilton                   |
| 10/4/2008   | Clermont, Amanda         | Pare, Shaun           | Milford                  | Hudson                   |
| 10/4/2008   | Gauthier, Darlene M      | Nickerson, Cindy L    | Milford                  | Milford                  |
| 10/11/2008  | Ellis, Sherry L          | Cameron, Daniel E     | Milford                  | Nashua                   |
| 10/11/2008  | Haughey, Meghan E        | Bilz, Adam L          | Milford                  | Milford                  |
| 10/16/2008  | Seaman, Kathleen         | Bernard, Wayne        | Hudson                   | Milford                  |
| 10/18/2008  | Robie, Joan A            | Smith, Russell S      | Milford                  | Manchester               |
| 10/18/2008  | Kahler, Mary R           | Goes, Ariston D       | Nashua                   | Merrimack                |
| 10/24/2008  | Sutherland, Ashley J     | Wheeler, Nathaniel D  | Milford                  | Manchester               |
| 10/25/2008  | Murphy, Brenda L         | Moore, Ronald R       | Manchester               | Manchester               |
| 10/25/2008  | Dunn, Stacey M           | Reid, Michael R       | Milford                  | Exeter                   |
| 10/25/2008  | Goulet, Jennifer L       | Howard, David A       | Milford                  | Gorham                   |

# Marriages

| <u>Date</u> | <u>Spouse # 1 Name</u> | <u>Spouse #2 Name</u> | <u>Place of<br/>Issuance</u> | <u>Place of<br/>Marriage</u> |
|-------------|------------------------|-----------------------|------------------------------|------------------------------|
| 11/1/2008   | Leonard, Ericka J      | Chirichiello, Mark    | Antrim                       | Antrim                       |
| 11/1/2008   | Kabes, Melissa R       | Coombs, Roger S       | Milford                      | Milford                      |
| 11/1/2008   | Lemieux-Horman, Stacie | Sullivan, Patrick M   | Milford                      | Hollis                       |
| 11/7/2008   | Barlow, Heather R      | Lagana, Janet E       | Milford                      | Bethlehem                    |
| 11/22/2008  | Piwko, Carol A         | Moore, Steven O       | Milford                      | Amherst                      |
| 12/5/2008   | Ridolfi, Sarah L       | Lemley, Anthony M     | Nashua                       | Nashua                       |
| 12/12/2008  | Lockhart, Joan B       | Chappell, George P    | Milford                      | Milford                      |
| 12/12/2008  | Johnson, Sue E         | Carmen, Nathaniel W   | Nashua                       | Nashua                       |
| 12/13/2008  | Dehate, Tina M         | Garland, Kirkwood H   | Milford                      | Milford                      |
| 12/25/2008  | Beland, Kathleen A     | Zirpolo, Gary E       | Amherst                      | Amherst                      |



# Deaths

| <u><b>Decedent's Name</b></u> | <u><b>Date Of Death</b></u> | <u><b>Place Of Death</b></u> | <u><b>Father's Name</b></u> | <u><b>Mother's Maiden Name</b></u> |
|-------------------------------|-----------------------------|------------------------------|-----------------------------|------------------------------------|
| Mitchell, Kathleen            | 1/3/2008                    | Nashua                       | Mitchell Sr, Perry          | Polaski, Sophia                    |
| Doyle, Lynda                  | 1/4/2008                    | Nashua                       | Pease, Phillip              | Russell, Marian                    |
| Fish Jr, Frank                | 1/5/2008                    | Nashua                       | Fish Jr, Frank              | Cummings, Maude                    |
| Perusse, Joseph               | 1/14/2008                   | Milford                      | Perusse, Joseph             | Fairfield, Marilda                 |
| Bailey Jr, Charles            | 1/17/2008                   | Nashua                       | Bailey Sr, Charles          | Parry, Eva                         |
| Wolfe, Sandra                 | 1/24/2008                   | Milford                      | Came, Guy                   | Crosby, Marion                     |
| Fox, Edwin                    | 2/9/2008                    | Peterborough                 | Fox, Antti                  | Polso, Josefinna                   |
| Sternberg, Doris              | 2/11/2008                   | Merrimack                    | Long, Osmond                | Simpson, Pearl                     |
| Kover, Janos                  | 2/18/2008                   | Milford                      | Kover, Karoly               | Nee Kisspal, Margit                |
| Landers, Thomas               | 2/20/2008                   | Milford                      | Landers, William            | Cooley, Doris                      |
| Kellogg, Howard               | 2/20/2008                   | Merrimack                    | Kellogg, Howard             | Cook, Anna                         |
| Monbleau Sr, Russell          | 2/22/2008                   | Milford                      | Monbleau, Charles           | Wandless, Alice                    |
| Cafaro, Janice                | 2/23/2008                   | Nashua                       | Masters, Leland             | Foster, Maud                       |
| Franks, Dorothy               | 3/3/2008                    | Milford                      | Davis, David                | Shack, Esther                      |
| Hagan, Walter                 | 3/7/2008                    | Milford                      | Hagan, John                 | Fredrick, Agnes                    |
| Charbonneau, Mary             | 3/12/2008                   | Merrimack                    | Delfino, Diego              | Unknown, Stephania                 |
| Finning, Lemonitra            | 3/19/2008                   | Milford                      | Kiritsis, Apostoles         | Plakas, Oraina                     |
| Reills, Helen                 | 3/20/2008                   | Milford                      | Hart, Hugh                  | Feeney, Mary                       |
| Champagne, Alice              | 3/24/2008                   | Milford                      | Roy, Oliver                 | Cere, Alexina                      |
| Bell, Elizabeth               | 3/31/2008                   | Milford                      | Phares, Frank               | Craig, Margaret                    |
| Marr, Margaret                | 4/3/2008                    | Milford                      | Fournier, Ursise            | Dwyer, Bridget                     |
| Merrow, Frances               | 4/5/2008                    | Milford                      | Haskell, Daniel             | Hall, Mary                         |
| Kaye, Virley                  | 4/12/2008                   | Milford                      | Kirby, John                 | Cochran, Eva                       |
| Jones, Mark                   | 4/13/2008                   | Milford                      | Jones, William              | Roy, Jacqueline                    |
| Swain, Dorothy                | 4/14/2008                   | Manchester                   | Noval, George               | Perigny, Beatrice                  |
| Russell, Winston              | 4/16/2008                   | Milford                      | Russell, Wilfred            | Dow, Irene                         |
| Batchelder, Marion            | 4/20/2008                   | Milford                      | Grady, Fred                 | Welch, Alma                        |
| Hills, Kenneth                | 4/26/2008                   | Nashua                       | Hills, Charles              | Carlson, Annabelle                 |
| Woodruff, Frances             | 4/27/2008                   | Merrimack                    | Couples, Ivan               | Unknown, Dora                      |
| Santelmann, Stuart            | 5/2/2008                    | Milford                      | Santelmann Jr, William      | Hunter, Jean                       |
| Latulippe, Alice              | 5/6/2008                    | Nashua                       | Brown Sr, Charles           | Waters, Dorothy                    |
| Whitney Jr, Edgar             | 5/8/2008                    | Milford                      | Whitney Sr, Edgar           | Hall, Edna                         |
| Baham, Gloria                 | 5/11/2008                   | Milford                      | Brier, Louis                | Martin, Olivia                     |
| Farkas, Francis               | 5/12/2008                   | Merrimack                    | Farkas, Csaba               | Kadi, Teresa                       |

# Deaths

| <u>Decedent's Name</u> | <u>Date Of Death</u> | <u>Place Of Death</u> | <u>Father's Name</u> | <u>Mother's Maiden Name</u> |
|------------------------|----------------------|-----------------------|----------------------|-----------------------------|
| Kenney, Francis        | 5/16/2008            | Milford               | Kenney, James        | Austin, Adelaide            |
| Vrouhas, Linda         | 5/20/2008            | Nashua                | Roots, James         | Lillstrang, Rachel          |
| Carreno, Mary          | 5/27/2008            | Merrimack             | Pekkenan, William    | Unknown, Oni                |
| O'connell, Janet       | 6/5/2008             | Milford               | Romanowicz, Joseph   | Kuhara, Malvina             |
| Bonenfant, Ronald      | 6/7/2008             | Milford               | Bonenfant, Albert    | Paul, Jeannette             |
| Simpson, Essie         | 6/10/2008            | Milford               | Pinette, Amos        | Laferriere, Anna            |
| Baldic, Lena           | 6/10/2008            | Bedford               | Westcott, Clarence   | Belanger, Lottie            |
| Toomey, Roberta        | 6/11/2008            | Milford               | Harper, Jay          | Unknown, Jessie             |
| Baechle, Nancy Jo      | 6/13/2008            | Nashua                | Ubhaus, Norman       | Lawlor, Ruth                |
| Fox, Raymond           | 6/15/2008            | Nashua                | Fox, Raymond         | Maynard, Betty              |
| Gillett, Irene         | 6/16/2008            | Nashua                | Grote Sr, George     | Ruby, Katherine             |
| Brooks, Edward         | 6/19/2008            | Nashua                | Brooks, Alonzo       | Macfarland, Beatrice        |
| Ruonala, Philemene     | 6/20/2008            | Milford               | Galletly, John       | Johnson, Anna               |
| O'leary, Margaret      | 6/20/2008            | Nashua                | O'leary Sr, Daniel   | Coughlin, Mary              |
| Thorpe, Janet          | 7/3/2008             | Merrimack             | Johnson, Edwin       | Whitworth, Phoebe           |
| Frye, Elizabeth        | 7/14/2008            | Milford               | Stearns, Langdon     | Smith, Esther               |
| Knightly, William      | 7/18/2008            | Milford               | Knightly, John       | Roche, Margaret             |
| Cross, Dolores         | 7/22/2008            | Nashua                | Connolly Sr, Francis | Hawley, Beatrice            |
| Varga, Josephine       | 7/22/2008            | Milford               | Mondi, Nicholas      | Scibilia, Frances           |
| Curtis, Ashley         | 7/23/2008            | Milford               | Curtis, Stephen      | Greeley, Roberta            |
| Doran, Ruth            | 7/24/2008            | Nashua                | Mcneil, Leo          | Barry, Angele               |
| Jowders, Caroline      | 7/25/2008            | Milford               | French, Carroll      | Pirovano, Gertrude          |
| Lawson, Helene         | 7/26/2008            | Nashua                | Denye, Peter         | Hellings, Helene            |
| Zedalis, Josephine     | 7/31/2008            | Nashua                | Stefanik, Albert     | Unknown, Tekla              |
| Anderson Jr, Carl      | 8/13/2008            | Milford               | Anderson Sr, Carl    | Moore, Edith                |
| Brown, Margaret        | 8/18/2008            | Milford               | Urie, Clarence       | Shields, Annie              |
| Ethridge, Shirley      | 8/22/2008            | Milford               | Hall, Warren         | Bowers, Eva                 |
| Stoddard, Jeanne       | 9/8/2008             | Nashua                | Roy, Joseph          | Desrosiers, Lorraine        |
| Osborne, Elizabeth     | 9/8/2008             | Milford               | Woods, Frank         | Sullivan, Helen             |
| Brown, Kenneth         | 9/9/2008             | Merrimack             | Brown Sr, Kenneth    | Everett, Lena               |
| Trombly, Pauline       | 9/18/2008            | Merrimack             | Martin, Alfred       | Dube, Georgiana             |
| Larouche, Charlotte    | 9/28/2008            | Manchester            | Carlton, Clarence    | Unknown, Marion             |
| O'leary, Helen         | 10/5/2008            | Milford               | Mccusker, William    | Morgan, Catherine           |
| Blease, Brenda         | 10/21/2008           | Nashua                | Russell, Richard     | Girard, Lucille             |



# Deaths

| <u>Decedent's Name</u> | <u>Date Of Death</u> | <u>Place Of Death</u> | <u>Father's Name</u> | <u>Mother's Maiden Name</u> |
|------------------------|----------------------|-----------------------|----------------------|-----------------------------|
| Kimball, Helen         | 10/24/2008           | Nashua                | Thompson, George     | Small, Henrietta            |
| Vail Sr, Thomas        | 10/24/2008           | Milford               | Vail, Elias          | Unknown, Alice              |
| Walters Ii, Robert     | 10/25/2008           | Nashua                | Walters, Robert      | Norton, Irene               |
| Baldic, Muriel         | 10/26/2008           | Nashua                | Beach, Lemuel        | Bryant, Marcia              |
| Smith, Olive           | 10/27/2008           | Milford               | Quimby, Willis       | Tyrrell, Mary               |
| Bahsler, Jean          | 11/3/2008            | Nashua                | Whitcher, Elmore     | Vernon, Edna                |
| Baldic, Leo            | 11/8/2008            | Milford               | Baldic, Emmett       | Beach, Muriel               |
| Belanger, Jeffrey      | 11/8/2008            | Merrimack             | Belanger, Theodore   | Williams, Juanita           |
| Caruso, Mary           | 11/9/2008            | Milford               | Wahula, Jozef        | Unknown, Kathryn            |
| Biathrow, Dawn         | 11/11/2008           | Milford               | Boyer, Donald        | Beach, Mona                 |
| Fuller, Donald         | 11/17/2008           | Nashua                | Fuller, George       | Wright, Laura               |
| Martel, Raymond        | 11/18/2008           | Manchester            | Martel, Hector       | Liberty, Lamina             |
| Frank, Donald          | 11/24/2008           | Milford               | Frank, Charles       | Whyte, Ella                 |
| O'hare, Michael        | 11/27/2008           | Nashua                | O'hare, Joseph       | Pease, Cecelia              |
| Richardson, Clarence   | 11/27/2008           | Nashua                | Richardson, Frank    | Caroll, Lula                |
| Kirby Jr, John         | 11/29/2008           | Nashua                | Kirby Sr, John       | Cochrane, Eva               |
| Mcclintick, Patricia   | 12/8/2008            | Nashua                | Bering, Horace       | Cook, Aileen                |
| Lorden, Francis        | 12/11/2008           | Milford               | Lorden, Dennis       | Schemp, Mildred             |
| Finch, Alberta         | 12/18/2008           | Milford               | Anderson, Andrew     | Cushing, Minnie             |
| Waugaman, Nancy        | 12/23/2008           | Milford               | Lunt, Samuel         | Barnes, Lillian             |
| Monbleau, Dorothy      | 12/25/2008           | Milford               | Francis, Charles     | Choate, Mary                |
| Miles, Elizabeth       | 12/29/2008           | Nashua                | Richardson, Arthur   | Mackay, Lizzie              |
| Bunnell, Leslie        | 12/31/2008           | Milford               | White, Robert        | Mccoy, Patricia             |
| Quidore, Ronald        | 12/31/2008           | Merrimack             | Quidore, Earl        | Bobrick, Helen              |

# ***Deaths From Away – Brought to Milford for Burial***

| <u><b>Date</b></u> | <u><b>Name</b></u>        | <u><b>Place of Death</b></u> |
|--------------------|---------------------------|------------------------------|
| 01/15/08           | Guidmore, Charles D.      | Amherst, NH                  |
| 01/31/08           | Blanchette, Ann Katherine | Keene, NH                    |
| 02/15/08           | Holcombe, Robert C.       | Peterborough, NH             |
| 02/18/08           | Bernasconi, Edwin Natalie | Nashua, NH                   |
| 02/18/08           | Flynn, James M.           | Cambridge, MA                |
| 03/07/08           | Sklavounos, Dimitra       | Peterborough, NH             |
| 03/12/08           | Bills, Linda Dianne       | Peterborough, NH             |
| 05/22/08           | Jacobson, Mary P.         | Amherst, NH                  |
| 06/01/08           | Angell, Anne              | Ayer, MA                     |
| 06/25/08           | Hawkins, Marjorie L.      | Worcester, MA                |
| 07/10/08           | Landon, Leona B.          | Baldwinsville, NY            |
| 07/15/08           | Bjork, Ernest Hendrick    | Nashua, NH                   |
| 08/27/08           | Pelletier, Nicole C.      | Brookline, NH                |
| 09/05/08           | Smith, Harold Bray        | Laconia, NH                  |
| 09/21/08           | Consigli, Violet Marie    | Merrimack, NH                |
| 01/15/08           | Guidmore, Charles D.      | Amherst, NH                  |
| 01/31/08           | Blanchette, Ann Katherine | Keene, NH                    |
| 02/15/08           | Holcombe, Robert C.       | Peterborough, NH             |



## ~ NOTES ~

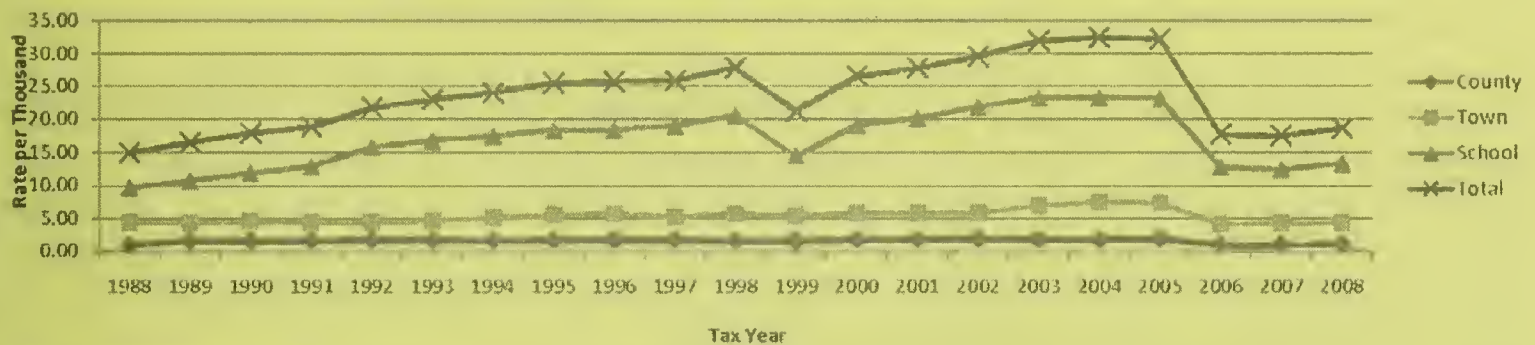
## ~ NOTES ~



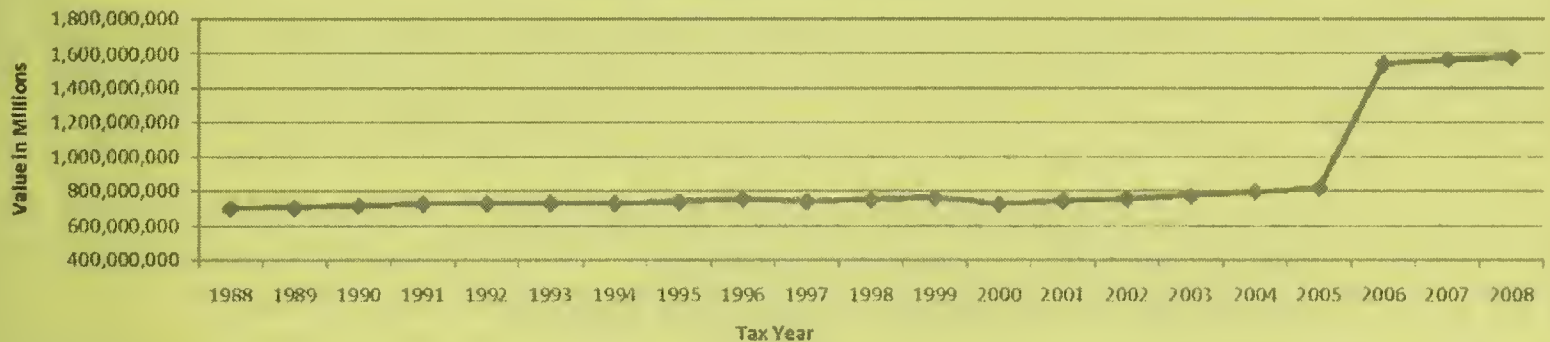
## 2008 Tax Rate Analysis

|            | Year | County | Town | School | Total | Ratio | Net Valuation |
|------------|------|--------|------|--------|-------|-------|---------------|
| Reval.Year | 1988 | 0.92   | 4.39 | 9.59   | 14.90 | 100%  | 700,317,395   |
|            | 1989 | 1.49   | 4.35 | 10.64  | 16.48 | 101%  | 703,568,300   |
|            | 1990 | 1.51   | 4.56 | 11.80  | 17.87 | 106%  | 714,255,800   |
|            | 1991 | 1.56   | 4.41 | 12.84  | 18.81 | 124%  | 723,802,100   |
|            | 1992 | 1.60   | 4.41 | 15.70  | 21.71 | 139%  | 727,412,200   |
|            | 1993 | 1.60   | 4.62 | 16.77  | 22.99 | 139%  | 727,818,500   |
|            | 1994 | 1.57   | 5.05 | 17.40  | 24.02 | 135%  | 728,171,450   |
|            | 1995 | 1.65   | 5.44 | 18.37  | 25.46 | 138%  | 736,045,550   |
|            | 1996 | 1.63   | 5.68 | 18.39  | 25.70 | 134%  | 752,987,100   |
|            | 1997 | 1.66   | 5.22 | 18.95  | 25.83 | 133%  | 737,969,900   |
| Reval.Year | 1998 | 1.51   | 5.67 | 20.62  | 27.80 | 121%  | 747,473,380   |
|            | 1999 | 1.54   | 5.33 | 14.34  | 21.21 | 113%  | 759,530,580   |
|            | 2000 | 1.69   | 5.75 | 19.06  | 26.50 | 93%   | 722,691,530   |
|            | 2001 | 1.77   | 5.78 | 20.17  | 27.72 | 78%   | 741,439,670   |
|            | 2002 | 1.82   | 5.78 | 21.88  | 29.48 | 71%   | 752,293,850   |
| Reval.Year | 2003 | 1.73   | 6.89 | 23.20  | 31.82 | 64%   | 771,495,950   |
|            | 2004 | 1.69   | 7.47 | 23.23  | 32.39 | 57%   | 794,609,350   |
|            | 2005 | 1.83   | 7.23 | 23.10  | 32.16 | 55%   | 814,966,550   |
|            | 2006 | 0.94   | 4.11 | 12.65  | 17.70 | 98%   | 1,539,168,628 |
|            | 2007 | 0.97   | 4.20 | 12.32  | 17.49 | 100%  | 1,561,704,597 |
|            | 2008 | 1.00   | 4.32 | 13.26  | 18.58 |       | 1,578,431,637 |

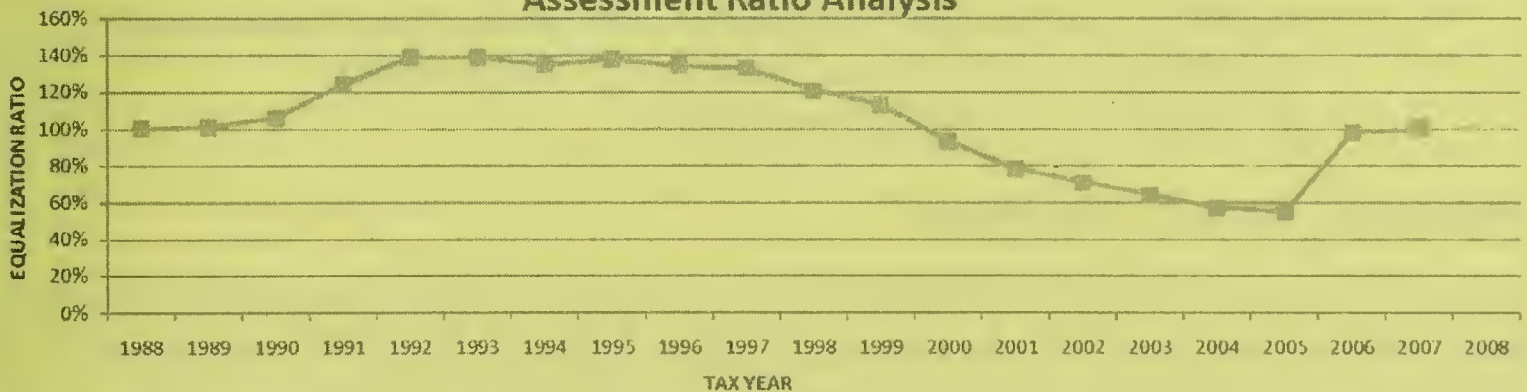
### Detailed Tax Rate Analysis



### Net Valuation Analysis



### Assessment Ratio Analysis



Prepared by: Assessing Department

# **Milford Capital Improvements Plan (CIP) Report for 2009 – 2014**

## **Purpose of the 2009-2014 Capital Improvements Plan**

A municipal capital improvements plan is an essential component of the Town's short-term and long-range community planning process. As authorized by NH RSA 674:5 and by Article 25 of the 1995 Milford Town warrant, the Town of Milford annually prepares a six-year capital improvements plan (CIP) to lay out a program of municipal programs and projects that cost a minimum \$75,000.00. The CIP may encompass major projects currently underway, and/or future projects to be undertaken with public funds. Tailoring the CIP to the needs of the community allows projects to be classified according to urgency and the need to see them realized to support Town services. Included in the CIP analysis are estimated costs for each project, probable operating costs when known, eligibility for impact fee assessment, and anticipated funding sources.

The Capital Improvements Plan (CIP) contains the capital improvement projects recommended by the Capital Improvements Plan Citizens' Advisory Committee (Committee) based on review and analysis of project requests submitted by Town department heads, commissions, and the Milford School District. For the 2009-2014 CIP, project requests, both new and ongoing, were submitted by the following: Ambulance Service; Community Development; Fire Department; Department of Public Works (DPW) – Highway; DPW-Recreation; DPW-Solid Waste; the Milford School District; and the Wadleigh Memorial Library. A project is deemed eligible for inclusion in the CIP if the total cost is at least a minimum of \$75,000 and is reasonably expected to have a useful life of at least five (5) years. Replacement vehicles, although often acquired in groups, are not eligible unless the single unit value is equal to or greater than \$75,000.

The Milford CIP attempts to link, within a rational framework, the provision of needed facilities, products, or services with the spending necessary to attain such items. The CIP must address the goals and intent of the master plan with fiscal realities. A well-supported and thoughtfully prepared CIP should provide the following benefits to the community:

- ***Preserving public health, safety, and welfare,***
- ***Anticipating the demands of growth.***
- ***Improving communication and coordination,***
- ***Avoiding undue tax increases.***
- ***Developing a fair distribution of capital costs,***
- ***Building a foundation for growth management and impact fees.***
- ***Identifying "scattered and premature" development.***
- ***Supporting economic development.***

## **CIP Citizens' Advisory Committee**

The Milford Planning Board is charged with directing the capital improvements planning process, based upon the Town's adopted master plan goals and recommendations. The CIP process normally begins in the spring of each year as the Planning Board appoints a



citizen committee representing several areas of Town operation. Members serving on the 2008-2014 citizens' advisory committee were:

|                                                |                 |
|------------------------------------------------|-----------------|
| Planning Board representative:                 | Paul Blanchette |
| Community Facilities Committee representative: | Donna Barr      |
| School Board representative:                   | Paul Dargie     |
| Budget Advisory Committee representative:      | Gil Archambault |
| Member-at-large:                               | Paul Johnson    |
| Member-at-large:                               | Dawn Condra     |
| Community Development Dept. support:           | Bill Parker     |

The Committee follows a process in coordination with Department Heads accumulating, analyzing, evaluating, ranking, and allocating two years in the six-year timeframe the projects submitted for review. Upon completion of this process the Citizens' Advisory Committee 1) prepares the final report; 2) transmits a copy of the final report to department heads, the Board of Selectmen, the Budget Advisory Committee, and the Planning Board; 3) schedules a public hearing date with the Planning Board; 4) meets with the Board of Selectmen to brief it on the Plan; and 5) presents the Plan at a Planning Board for the required public hearing and adoption.

### **2009-2014 Projects**

The CIP Committee received nineteen (19) project requests for inclusion in the 2009-2014 Capital Improvements Plan. A majority of the projects were carry-overs from previous years, however there were five (5) new requests. The new requests include the need for a Snow Storage Area (DPWH01-09)) that meets Federal and State stormwater regulations; a Catch Basin Cleaner (DPWH02-09); Curbside Trash Pick-Up Implementation (DPWSW01-09); Keyes Pool Splash Park (DPWREC01-09); and Rescue 1 Ladder Truck Replacement (FIRE01-09). One project, the West Side Fire Station (FIRE02-02), was brought back into the CIP. Several other project requests were revised from previous years to reflect changes in proposed cost and implementation.

The **Snow Storage Area** project request for \$75,000 was submitted by the Department of Public Works as a result of federal Environmental Protection Agency mandates for the Town to comply with MS4 Phase II permit requirements regulating the treatment and discharge of stormwater. Current locations for snow storage, off Souhegan Street, Keyes Field, and various other locations in Town do not meet the EPA's minimum requirements. A long-term solution to this issue needs to be investigated and new locations for storage need to be located. Given the urgency of meeting federal regulations and avoiding possible fines, the Committee first included the Snow Storage Area for funding in 2009. However, due to the time necessary to determine feasible locations and snow storage options, the request was moved to 2010.

A **Vacuum Unit/Catch Basin Cleaner-Trailer Mounted** project request for \$80,000 was submitted by the Department of Public Works for funding in 2011. Used for cleaning catch basin sumps, the new unit will help the Town comply with EPA MS4 Phase II permit requirements.



**Curbside Trash Pick-up Implementation** was submitted by the Department of Public Works as a means to better address solid waste disposal issues in Town. Curbside pick-up would replace the current dropoff system in place at the municipal transfer station/recycling center. The new system would provide solid waste containers to property owners with pick-up to be done by municipal trucks. Goals for the new system are to increase recycling (through single-stream collection), a reduction in vehicle trips to the existing transfer station facility that result in traffic congestion downtown, energy and resource conservation, and avoidance of the significant costs associated with rehabilitation or relocation of the current transfer station on North River Road. Start-up costs for implementation include those associated with the purchase of containers, two (2) trucks, and modifications to the existing facility to accommodate the requirements of single-stream recycling and solid waste dropoff. The planned implementation cost is \$950,000, to be paid for through a 5-year bond.

A new **Keyes Pool Splash Park** project request was submitted by the Department of Public Works-Recreation as part of ongoing Keyes Field upgrades. The Splash Park is intended to enhance the swimming pool area and add more summertime recreation options. The proposed cost is \$80,000 and it is planned to be similar to the newly constructed amenity in the town of Exeter, New Hampshire. The Recreation Department indicated that private funding will be sought to complement proposed public funding.

Also included in the 2009-2014 CIP is a planned **Replacement for Ladder Truck 1**. In 2007 the current 1991 Ladder Truck 1 received a limited refurbishment after an evaluation by several apparatus maintenance companies. This evaluation concluded that based on both age and condition the vehicle would need to be replaced within five to six years. The CIP includes a planned replacement for 2012. The cost for replacement is anticipated to be \$750,000.

Most projects listed in the 2009-2014 CIP are ongoing projects that have been included in the CIP over the course of several funding cycles. Several projects are phased-in while the remaining are one-time purchases or implementation. A brief description of the bulk of the project requests follows:

1. **Ambulance Replacement (1999 Ambulance):** The existing 1999 ambulance is scheduled for replacement in 2010 due to electrical system use, rust, clock hours on the vehicle systems (drivetrain), and general emergency use. Mileage as of June 2008 was approximately 104,000 with an anticipated additional 14,000 miles to be added within the following year. Maintenance requirements in 2008 included four-wheel brake replacement. The proposed replacement vehicle is planned to be wider than the existing ambulance due to a larger patient compartment box offering increased patient care benefits. Cost is \$94,000 with lease/purchase.
2. **Ambulance Replacement (2003 Ambulance):** The existing 2003 ambulance is scheduled for replacement in 2012 due to electrical system use, rust, clock hours on the vehicle systems (drivetrain), and general emergency use. Mileage as of June 2008 was approximately 62,100 with an anticipated additional 14,000 miles to be added within the following year. Stretcher costs included in the total costs include a power-assist stretcher. As with the 1999 replacement, this new ambulance is



planned to be wider to accommodate a larger patient compartment box. Cost is \$94,500 with lease/purchase.

3. **Oval Area Traffic Improvements Phase II, III, and IV:** This request is necessary to complete the Town matching funds requirements with the Federal Highway Administration Special Project “earmarked” funding for downtown Milford traffic improvements. The total Town match requirement is \$700,000, of which \$235,000 has been appropriated (\$80,000 in 2006 and \$155,000 in 2007). The Federal contribution is \$2,800,000. Planning is well underway for South Street improvements covered by existing Federal Transportation Enhancement funding and a portion of the earmark funding will be utilized for related South Street improvements. Areas proposed for additional traffic congestion and safety improvements include Oval/Union Square, the Nashua Street/Edgewood Shopping Center/Tonella Road area; the Westside Neighborhood (Lincoln, Union, Garden, Cottage Streets), and the Amherst/Mont Vernon/Grove Streets area. Improvements are to be prioritized and implemented through at least the year 2012. \$155,000 is planned each year 2009, 2010, and 2011.
4. **Town-wide Drainage Replacement Phases I through V:** Ongoing replacement and upgrades of the Town-wide storm drainage system is necessary to meet Federal and State mandates for stormwater management and to address a deteriorating system of pipes and structures that do not adequately handle stormwater and drainage. Drainage improvements will be coordinated with the Department of Public Works pavement management program and road reconstruction projects. An implementable plan is set to be phased in starting in 2010 with funding set at \$75,000 for each phase.
5. **Rubber-Tired Excavator:** A new  $\frac{3}{4}$  yard rubber-tired excavator is planned to be added to the Highway Department fleet for use in excavating town drainage systems. This cost of this piece of equipment is \$175,000, to be paid for over 5-years through a lease/purchase of beginning in 2010.
6. **Union Street Railroad Crossing:** This project will replace the existing at-grade railroad crossing on Union Street between Lincoln and Garden Streets. The project will be coordinated with the NHDOT and Oval Area Traffic Improvements. The Town’s share of the project is anticipated to be \$125,000 and is scheduled for funding in the CIP for 2010.
7. **Street Sweeper w/8 CY Stainless Steel Hopper:** The existing 1992 “Johnson” street sweeper is scheduled for replacement due to continued costly maintenance. This cost of this piece of equipment is \$150,000, to be paid for over 5-years through a lease/purchase beginning in 2012.
8. **Dump Truck, Plow, Sander:** A new dump truck with a plow/sander to replace the existing 2000 truck is scheduled for 2011 at a cost of \$144,000, to be paid for over 5-years through a lease/purchase beginning in 2011.



9. **Rescue 1 Replacement:** This project request is to replace the 1987 Heavy Rescue vehicle with a new combination Rescue/Pumper. This replacement will allow for combining the functions of an engine and rescue truck into one vehicle thus reducing the need to send two pieces of apparatus to motor vehicle and industrial accidents. This vehicle would also be used to respond to alarms, fires, and other emergencies. Combining functions allows for more efficient operations with limited personnel. The Rescue 1 Replacement is scheduled for 2011 when the current Heavy Rescue vehicle will be three years beyond its standard 20-year life expectancy. The cost is \$450,000, to be paid for over 5-years through a lease/purchase.
10. **West Side Fire Station:** Depending upon future growth and development projections, a West Side Fire Station has been identified as potentially necessary to provide adequate emergency response to the west side of Town. The need for this facility must be planned in conjunction with ongoing study of a new emergency services facility downtown. The preliminary cost estimate for a West Side facility is \$1,500,000 and is scheduled for 2014 to be paid for by a bond issue, and impact fees if appropriately determined.
11. **Fire Station – Land Acquisition and Facility:** The current Fire Station, located downtown on School Street, was built in 1974 with a facility life expectancy of 25 years. With the ongoing growth of the community and the increased demands placed on Department services, the Station capacity has been exceeded. Based upon the final results of an ongoing study yet to be completed by the Community Facilities Committee at the direction of the Board of Selectmen, a new or expanded facility is projected for downtown. The new facility may also house a relocated ambulance service and emergency management operations. The preliminary cost estimate for land acquisition if required is \$750,000 and is scheduled for 2009, and the preliminary cost estimate for an expanded or new facility is \$4,000,000 scheduled for 2012.
12. **Library – Addition and Renovation:** The Wadleigh Memorial Library project request is for an approximately 12,400 square foot addition as well as renovation of the existing facility in accordance with the Library's long range development plan. The existing Library was built with a capacity to serve a community with a population of 12,500. The project is supported by space needs analysis studies, a community needs survey, and a 2007 independent Library Building Project consultant report. The Library is continuing efforts to pursue additional property acquisition as part of the project to address site egress and parking concerns. An architectural firm has produced preliminary drawings, renderings, and cost estimates based on the Building report. The project is estimated to cost approximately \$7,000,104, partially funded by private donations for an anticipated public cost, including furnishings and equipment, of \$6,450,104. The project is scheduled in the CIP for 2012 to be paid for by a 20-year bond.
13. **Milford School District – Kindergarten:** As mandated by the State of New Hampshire, all school districts must provide for public kindergarten. The Milford School District currently does not offer public kindergarten education. However, to meet the State mandate the School District is proposing an expansion of the Jacques



Elementary School building with additional classrooms in order to allow conversion of existing classroom space for kindergarten education. The District is proposing a building project for Town vote in 2009 with a cost of \$2,120,000 to accommodate the addition and necessary renovations to the Jacques Elementary building. State building aid will pay for 75% of the building costs, thus the proposed cost for Milford is estimated to be \$530,000.

14. **Milford School District – High School Parking:** To allow for additional parking at the High School intended to alleviate a shortage of parking for the facility, this School District project request is for the acquisition of additional property adjacent to the High School to create parking. The School District has scheduled this project to be on the 2010 Town Warrant for a cost of \$150,000.
15. **Milford School District – Renovations of Milford High School, Milford Middle School, and the Bales School:** This project request addresses ongoing renovations necessary for the Middle and High Schools, and the Bales School. The anticipated cost of these renovations is \$10,000,000, of which \$4,000,000 will be paid for by State of New Hampshire building aid, and \$6,000,000 will be paid for by a 20-year bond scheduled for the Town Warrant in 2012.

#### **Future Identified Projects Not Yet Scheduled in the 2009-2014 CIP**

The CIP Committee discussed five projects that had previously been included in past six-year capital improvement plans relative to each project's potential inclusion in subsequent plans. These projects are not included for funding in the 2009-2014 CIP for reasons as noted below:

1. **BROX Recreation Fields:** Approximately 46 acres have been delineated in the 2005 BROX Community Lands Master Plan for future recreation facility and field development. The BROX Community Lands Master Plan based its determination on recreation space needs projected to meet Milford's needs through the year 2030. Although considerable work has been done by various groups relative to long-range BROX community property land uses, no formal implementation has yet to be developed. Recent recreation facility work done by the Town has focused on development of Kaley Park, the community track at Milford High School, and improvements at Keyes Field.
2. **Kaley Park:** Development of Phase I of Kaley Park was undertaken in 2008 and consists of a single large irrigated open recreational playing field with limited associated parking. Public access has been formalized and accomplished. Although planned for recreational uses since 1995, public funding of future phases has not been determined, nor has a timeline been set for the construction of a canoe launch, field expansion, and other recreational amenities. Limited future development is dependent on private funding sources and grant acquisition.
3. **BROX Industrial/Commercial Development Infrastructure:** The Town purchased the 270-acre BROX Property in 2000 with the intent of marketing the 125 acres zoned for industrial and commercial uses for property tax revenue generating

development. Although many efforts have been undertaken to conceptually plan development and design necessary infrastructure, including the establishment of a tax increment financing district, development has not occurred due to an absence of a coherent Town economic development plan. Also important to note is the need to provide secondary access to Heron Pond Elementary School which has been laid out in conceptual development plans.

4. **Osgood Pond Dredging:** The Town has planned for several years, in conjunction with the Army Corps of Engineers, a project to dredge Osgood Pond to return this community-identified natural and recreational resource to a usable condition for recreation and wildlife habitat. The Town has matching funding set aside in capital reserve funds, but obtaining federal funding continues to be problematic.
5. **Town Hall Renovations:** No formal plan has been determined to renovate Town Hall office space to address space needs, provide better efficiency, increase security, and improve public access. However, if there is a relocation of the Ambulance Service away from the Middle Street level of Town Hall, it is anticipated that funding will be required to renovate the Ambulance space for Town-government related services.

### **Plan Recommendations**

The CIP Estimated Tax Impact Table presents the recommended schedule of project requests reviewed by the CIP Committee.

The CIP Committee utilized the CIP Estimated Tax Impact Table spreadsheet tool developed by previous CIP committee's to determine a reasonable approach to scheduling the project requests from 2009 through 2014. Significant and high-cost new projects proposed in the Town-related project list include Fire Station Land Acquisition (2009), Curbside Pickup (2010), the Wadleigh Library Addition/Renovation (2011), and the Fire Station Facility (2011). It will be necessary to develop full plans and justification for each of the above projects. Funding of these projects during the next six-year CIP cycle indicates a significant increase in required funding and subsequent debt service. However the existing debt service declines during this same period. Projects on the School-side are timed for implementation as the debt service declines.

In conclusion, the CIP Committee would like to thank Department Heads for their efforts to assist in putting together the 2009-2014 Capital Improvements Plan. If you are interested in serving on the Capital Improvements Plan Citizens' Advisory Committee please contact Bill Parker, Community Development Director, at 249-0600 ext. 246 or by email at [bparker@milford.nh.gov](mailto:bparker@milford.nh.gov) for details. Also, please visit the Community Development Department website at [www.milford.nh](http://www.milford.nh).



# CIP Estimated Tax Impact Table

| Project Number | 2010       | Project Name                  | Bond, Cash, or Lease | Pay Term, Years | Req'd Vote Year | Rec'd Vote Year | Purchase Price | Purchase Price Less Outside Funds | 2009                                                        | 2010    | 2011    | 2012    | 2013    | 2014    | Place holder requiring more study | Impact fee currently being collected | Impact fee potential |
|----------------|------------|-------------------------------|----------------------|-----------------|-----------------|-----------------|----------------|-----------------------------------|-------------------------------------------------------------|---------|---------|---------|---------|---------|-----------------------------------|--------------------------------------|----------------------|
| AMBS01-01      | Ambulance  | Ambulance Repl. - 1999        | Lease                | 5               | 2010            | 2010            | 94,000         | 94,000                            | -                                                           | 18,800  | 18,800  | 18,800  | 18,800  | 18,800  |                                   |                                      |                      |
| AMBS02-06      | Ambulance  | Ambulance Repl. - 2003        | Lease                | 5               | 2012            | 2012            | 94,500         | 94,500                            | -                                                           | -       | -       | 18,900  | 18,900  | 18,900  |                                   |                                      |                      |
| CD02-08        | Comm. Dev. | Oval Area Traffic Improv. II  | Cash                 | 1               | 2009            | 2009            | 155,000        | 155,000                           | 155,000                                                     | -       | -       | -       | -       | -       |                                   |                                      |                      |
| CD03-08        | Comm. Dev. | Oval Area Traffic Improv. III | Cash                 | 1               | 2010            | 2010            | 155,000        | 155,000                           | -                                                           | 155,000 | -       | -       | -       | -       |                                   |                                      |                      |
| CD04-08        | Comm. Dev. | Oval Area Traffic Improv. IV  | Cash                 | 1               | 2011            | 2011            | 155,000        | 155,000                           | -                                                           | 155,000 | -       | -       | -       | -       |                                   |                                      |                      |
| DPWH07-05      | DPW-Hwy    | Town-Wide Drainage Repl. I    | Cash                 | 1               | 2010            | 2010            | 75,000         | 75,000                            | -                                                           | 75,000  | -       | -       | -       | -       |                                   |                                      |                      |
| DPWH07-05      | DPW-Hwy    | Town-Wide Drainage Repl. II   | Cash                 | 1               | 2011            | 2011            | 75,000         | 75,000                            | -                                                           | -       | 75,000  | -       | -       | -       |                                   |                                      |                      |
| DPWH07-05      | DPW-Hwy    | Town-Wide Drainage Repl. III  | Cash                 | 1               | 2012            | 2012            | 75,000         | 75,000                            | -                                                           | -       | -       | 75,000  | -       | -       |                                   |                                      |                      |
| DPWH07-05      | DPW-Hwy    | Town-Wide Drainage Repl. IV   | Cash                 | 1               | 2013            | 2013            | 75,000         | 75,000                            | -                                                           | -       | -       | -       | 75,000  | -       |                                   |                                      |                      |
| DPWH07-05      | DPW-Hwy    | Town-Wide Drainage Repl. V    | Cash                 | 1               | 2014            | 2014            | 75,000         | 75,000                            | -                                                           | -       | -       | -       | -       | 75,000  |                                   |                                      |                      |
| DPWH08-05      | DPW-Hwy    | Rubber-Tired Excavator        | Lease                | 5               | 2010            | 2010            | 175,000        | 175,000                           | -                                                           | 35,000  | 35,000  | 35,000  | 35,000  | 35,000  |                                   |                                      |                      |
| DPWH09-05      | DPW-Hwy    | Union Street RR Crossing      | Cash                 | 5               | 2010            | 2010            | 125,000        | 125,000                           | -                                                           | 125,000 | -       | -       | -       | -       |                                   |                                      |                      |
| DPWH02-02      | DPW-Hwy    | Street Sweeper                | Lease                | 5               | 2012            | 2012            | 150,000        | 150,000                           | -                                                           | -       | -       | 30,000  | 30,000  | 30,000  | X                                 |                                      |                      |
| DPWH01-09      | DPW-Hwy    | Snow Storage Area             | Cash                 | 5               | 2009            | 2010            | 75,000         | 75,000                            | -                                                           | 75,000  | -       | -       | -       | -       |                                   |                                      |                      |
| DPWH02-03      | DPW-Hwy    | Catch Basin Cleaner           | Lease                | 5               | 2011            | 2011            | 80,000         | 80,000                            | -                                                           | -       | 16,000  | 16,000  | 16,000  | 16,000  |                                   |                                      |                      |
| DPWH04-01      | DPW-Hwy    | Dump Truck, plow, sander      | Lease                | 5               | 2011            | 2011            | 144,000        | 144,000                           | -                                                           | -       | 28,800  | 28,800  | 28,800  | 28,800  |                                   |                                      |                      |
| DPWWR01-09     | DPW-Rec    | Keyes Pool Splash Park        | Cash                 | 1               | 2010            | 2010            | 80,000         | 80,000                            | -                                                           | 65,000  | -       | -       | -       | -       | X                                 |                                      |                      |
| DPWSW01-09     | DPW-SW     | Curbside Pickup               | Bond                 | 5               | 2009            | 2010            | 950,000        | 950,000                           | -                                                           | 190,000 | 190,000 | 190,000 | 190,000 | 190,000 | X                                 |                                      |                      |
| FIRE04-06      | Fire       | Rescue I Replacement          | Lease                | 5               | 2011            | 2011            | 450,000        | 450,000                           | -                                                           | -       | 90,000  | 90,000  | 90,000  | 90,000  | X                                 |                                      |                      |
| FIRE02-02      | Fire       | West Side Fire Station        | Bond                 | 20              | 2014            | 2014            | 1,500,000      | 1,500,000                         | -                                                           | -       | -       | -       | -       | -       | X                                 |                                      |                      |
| FIRE01-03      | Fire       | Fire - Replace Ladder 1       | Lease                | 10              | 2012            | 2012            | 750,000        | 750,000                           | -                                                           | -       | 75,000  | 75,000  | 75,000  | 75,000  | X                                 |                                      |                      |
| FIRE03-02      | Fire       | Fire Station - Buy Land       | Bond                 | 10              | 2009            | 2009            | 750,000        | 750,000                           | -                                                           | 75,000  | 75,000  | 200,000 | 200,000 | 200,000 | X                                 |                                      |                      |
| FIRE03-02      | Fire       | Fire Station - School St      | Bond                 | 20              | 2010            | 2010            | 4,000,000      | 4,000,000                         | -                                                           | -       | 200,000 | 200,000 | 200,000 | 200,000 | X                                 |                                      |                      |
| LIBR01-01      | Library    | Addition /Renovation Project  | Bond                 | 20              | 2012            | 2012            | 7,000,104      | 6,450,104                         | -                                                           | -       | -       | -       | 322,505 | 322,505 |                                   | X                                    |                      |
| On horizon     | DPW-Rec    | Brox Recreation Fields        |                      |                 |                 |                 |                |                                   |                                                             |         |         |         |         |         |                                   |                                      |                      |
| On horizon     | DPW-Hwy    | Brox Indus. Infrastructure    |                      |                 |                 |                 |                |                                   |                                                             |         |         |         |         |         |                                   |                                      |                      |
| On horizon     | Admin      | Town Hall Renovations         |                      |                 |                 |                 |                |                                   |                                                             |         |         |         |         |         |                                   |                                      |                      |
| On horizon     | DPW-Rec    | Kaley Field                   |                      |                 |                 |                 |                |                                   |                                                             |         |         |         |         |         |                                   |                                      |                      |
| On horizon     | DPW        | Osgood Pond Dredging          |                      |                 |                 |                 |                |                                   |                                                             |         |         |         |         |         |                                   |                                      |                      |
|                |            |                               |                      |                 |                 |                 |                |                                   | New Projects (Town)                                         |         |         |         |         |         |                                   |                                      |                      |
|                |            |                               |                      |                 |                 |                 |                |                                   | 155,000 623,800 333,600 852,500 1,173,805 1,175,005         |         |         |         |         |         |                                   |                                      |                      |
|                |            |                               |                      |                 |                 |                 |                |                                   | Existing Projects (Town)                                    |         |         |         |         |         |                                   |                                      |                      |
|                |            |                               |                      |                 |                 |                 |                |                                   | 875,654 662,901 593,030 566,445 566,445 549,793             |         |         |         |         |         |                                   |                                      |                      |
|                |            |                               |                      |                 |                 |                 |                |                                   | Sub-Total (Town)                                            |         |         |         |         |         |                                   |                                      |                      |
|                |            |                               |                      |                 |                 |                 |                |                                   | 1,030,650 1,286,701 1,466,630 1,418,945 1,741,450 1,724,798 |         |         |         |         |         |                                   |                                      |                      |
| SCH01-09       | School     | Kindergarten                  | Bond                 | 10              | 2009            | 2009            | 530,000        | 530,000                           | -                                                           | 53,000  | 53,000  | 53,000  | 53,000  | 53,000  |                                   |                                      |                      |
| SCH02-09       | School     | High School Parking - Land    | Cash                 | 1               | 2010            | 2010            | 150,000        | 150,000                           | -                                                           | 150,000 | -       | -       | -       | -       |                                   |                                      |                      |
| SCH03-09       | School     | Renovations MHS MHS Bains     | Bond                 | 20              | 2012            | 2012            | 10,000,000     | 6,000,000                         | -                                                           | -       | -       | -       | 300,000 | 300,000 |                                   |                                      |                      |
|                |            |                               |                      |                 |                 |                 |                |                                   | New Projects (School)                                       |         |         |         |         |         |                                   |                                      |                      |
|                |            |                               |                      |                 |                 |                 |                |                                   | 0 203,000 53,000 53,000 353,000 353,000                     |         |         |         |         |         |                                   |                                      |                      |
|                |            |                               |                      |                 |                 |                 |                |                                   | Existing Projects (School)                                  |         |         |         |         |         |                                   |                                      |                      |
|                |            |                               |                      |                 |                 |                 |                |                                   | 1,255,032 1,210,952 1,165,814 928,265 935,429 894,790       |         |         |         |         |         |                                   |                                      |                      |
|                |            |                               |                      |                 |                 |                 |                |                                   | Sub-Total (School)                                          |         |         |         |         |         |                                   |                                      |                      |
|                |            |                               |                      |                 |                 |                 |                |                                   | 1,256,032 1,413,952 1,218,814 981,265 1,188,429 1,117,700   |         |         |         |         |         |                                   |                                      |                      |
|                |            |                               |                      |                 |                 |                 |                |                                   | Total New Debt Service                                      |         |         |         |         |         |                                   |                                      |                      |
|                |            |                               |                      |                 |                 |                 |                |                                   | 155,000 826,800 935,600 905,500 1,528,005 1,528,005         |         |         |         |         |         |                                   |                                      |                      |
|                |            |                               |                      |                 |                 |                 |                |                                   | Total Existing Debt Service                                 |         |         |         |         |         |                                   |                                      |                      |
|                |            |                               |                      |                 |                 |                 |                |                                   | 2,131,882 1,873,853 1,748,394 1,494,710 1,401,874 1,354,483 |         |         |         |         |         |                                   |                                      |                      |
|                |            |                               |                      |                 |                 |                 |                |                                   | Total Debt Service                                          |         |         |         |         |         |                                   |                                      |                      |
|                |            |                               |                      |                 |                 |                 |                |                                   | 2,286,892 2,700,653 2,685,494 2,490,210 2,929,878 2,882,489 |         |         |         |         |         |                                   |                                      |                      |

## Notes/Rules

1. School year is town year plus six months, e.g. 2009 town year = 2009/2010 school year
2. Existing debt service is net of state aid (schools receive 30-40% state construction aid over time)
3. Do not change info in the gray cells, they are calculated automatically
4. Bond and lease payments are estimates only
5. Any project that combines a number of different funding methods must be broken into separate projects
6. Any project that relies on a series of annual cash appropriations must be broken into separate projects
7. Leases - Treated as a normal loan based on Excel calculations using the Rate, below. Payments start the year of the vote
8. Bond - Treated as a normal loan based on Excel calculations using the Rate, below. Payments start the year following the vote Rate 5%
9. Project placement by year is a recommendation only and does not imply the project will be placed in the warrant or in budget for that year
10. Projects are identified by Dept-Project Sequence-Year First Requested for inclusion in the CIP



## **~ 2009 TOWN MEETING WARRANT & BUDGET/FINANCIALS ~**

**March 10<sup>th</sup> 2009 – Elective Session**

**Polling Location – Milford Middle School (33 Osgood Road)**

**Polls Open 6:00 am to 8:00 pm**

To the inhabitants of the Town of Milford in the County of Hillsborough, in the State of New Hampshire, qualified to vote in Town Affairs:

You are hereby notified that the Annual Meeting of the Town of Milford will be held, in accordance with "Senate Bill 2"(RSA 40:13), in said Milford, with the first (deliberative) session at the Milford Town Hall Auditorium on Saturday, the Seventh (7th) day of February, 2009, at nine in the morning (9:00 a.m.), to transact all business other than voting, and on the Tenth (10th) day of March 2009, at the Milford Middle School Gymnasium, for the second session for voting by official ballot at the polls on all matters in the warrant as well as officers and other matters to be voted on. The polls will be open on the Tenth (10th) of March at 6:00 a.m. and will not close earlier than 8:00 p.m.

In accordance with the Americans with Disabilities Act, the services of an interpreter will be provided as requested. Such requests must be received in the Milford Board of Selectmen's Office, Town Hall, One Union Square, Milford, NH 03055-4240, at least two (2) calendar weeks prior to the event. The Town will attempt to honor any requests received after this time period.

### **ARTICLE 1 – ELECTION OF OFFICERS**

To choose all necessary officers for the following year.

### **ARTICLE 2 – BALLOT VOTE – ZONING CHANGES**

To vote on Planning Board proposed zoning changes and amendments.

The Planning Board **SUPPORTS** Amendments # 1 through 7:

#### **Ballot Vote No. 1**

1. Are you in favor of the adoption of Amendment #1 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

***AMENDMENT #1: Amend ARTICLE IV: DEFINITIONS by revising the definitions of Agriculture, Junk Yard, and Lot of Record, and to delete the definition of Principal Route of Access.***

### **ARTICLE IV - DEFINITIONS**

**Agriculture** – All operations of a farm such as the cultivation, conserving, and tillage of the soil; dairying; greenhouse operations; the production, cultivation, growing, harvesting and sale of any agricultural, floricultural, viticultural, forestry, sod or horticultural commodities; the use and application of agricultural chemicals and soil amendments as permitted by State law; the breeding, boarding, raising, training, riding instruction, and selling of equines; the raising of livestock, bees, fur-bearing animals, freshwater fish or poultry; or any practices on the farm incidental to or in conjunction with such farming operations. This includes, but is not necessarily restricted to, the following: preparation for market, delivery to storage or to market, or to carriers for transportation to market, of any products or materials from the farm, the transportation to the farm of supplies and materials, the transportation of farm workers, forestry or lumbering operations, the marketing or selling at wholesale or retail, on-site or off-site, where permitted by local regulations, any products from the farm, irrigation of growing crops,



the use of dogs for herding, working, or guarding livestock and the production and storage of compost and the materials necessary to produce compost, whether such materials originate, in whole or in part, from operations of the farm, and as amended by RSA 21:34-a.II.

**Junkyard** - An establishment or place of business which is maintained, operated, or used for storing and keeping, or storing and selling, trading or otherwise transferring old or scrap copper, brass, rope , rags, batteries, paper, trash, rubber debris, waste or junked, dismantled or wrecked motor vehicles, or parts thereof, iron, steel or other old or scrap ferrous or nonferrous material. Junkyard shall also include any place of business for the maintenance or operation of an automotive recycling yard, and includes garbage dumps and sanitary fills. Also includes any business and any place of storage or deposit, whether in connection with another business or not, which has stored or deposited two (2) or more unregistered motor vehicles which are no longer intended or in condition for legal use on the public highways, or used parts of motor vehicles or old iron, metal, glass, paper, cordage, or other waste or discarded or second-hand material which has been a part, or intended to be a part, of any motor vehicle, the sum of which parts or material shall be equal in bulk to two (2) or more motor vehicles. Junkyard shall also include any place of business or storage or deposit of motor vehicles purchased for the purpose of dismantling the vehicles for parts or for use of the metal for scrap and where it is intended to burn material, which are parts of a motor vehicle or cut up the parts thereof. Also, includes any yard or field used as a place of storage in which there is displayed to the public view, junk machinery or scrap metal that occupies an area of five hundred (500) square feet and as amended by RSA 236:112.

**Lot of Record** - Lot of record shall be considered to meet the minimum lot size and frontage requirements of the Ordinance prior to the adoption of the Zoning Ordinance (3/11/1969) as long as the lot of record has fifteen feet (15') of frontage on a Class V or better road.

**Principal Route of Access – DELETE**

#### **Ballot Vote No. 2**

2. Are you in favor of the adoption of Amendment #2 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

**AMENDMENT #2: Amend ARTICLE V: ZONING DISTRICTS AND REGULATIONS, Sections 5.024 (Residence A), 5.035 (Residence B), 5.044 (Residence R), 5.054 (Commercial), 5.074(Limited Commercial-Business), 5.084 (Integrated Commercial-Industrial), 5.094 (Integrated Commercial-Industrial 2), by removing and replacing the words “principal route of access” with “Class V or better road.”**

#### **5.020 RESIDENCE “A” DISTRICT**

##### **5.024 LOT SIZES AND FRONTAGES**

The minimum lot size and frontage for single-family residence and all other acceptable uses in the Residence "A" District shall be:

1. Those areas serviced by both municipal sewerage and water systems shall have lots not less than fifteen thousand (15,000) square feet in area with one hundred (100) feet of frontage on a Class V or better road.
2. Those areas not serviced by both municipal sewerage and water systems shall have single-family lots not less in area than forty thousand (40,000) square feet, or larger depending on soil and slope conditions, as may be suitable to sustain development according to State standards, with one hundred fifty feet (150') of frontage on a Class V or better road.

#### **5.030 RESIDENCE “B” DISTRICT**

##### **5.035 LOT SIZES AND FRONTAGES**

- A. The following provisions shall apply to all other acceptable uses in this District, except single family residences.
  1. In those areas serviced by both municipal sewerage and water systems, the minimum lot size in Residence "B" shall have as a minimum, twenty thousand (20,000) square feet in area with one hundred fifty (150) feet of frontage on a Class V or better road.



2. In those Residential "B" areas not serviced by both municipal sewerage and water systems, the minimum lot size shall be sixty thousand (60,000) square feet in area or larger, depending on soil and slope conditions, as may be necessary to sustain development according to state standard with two hundred, twenty-five (225) feet of frontage on a Class V or better road.

#### **5.040 RESIDENCE "R" DISTRICT**

##### **5.044 LOT SIZES AND FRONTAGES**

- A. The minimum lot size and frontage for a single-family dwelling or a single-family manufactured housing unit and all other permitted uses, unless stated otherwise, in the residence "R" District shall be two (2) acres (87,120 SF), or greater, depending on soil and slope conditions, with a minimum two hundred (200) feet of frontage on a Class V or better road.
- B. The minimum lot size and frontage for a two-family dwelling as allowed by Special Exception in the Residence "R" District shall be four (4) acres (174,240 SF), or greater, depending on soil and slope conditions, with a minimum three hundred (300) feet of frontage on a Class V or better road.

#### **5.050 COMMERCIAL DISTRICT**

##### **5.054 LOT SIZES AND FRONTAGES**

- A. In those areas serviced by both municipal sewerage and water systems, the minimum lot size in Commercial District shall be twenty thousand (20,000) square feet, together with one hundred and fifty (150) feet of frontage on the Class V or better road.
- B. In those commercial areas not serviced by municipal sewerage and water systems, the minimum lot size shall be sixty thousand (60,000) square feet, together with two hundred twenty-five (225) feet of frontage on the Class V or better road.

#### **5.070 LIMITED COMMERCIAL-BUSINESS DISTRICT (LCB)**

##### **5.074 LOT SIZES AND FRONTAGES**

- A. In those areas serviced by both municipal sewerage and water systems, the minimum lot size in Limited Commercial-Business District shall be twenty thousand (20,000) square feet, together with one hundred and fifty (150) feet of frontage on the Class V or better road.
- B. In those Limited Commercial-Business areas not serviced by municipal sewerage and water systems, the minimum lot size shall be sixty-thousand (60,000) square feet, together with two hundred twenty-five (225) feet of frontage on the Class V or better road.

#### **5.080 INTEGRATED COMMERCIAL-INDUSTRIAL DISTRICT (ICI)**

##### **5.084 LOT SIZES AND FRONTAGES**

- A. In those areas serviced by both municipal sewerage and water systems, the minimum lot size in the Integrated Commercial-Industrial District shall be twenty thousand (20,000) square feet, together with a minimum of one hundred fifty (150) feet of frontage on the Class V or better road.
- B. In those areas not serviced by municipal sewerage and water systems, a minimum of forty thousand (40,000) square feet shall be required, depending upon soil and slope conditions, together with a minimum of one hundred fifty (150) feet of frontage on the Class V or better road.

#### **5.090 INTEGRATED COMMERCIAL-INDUSTRIAL 2 DISTRICT (ICI-2)**

##### **5.094 LOT SIZES AND FRONTAGES**

- A. In those areas serviced by both municipal sewerage and water systems, the minimum lot size in the ICI-2 (Integrated Commercial-Industrial 2) District shall be twenty thousand (20,000) square feet, together with a minimum of one hundred fifty (150) feet of frontage on the Class V or better road.
- B. In those areas not serviced by municipal sewerage and water systems, a minimum of forty thousand (40,000) square feet shall be required, depending upon soil and slope conditions, together with a minimum of one hundred fifty (150) feet of frontage on the Class V or better road.



### **Ballot Vote No. 3**

3. Are you in favor of the adoption of Amendment #3 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

**AMENDMENT #3: Amend Article V: ZONING DISTRICTS AND REGULATIONS, Section 5.060 (Industrial) 5.080 (Integrated Commercial-Industrial) and 5.090 (Integrated Commercial-Industrial 2) to allow reduced front, side and rear setbacks by Special Exception and to delete sections 5.085 (Yard Requirements) and 5.095 (Yard Requirements).**

#### **5.060 INDUSTRIAL DISTRICT**

##### **5.062 ACCEPTABLE USES AND YARD REQUIREMENTS BY SPECIAL EXCEPTION**

- C. Reduced front, side and rear setbacks

#### **5.080 INTEGRATED COMMERCIAL-INDUSTRIAL DISTRICT (ICI)**

##### **5.082 ACCEPTABLE USES BY SPECIAL EXCEPTION**

- H. Reduced front, side and rear setbacks

#### **5.090 INTEGRATED COMMERCIAL-INDUSTRIAL 2 DISTRICT (ICI-2)**

##### **5.092 ACCEPTABLE USES BY SPECIAL EXCEPTION**

- E. Reduced front, side and rear setbacks

#### **5.080 INTEGRATED COMMERCIAL-INDUSTRIAL DISTRICT (ICI)**

##### **5.085 YARD REQUIREMENTS – Delete**

#### **5.090 INTEGRATED COMMERCIAL-INDUSTRIAL 2 DISTRICT (ICI-2)**

##### **5.095 YARD REQUIREMENTS - Delete**

### **Ballot Vote No. 4**

4. Are you in favor of the adoption of Amendment #4 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

**AMENDMENT #4: Amend Article VIII: ADMINISTRATION, Section 8.024 for minor administrative wording changes to comply with updated State Law.**

#### **8.020 BUILDING PERMITS**

8.024 The State of New Hampshire Building Code pursuant to RSA 155-A more appropriately titled *The International Codes*, including adopted Appendix Chapters and amendments, shall govern and regulate the construction, alteration, movement, enlargement, replacement, repair, equipment, location, removal, and demolition of all detached one and two family dwellings, multiple single family dwellings (townhouses), multiple family dwellings and all other commercial and industrial buildings in the Town of Milford, said Codes also provides for the issuance of permits and collection of fees.

### **Ballot Vote No. 5**

5. Are you in favor of the adoption of Amendment #5 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

**AMENDMENT #5: Amend Article X: Administrative Relief, Section 10.060 Expiration for minor administrative wording changes.**

#### **10.060 EXPIRATION**

If within one (1) year after the granting of a variance or special exception by the Board of Adjustment, if none of the work required by a building permit covered by a variance or special exception has been executed, then such variance or special exception shall become null and void except in any case where legal proceedings relative to the variance or special exception shall have caused an undue delay in the execution of the required building

permit. Only one, six-month extension may be granted for any variance or special exception. The applicant may apply for the extension at a regularly scheduled Zoning Board meeting.

#### **Ballot Vote No. 6**

6. Are you in favor of the adoption of Amendment #6 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

***AMENDMENT #6: Amend Article XII: Growth Management and Innovative land Use Control, Section 12.010 to change the Sunset date from 2011 to 2010.***

#### **12.010 SUNSET**

This ordinance shall expire on December 31, 2010 unless amended to remain in effect beyond that date.

#### **Ballot Vote No. 7**

7. Are you in favor of the adoption of Amendment #7 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

***AMENDMENT #6: To add and amend Articles: IV: Definitions, V: Zoning Districts and Regulations, VII: Supplementary Standards, to incorporate new regulations on Small Wind Energy Systems and Conditional Use Permits.***

#### **ARTICLE IV - DEFINITIONS**

**Small Wind Energy Systems (SWES)** - A wind energy conversion system consisting of a wind turbine, a generator, a tower and associated control or conversion electronics, which has a rated capacity of 100 kilowatts or less and will be used primarily for onsite consumption.

#### **ARTICLE V – ZONING DISTRICTS AND REGULATIONS**

5.020 RESIDENCE "A" DISTRICT (1995)

5.022 ACCEPTABLE USES AND YARD REQUIREMENTS BY:

A. Special Exception

1. Home occupations in accordance with Section 10.023
2. Recreational facility, not-for-profit (1997)
3. Day care facilities
4. Family day care homes
5. Churches
6. Public utility uses necessary for public welfare
7. Schools
8. Reduced front, side and rear setbacks (2001)
9. Bed & breakfast (1997)
10. Recreational facility, commercial (1997)
11. Building and structure height greater than allowed in 5.026.A and B (2005)
12. Senior Housing Developments (2002)
13. Accessory Dwelling Units (2008)

B. Conditional Use Permits

1. Small Wind Energy Systems

5.030 RESIDENCE "B" DISTRICT (1995)

5.032 ACCEPTABLE USES AND YARD REQUIREMENTS BY:

A. Special Exception

1. Hospital and/or related facilities licensed by the State of NH
2. Schools
3. Funeral homes
4. Home occupations in accordance with Section 10.023
5. Day care facilities
6. Family day care homes



7. Recreational facility, commercial (1997)
8. Recreational facility, not-for-profit (1997)
9. Public utilities necessary for public welfare
10. Bed & breakfast (1997)
11. Reduced front, side and rear setbacks (2001)
12. Building and structure height greater than allowed in 5.038.A and B (2005)
13. Accessory Dwelling Units (2008)

B. Conditional Use Permits

1. Small Wind Energy Systems

5.040 RESIDENCE "R" DISTRICT (2001)

5.042 ACCEPTABLE USES BY:

A. Special Exception

1. One two-family dwelling per lot (2001)
2. Veterinary clinics
3. Home occupations in accordance with Section 10.023
4. Day care facilities
5. Family day care home
6. Schools
7. Reduced front, side and rear setbacks (2001)
8. Bed & breakfast (1997)
9. Processing of natural resources on parcels of a minimum ten (10) acres in size (1997)
10. Recreational facility, not-for-profit (1997)
11. Recreational facility, commercial (1997)
12. Self-service storage facilities in accordance with Section 10.024 (1997)
13. Churches and Houses of Worship (2001)
14. Building and structure height greater than allowed in 5.047.A or B. (2005)
15. Accessory Dwelling Units (2008)

B. Conditional Use Permit

1. Small Wind Energy System

5.050 COMMERCIAL DISTRICT (1995)

5.052 ACCEPTABLE USES AND YARD REQUIREMENTS BY:

A. Special Exception

1. Day care facilities
2. Family day care homes
3. Reduced front, side and rear setbacks.
4. Manufacturing in accordance with Section 10.025. (2003)
5. Building and structure greater than allowed in 5.058.A and B. (2005)
6. Accessory Dwelling Units (2008)

B. Conditional Use Permit

1. Small Wind Energy Systems

5.062 ACCEPTABLE USES AND YARD REQUIREMENTS BY:

A. Special Exception

1. Building and structure greater than allowed in 5.067.A and B (2005)
2. Accessory Dwelling Units for existing single-family dwellings (2008)

B. Conditional Use Permit

1. Small Wind Energy Systems

5.070 LIMITED COMMERCIAL-BUSINESS DISTRICT (1988)

5.072 ACCEPTABLE USES AND YARD REQUIREMENTS BY:

A. Special Exception

1. Day care facilities
2. Family day care homes
3. Recreational facility, not-for-profit (1997)
4. Reduced front, side and rear setbacks.

5. Building and structure height greater than allowed in 5.077.A and B (2005)
6. Accessory Dwelling Units (2008)

B. Conditional Use Permit

1. Small Wind Energy Systems

5.080 INTEGRATED COMMERCIAL-INDUSTRIAL DISTRICT (ICI) (1995)

5.082 ACCEPTABLE USES BY:

A. Special Exception

1. Schools
2. Recreational facility, not-for-profit (1997)
3. Recreational facility, commercial (1997)
4. Processing of natural resources (1997)
5. Building and structure height greater than allowed in 5.087.A and B (2005)
6. Senior Housing Developments (2002)
7. Accessory Dwelling Units for existing single-family dwellings (2008)

B. Conditional Use Permit

1. Small Wind Energy Systems

5.090 INTEGRATED COMMERCIAL-INDUSTRIAL 2 (ICI-2) (2007)

5.092 ACCEPTABLE USES BY:

A. Special Exception

1. Schools
2. Processing of natural resources
3. Building and structure height greater than allowed in 5.097 A and B
4. Accessory Dwelling Units for existing single-family dwellings (2008)

B. Conditional Use Permit

1. Small Wind Energy Systems

## ARTICLE VII – SUPPLEMENTARY STANDARDS

### 1. 7.100 SMALL WIND ENERGY SYSTEMS

#### 7.101 AUTHORITY

This ordinance is established pursuant to The State of New Hampshire RSA 674:62-66, as amended and the purposes outlined in RSA 672:I-IIIa. All references in this ordinance will refer to State of New Hampshire RSAs.

#### 7.102 PURPOSE AND INTENT

It is the purpose of this Section to protect the public's health, safety and welfare and promote the safe, effective and efficient use of small wind energy systems to reduce the on-site consumption of utility supplied electricity. This ordinance intends to permit the location of these systems within the Town of Milford consistent with the master plan, and the ordinances and regulations of the Town.

#### 7.103 APPLICABILITY

The terms of this Section shall apply to small wind energy systems (hereinafter "system(s)") on property owned by the Town of Milford, on privately owned property, and on property that is owned by any governmental entity that acts in its proprietary capacity to lease such property.

#### 7.104 DEFINITIONS

For the purpose of this Article, the following terms shall have the meaning given herein:

**Meteorological tower (met tower)** – Includes the tower, base plate, anchors, guy wires and hardware, anemometers (wind speed indicators), wind direction vanes, booms to hold equipment for anemometers and vanes, data loggers, instrument wiring and any telemetry devices that are



used to monitor or transmit wind speed and wind flow characteristics over a period of time for either instantaneous wind information or to characterize the wind resource at a given location. For the purpose of this ordinance, met towers shall refer only to those whose purpose are to analyze the environmental factors needed to assess the potential to install, construct or erect a small wind energy system.

**Modification** – Any change to the small wind energy system that materially alters the size, type, output or location of the small wind energy system. Like-kind replacements shall not be construed to be a modification.

**Net metering** – The difference between the electricity supplied to a customer over the electric distribution system and the electricity generated by the customer's small wind energy system that is fed back into the electric distribution system over a billing period.

**Power grid** – The transmission system, managed by ISO New England, created to balance the supply and demand of electricity for consumers in New England.

**Shadow flicker** – The visible flicker effect when rotating blades of the wind generator cast shadows on the ground and nearby structures causing a repeating pattern of light and shadow.

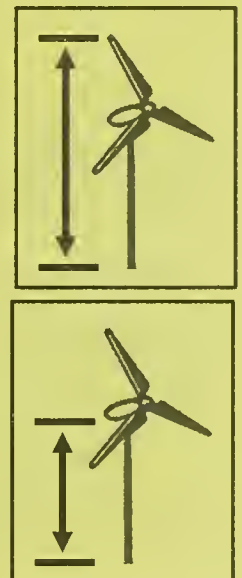
**Small wind energy system** – A wind energy conversion system consisting of a wind turbine, a generator, a tower and associated control or conversion electronics, which has a rated capacity of 100 kilowatts or less and will be used primarily for onsite consumption.

**System height** – The vertical distance from ground level to the tip of the wind generator blade when it is at its highest point.

**Tower** – The monopole, guyed monopole or lattice structure that supports a wind generator.

**Tower height** – The height above grade of the fixed portion of the tower, excluding the wind generator.

**Wind generator** – Blades and associated mechanical and electrical conversion components mounted on top of the tower whose purpose is to convert kinetic energy of the wind into rotational energy used to generate electricity.



## 7. 105 DISTRICT REGULATIONS

Small wind energy systems are permitted by the granting of a conditional use permit and a building permit in all zoning districts.

## 7. 106 PROCEDURE FOR REVIEW

1. Conditional Use Permit – Small wind energy systems and met towers require Planning Board approval of a conditional use permit (see section 7.110).
  - a. Application – Applications submitted to the Planning Department shall conform to the minor site plan regulations and shall contain the following information:
    - i. Property lines and physical dimensions of the applicant's property.
    - ii. Location, dimensions and types of existing major structures on the property.
    - iii. Location of the proposed small wind energy system, foundations, guy anchors and associated equipment.
    - iv. Setback requirements as outlined in this ordinance.

- v. The right-of-way of any public road that is contiguous with the property.
  - vi. Any overhead utility lines.
  - vii. Small wind energy system specifications including rotor diameter, tower height, tower type and nameplate generation capacity.
  - viii. Sound level analysis prepared by the wind generator manufacturer or qualified engineer.
  - ix. List of abutters to the applicant's property.
2. Abutter and Regional Notification – In accordance with the site plan regulations all small wind energy system conditional use permit applications shall be heard at an abutter notified public hearing where the Planning Board will make a determination on potential Regional Impact in accordance with RSA 36:54-58.
3. Building Permit – Once a conditional use permit has been approved the applicant shall submit and be granted approval for a building permit prior to a small wind energy system being erected, constructed or installed. A building permit shall be required for any physical modifications to an existing small wind energy system. Met towers that receive a building permit shall be permitted on a temporary basis not to exceed three (3) years from the date the building permit was issued.
- a. Application – Applications submitted to the Building Department shall contain the following information:
    - i. Planning Board approved conditional use permit minor site plan
    - ii. Tower foundation blueprints or drawings with New Hampshire engineering approval.
    - iii. Tower blueprints or drawings with New Hampshire engineering approval.
    - iv. Small wind energy systems specifications including manufacturer, model, rotor diameter, tower height, tower type, nameplate generation capacity.
    - v. Small wind energy systems that will be connected to the power grid shall include a copy of the application for interconnection with their electric utility provider.
    - vi. Sound level analysis prepared by the wind generator manufacturer or qualified engineer.
    - vii. Electrical components in sufficient detail to allow for a determination that a manner of installation conforms to most current adopted Electrical Code.
    - viii. Evidence of compliance or non-applicability with Federal Aviation Administration requirements.
  - b. All Planning Department information will be available to the Building Department to aid the permitting process.

## 7. 107 STANDARDS

1. The Planning Board shall evaluate the application for compliance with the following standards:
- a. Setbacks – The setback shall be calculated by multiplying the minimum setback requirement number by the system height and measured from the center of the tower base to property line, public roads or nearest point on the foundations of an occupied building.
    - i. Small wind energy systems must meet all setbacks for principal structures for the zoning district in which the system is located.
    - ii. Guy wires used to support the tower are exempt from the small wind energy system setback requirements.

| Minimum Setback Requirements                           |                                         |                                                       |              |
|--------------------------------------------------------|-----------------------------------------|-------------------------------------------------------|--------------|
| Occupied Buildings on Participating Landowner Property | Occupied Buildings on Abutting Property | Property Lines of Abutting Property and Utility Lines | Public Roads |
| 0                                                      | 1.5                                     | 1.1                                                   | 1.5          |

- b. Tower – The maximum tower height shall be restricted to thirty-five (35') feet above the tree canopy within three hundred (300') feet of the small wind energy system. In no situation shall the tower exceed 150 feet.



- c. Sound level – The small wind energy system shall not exceed 60 decibels using the A scale (dBA), as measured at the site property line, except during short-term events such as severe wind storms and utility outages.
- d. Shadow flicker – Small wind energy systems shall be sited in a manner that does not result in significant shadow flicker impacts. Significant shadow flicker is defined as more than thirty (30) hours per year on abutting occupied buildings. The applicant has the burden of proving that the shadow flicker will not have significant impact on neighboring or adjacent uses. Potential shadow flicker will be addressed either through siting or mitigation measures.
- e. Signs – All signs, including flags, streamers and decorative items, both temporary and permanent, are prohibited on small wind energy systems, except for manufacturer identification or appropriate warning signs.
- f. Visual Impacts – It is inherent that small wind energy systems may pose some visual impacts due to the tower height needed to access wind resources. The purpose of this section is to reduce the visual impacts without restricting the owner's access to the optimal wind resources on the property.
  - i. The applicant shall demonstrate through project site planning and proposed mitigation that the small wind energy system's visual impacts will be minimized for surrounding neighbors and the community. This may include, but not be limited to information regarding site selection, wind generator design or appearance, buffering, and screening of ground mounted electrical and control equipment. All electrical conduits shall be underground, except when the financial costs are prohibitive, to be determined by the Planning Board.
  - ii. The color of the small wind energy system shall either be stock color from the manufacturer or painted with a non-reflective, unobtrusive color that blends in with the surrounding environment. Approved colors include, but are not limited to, white, off-white or gray.
  - iii. A small wind energy system shall not be artificially lit unless such lighting is required by the Federal Aviation Administration (FAA). If lighting is required, the applicant shall provide a copy of the FAA determination to establish the required markings and/or lights for the small wind energy system.
- g. Approved wind generators – The manufacturer and model of the wind generator to be used in the proposed small wind energy system must have been approved by the California Energy Commission or the New York State Energy Research and Development Authority, or a similar list approved by the State of New Hampshire, if available.
- h. Utility Connection – If the proposed small wind energy system is to be connected to the power grid through net metering, it shall adhere to RSA 362-A: 9.
- i. Access – The tower shall be designed and installed so as not to provide step bolts or a ladder readily accessible to the public for a minimum height of eight (8') feet above the ground. All ground-mounted electrical and control equipment shall be labeled and secured to prevent unauthorized access.
- j. Clearing – Clearing of natural vegetation shall be limited to that which is necessary for the construction, operation and maintenance of the small wind energy system and as otherwise prescribed by applicable laws, regulations and ordinances.
- 2. In addition to the above listed items the Building Inspector will also evaluate a Building Permit application for the following items:
  - a. Code Compliance – The small wind energy system shall comply with all applicable sections of the New Hampshire State Building Code and any other applicable State and Federal regulations.
  - b. Aviation – The small wind energy system shall be built to comply with all applicable Federal Aviation Administration regulations including, but not limited to , 14 C.F.R. part 77, subpart B regarding installations close to airports and the New Hampshire Aviation regulations including, but not limited to, RSA 422-b and RSA 424.



## **7.108 MAINTENANCE and MONITORING**

1. Maintenance - The owner of the system shall maintain the small wind energy system in good condition.
2. Monitoring - As part of the issuance of the building permit, the property owner shall agree that the Town of Milford may enter the subject property to obtain noise measurements, if required, at the expense of the owner. The Town shall provide reasonable written notice to the owner and provide them the opportunity to accompany the Town representatives when the measurements are conducted.

## **7.109 ABANDONMENT OR DISCONTINUATION OF USE**

1. At such time that a small wind energy system is scheduled to be abandoned or discontinued, the applicant will notify the building inspector by certified U.S. mail of the proposed date of abandonment or discontinuation of operations.
2. Upon abandonment or discontinuation of use, the owner shall physically remove the small wind energy system within ninety (90) days of receipt of the notice of abandonment or discontinuation of use. This period may be extended at the request of the owner and at the discretion of the building inspector. "Physically remove" shall include, but not be limited to:
  - a. Removal of the wind generator and tower and related above-grade structures.
  - b. Proper disposal of the waste materials from the site in accordance with local and state solid waste disposal regulations.
  - c. Restoration of the location of the small wind energy system to its natural condition, except that any landscaping, grading or below grade foundation may remain in its same condition at initiation of abandonment.
3. In the event that an applicant fails to give such notice, the small wind energy system shall be considered abandoned or discontinued if the system is out of service for a continuous twelve (12) month period. After the twelve (12) months of inoperability, the building inspector may issue a Notice of Abandonment to the owner of the small wind energy system. The owner shall have the right to respond to the Notice of Abandonment within thirty (30) days from the Notice receipt date. After review of the information provided by the owner, the building inspector shall determine if the small wind energy system has been abandoned. If it is determined that the small wind energy system has not been abandoned the building inspector shall withdraw the Notice of Abandonment and notify the owner of the withdrawal.
4. If the owner fails to respond to the Notice of Abandonment or if, after the review by the building inspector, it is determined that the small wind energy system has been abandoned or discontinued, the owner of the small wind energy system shall remove the wind generator and tower at the owner's sole expense within ninety (90) days of receipt of the Notice of Abandonment. If the owner fails to physically remove the small wind energy system after the Notice of Abandonment procedure, the building inspector may pursue legal action to have the small wind energy system removed at the owner's expense.

## **7.110 VIOLATION**

It is unlawful for any person to construct, install or operate a small wind energy system that is not in compliance with this ordinance. Small wind energy systems installed prior to adoption of this ordinance are exempt from this ordinance except or until such time as modifications are proposed to the small wind energy system.

## **7.111 PENALTIES**

Any person who fails to comply with any provision of this ordinance or a building permit issued pursuant to this ordinance shall be subject to enforcement and penalties as allowed by NH Revised Statutes Annotated Chapter 676:17.



## **7.112 SEVERABILITY**

If any section, phrase, sentence or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

## **ARTICLE VII – SUPPLEMENTARY STANDARDS**

### **7.110 CONDITIONAL USE PERMITS**

#### **7.111 GENERAL**

Conditional Use Permits as herein provided for shall be deemed to be permitted uses in their respective zones, subject to the satisfaction of the requirements and standards set forth herein, in addition to all other requirements and standards of this Ordinance. All such cases are hereby declared to possess characteristics of such unique and special form that each specific use shall be considered as an individual case. The applicant shall bear the burden of persuasion, through the introduction of sufficient evidence through testimony or otherwise, that the development, if completed as proposed, will comply with this Article and will satisfy the specific requirements for the use contained in the ordinance.

#### **7.112 PLANNING BOARD TO ADMINISTER**

Wherever a conditional use permit is authorized by this ordinance, the authority to administer or grant conditional use permits shall be vested in the Planning Board.

#### **7.113 STANDARDS APPLICABLE TO ALL CONDITIONAL USE PERMITS**

##### **A. Conditions for Conditional Use Permits**

Before the Planning Board considers the approval of an application for a Conditional Use Permit, the applicant shall prove to the satisfaction of the Planning Board that all the following conditions have been met:

- a. That the property in question is in conformance with the dimensional requirements of the zone or is determined to be legally non-conforming and that the proposed use is consistent with the Milford Master Plan.
- b. That the proposal meets the purposes of the ordinance under which the application is proposed.
- c. That there will be no significant adverse impacts resulting from the proposed use upon the public health, safety and general welfare of the neighborhood and the Town of Milford.
- d. That the proposed use will not be more objectionable to nearby properties by reason of noise, fumes, vibration, or inappropriate lighting than any use of the property permitted under the existing zoning district ordinances.
- e. That the proposed use will not adversely affect the ground water resource of Milford, in particular the Groundwater Protection District areas as defined in Section 6.010 of this ordinance.

##### **B. The applicant shall follow the requirements for specific uses as laid out in this ordinance and submit an application in accordance with the Minor Site Plan Regulations.**

##### **C. Conditions of Approval**

- a. The Planning Board may attach such conditions to its approval as are reasonable, necessary and appropriate.
- b. All Conditional Use Permit uses are hereby declared to have special characteristics that shall be considered on a case-by-case basis.

##### **D. Limits on a Conditional Use Permit**

- a. Substantial construction must commence within one (1) year of the Planning Board approval of the Conditional Use Permit.
- b. If construction is not commenced within this period, prior to expiration, the applicant may apply at a regular Planning Board meeting for one, six-month extension to allow time to commence construction. The approval of this extension shall be at the Board's discretion.

#### **7.114 BUILDING PERMITS FOR CONDITIONAL USE PERMITS**

A building permit for a Conditional Use Permit shall not be issued by the Board of Selectmen or their duly appointed representative, the Administrative official, until so directed by the Planning Board who shall first be satisfied that all the standards and conditions of this section and the Ordinance have been met.



### **ARTICLE 3 – CURTIS WELL FACILITY IMPROVEMENTS - \$295,000**

To see if the Town will vote to raise and appropriate the sum of Two Hundred Ninety-five Thousand (\$295,000) Dollars, Gross Budget, to make general improvements to the Curtis Well Pump Station, which includes but is not limited to: a 10' x 15' building addition, upgrades to the HVAC system, upgraded electrical power distribution panel, (2) new pump drives and a 150KW standby generator, and to authorize the Selectmen to raise this appropriation by borrowing not more than Two Hundred Ninety-five Thousand (\$295,000) Dollars in accordance with the Municipal Finance Act, RSA 33, and to negotiate bonds, bond anticipation notes, or notes therefore, and to determine the rate of interest thereon, to be repaid from the water users provided that such bonds or notes shall be the general obligation of the Town and to authorize the Selectmen to contract for and expend any Federal or State aid that may be available for this project, or take any other action relative thereto. The Water & Sewer Commissioners support this Article (3-0). The Budget Advisory Committee supports this Article (9-0). This is a Special Warrant Article in accordance with RSA 32.

**Note:** As this is for issuance of long-term debt, this vote requires, under State law, sixty (60%) percent affirmative vote to pass. This appropriation will be offset by revenues from water user fees.

#### **Ballot Question 3 – Curtis Well Facility Improvements - \$295,000**

***Shall the Town vote to raise and appropriate the sum of Two Hundred Ninety-five Thousand (\$295,000) Dollars, Gross Budget, to make general improvements to the Curtis Well Pump Station, and to authorize the Selectmen to raise this appropriation by borrowing not more than Two Hundred Ninety-five Thousand (\$295,000) Dollars in accordance with the Municipal Finance Act, RSA 33, and to negotiate bonds, bond anticipation notes, or notes therefore, and to determine the rate of interest thereon, to be repaid from the water users provided that such bonds or notes shall be the general obligation of the Town and to authorize the Selectmen to contract for and expend any Federal or State aid that may be available for this project, or take any other action relative thereto as more particularly described in Article 3. The Water & Sewer Commissioners (3-0) and the Budget Advisory Committee (9-0) support this Article.***

### **ARTICLE 4 – OPERATING BUDGET - \$11,578,279**

To see if the Town will vote to raise and appropriate, as an operating budget not including appropriations by Special Warrant Articles and other appropriations voted separately, the amounts set forth on the budget in an amount totaling Eleven Million, Five Hundred Seventy-eight Thousand, Two Hundred and Seventy-nine (\$11,578,279) Dollars. Should this Article be defeated, the operating budget shall be Eleven Million, Five Hundred Three Thousand, Seven Hundred and Thirty-four (\$11,503,734) Dollars which is the same as last year, with certain adjustments required by previous actions of the Town, or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. The Board of Selectmen supports this Article (4-1). The Budget Advisory Committee supports this Article (7-2). **This Article has an estimated tax impact of \$4.09.**

**Note:** The proposed Operating Budget reflects an increase of 0.6% over the 2008 Operating Budget, or an increase of \$69,682 and includes the following items:

- A merit-based salary range increase of 0% to 3% for non-union employees
- An estimated 6% increase in health insurance cost (Actual cost will not be available from vendor until April 2009)
- Police Department – replacement of 2 Police Cruisers at an estimated cost of \$53,000
- Fire Department – replacement of 1996 Ford SUV at an estimated cost of \$30,000
- No change in staffing

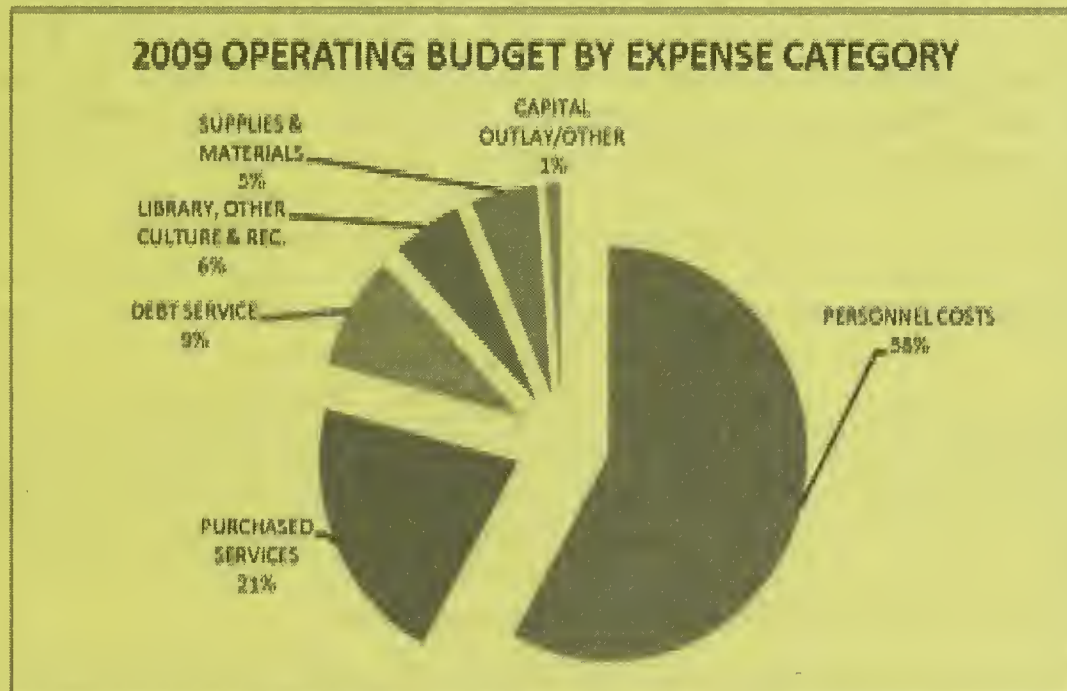


# 2009 PROPOSED BUDGET BY DEPARTMENT

| PURPOSE OF APPROPRIATION                         | 2008                            | 2008                 | 2009                 | CHANGE<br>\$     | CHANGE<br>% |
|--------------------------------------------------|---------------------------------|----------------------|----------------------|------------------|-------------|
|                                                  | ACTUAL (Note 2)                 | ADOPTED              | PROPOSED             |                  |             |
|                                                  | AS OF 01/16/2009<br>(unaudited) | BUDGET               | BUDGET               |                  |             |
| Executive - Administration                       | \$ 290,598                      | \$ 305,734           | \$ 305,036           | \$ (698)         | -0.2%       |
| Elections, Registrations & Vital Statistics      | 122,345                         | 119,233              | 115,806              | (3,427)          | -2.9%       |
| Assessing                                        | 94,723                          | 138,382              | 135,351              | (3,031)          | -2.2%       |
| Finance & Tax Administration                     | 236,298                         | 235,677              | 253,790              | 18,113           | 7.7%        |
| Information Systems                              | 234,716                         | 260,430              | 252,029              | (8,401)          | -3.2%       |
| Legal                                            | 97,318                          | 86,000               | 85,005               | (995)            | -1.2%       |
| Employee Benefits (Note 1)                       | 1,866,368                       | 1,885,701            | 1,916,973            | 31,272           | 1.7%        |
| Community Development                            | 351,001                         | 356,938              | 354,114              | (2,824)          | -0.8%       |
| General Government Buildings                     | 186,296                         | 214,810              | 214,340              | (470)            | -0.2%       |
| Cemeteries                                       | 110,618                         | 109,214              | 114,946              | 5,732            | 5.2%        |
| Insurance                                        | 113,720                         | 119,000              | 112,530              | (6,470)          | -5.4%       |
| Community Media                                  | 64,098                          | 71,425               | 70,664               | (761)            | -1.1%       |
| Police                                           | 1,977,942                       | 1,937,180            | 2,028,119            | 90,939           | 4.7%        |
| Ambulance                                        | 488,275                         | 492,022              | 488,908              | (3,114)          | -0.6%       |
| Fire & Emergency Management                      | 489,564                         | 482,485              | 530,608              | 48,123           | 10.0%       |
| Other Public Safety (MACC Base & Hydrant Rental) | 549,330                         | 550,305              | 534,458              | (15,847)         | -2.9%       |
| Department of Public Works                       | 2,095,301                       | 2,099,801            | 2,116,596            | 16,795           | 0.8%        |
| Welfare Admin. & Direct Assistance               | 132,674                         | 178,050              | 166,253              | (11,797)         | -6.6%       |
| Other Health & Welfare (Host Homes & Mediation)  | 10,500                          | 10,500               | 10,500               | -                | 0.0%        |
| Recreation                                       | 101,487                         | 104,852              | 109,536              | 4,684            | 4.5%        |
| Library                                          | 623,759                         | 623,759              | 615,356              | (8,403)          | -1.3%       |
| Other Culture & Recreation (Historical Society)  | 3,000                           | 3,000                | 3,000                | -                | 0.0%        |
| Conservation                                     | 19,718                          | 19,718               | 20,262               | 544              | 2.8%        |
| Debt Service                                     | 1,104,381                       | 1,104,381            | 1,029,099            | (75,282)         | -6.8%       |
| <b>TOTAL OPERATING BUDGET</b>                    | <b>\$ 11,364,030</b>            | <b>\$ 11,508,597</b> | <b>\$ 11,583,279</b> | <b>\$ 74,682</b> | <b>0.6%</b> |

Note 1: All employee benefit costs are accounted for in this department and are not allocated to corresponding departments.

Note 2: 2008 actual numbers are not finalized and are reported as of 01/16/2009. Audit adjustments are still outstanding.



SHARED BUDGET 2008/2009 BUDGET BY DEPT 2009 OP BUDGET W 2008 ACTUAL

2/18/2009 1:31 PM

**Note:** Individual departmental budgets do include payroll costs but other associated costs such as employee benefits, Information Technology, Finance and Human Resources support are not allocated above. Those costs are listed in the individual budgets.



**Ballot Question 4 – Operating Budget -\$11,578,279**

***Shall the Town vote to raise and appropriate, as an operating budget not including appropriations by Special Warrant Articles and other appropriations voted separately, the amounts set forth on the budget in an amount totaling Eleven Million, Five Hundred Seventy-eight Thousand, Two Hundred and Seventy-nine (\$11,578,279) Dollars as more particularly described in Article 4. Should this Article be defeated, the operating budget shall be Eleven Million, Five Hundred Three Thousand, Seven Hundred and Thirty-four (\$11,503,734) Dollars which is the same as last year, with certain adjustments required by previous actions of the Town, or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. The Board of Selectmen (4-1) and the Budget Advisory Committee (7-2) support this Article.***

**ARTICLE 5 – WASTEWATER TREATMENT OPERATING BUDGET- \$1,695,312**

To see if the Town will vote to raise and appropriate the sum of One Million, Six Hundred Ninety-five Thousand, Three Hundred and Twelve (\$1,695,312) Dollars to operate and maintain the Wastewater Treatment Facility and the Sanitary Sewer Collection System, said appropriation to be offset by income received from wastewater users charges of an equal amount, or take any other action relative thereto. The Water & Sewer Commissioners support this Article (3-0). The Budget Advisory Committee supports this Article (9-0). This is a Special Warrant Article in accordance with RSA 32 and is **paid for by the wastewater user fees.**

**Note:** The proposed Wastewater Treatment Operating Budget reflects an increase of 0.3% over the 2008 Operating Budget, or an increase of \$4,401. Said increase is largely due to increased chemical and utility costs.

**Ballot Question 5 – Wastewater Treatment Operating Budget - \$1,695,312**

***Shall the Town vote to raise and appropriate the sum of One Million, Six Hundred Ninety-five Thousand, Three Hundred and Twelve (\$1,695,312) Dollars to operate and maintain the Wastewater Treatment Facility and the Sanitary Sewer Collection System, said appropriation to be offset by income received from wastewater users charges of an equal amount. The Water & Sewer Commissioners (3-0) and the Budget Advisory Committee (9-0) support this Article.***

**ARTICLE 6 – WATER TREATMENT OPERATING BUDGET- \$1,335,597**

To see if the Town will vote to raise and appropriate the sum of One Million, Three Hundred Thirty-five Thousand, Five Hundred and Ninety-seven (\$1,335,597) Dollars to operate and maintain the Water Department, said appropriation to be offset by income received from the water users charges of an equal amount, or take any other action relative thereto. The Water & Sewer Commissioners support this Article (3-0). The Budget Advisory Committee supports this Article (9-0). This is a Special Warrant Article in accordance with RSA 32 and is **paid for by the water user fees.**

**Note:** The proposed Water Department Operating Budget reflects an increase of 0.5% over the 2008 Operating Budget, or an increase of \$6,804. Said increase is largely due to increased chemical and utility costs.

**Ballot Question 6 – Water Department Operating Budget - \$1,335,597**

***Shall the Town vote to raise and appropriate the sum of One Million, Three Hundred Thirty-five Thousand, Five Hundred and Ninety-seven (\$1,35,597) Dollars to operate and maintain the Water Department, said appropriation to be offset by income received from the water users charges of***



*an equal amount, or take any other action relative thereto. The Water & Sewer Commissioners (3-0) and the Budget Advisory Committee (9-0) support this Article.*

#### **ARTICLE 7 – ROUTE 101A / ROUTE 13 / OVAL IMPROVEMENTS GRANT - \$155,000**

To see if the Town will vote to raise and appropriate the sum of Seven Hundred Seventy-five Thousand (\$775,000) Dollars (\$155,000 to be raised by general taxation and \$620,000 from Federal Grant) for engineering of, potential right-of-way acquisition for, and construction of improvements to Route 101A, Route 13, and The Oval, including but not limited to vehicular and pedestrian safety enhancements in the downtown area of Milford generally described as that area bordered by the Nashua Street/Tonella Road intersection, the South Street/Prospect Street/Lincoln Street intersections, the Elm Street / Cottage Street intersection and the Mont Vernon Street/Amherst Street/Grove Street intersections. Said safety enhancements shall be based on completed and ongoing traffic studies within the Town, and shall include, but may not be limited to, sidewalks, crosswalks, utility relocation and undergrounding, paving, parking, and access management. The amount of One Hundred Fifty Five Thousand (\$155,000) Dollars is 25% of the Town's required remaining match of \$620,000 to obtain the full Federal transportation earmarked funding of Two Million Eight Hundred Thousand (\$2,800,000) Dollars. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an **estimated tax impact of ten (\$0 .10) cents**

**Note:** In 2006 the Town was awarded \$3,500,000 Federal Highway Administration Section 1702 – Designated Project to be administered through the New Hampshire Department of Transportation. Of the \$3,500,000 the Town is required to provide a 20% match, or \$700,000. In 2006 the Town appropriated \$80,000 of the required match and in 2008 the Town appropriated an additional \$155,000 towards the required match resulting in \$235,000 total match appropriations to date. This article seeks to raise an additional \$155,000 towards the total match, resulting in a total of \$390,000 of the total required match. After this appropriation, the remaining Town match requirements will be \$310,000.

#### **Ballot Question 7 –Route 101A / Route 13 / Oval Improvements Grant - \$155,000**

*Shall the Town vote to raise and appropriate the sum of Seven Hundred Seventy-five Thousand (\$775,000) Dollars (\$155,000 to be raised by general taxation and \$620,000 from Federal Grant) for engineering of, potential right-of-way acquisition for, and construction of improvements to Route 101A, Route 13, and The Oval, including but not limited to vehicular and pedestrian safety enhancements in the downtown area of Milford generally described as that area bordered by the Nashua Street/Tonella Road intersection, the South Street/Prospect Street/Lincoln Street intersections, the Elm Street / Cottage Street intersection and the Mont Vernon Street/Amherst Street/Grove Street intersections or take any other action relative thereto as more particularly described in Article 7. The amount of One Hundred Fifty Five Thousand (\$155,000) Dollars is 25% of the Town's required remaining match of \$620,000 to obtain the full Federal transportation earmarked funding of Two Million Eight Hundred Thousand (\$2,800,000) Dollars. The Board of Selectmen (5-0) and the Budget Advisory Committee (9-0) support this Article.*

#### **ARTICLE 8 – TEAMSTERS UNION COLLECTIVE BARGAINING AGREEMENT - \$14,016**

To see if the Town will vote to approve the cost items included in the Teamsters Collective Bargaining Agreement (CBA) reached between the Board of Selectmen and the International Brotherhood of Teamsters, Local 633 for contract years 2009, 2010, 2011, 2012 and 2013 (1 April – 31 March) which calls for the following increases in salaries, benefits, new cost items and other costs attributable to this Agreement, and to further raise and appropriate the sum of Fourteen Thousand and Sixteen (\$14,016) Dollars for fiscal year 2009. Said sum represents the additional costs over those of the current appropriation at current staffing levels paid in the expiring Agreement. Upon approval of this Article, said cost allocation is to be transferred to the General



Operating Budgets of the appropriate departments, or take any other action relative thereto. \$10,357 is to be raised by general taxation and \$3,659 is to be raised by Water & Sewer User Fees. The Board of Selectmen (4-1) and the Water & Sewer Commissioners (3-0) support this Article. The Budget Advisory Committee does not support this Article (3-6). This Article has an **estimated tax impact of 7/10ths (\$0.007) cent.**

**COST ITEMS FROM GENERAL OPERATING BUDGET**

|                                    | 2009     | 2010<br><u>Estimated</u> | 2011<br><u>Estimated</u> | 2012<br><u>Estimated</u> | 2013<br><u>Estimated</u> |
|------------------------------------|----------|--------------------------|--------------------------|--------------------------|--------------------------|
| Wages, Overtime & Fringe Benefits: | \$10,357 | \$20,147                 | \$21,499                 | \$20,812                 | \$22,209                 |

**COST ITEMS FROM WATER & SEWER USER FUNDS**

|                                    | 2009     | 2010<br><u>Estimated</u> | 2011<br><u>Estimated</u> | 2012<br><u>Estimated</u> | 2013<br><u>Estimated</u> |
|------------------------------------|----------|--------------------------|--------------------------|--------------------------|--------------------------|
| Wages, Overtime & Fringe Benefits: | \$ 3,659 | \$ 6,907                 | \$ 7,135                 | \$ 7,370                 | \$ 7,613                 |

**Note:**

The contract calls for the following cost items:

- 04/01/2009 – 1.5% across the board wage increase for eligible Teamsters members obtaining health insurance through the Teamsters health insurance provider and a merit increase of 0-3.5% based on performance reviews for those Teamsters members (1-F/T and 2-P/T) not eligible to be on the Teamsters health insurance.
- For the remaining four years of the contract (4/1/2010- 4/1/2013) – merit increases of 0-3.5% based on performance reviews for all Teamsters members.

**Ballot Question 8 –Teamsters Union Collective Bargaining Agreement - \$14,016**

*Shall the Town vote to approve the cost items included in the Teamsters Collective Bargaining Agreement (CBA) reached between the Board of Selectmen and the International Brotherhood of Teamsters, Local 633 for contract years 2009, 2010, 2011, 2012 and 2013 (April 1<sup>st</sup> to March 31<sup>st</sup>) and to further raise and appropriate the sum of Fourteen Thousand and Sixteen (\$14,016) Dollars for fiscal year 2009 as more particularly described in Article 8. \$10,357 is to be raised by general taxation and \$3,659 is to be raised by Water & Sewer User Fees. The Board of Selectmen (4-1), the Water & Sewer Commissioners (3-0), and the Budget Advisory Committee (3-6) does not support this Article.*

**ARTICLE 9 – SOCIAL SERVICES – \$35,000**

To see if the Town will vote to raise and appropriate the sum of Thirty-five Thousand (\$35,000) Dollars for the purpose of providing funding for Milford residents to Social Service agencies or take any other action relative thereto. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article (3-2). The Budget Advisory Committee supports this Article (7-1-1). This Article has an **estimated tax impact of two and 2/10ths (\$0 .022) cents.**

**Note:** This Article provides funding to 16 social services agencies which provided services and assistance to Milford residents/citizens estimated to be in excess of \$100,000 in 2008.



**Ballot Question 9 – Social Services - \$35,000**

***Shall the Town vote to raise and appropriate the sum of Thirty-five Thousand (\$35,000) Dollars for the purpose of providing funding on behalf of Milford residents to social service agencies, or take any other action relative thereto. The Board of Selectmen (3-2) and the Budget Advisory Committee (7-1-1) support this Article.***

**ARTICLE 10 – WASTEWATER TREATMENT FACILITY WHEEL LOADER RE- PLACEMENT - \$20,100**

To see if the Town will vote to authorize the Board of Water & Sewer Commissioners to enter into a 5-year lease/purchase agreement, subject to a fiscal funding clause which will protect the Town in the event of non-appropriation, for the purpose of lease-purchasing a 2009 Wheel Loader for the Wastewater Treatment Facility, which will replace a 1999 Hyundai Wheel Loader, and to raise and appropriate the sum of Twenty Thousand, One Hundred (\$20,100) Dollars for the first year's payment for this purpose; further to authorize the disposition of the 1999 Hyundai Wheel Loader by sale or other means as the Commissioners may determine, or take any other action relative thereto. Said appropriations to be offset by income received from wastewater user charges. The total purchase price of this vehicle is Ninety-two Thousand, Four Hundred and Ninety (\$92,490) Dollars. If this article passes, future years' payments will be included in the wastewater operating budget. This is a Special Warrant Article in accordance with RSA 32. The Board of Water & Sewer Commissions supports this Article (3-0). The Budget Advisory Committee supports this article (9-0).

**Note:** This appropriation will be offset by revenues from wastewater user fees.

**Ballot Question 10 – Wastewater Treatment Facility Wheel Loader Replacement - \$20,100**

***Shall the Town vote to authorize the Board of Water & Sewer Commissioners to enter into a 5-year lease/purchase agreement, subject to a fiscal funding clause which will protect the Town in the event of non-appropriation for the purpose of lease-purchasing a 2009 Wheel Loader for the Wastewater Treatment Facility, which will replace a 1999 Hyundai Wheel Loader, and to raise and appropriate the sum of Twenty Thousand, One Hundred (\$20,100) Dollars for the first year's payment for this purpose, further to authorize the disposition of the 1999 Hyundai Wheel Loader by sale or other means as the Commissioners may determine, or to take any other action relative thereto as more particularly described in Article 10. Said appropriations to be offset by income received from wastewater user charges. If this article passes, future years' payments will be included in the wastewater operating budget. The Board of Water & Sewer Commissioners supports this Article (3-0).***

**ARTICLE 11 – PUMPKIN FESTIVAL, HOLIDAY DECORATIONS AND PLANTINGS - \$15,000**

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand (\$15,000) Dollars for purposes of Pumpkin Festival support by Public Works, Police, Fire, and Ambulance Departments; purchase and planting of flowers for the Oval and Stone Bridge areas; purchase of lights, garland, etc. for holiday decorations; or take any other action relative thereto. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (7-2). This Article has an **estimated tax impact of 9/10ths (\$0 .009) cent.**

**Ballot Question 11 – Pumpkin Festival, Holiday Decorations and Plantings - \$15,000**

***Shall the Town vote to raise and appropriate the sum of Fifteen Thousand (\$15,000) Dollars for the purpose(s) of Pumpkin Festival support by Public Works, Police, Fire, and Ambulance Departments; purchase and planting of flowers for the Oval and Stone Bridge areas; and purchase of lights, garland, etc. for holiday decorations or take any other action relative thereto. The Board of Selectmen (5-0) and the Budget Advisory Committee (7-2) support this Article.***

**ARTICLE 12 – REINSTATING LIBRARY HOURS - \$12,500**

To see if the Town will vote to raise and appropriate the sum of Twelve Thousand, Five Hundred (\$12,500) Dollars for the purpose of reinstating four (4) hours per week of regular public library service for a period of 39 weeks. This represents the remaining half of the service hours lost in the default budget cuts of 2002. There would be an annual estimated cost of Sixteen Thousand, Five Hundred (\$16,500) Dollars added to the library appropriation to continue this level of service in future years, or take any other action relative thereto. By request of the Library Trustees. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article (3-2). The Budget Advisory Committee supports this Article (5-3-1). This Article has an **estimated tax impact of 8/10ths (\$0.008) cents.**

**Ballot Question 12 – Reinstating Library Hours - \$12,500**

***Shall the Town vote to raise and appropriate the sum of Twelve Thousand, Five Hundred (\$12,500) Dollars for the purpose of reinstating four (4) hours per week of regular public library service for a period of 39 weeks to replace hours lost in the default budget cuts of 2002 as more particularly described in Article 12. Further to allow future appropriations to be added to the Library budget to continue this level of service in future years or take any other action relative thereto. By request of the Library Trustees. The Board of Selectmen (3-2) and the Budget Advisory Committee (5-3-1) support this Article.***

**ARTICLE 13 – DO-IT OPERATING BUDGET SUPPORT - \$10,000**

To see if the Town will vote to raise and appropriate the sum of Ten Thousand (\$10,000) Dollars for the purpose of continued partial funding for community and economic development programs in and around downtown administered by the Milford Downtown Ongoing Improvement Team (DO-IT), or take any other action relative thereto. By request of DO-IT. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an **estimated tax impact of 6/10ths (\$0.006) cent.**

**Ballot Question 13 – DO-IT Operating Budget Support - \$10,000**

***Shall the Town vote to raise and appropriate the sum of Ten Thousand (\$10,000) Dollars for the purpose of continued partial funding for community and economic development programs in and around downtown administered by the Milford Main Street Program Downtown Ongoing Improvement Team (DO-IT), or take any other action relative thereto. The Board of Selectmen (5-0) and the Budget Advisory Committee (9-0) support this Article.***



## **ARTICLE 14 – FIRE WORKS - \$10,000**

To see if the Town will vote to raise and appropriate the sum of Ten Thousand (\$10,000) Dollars for the purpose of providing a 4<sup>th</sup> of July type celebration including a fireworks display and activities at a time and location to be determined by the Board of Selectmen, or take any other action relative thereto. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article (3-2). The Budget Advisory Committee does not support this Article (4-5). This Article has an **estimated tax impact of 6/10ths (\$0.006) cent.**

### **Ballot Question 14 – Fire Works - \$10,000**

***Shall the Town vote to raise and appropriate the sum of Ten Thousand (\$10,000) Dollars for the purpose of providing a 4th of July type celebration, or take any other action relative thereto as more particularly described in Article 14. The Board of Selectmen (3-2) supports this Article. The Budget Advisory Committee (4-5) does not support this Article.***

## **ARTICLE 15 – SUMMER BAND CONCERTS- \$9,000**

To see if the Town will vote to raise and appropriate the sum of Nine Thousand (\$9,000) Dollars for the purpose of holding the traditional summer evening Band Concerts (\$6,000 bands, \$2,000 sound system, \$1,000 crossing detail), or take any other action relative thereto. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article (3-2). The Budget Advisory Committee supports this Article (7-2). This Article has an **estimated tax impact of 6/10ths (\$0.006) cent.**

### **Ballot Question 15 – Summer Band Concerts - \$9,000**

***Shall the Town vote to raise and appropriate the sum of Nine Thousand (\$9,000) Dollars for the purpose of holding the traditional summer evening Band Concerts, or take any other action relative thereto as more particularly described in Article 15. The Board of Selectmen (3-2) and the Budget Advisory Committee (7-2) support this Article.***

## **ARTICLE 16 – MEMORIAL, VETERANS & LABOR DAY PARADE TOWN SUPPORT - \$6,000**

To see if the Town will vote to raise and appropriate the sum of Six Thousand (\$6,000) Dollars for Town support to the Memorial, Veterans and Labor Day Parades by Public Works, Police Department and other Town departments. Departmental support costs and materials associated with the provision of these services will be charged against this appropriation. This is a Special Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of 4/10ths (\$0.004) cent.

### **Ballot Question 16 – Memorial, Veterans & Labor Day Parades - \$6,000**

***Shall the Town vote to raise and appropriate the sum of Six Thousand (\$6,000) Dollars for Town support to the Memorial, Veterans and Labor Day Parades by Public Works, Police Department and other Town departments. Departmental support costs and materials associated with the provision of these services will be charged against this appropriation. The Board of Selectmen (5-0) and the Budget Advisory Committee (9-0) support this Article.***



## ARTICLE 17 – SOUTH STREET RAILROAD CROSSING

To see if the Town will vote to rescind the appropriation of \$200,000 (with \$40,000 having been raised by taxation) made by the passage of Article 13 at the 2005 annual Town Meeting which will lapse on December 31, 2009, and, in place of said appropriation, to raise and appropriate the sum of Two Hundred Thousand (\$200,000) Dollars for the purpose of replacing the South Street railroad crossing, including drainage, road, sidewalk, and curbing improvements to South Street, and furthermore, to accept Federal and/or State funding of One Hundred Sixty Thousand (\$160,000) Dollars with the balance of Forty Thousand (\$40,000) Dollars raised from fund balance, or take any other action relative thereto. This is a Special Warrant Article in accordance with RSA 32. This will be a non-lapsing appropriation in accordance with RSA 32:7, VI, it being understood that such appropriation shall not lapse at the end of the fiscal year 2009, but shall lapse when said improvements are completed or 12/31/2014, whichever is sooner. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article contains **no tax impact**.

### **Ballot Question 17– South Street Railroad Crossing**

***Shall the Town vote to rescind the appropriation of \$200,000 (with \$40,000 having been raised by taxation) made by the passage of Article 13 at the 2005 annual Town Meeting which will lapse on December 31, 2009, and, in place of said appropriation, to raise and appropriate the sum of Two Hundred Thousand, (\$200,000) Dollars for the purpose of replacing the South Street railroad crossing as more particularly described in Article 17, and furthermore, to accept Federal and/or State funding of One Hundred Sixty Thousand (\$160,000) Dollars with the balance of Forty Thousand (\$40,000) Dollars raised from fund balance, or take any other action relative thereto. The Board of Selectmen (5-0) and the Budget Advisory Committee (9-0) support this Article.***

## ARTICLE 18 - DISCONTINUANCE OF A PORTION OF HARTSHORN MILL ROAD

To see if the Town will vote to discontinue completely, pursuant to RSA 231:43, the section of Hartshorn Mill Road, from the intersection with NH Route 13 southwesterly for a distance of 196 feet, as shown a plan entitled, "Lot Line Adjustment and Road Relocation Plan, Lot 2-29, Town of Milford Conservation Commission, and Lot 5-19, Thomas A. Wilkins, Sally E. D. Wilkins, Milford, New Hampshire, November 17, 2008." By request of the Conservation Commission. The Board of Selectmen supports this Article (5-0). This Article contains **no tax impact**.

**Note:** This Article is the discontinuance of a section of Hartshorn Mill Road as a part of the Hartshorn Pond area enhancement project.

### **Ballot Question 18 – Discontinuance of a Portion of Hartshorn Mill Road**

***Shall the Town vote to discontinue completely, pursuant to RSA 231:43, the section of Hartshorn Mill Road, from the intersection with NH Route 13 southwesterly for a distance of 196 feet, as shown a plan entitled, "Lot Line Adjustment and Road Relocation Plan, Lot 2-29, Town of Milford Conservation Commission, and Lot 5-19, Thomas A. Wilkins, Sally E. D. Wilkins, Milford, New Hampshire, November 17, 2008." The Board of Selectmen supports this Article (5-0).***

## ARTICLE 19 – AUTHORIZATION TO EXPEND FUNDS TO PURCHASE INTEREST IN LANDS OUTSIDE TOWN BOUNDARIES

To see if the Town will vote to adopt the provisions of RSA 36-A:4-a, I(a) to authorize the Conservation Commission to expend funds to purchase interests in land outside the boundaries of our municipality, subject to the approval of the local governing body. This Article contains **no tax impact**. By request of the Conservation Commission. The Board of Selectmen supports this Article (5-0).



**Ballot Question 19 – Authorization to Expend Funds to Purchase Interest in Lands Outside Town Boundaries**

***Shall the Town vote to adopt the provisions of RSA 36-A:4-a, I(a) to authorize the Conservation Commission to expend funds to purchase interests in land outside the boundaries of our municipality, subject to the approval of the local governing body. The Board of Selectmen supports this Article (5-0).***

**ARTICLE 20 – ADJUSTMENT TO INCOME AND ASSET LEVELS FOR ELDERLY EXEMPTIONS**

To see if the Town will, pursuant to RSA 72:39-(a) and (b), modify the elderly exemptions from property tax in the Town of Milford, based on assessed value for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years - \$80,000; for a person 75 years of age up to 80 years - \$120,000; and for a person 80 years of age or older - \$160,000? To qualify, the person must satisfy all of the conditions of RSA 72:39-(a) and (b) that pertain to eligibility for this exemption as well as those contained in any other applicable statute, including without limitation, that they demonstrate that they have been a New Hampshire resident for at least 3 consecutive years, that they own the real estate individually or jointly or, if the real estate is owned by such person's spouse, that they must have been married to each other for at least 5 years, and that they reside on the property. In addition, the taxpayer must have a net income in each applicable age group of not more than \$30,000 or, if married, a combined net income of not more than \$45,000; and own net assets of not more than \$85,000, excluding the value of the person's residence. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0).

**Note:** This Warrant Article makes cost of living adjustments to wage and asset qualifications not changed since 2004. With these changes the current taxpayers with elderly exemptions should continue to qualify for the exemptions. The tax impact of this Article cannot be calculated because it is impossible to predict how many new persons would be approved with the new qualifications. This Article does not change the amount of the exemptions. This Article does change the income qualification for single persons from \$23,700 to \$30,000 and married couples from \$37,000 to \$45,000. The net assets provision amount changes from \$70,000 to \$85,000.

**Ballot Question 20 – Adjustment to Income and Asset Levels for Elderly Exemptions**

***Shall the Town vote, pursuant to RSA 72:39-(a) and (b), to modify the elderly exemptions from property tax in the Town of Milford, based on assessed value for qualified taxpayers, as more particularly described in Article 20. The Board of Selectmen supports this Article (5-0) and the Budget Advisory Committee (9-0) support this Article.***

**ARTICLE 21 – AUTHORIZE SPECIAL MEETING IF COLLECTIVE BARGAINING AGREEMENT WARRANT ARTICLE IS DEFEATED**

To see if the Town will vote, if Article 8 (Teamsters Agreement) is defeated, to authorize the governing body to call one Special Meeting, at its option, to address Article 8 cost items only. The Board of Selectmen supports this Article (4-1). This Article contains **no tax impact**.

**Note:** This is a proposed Warrant Article to give the Town the authorization to hold a Special Town Meeting if Article 8 – Teamsters Collective Bargaining Agreement – is defeated. Otherwise, if defeated, the Town would have to petition the Superior Court to hold a Special Meeting pursuant to RSA 31:5. This would allow us the framework to eliminate an extra procedure.

**Ballot Question 21 – Authorize Special Meeting if Collective Bargaining Agreement Warrant Article is Defeated**

***Shall the Town vote, if Warrant Article 8 (Teamsters Agreement) is defeated, to authorize the governing body to call one Special Meeting, at its option, to address Article 8 cost items only. The Board of Selectmen supports this Article (4-1).***



## ARTICLE 22 – AUTHORIZATION TO SELECTMEN TO ESTABLISH AND AMEND TOWN ORDINANCES

To see if the Town will vote, in accordance with RSA 41:14-b, to authorize the Board of Selectmen to establish and amend Town ordinances and codes. The provisions of RSA 41:14-b do not apply to establishment and amendment of a zoning ordinance, historic district ordinance, or building code under the provisions of RSA 675. The Board of Selectmen supports this Article (5-0). This Article contains **no tax impact**.

**Note:** By RSA 675, this Article would authorize the Selectmen to establish and amend Town ordinances and codes. (Adoption of this RSA in the past has been researched thoroughly and, while we believe this was adopted in the past, it is beyond the reasonable reach of research in the hard copy archives. The Local Government Center recommends that towns adopt it if there is uncertainty and Town Counsel indicated there was no harm in adopting it again.)

### **Ballot Question 22 – Authorization to Selectmen to Establish and Amend Town Ordinances**

***Shall the Town vote, in accordance with RSA 41:14-b, to authorize the Board of Selectmen to establish and amend Town ordinances and codes as more particularly described in Article 22. The Board of Selectmen supports this Article (5-0).***

## ARTICLE 23 – AUTHORIZATION TO ENTER INTO INTERMUNICIPAL AGREEMENT WITH THE TOWN OF WILTON

To see if the Town will vote, pursuant to RSA 38:17 and RSA 53-A, to authorize the Water Commissioners to enter into an Intermunicipal Agreement with the Town of Wilton pertaining to the supply and provision of water and related services, on such terms and conditions as the Commissioners deem in the best interest of the Town, or take any other action related thereto. The Board of Water & Sewer Commissioners supports this Article (3-0). This Article contains **no tax impact**.

**Note:** The Town taking action on this Article has been discussed by NH Department of Environmental Services and has been recommended by the Nashua Regional Planning Commission. It would benefit both towns during emergencies and provide water service to the west end of Milford along 101 which has historically had well-related issues.

### **Ballot Question 23 – Authorization to Enter into Intermunicipal Agreement with Town of Wilton**

***Shall the Town vote, pursuant to RSA 38:17 and RSA 53-A, to authorize the Water Commissioners to enter into an Intermunicipal Agreement with the Town of Wilton pertaining to the supply and provision of water and related services as more particularly described in Article 23. The Board of Water & Sewer Commissioners supports this Article (3-0).***

## ARTICLE 24 – GRANT OF ACCESS EASEMENT TO ST. JOSEPH HOSPITAL

To see if the Town will vote to authorize the Board of Selectmen to convey, on terms and conditions deemed by the Board to be in the best interests of the Town, a perpetual easement to St. Joseph Hospital of Nashua, or its designee, over a small portion of Town-owned property known as Lot 32 as shown on Map 31 of the Town of Milford Tax Maps, for the purpose of allowing access to structures owned by said St. Joseph Hospital over said town property currently being operated as the Milford Medical Center, and to authorize the Selectmen, in connection herewith, to execute any and all documents necessary to implement this conveyance. The Board of Selectmen supports this Article (5-0). There is **no cost** involved in this transaction other than recording fees.

**Note:** As part of the access agreements between the Town and St. Joseph's Hospital at Kaley Park, an easement needs to be granted by the Town to St. Joseph Hospital at the driveway entrance of the medical office building constructed by St. Joseph's in 2005, as seen on the Medical Center site plan approved by the Planning Board in 2004.



**Ballot Question 24 – Grant of Access Easement to St. Joseph Hospital**

*Shall the Town vote to authorize the Board of Selectmen to convey, on terms and conditions deemed by the Board to be in the best interests of the Town, a perpetual easement to St. Joseph Hospital of Nashua, or its designee, over a small portion of Town-owned property known as Lot 32 as shown on Map 31 of the Town of Milford Tax Maps as more particularly described in Article 24. The Board of Selectmen supports this Article.*

**ARTICLE 25 – CABLE ACCESS REVOLVING FUND**

To see if the Town will vote to establish a revolving fund for providing cable access for public, educational or governmental television use as allowed pursuant to RSA 31:95-h. The Board of Selectmen supports this Article (4-1). This Article contains no tax impact.

**Ballot Question 25 – Cable Access Revolving Fund**

*Shall the Town vote, to establish a revolving fund for providing cable access for public, educational, or governmental television use as allowed pursuant to RSA 31:91-h, as more particularly described in Article 25. The Board of Selectmen supports this Article (4-1).*

**ARTICLE 26 – NON-EMERGENCY MEDICAL TRANSPORTATION BUS SERVICE BUDGETARY FUNDING REQUEST – \$20,000 - BY PETITION**

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand (\$20,000) Dollars for the purpose of providing the Town's share of funding to the Souhegan Valley Transportation Collaborative (SVTC) in order to implement a transportation service providing rides within the designated service area to seniors, people with disabilities, and the general public. The Board of Selectmen supports this Article (3-2). The Budget Advisory Committee supports this Article (8-0-1). This Article has an estimated tax impact of one (\$0.01) cent.

**Ballot Question 26 – Non-Emergency Medical Transportation Bus Service Budgetary Funding Request - \$20,000 – By Petition**

*Shall the Town vote to raise and appropriate the sum of Twenty Thousand (\$20,000) Dollars for the purpose of providing the Town's share of funding to the Souhegan Valley Transportation Collaborative (SVTC) in order to implement a transportation service as more particularly described in Article 26. The Board of Selectmen (3-2) and the Budget Advisory Committee (8-0-1) support this Article.*

**ARTICLE 27 – RAILROAD POND FISHING AGE LIMITS - MCBRIARTY MEMORIAL FISHING DERBY – BY PETITION**

The purpose of this petition is to limit the age of fisherman on Railroad Pond specifically to prevent adults from over fishing before and after the McBriarty Memorial Fishing Derby. By limiting the age (not including seniors or handicapped individuals), we the undersigned, feel this will benefit the Derby which would allow the children to better enjoy the sport.

**Ballot Question 27 – Railroad Pond Fishing Age Limits – McBriarty Memorial Fishing Derby – By Petition**

*Shall the Town vote, as a sense of the meeting resolution, to request the Selectmen to ask the Fish & Game Department, to the extent that they may do so legally, to limit the age of fisherman on Railroad Pond (excepting seniors or handicapped individuals) or to designate Railroad Pond as a catch and release pond, in a manner that would insure that the maximum amount of stocked fish will be available for the children that participate in the McBriarty Memorial Fishing Derby.*

## **ARTICLE 28 – REQUEST OF ADOPTION OF NEW HAMPSHIRE RSA 79-F – TAXATION OF FARM STRUCTURES AND LAND UNDER FARM STRUCTURES – BY PETITION**

Are you in favor of adopting the provision of the State of New Hampshire RSA's Chapter 79-F "Taxation of farm structures and land under farm structures?" The full text of this provision is on file with the Town Clerk, Town Hall, 1 Union Square, Milford, NH.

**Note:** The tax impact of this article is unknown and would depend on how many taxpayers actually apply and are eligible for the provision. Since the provision includes only the land under qualifying farm buildings contiguous to 10 or more acres of open space land, the Assessor believes any tax impact would be minimal.

### **Ballot Question 28 – Request of Adoption of New Hampshire RSA 79-F – Taxation of Farm Structures and Land Under Farm Structures – By Petition**

***Shall the Town adopt the provision of the State of New Hampshire RSA's Chapter 79-F "Taxation of farm structures and land under farm structures" as more particularly described in Article 28.***

## **ARTICLE 29 – END OF MEETING**

To transact any other business that may legally come before this meeting.

**NOTE:** The estimated total cost of the above non-petition Warrant Articles, which includes the aggregate of appropriations, non tax revenues, overlay, Veteran's credits and use of unreserved fund balance equals \$4.38. This estimate represents an increase of six (\$0.06) cents over the 2008 tax rate or 1.4%.

There is one petition warrant article that has a predetermined tax impact, **ARTICLE 26 – NON-EMERGENCY MEDICAL TRANSPORTATION BUS SERVICE BUDGETARY FUNDING REQUEST – \$20,000**, of one (\$0.01) cent and if approved in addition to the above, the Town tax rate would be \$4.39; a total increase of seven (\$0.07) cents over the 2008 rate or 1.6%.



# BUDGET OF THE TOWN/CITY

(REVISED FROM DELIBERATIVE SESSION)

OF: MILFORD

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2009 to December 31, 2009

or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

## IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the entire budget in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below.

This is to certify that this budget was posted with the warrant in the Town Report

### GOVERNING BODY (SELECTMEN)

*Please sign in ink.*

Gary Daniels  
Justin M. [Signature]  
 \_\_\_\_\_

[Signature]  
Kathleen Bawn  
 \_\_\_\_\_

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
 COMMUNITY SERVICES DIVISION  
 MUNICIPAL FINANCE BUREAU  
 P.O. BOX 487, CONCORD, NH 03302-0487  
 (603)271-3397

MS-6  
 Rev. 07/02

| 1       | 2                         | 3     | 4                             | 5                       | 6                        | 7                            |
|---------|---------------------------|-------|-------------------------------|-------------------------|--------------------------|------------------------------|
|         | PURPOSE OF APPROPRIATIONS | Warr. | Appropriations                | Actual                  | Appropriations           | Appropriations               |
| Acct. # | (RSA 32:3,V)              | Art.# | Prior Year As Approved by DRA | Expenditures Prior Year | Ensuing FY (RECOMMENDED) | Ensuing FY (NOT RECOMMENDED) |

**GENERAL GOVERNMENT**

|           |                                              |  |           |           |           |  |
|-----------|----------------------------------------------|--|-----------|-----------|-----------|--|
| 4130-4139 | Executive                                    |  | 247,619   | 236,987   | 248,246   |  |
| 4140-4149 | Election, Reg. & Vital Statistics            |  | 119,233   | 122,345   | 115,231   |  |
| 4150-4151 | Financial Administration                     |  | 634,489   | 565,737   | 641,170   |  |
| 4152      | Revaluation of Property                      |  |           | -         | -         |  |
| 4153      | Legal Expense                                |  | 86,000    | 97,318    | 85,005    |  |
| 4155-4159 | Personnel Administration                     |  | 1,943,816 | 1,919,979 | 1,974,337 |  |
| 4191-4193 | Planning & Zoning                            |  | 213,753   | 215,959   | 219,320   |  |
| 4194      | General Government Buildings                 |  | 214,810   | 186,296   | 214,340   |  |
| 4195      | Cemeteries                                   |  | 109,214   | 110,618   | 114,946   |  |
| 4196      | Insurance                                    |  | 119,000   | 113,720   | 112,530   |  |
| 4197      | Advertising & Regional Assoc.                |  |           |           |           |  |
| 4199      | Other General Government - (Community Media) |  | 71,425    | 64,098    | 70,664    |  |

**PUBLIC SAFETY**

|           |                              |  |           |           |           |  |
|-----------|------------------------------|--|-----------|-----------|-----------|--|
| 4210-4214 | Police                       |  | 1,937,180 | 1,977,942 | 2,028,119 |  |
| 4215-4219 | Ambulance                    |  | 492,022   | 488,275   | 488,908   |  |
| 4220-4229 | Fire                         |  | 472,485   | 479,614   | 519,508   |  |
| 4240-4249 | Building Inspection          |  | 143,185   | 135,042   | 134,795   |  |
| 4290-4298 | Emergency Management         |  | 10,000    | 9,950     | 6,100     |  |
| 4299      | Other (Incl. Communications) |  | 550,305   | 549,330   | 534,458   |  |

**AIRPORT/AVIATION CENTER**

|           |                    |  |  |  |  |  |
|-----------|--------------------|--|--|--|--|--|
| 4301-4309 | Airport Operations |  |  |  |  |  |
|-----------|--------------------|--|--|--|--|--|

**HIGHWAYS & STREETS**

|      |                    |  |           |           |           |  |
|------|--------------------|--|-----------|-----------|-----------|--|
| 4311 | Administration     |  | 120,651   | 126,700   | 127,875   |  |
| 4312 | Highways & Streets |  | 1,065,711 | 1,087,395 | 1,091,536 |  |
| 4313 | Bridges            |  |           |           |           |  |
| 4316 | Street Lighting    |  | 52,500    | 56,358    | 58,200    |  |
| 4319 | Other              |  |           |           |           |  |

**SANITATION**

|           |                                 |  |         |         |         |  |
|-----------|---------------------------------|--|---------|---------|---------|--|
| 4321      | Administration                  |  |         |         |         |  |
| 4323      | Solid Waste Collection          |  |         |         |         |  |
| 4324      | Solid Waste Disposal            |  | 720,345 | 682,453 | 700,955 |  |
| 4325      | Solid Waste Clean-up            |  |         | -       |         |  |
| 4326-4329 | Sewage Coll. & Disposal & Other |  |         |         |         |  |



| 1                                         | 2                                 | 3     | 4                                | 5                          | 6                           | 7                               |
|-------------------------------------------|-----------------------------------|-------|----------------------------------|----------------------------|-----------------------------|---------------------------------|
|                                           | PURPOSE OF APPROPRIATIONS         | Warr. | Appropriations                   | Actual                     | Appropriations              | Appropriations                  |
| Acct. #                                   | (RSA 32:3,V)                      | Art.# | Prior Year As<br>Approved by DRA | Expenditures<br>Prior Year | Ensuing FY<br>(RECOMMENDED) | Ensuing FY<br>(NOT RECOMMENDED) |
| <b>WATER DISTRIBUTION &amp; TREATMENT</b> |                                   |       |                                  |                            |                             |                                 |
| 4331                                      | Administration                    |       |                                  |                            |                             |                                 |
| 4332                                      | Water Services                    |       |                                  |                            |                             |                                 |
| 4335-4339                                 | Water Treatment, Conserv. & Other |       |                                  |                            |                             |                                 |
| <b>ELECTRIC</b>                           |                                   |       |                                  |                            |                             |                                 |
| 4351-4352                                 | Admin. and Generation             |       |                                  |                            |                             |                                 |
| 4353                                      | Purchase Costs                    |       |                                  |                            |                             |                                 |
| 4354                                      | Electric Equipment Maintenance    |       |                                  |                            |                             |                                 |
| 4359                                      | Other Electric Costs              |       |                                  |                            |                             |                                 |
| <b>HEALTH</b>                             |                                   |       |                                  |                            |                             |                                 |
| 4411                                      | Administration                    |       |                                  |                            |                             |                                 |
| 4414                                      | Pest Control                      |       |                                  |                            |                             |                                 |
| 4415-4419                                 | Health Agencies & Hosp. & Other   |       | 10,500                           | 10,500                     | 10,500                      |                                 |
| <b>WELFARE</b>                            |                                   |       |                                  |                            |                             |                                 |
| 4441-4442                                 | Administration & Direct Assist.   |       | 178,050                          | 132,674                    | 166,253                     |                                 |
| 4444                                      | Intergovernmental Welfare Pymnts  |       |                                  |                            |                             |                                 |
| 4445-4449                                 | Vendor Payments & Other           |       | 35,000                           | 35,000                     |                             |                                 |
| <b>CULTURE &amp; RECREATION</b>           |                                   |       |                                  |                            |                             |                                 |
| 4520-4529                                 | Parks & Recreation                |       | 245,446                          | 243,882                    | 247,566                     |                                 |
| 4550-4559                                 | Library                           |       | 623,759                          | 623,759                    | 615,356                     |                                 |
| 4583                                      | Patriotic Purposes                |       | 16,000                           | 15,363                     | -                           |                                 |
| 4589                                      | Other Culture & Recreation        |       | 52,000                           | 52,000                     | 3,000                       |                                 |
| <b>CONSERVATION</b>                       |                                   |       |                                  |                            |                             |                                 |
| 4611-4612                                 | Admin. & Purch. of Nat. Resources |       | 19,718                           | 19,718                     | 20,262                      |                                 |
| 4619                                      | Other Conservation                |       |                                  |                            |                             |                                 |
| 4631-4632                                 | REDEVELOPMENT & HOUSING           |       |                                  |                            |                             |                                 |
| 4651-4659                                 | ECONOMIC DEVELOPMENT              |       |                                  |                            |                             |                                 |
| <b>DEBT SERVICE</b>                       |                                   |       |                                  |                            |                             |                                 |
| 4711                                      | Princ.- Long Term Bonds & Notes   |       | 1,104,381                        | 1,104,381                  | 1,029,099                   |                                 |
| 4721                                      | Interest-Long Term Bonds & Notes  |       | -                                | -                          | -                           |                                 |
| 4723                                      | Int. on Tax Anticipation Notes    |       |                                  |                            |                             |                                 |
| 4790-4799                                 | Other Debt Service                |       |                                  |                            |                             |                                 |

| 1                              | 2                               | 3     | 4                    | 5                    | 7                    |
|--------------------------------|---------------------------------|-------|----------------------|----------------------|----------------------|
|                                | PURPOSE OF APPROPRIATIONS       | Warr. | Appropriations       | Actual               | Appropriations       |
| Acct. #                        | (RSA 32:3,V)                    | Art.# | Prior Year As        | Expenditures         | Ensuing FY           |
|                                |                                 |       | Approved by DRA      | Prior Year           | (RECOMMENDED)        |
|                                |                                 |       |                      |                      | (NOT RECOMMENDED)    |
| <b>CAPITAL OUTLAY</b>          |                                 |       |                      |                      |                      |
| 4901                           | Land                            |       |                      |                      |                      |
| 4902                           | Machinery, Vehicles & Equipment |       | 136,000              | 125,662              |                      |
| 4903                           | Buildings                       |       | 225,000              | 144,729              |                      |
| 4909                           | Improvements Other Than Bldgs.  |       | 775,000              | -                    |                      |
| <b>OPERATING TRANSFERS OUT</b> |                                 |       |                      |                      |                      |
| 4912                           | To Special Revenue Fund         |       |                      |                      |                      |
| 4913                           | To Capital Projects Fund        |       |                      |                      |                      |
| 4914                           | To Enterprise Fund              |       |                      |                      |                      |
|                                | Sewer-                          |       | 1,690,911            | 1,500,035            |                      |
|                                | Water-                          |       | 1,328,793            | 1,365,078            |                      |
|                                | Electric-                       |       | -                    |                      |                      |
|                                | Airport-                        |       |                      |                      |                      |
| 4915                           | To Capital Reserve Fund         |       |                      |                      |                      |
| 4916                           | To Exp.Tr.Fund-except #4917     |       |                      |                      |                      |
| 4917                           | To Health Maint. Trust Funds    |       |                      |                      |                      |
| 4918                           | To Nonexpendable Trust Funds    |       |                      |                      |                      |
| 4919                           | To Agency Funds                 |       |                      |                      |                      |
| <b>SUBTOTAL 1</b>              |                                 |       | <b>\$ 15,764,301</b> | <b>\$ 14,598,897</b> | <b>\$ 11,578,279</b> |
|                                |                                 |       |                      |                      | <b>\$ -</b>          |

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

| Acct # | Warrant Article # | Amount |
|--------|-------------------|--------|
|        |                   |        |
|        |                   |        |
|        |                   |        |
|        |                   |        |
|        |                   |        |



**\*\*SPECIAL WARRANT ARTICLES\*\***

Special warrant articles are defined in RSA 32:3, VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriation to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

| 1                      | 2                                         | 3              | 4                                                  | 5                                    | 6                                             | 7                                                 |
|------------------------|-------------------------------------------|----------------|----------------------------------------------------|--------------------------------------|-----------------------------------------------|---------------------------------------------------|
| Acct. #                | PURPOSE OF APPROPRIATIONS<br>(RSA 32:3,V) | Warr.<br>Art.# | Appropriations<br>Prior Year As<br>Approved by DRA | Actual<br>Expenditures<br>Prior Year | Appropriations<br>Ensuing FY<br>(RECOMMENDED) | Appropriations<br>Ensuing FY<br>(NOT RECOMMENDED) |
| 4909                   | SOUTH STREET TRAFFIC IMPROVEMENTS GRANT   | 7              |                                                    |                                      | 775,000                                       |                                                   |
| 4909                   | SOUTH STREET RAILROAD CROSSING GRANT      | 17             |                                                    |                                      | 200,000                                       |                                                   |
| 4914                   | CURTIS WELL IMPROVEMENTS                  | 3              |                                                    |                                      | 295,000                                       |                                                   |
| 4914                   | WATER UTILITIES LOADER                    | 10             |                                                    |                                      | 20,100                                        |                                                   |
| 4914                   | WATER OPERATING BUDGET                    | 6              |                                                    |                                      | 1,335,597                                     |                                                   |
| 4914                   | WASTEWATER OPERATING BUDGET               | 5              |                                                    |                                      | 1,695,312                                     |                                                   |
| 4445                   | SOCIAL SERVICES                           | 9              |                                                    |                                      | 35,000                                        |                                                   |
| 4589                   | PUMPKIN FIESIVAL, DÉCOR, PLANTS           | 11             |                                                    |                                      | 15,000                                        |                                                   |
| 4589                   | DO-IT OPREATING BUDGET                    | 13             |                                                    |                                      | 10,000                                        |                                                   |
| 4550                   | LIBRARY HOURS                             | 12             |                                                    |                                      | 12,500                                        |                                                   |
| 4583                   | FIREWORKS                                 | 14             |                                                    |                                      | 10,000                                        |                                                   |
| 4589                   | BAND CONCERTS                             | 15             |                                                    |                                      | 9,000                                         |                                                   |
| 4583                   | PARADES                                   | 16             |                                                    |                                      | 6,000                                         |                                                   |
| 4445                   | NON-EMERGENCY BUS SERVICE                 | 26             |                                                    |                                      | 20,000                                        |                                                   |
|                        |                                           |                |                                                    |                                      |                                               |                                                   |
|                        |                                           |                |                                                    |                                      |                                               |                                                   |
|                        |                                           |                |                                                    |                                      |                                               |                                                   |
|                        |                                           |                |                                                    |                                      |                                               |                                                   |
| SUBTOTAL 2 RECOMMENDED |                                           |                | \$ -                                               | \$ -                                 | \$ 4,438,509                                  | \$ -                                              |

**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

"Individual" warrant articles are not necessarily the same as "special warrant articles". Individual warrant articles might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

| 1       | 2                                         | 3              | 4                                                  | 5                                    | 6                                             | 7                                                 |
|---------|-------------------------------------------|----------------|----------------------------------------------------|--------------------------------------|-----------------------------------------------|---------------------------------------------------|
| Acct. # | PURPOSE OF APPROPRIATIONS<br>(RSA 32:3,V) | Warr.<br>Art.# | Appropriations<br>Prior Year As<br>Approved by DRA | Actual<br>Expenditures<br>Prior Year | Appropriations<br>Ensuing FY<br>(RECOMMENDED) | Appropriations<br>Ensuing FY<br>(NOT RECOMMENDED) |
| VARIOUS | TEAMSTERS CBA                             | 8              |                                                    |                                      | 14,016                                        |                                                   |
|         |                                           |                |                                                    |                                      |                                               |                                                   |
|         |                                           |                |                                                    |                                      |                                               |                                                   |
|         |                                           |                |                                                    |                                      |                                               |                                                   |
|         |                                           |                |                                                    |                                      |                                               | \$ -                                              |

Budget - Town/City of : MILFORDFY 2009

| 1                                   | 2                                         | 3     | 4                  | 5          | 6            |
|-------------------------------------|-------------------------------------------|-------|--------------------|------------|--------------|
|                                     |                                           | Warr. | Estimated Revenues | Actual     | Estimated    |
| Acct. #                             | SOURCE OF REVENUE                         | Art.# | Prior Year         | Revenues   | Revenues     |
|                                     |                                           |       |                    | Prior Year | Ensuing Year |
| <b>TAXES</b>                        |                                           |       |                    |            |              |
| 3120                                | Land Use Change Taxes                     |       | 120,000            | 38,077     | 50,000       |
| 3180                                | Resident Taxes                            |       |                    |            |              |
| 3185                                | Timber & Gravel Taxes                     |       | 7,000              | 7,878      | 9,500        |
| 3186                                | Payment in Lieu of Taxes                  |       | 18,000             | 19,833     | 20,000       |
| 3189                                | Other Taxes                               |       |                    |            |              |
| 3190                                | Interest & Penalties on Delinquent Taxes  |       | 190,000            | 192,943    | 193,000      |
|                                     | Inventory Penalties                       |       |                    |            |              |
| 3187                                | Excavation Tax (\$.02 cents per cu yd)    |       |                    |            |              |
| <b>LICENSES, PERMITS &amp; FEES</b> |                                           |       |                    |            |              |
| 3210                                | Business Licenses & Permits               |       | 600                | 770        | 820          |
| 3220                                | Motor Vehicle Permit Fees                 |       | 2,200,000          | 2,097,460  | 2,134,000    |
| 3230                                | Building Permits                          |       | 60,250             | 63,413     | 62,900       |
| 3290                                | Other Licenses, Permits & Fees            |       | 170,500            | 175,804    | 186,260      |
| 3311-3319                           | FROM FEDERAL GOVERNMENT                   |       | 620,000            | 3,279      | 822,500      |
| <b>FROM STATE</b>                   |                                           |       |                    |            |              |
| 3351                                | Shared Revenues                           |       | 229,462            | 233,969    | 229,462      |
| 3352                                | Meals & Rooms Tax Distribution            |       | 670,390            | 669,101    | 670,000      |
| 3353                                | Highway Block Grant                       |       | 258,962            | 269,502    | 280,767      |
| 3354                                | Water Pollution Grant                     |       | 136,287            | 130,199    | 130,199      |
| 3355                                | Housing & Community Development           |       |                    |            |              |
| 3356                                | State & Federal Forest Land Reimbursement |       | 5,223              | -          | 3,250        |
| 3357                                | Flood Control Reimbursement               |       |                    |            |              |
| 3359                                | Other (Including Railroad Tax)            |       | 1,814              | 693        | 1,257        |
| 3379                                | FROM OTHER GOVERNMENTS                    |       |                    |            |              |
| <b>CHARGES FOR SERVICES</b>         |                                           |       |                    |            |              |
| 3401-3406                           | Income from Departments                   |       | 656,042            | 698,388    | 687,379      |
| 3409                                | Other Charges                             |       |                    |            |              |
| <b>MISCELLANEOUS REVENUES</b>       |                                           |       |                    |            |              |
| 3501                                | Sale of Municipal Property                |       | 11,000             | -          | -            |
| 3502                                | Interest on Investments                   |       | 320,000            | 146,117    | 150,000      |
| 3503-3509                           | Other                                     |       | 224,470            | 193,954    | 213,910      |

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| 1                                            | 2                                        | 3           | 4                             | 5                          | 6                               |
|----------------------------------------------|------------------------------------------|-------------|-------------------------------|----------------------------|---------------------------------|
| Acct. #                                      | SOURCE OF REVENUE                        | Warr. Art.# | Estimated Revenues Prior Year | Actual Revenues Prior Year | Estimated Revenues Ensuing Year |
| <b>INTERFUND OPERATING TRANSFERS IN</b>      |                                          |             |                               |                            |                                 |
| 3912                                         | From Special Revenue Funds               |             | 20,000                        | 7,669                      | 7,600                           |
| 3912                                         | From Special Revenue Funds - (Offset)    |             | -                             | -                          | -                               |
| 3913                                         | From Capital Projects Funds - (Offset)   |             |                               | -                          |                                 |
| 3914                                         | From Enterprise Funds                    |             |                               |                            |                                 |
|                                              | Sewer - (Offset)                         |             | 1,690,911                     | 1,422,248                  | 1,717,217                       |
|                                              | Water - (Offset)                         |             | 1,328,793                     | 1,233,764                  | 1,633,376                       |
|                                              | Electric - (Offset)                      |             |                               |                            |                                 |
|                                              | Airport - (Offset)                       |             |                               |                            |                                 |
| 3915                                         | From Capital Reserve Funds               |             | -                             |                            | -                               |
| 3916                                         | From Trust & Agency Funds                |             | -                             | 13,000                     | 13,500                          |
| <b>OTHER FINANCING SOURCES</b>               |                                          |             |                               |                            |                                 |
| 3934                                         | Proc. from Long Term Bonds & Notes       |             | -                             | -                          | -                               |
|                                              | Amount VOTED From F/B ("Surplus")        |             | 300,000                       | 300,000                    | 40,000                          |
|                                              | Fund Balance ("Surplus") to Reduce Taxes |             | 75,000                        | 210,000                    | 200,000                         |
| <b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b> |                                          |             | <b>\$ 9,314,704</b>           | <b>\$ 8,128,061</b>        | <b>\$ 9,456,897</b>             |

**\*\*BUDGET SUMMARY\*\***

|                                                                           | Prior Year    | Ensuing Year  |
|---------------------------------------------------------------------------|---------------|---------------|
| SUBTOTAL 1 Appropriations Recommended (from page 4)                       | \$ 15,764,301 | \$ 11,578,279 |
| SUBTOTAL 2 Special Warrant Articles Recommended (from page 5)             | \$ -          | \$ 4,438,509  |
| SUBTOTAL 3 "Individual" Warrant Articles Recommended (from page 5)        |               | \$ 14,016     |
| TOTAL Appropriations Recommended                                          | \$ 15,764,301 | \$ 16,030,804 |
| Less: Amount of Estimated Revenues & Credits (from above)                 | \$ 9,314,704  | \$ 9,456,897  |
| Estimated Amount of Taxes to be Raised before Overlay & Veteran's Credits | \$ 6,449,597  | \$ 6,573,907  |

# DEFAULT BUDGET OF THE TOWN

OF: MILFORD

For the Ensuing Year January 1, 2009 to December 31, 2009

or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

1. Use this form to list the default budget calculation in the appropriate columns.
2. Post this form or any amended version with proposed operating budget (MS-6 or MS-7) and the warrant.
3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

## GOVERNING BODY (SELECTMEN)

or

Budget Committee if RSA 40:14-b is adopted

Gary Daniels  
Justin M. M.  
Katherine Boun

Mark P.

NH DEPARTMENT OF REVENUE ADMINISTRATION  
COMMUNITY SERVICES DIVISION  
MUNICIPAL FINANCE BUREAU  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

07/04



Default Budget - Town of Milford, New Hampshire FY 2009

| 1                       | 2                                         | 3                                         | 4                         | 5                                 | 6              |
|-------------------------|-------------------------------------------|-------------------------------------------|---------------------------|-----------------------------------|----------------|
| Acct. #                 | PURPOSE OF APPROPRIATIONS<br>(RSA 32:3,V) | Prior Year<br>Adopted<br>Operating Budget | Reductions &<br>Increases | Minus<br>1-Time<br>Appropriations | DEFAULT BUDGET |
| GENERAL GOVERNMENT      |                                           | XXXXXXXXXX                                | XXXXXXXXXX                | XXXXXXXXXX                        | XXXXXXXXXX     |
| 4130-4139               | Executive                                 | 247,619                                   | (10,913)                  |                                   | 236,706        |
| 4140-4149               | Election, Reg. & Vital Statistics         | 119,233                                   | (4,799)                   |                                   | 114,434        |
| 4150-4151               | Financial Administration                  | 634,489                                   | 22,383                    | -                                 | 656,872        |
| 4152                    | Revaluation of Property                   |                                           | -                         |                                   | -              |
| 4153                    | Legal Expense                             | 86,000                                    | -                         |                                   | 86,000         |
| 4155-4159               | Personnel Administration                  | 1,943,816                                 | 42,560                    |                                   | 1,986,376      |
| 4191-4193               | Planning & Zoning                         | 213,753                                   | 677                       | -                                 | 214,430        |
| 4194                    | General Government Buildings              | 214,810                                   | (731)                     | -                                 | 214,079        |
| 4195                    | Cemeteries                                | 109,214                                   | 1,199                     | -                                 | 110,413        |
| 4196                    | Insurance                                 | 119,000                                   | -                         |                                   | 119,000        |
| 4197                    | Advertising & Regional Assoc.             |                                           | -                         |                                   | -              |
| 4199                    | Other General Government                  | 71,425                                    | 875                       | -                                 | 72,300         |
| PUBLIC SAFETY           |                                           | XXXXXXXXXX                                |                           |                                   | XXXXXXXXXX     |
| 4210-4214               | Police                                    | 1,937,180                                 | 83,237                    | -                                 | 2,020,417      |
| 4215-4219               | Ambulance                                 | 492,022                                   | (9,030)                   | -                                 | 482,992        |
| 4220-4229               | Fire                                      | 472,485                                   | 6,586                     | -                                 | 479,071        |
| 4240-4249               | Building Inspection                       | 143,185                                   | (14,277)                  |                                   | 128,908        |
| 4290-4298               | Emergency Management                      | 10,000                                    | (3)                       | -                                 | 9,997          |
| 4299                    | Other (Incl. Communications)              | 550,305                                   | (18,048)                  |                                   | 532,257        |
| AIRPORT/AVIATION CENTER |                                           | XXXXXXXXXX                                |                           |                                   | XXXXXXXXXX     |
| 4301-4309               | Airport Operations                        | -                                         |                           |                                   |                |
| HIGHWAYS & STREETS      |                                           | XXXXXXXXXX                                |                           |                                   | XXXXXXXXXX     |
| 4311                    | Administration                            | 120,651                                   | 2,919                     |                                   | 123,570        |
| 4312                    | Highways & Streets                        | 1,065,711                                 | (169)                     | (38,000)                          | 1,027,542      |
| 4313                    | Bridges                                   |                                           | -                         |                                   | -              |
| 4316                    | Street Lighting                           | 52,500                                    | -                         |                                   | 52,500         |
| 4319                    | Other                                     | -                                         | -                         |                                   | -              |
| SANITATION              |                                           | XXXXXXXXXX                                |                           |                                   | XXXXXXXXXX     |
| 4321                    | Administration                            | -                                         | -                         |                                   | -              |
| 4323                    | Solid Waste Collection                    | -                                         | -                         |                                   | -              |
| 4324                    | Solid Waste Disposal                      | 720,345                                   | 828                       |                                   | 721,173        |
| 4325                    | Solid Waste Clean-up                      | -                                         | -                         |                                   | -              |
| 4326-4329               | Sewage Coll. & Disposal & Other           | -                                         | -                         |                                   | -              |

07/04

| 1                                         | 2                                 | 3     | 4                                | 5                          | 7                               |
|-------------------------------------------|-----------------------------------|-------|----------------------------------|----------------------------|---------------------------------|
|                                           | PURPOSE OF APPROPRIATIONS         | Warr. | Appropriations                   | Actual                     | Appropriations                  |
| Acct. #                                   | (RSA 32:3,V)                      | Art.# | Prior Year As<br>Approved by DRA | Expenditures<br>Prior Year | Ensuing FY<br>(RECOMMENDED)     |
|                                           |                                   |       |                                  |                            | Ensuing FY<br>(NOT RECOMMENDED) |
| <b>WATER DISTRIBUTION &amp; TREATMENT</b> |                                   |       |                                  |                            |                                 |
| 4331                                      | Administration                    |       |                                  |                            |                                 |
| 4332                                      | Water Services                    |       |                                  |                            |                                 |
| 4335-4339                                 | Water Treatment, Conserv. & Other |       |                                  |                            |                                 |
| <b>ELECTRIC</b>                           |                                   |       |                                  |                            |                                 |
| 4351-4352                                 | Admin. and Generation             |       |                                  |                            |                                 |
| 4353                                      | Purchase Costs                    |       |                                  |                            |                                 |
| 4354                                      | Electric Equipment Maintenance    |       |                                  |                            |                                 |
| 4359                                      | Other Electric Costs              |       |                                  |                            |                                 |
| <b>HEALTH</b>                             |                                   |       |                                  |                            |                                 |
| 4411                                      | Administration                    |       |                                  |                            |                                 |
| 4414                                      | Pest Control                      |       |                                  |                            |                                 |
| 4415-4419                                 | Health Agencies & Hosp. & Other   |       | 10,500                           | 10,500                     | 10,500                          |
| <b>WELFARE</b>                            |                                   |       |                                  |                            |                                 |
| 4441-4442                                 | Administration & Direct Assist.   |       | 178,050                          | 132,674                    | 166,253                         |
| 4444                                      | Intergovernmental Welfare Pymnts  |       |                                  |                            |                                 |
| 4445-4449                                 | Vendor Payments & Other           |       | 35,000                           | 35,000                     |                                 |
| <b>CULTURE &amp; RECREATION</b>           |                                   |       |                                  |                            |                                 |
| 4520-4529                                 | Parks & Recreation                |       | 245,446                          | 243,882                    | 247,566                         |
| 4550-4559                                 | Library                           |       | 623,759                          | 623,759                    | 615,356                         |
| 4583                                      | Patriotic Purposes                |       | 16,000                           | 15,363                     | -                               |
| 4589                                      | Other Culture & Recreation        |       | 52,000                           | 52,000                     | 3,000                           |
| <b>CONSERVATION</b>                       |                                   |       |                                  |                            |                                 |
| 4611-4612                                 | Admin. & Purch. of Nat. Resources |       | 19,718                           | 19,718                     | 20,262                          |
| 4619                                      | Other Conservation                |       |                                  |                            |                                 |
| 4631-4632                                 | REDEVELOPMENT & HOUSING           |       |                                  |                            |                                 |
| 4651-4659                                 | ECONOMIC DEVELOPMENT              |       |                                  |                            |                                 |
| <b>DEBT SERVICE</b>                       |                                   |       |                                  |                            |                                 |
| 4711                                      | Princ.- Long Term Bonds & Notes   |       | 1,104,381                        | 1,104,381                  | 1,029,099                       |
| 4721                                      | Interest-Long Term Bonds & Notes  |       | -                                | -                          | -                               |
| 4723                                      | Int. on Tax Anticipation Notes    |       |                                  |                            |                                 |
| 4790-4799                                 | Other Debt Service                |       |                                  |                            |                                 |



Default Budget - Town of Milford, New Hampshire FY 2009

| 1       | 2                                         | 3                                         | 4                         | 5                                 | 6              |
|---------|-------------------------------------------|-------------------------------------------|---------------------------|-----------------------------------|----------------|
| Acct. # | PURPOSE OF APPROPRIATIONS<br>(RSA 32:3,V) | Prior Year<br>Adopted<br>Operating Budget | Reductions &<br>Increases | Minus<br>1-Time<br>Appropriations | DEFAULT BUDGET |
|         | CAPITAL OUTLAY                            | XXXXXXXXXX                                | XXXXXXXXXX                | XXXXXXXXXX                        | XXXXXXXXXX     |
| 4901    | Land                                      |                                           | -                         |                                   | -              |
| 4902    | Machinery, Vehicles & Equipment           |                                           | -                         |                                   | -              |
| 4903    | Buildings                                 |                                           | -                         |                                   | -              |
| 4909    | Improvements Other Than Bldgs.            |                                           | -                         |                                   | -              |
|         | OPERATING TRANSFERS OUT                   | XXXXXXXXXX                                | XXXXXXXXXX                | XXXXXXXXXX                        | XXXXXXXXXX     |
| 4912    | To Special Revenue Fund                   |                                           | -                         |                                   | -              |
| 4913    | To Capital Projects Fund                  |                                           | -                         |                                   | -              |
| 4914    | To Enterprise Fund                        |                                           | -                         |                                   | -              |
|         | Sewer-                                    |                                           | -                         |                                   | -              |
|         | Water-                                    |                                           | -                         |                                   | -              |
|         | Electric-                                 |                                           | -                         |                                   | -              |
|         | Airport-                                  |                                           | -                         |                                   | -              |
| 4915    | To Capital Reserve Fund                   |                                           | -                         |                                   | -              |
| 4916    | To Exp.Tr.Fund-except #4917               |                                           | -                         |                                   | -              |
| 4917    | To Health Maint. Trust Funds              |                                           | -                         |                                   | -              |
| 4918    | To Nonexpendable Trust Funds              |                                           | -                         |                                   | -              |
| 4919    | To Fiduciary Funds                        |                                           | -                         |                                   | -              |
|         | TOTAL                                     | 11,508,597                                | 33,137                    | (38,000)                          | 11,503,734     |

**Please use the box below to explain increases or reductions in columns 4 & 5.**

[illegible]

| TOWN OF MILFORD                             |                           |                                     |           |                                 |
|---------------------------------------------|---------------------------|-------------------------------------|-----------|---------------------------------|
| 2009 DEFAULT BUDGET - SUPPLEMENTAL SCHEDULE |                           |                                     |           |                                 |
| EXPLANATION OF INCREASES AND REDUCTIONS     |                           |                                     |           |                                 |
| ACCT                                        | EXPLANATION FOR INCREASES | PURPOSE                             | ACCT      | EXPLANATION FOR REDUCTIONS      |
| 4130-4139                                   |                           | Executive                           | 4130-4139 | Wages & reclass                 |
| 4140-4149                                   |                           | Elections & Registrations           | 4140-4149 | Wages & elections               |
| 4150-4151                                   | Wages & Contracts         | Financial Administration            | 4150-4151 |                                 |
| 4155-4159                                   | Wages & Contracts         | Personnel Administration            | 4155-4159 |                                 |
| 4191-4193                                   | Wages                     | Planning & Zoning                   | 4191-4193 |                                 |
| 4194                                        |                           | General Government Buildings        | 4194      | Wages, personnel changes        |
| 4195                                        | Wages                     | Cemeteries                          | 4195      |                                 |
| 4199                                        | Wages                     | Other General Government            | 4199      |                                 |
| 4210-4214                                   | Wages, contracts          | Police                              | 4210-4214 |                                 |
| 4215-4219                                   |                           | Ambulance                           | 4215-4219 | Wages, personnel changes        |
| 4220-4229                                   | Wages                     | Fire                                | 4220-4229 |                                 |
| 4290-4298                                   |                           | Emergency Management                | 4290-4298 | Wages                           |
| 4240-4249                                   |                           | Building Inspection                 | 4240-4249 | Wages, personnel changes        |
| 4299                                        |                           | Other Public Safety                 | 4299      | Contract change                 |
| 4311                                        | Wages                     | Highways & Streets - Administration | 4311      |                                 |
| 4312                                        | Wages                     | Highways & Streets                  | 4312      | Removal of one time expenditure |
| 4324                                        | Wages                     | Solid Waste Disposal                | 4324      |                                 |
| 4441-4442                                   | Wages                     | Welfare Admin & Direct Assistance   | 4441-4442 |                                 |
| 4520-4529                                   | Wages                     | Parks and Recreation                | 4520-4529 |                                 |
| 4611-4612                                   | Wages                     | Admin & Purch of Nat. Resources     | 4611-4612 |                                 |
| 4711                                        |                           | Long Term Bonds & Notes             | 4711      | Debt amortization               |



## ~ TOWN OF MILFORD, NH ~

### ~ MUNICIPAL SERVICES ~

|                                                                         |          |                    |          |
|-------------------------------------------------------------------------|----------|--------------------|----------|
| Administration – Town Offices Main #                                    | 249-0600 | Public Works       | 673-1662 |
| Ambulance (Business)                                                    | 249-0610 | Recreation         | 249-0625 |
| Assessing                                                               | 249-0615 | Selectmen's Office | 673-2257 |
| Conservation Commission                                                 | 249-0628 | Tax Collector      | 249-0655 |
| Community Media                                                         | 249-0670 | Town Administrator | 673-2257 |
| Finance                                                                 | 249-0640 | Town Clerk         | 249-0650 |
| Fire (Business)                                                         | 249-0680 | Transfer Station   | 673-8939 |
| Host Homes                                                              | 672-1069 | Water Utilities    | 249-0660 |
| Human Resources                                                         | 249-0605 | Welfare            | 673-3735 |
| Information Technologies                                                | 249-0612 |                    |          |
| Library                                                                 | 673-2408 | <u>Schools</u>     |          |
| Mediation                                                               | 672-2711 | Supt.'s Office     | 673-2202 |
| Community Development – Building,<br>Code Enforcement, Planning, Zoning | 249-0620 | High School        | 673-2401 |
| Police (Business)                                                       | 249-0630 | Middle School      | 673-5221 |
|                                                                         |          | Elementary Schools | 673-1811 |

### ~ EMERGENCY NUMBERS ~

|                       |                |
|-----------------------|----------------|
| Ambulance/Fire/Police | 911            |
| Poison Control        | 1-800-562-8236 |

### ~ TOWN OFFICE HOURS ~

|                                           |                    |
|-------------------------------------------|--------------------|
| Town Clerk – Monday through Friday        | 8:00 AM to 3:00 PM |
| Tax Collector – Monday through Friday     | 8:00 AM to 4:00 PM |
| All Other Offices – Monday through Friday | 8:00 AM to 4:30 PM |

### ~ MILFORD RECYCLING CENTER HOURS ~

|           |                     |
|-----------|---------------------|
| Tuesday   | 8:00 AM to 8:00 PM  |
| Wednesday | 8:00 AM to 12:00 PM |
| Thursday  | 12:00 PM to 8:00 PM |
| Friday    | 8:00 AM to 1:00 PM  |
| Saturday  | 8:00 AM to 4:30 PM  |

**CLOSED:** Sundays, Mondays & Holidays

### ~ WADLEIGH MEMORIAL LIBRARY HOURS ~

|                          |                    |
|--------------------------|--------------------|
| Monday - Thursday        | 9:30 AM to 8:30 PM |
| Friday                   | 9:30 AM to 1:00 PM |
| Saturday                 | 9:00 AM to 1:00 PM |
| Sunday (September – May) | 1:00 PM to 5:00 PM |
| Sunday (June – August)   | CLOSED             |

Visit us on the Town's web site at: [www.milford.nh.gov](http://www.milford.nh.gov)

## ~ VOLUNTEER APPLICATION ~

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_



In order to make my contribution to the planning, development, and well-being of the Town of Milford, I am willing to volunteer to serve on/with the following Boards, Committees, Commission or Departments. My preference is indicated by 1, 2, 3, etc.

### Boards, Commissions, & Committees

- \_\_\_\_\_ Any Position as needed
- \_\_\_\_\_ Budget Committee
- \_\_\_\_\_ Capital Improvements Plan (CIP) Committee
- \_\_\_\_\_ Conservation Commission
- \_\_\_\_\_ Facilities Planning Committee
- \_\_\_\_\_ Heritage Commission
- \_\_\_\_\_ Planning Board – Regular / Alternate (circle)
- \_\_\_\_\_ Recreation Commission
- \_\_\_\_\_ Recycling Committee
- \_\_\_\_\_ Traffic Safety Committee
- \_\_\_\_\_ Volunteer Committee
- \_\_\_\_\_ Zoning Board–Regular / Alternate (circle)

### Other Opportunities

- \_\_\_\_\_ Any other opportunity (please specify)
- \_\_\_\_\_ Emergency Management
- \_\_\_\_\_ Volunteer Coordination
- \_\_\_\_\_ Web Site

Attach a brief statement as to why you feel qualified to serve as indicated above.

EMAIL TO: **rbolduc@milford.nh.gov**

or

MAIL TO: **Human Resources  
Town Hall  
1 Union Square  
Milford. NH 03055-4240**

This application, further volunteer information, and other volunteer opportunities are available on the web at [www.milford.nh.gov/town\\_general/volunteer.htm](http://www.milford.nh.gov/town_general/volunteer.htm)

2009 Town Report  
Town Report Compiled & Edited by Dawn A. Griska  
Executive Assistant to the Town Administrator and the Board of Selectmen







**VOTE FOR ME  
FOR PRESIDENT!!**

**NO WAIT -  
VOTE FOR ME  
FOR PRESIDENT  
INSTEAD!!!**

**NO WAY -  
VOTE FOR ME  
FOR PRESIDENT!**

